



**TOWN OF LISBON  
MEETING AGENDA  
TOWN BOARD**

*Town Chairperson: Joseph Osterman, Chair  
Supervisors: Tedia Gamino, Marc Moonen, Linda Beal, Rebecca Plotecher*

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Monday, September 14, 2020

6:30 PM

Town Hall, Board Room  
W234N8676 Woodside Rd.

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**Regular Meeting**

**Join Zoom Meeting Online:** <https://zoom.us/j/92458310231?pwd=NmxUdWUvRi95VVI0dG9EbExydmdz09>  
Enter Meeting ID: 924 5831 0231. Enter Passcode: 220945

**Join Zoom Meeting by Phone:** Dial 1-312-626-6799. Enter Meeting ID: 924 5831 0231. Enter Password: 220945

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Comments from citizens present**

Citizens are invited to share their questions, comments, or concerns with the Town Board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the Board will answer factual questions immediately. If a response would involve discussion of Board policy or decisions, which might be of interest to citizens, not present at the meeting, the Board may place the item on a future meeting agenda.

**5. Administrator Report**

This is an opportunity for Town Administrator to report on departmental operations and projects. Matters require no action or approval.

**6. Supervisor's Reports**

This is an opportunity for Supervisors to report on respective Committees, Commissions, and Boards of which they serve as a member. Matters require no action or approval.

**7. Minutes**

Discussion and possible action on the following minutes:

A. Approval of the July 23, 2020 Special and August 24 Regular Town Board meeting minutes

**8. Upcoming Town Boards, Commissions, and Committee Meetings**

Town Board, Plan Commission, Board of Appeals, and Sanitary Sewer District #1 Commission meet in the Board at Town Hall, W234N8676 Woodside Rd. Park Committee and Police & Fire Commission meet at Richard Jung Memorial Fire Station, N54W26455 Lisbon Rd.

A. Sanitary Sewer District #1 Commission: Wednesday, September 16, 2020 – 6:30 PM

B. Park Committee: Monday September 21, 2020 – 6:30 PM

C. Town Board: Monday, September 28, 2020 – 6:30 PM

**9. Unfinished Business**

Discussion and possible action on the following item:

- A. Development Agreement between the Town of Lisbon and Wikoff Color Corporation relative to property within Town of Lisbon Tax Incremental District No. 1

*Note: Town Board postponed action on March 9, 2020*

**10. New Business**

Discussion and possible action on the following items:

- A. Request by Town Planner to extend the recording deadline for a 3-lot Certified Survey Map (owner Town of Lisbon) for the property located at N63W22039 County Road F, LSBT 0241.999

*Note: Town Board approved the CSM on February 24, 2020*

- B. Request by Louis Finco to extend the recording deadline for a two-lot Certified Survey Map for the properties located at N50W25545 Lisbon Road, LSBT 0275.997.003 and 0275.997.005

*Note: Town Board approved the CSM on September 23, 2019*

- C. Resolution 13-20: Resolution authorizing participation in the preparation of a Cooperative Plan with the Village of Sussex

- D. Explanation of the termination and liquidation of the assets for "Length of Service Award" program of the Fire Department

- E. Briefing by Fire Chief on Merton / Lisbon Fire Departments forming the Bark River Fire District

- F. Request by Town Engineer to approve the 2020 Resurfacing Program, Payment request No. 1

- G. Update on the future of the Town of Lisbon Gazette

- H. Creation of an adhoc committee for creating a possible grant for Village Growth Area properties included in the Sussex/Lisbon Cooperative Boundary Agreement

- I. Vouchers Payable report for reporting dates of 8/25/2020-9/10/2020 in the amount of \$235,975.65

- J. Monthly report of ACH & Autopays – August 2020

**11. Adjournment**

Joseph Osterman  
Town Chairman

Steven A. Braatz, Jr.  
Interim Town Clerk

All meetings of the Town Board are public meetings. In order for the general public to make comments at the meetings, the individual(s) must be scheduled (as an appearance) with the chair or the appropriate staff contact; otherwise, the meeting of the board is a working session for the board itself, and discussion by those in attendance is limited to board members, staff and others that may be a party to the matter being discussed.

**NOTE:** Individual members of the Town Board will be available after the meeting to discuss town related issues with citizens who are present.

**AMERICANS WITH DISABILITIES ACT NOTICE:** Upon reasonable notice (at least 72 hours in advance) the Town will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City

**NOTICE OF POSSIBLE QUORUM:** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this