



# TOWN OF LISBON MEETING AGENDA TOWN BOARD

*Town Chairperson: Joseph Osterman, Chair*  
*Supervisors: Tedia Gamiño, Marc Moonen, Linda Beal, Rebecca Plotecher*

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Monday, September 28, 2020

6:30 PM  
Or following the joint meeting with  
Village of Merton

Town Hall, Board Room  
W234N8676 Woodside Rd.

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## Regular Meeting

**Join Zoom Meeting Online:** <https://zoom.us/j/99322551554?pwd=TXBuQ3dsVDZUN1o5TFIBZEJb01YUT09>  
Enter Meeting ID: 993 2255 1554. Enter Passcode: 305471

**Join Zoom Meeting by Phone:** Dial 1-312-626-6799. Enter Meeting ID: 993 2255 1554. Enter Password: 305471

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Comments from citizens present**

Citizens are invited to share their questions, comments, or concerns with the Town Board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the Board will answer factual questions immediately. If a response would involve discussion of Board policy or decisions, which might be of interest to citizens, not present at the meeting, the Board may place the item on a future meeting agenda.

**5. Administrator Report**

This is an opportunity for Town Administrator to report on departmental operations and projects. Matters require no action or approval.

**6. Supervisor's Reports**

This is an opportunity for Supervisors to report on respective Committees, Commissions, and Boards of which they serve as a member. Matters require no action or approval.

**7. Minutes**

Discussion and possible action on the following minutes:

A. Approval of the September 14, 2020 Town Board meeting minutes

**8. Upcoming Town Boards, Commissions, and Committee Meetings**

Town Board, Plan Commission, Board of Appeals, and Sanitary Sewer District #1 Commission meet in the Board at Town Hall, W234N8676 Woodside Rd. Park Committee and Police & Fire Commission meet at Richard Jung Memorial Fire Station, N54W26455 Lisbon Rd.

A. Plan Commission: Thursday, October 8, 2020 – 6:30 PM

B. Town Board: Monday, October 12, 2020 – 6:30 PM

C. Park Committee: Monday, October 19, 2020 – 6:30 PM

D. Sanitary Sewer District #1 Commission: Wednesday, October 21, 2020 – 6:30 PM

**9. New Business**

Discussion and possible action on the following items:

- A. Request for approval for Barnwood DA amendment.
- B. Request for elimination of Letter of Credit (LOC) for LG/PF Twin Pines LLC
- C. Request for approval of laptops for Town Board, Plan Commission and Staff.
- D. Request for approval of upgrade of AV system at Town Hall.
- E. Request for approval of new AV system at the Community room.
- F. Vouchers Payable report for reporting dates of 9-15-20-9-24-20 in the amount of \$138,209.50

**10. Matters for Possible Closed Session Discussion**

The Town Board may convene in closed sessions pursuant to the provisions of Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss compensation of Deputy Clerk-Treasurer. This Board may reconvene in open session after completion of the closed session to consider the balance of the agenda.

**11.** Discussion and possible action on items discussed in closed session.

**12. Adjournment**

Joseph Osterman  
Town Chairman

Elisa Cappozzo  
Town Clerk

All meetings of the Town Board are public meetings. In order for the general public to make comments at the meetings, the individual(s) must be scheduled (as an appearance) with the chair or the appropriate staff contact; otherwise, the meeting of the board is a working session for the board itself, and discussion by those in attendance is limited to board members, staff and others that may be a party to the matter being discussed.

**NOTE:** Individual members of the Town Board will be available after the meeting to discuss town related issues with citizens who are present.

**AMERICANS WITH DISABILITIES ACT NOTICE:** Upon reasonable notice (at least 72 hours in advance) the Town will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City

**NOTICE OF POSSIBLE QUORUM:** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this