



**TOWN OF LISBON
MEETING AGENDA
TOWN BOARD**

*Town Chairperson: Joseph Osterman, Chair
Supervisors: Tedia Gamino, Marc Moonen, Linda Beal, Rebecca Plotecher*

Monday, August 24, 2020

6:30 PM

Richard Jung Memorial Fire Station
Board Room
N54W26455 Lisbon Rd.

Regular Meeting

Join Zoom Meeting Online: <https://zoom.us/j/93239589297?pwd=WG1UT2pyekdwVmIxTk55WWJGN3ZnUT09>
Enter Meeting ID: 932 3958 9297. Enter Passcode: 354174

Join Zoom Meeting by Phone: Dial 1-312-626-6799. Enter Meeting ID: 932 3958 9297. Enter Password: 354174

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from citizens present

Citizens are invited to share their questions, comments, or concerns with the Town Board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the Board will answer factual questions immediately. If a response would involve discussion of Board policy or decisions, which might be of interest to citizens, not present at the meeting, the Board may place the item on a future meeting agenda.

5. Administrator Report

This is an opportunity for Town Administrator to report on departmental operations and projects. Matters require no action or approval.

6. Supervisor Reports

This is an opportunity for Supervisors to report on respective Committees, Commissions, and Boards of which they serve as a member. Matters require no action or approval.

7. Minutes

Discussion and possible action on the following minutes:

A. Approval of the July 27, 2020 regular Town Board meeting minutes

8. Unfinished Business

Discussion and possible action on the following item:

A. Resolution relative to approval of the Boundary Stipulation and Intermunicipal Agreement between the Town of Lisbon and the Village of Sussex

9. New Business

Discussion and possible action on the following items:

- A. Development proposal by TR Capital for the development of the Lied's Property
- B. Engagement of legal services of Boardman & Clark LLP to the Town of Lisbon with respect to a Water Agreement between the Town and the Village of Sussex and the required Public Service Commission of Wisconsin approvals
- C. Preliminary estimate of the January 1, 2020 population for the Town of Lisbon of 10,564
- D. Schedule for Successor of Agent, appointing Anthony Hawks as Agent of Casey's General Store #3710
- E. 2020-2021 New Operator's License for David P. Hess
- F. Discussion on Town of Lisbon newsletter – paper v. digital
- G. Discussion on posting of house numbers due to new USPS mailbox regulations
- H. Vouchers Payable report for reporting dates of 7/28/2020-8/6/2020 in the amount of \$58,484.21
- I. Vouchers Payable report for reporting dates of 8/11/2020-8/20/2020 in the amount of \$228,870.34
- J. Monthly report of ACH & Autopays – July 2020

10. Plan Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendation:

- A. Ordinance rezoning LSBT 0240 992 002, from M-2 Industrial District to B-3 General Business District in the Town of Lisbon, Waukesha County, Wisconsin
Note: Plan Commission recommended approval on August 13, 2020

11. Upcoming Town Boards, Commissions, and Committee Meetings

Town Board, Plan Commission, Board of Appeals, and Sanitary Sewer District #1 Commission meet in the Board at Town Hall, W234N8676 Woodside Rd. Park Committee and Police & Fire Commission meet at Richard Jung Memorial Fire Station, N54W26455 Lisbon Rd.

- A. Plan Commission: Thursday, September 10, 2020 – 6:30 PM
- B. Town Board: Monday, September 14, 2020 – 6:30 PM

12. Matters for Possible Closed Session Discussion

The Town Board may convene in closed sessions pursuant to the provisions of Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss hiring the Town Treasurer, and Interim Clerk-Treasurer Contract. This Board may reconvene in open session after completion of the closed session to consider the balance of the agenda.

13. Adjournment

Joseph Osterman
Town Chairman

Steven A. Braatz, Jr.
Interim Town Clerk-Treasurer

All meetings of the Town Board are public meetings. In order for the general public to make comments at the meetings, the individual(s) must be scheduled (as an appearance) with the chair or the appropriate staff contact; otherwise, the meeting of the board is a working session for the board itself, and discussion by those in attendance is limited to board members, staff and others that may be a party to the matter being discussed.

NOTE: Individual members of the Town Board will be available after the meeting to discuss town related issues with citizens who are present.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice (at least 72 hours in advance) the Town will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City

NOTICE OF POSSIBLE QUORUM: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this