



**TOWN OF LISBON  
MEETING MINUTES  
TOWN BOARD**

*Town Chairperson: Joseph Osterman, Chair  
Supervisors: Tedia Gamiño, Marc Moonen, Linda Beal, Rebecca Plotecher*

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Monday, July 27, 2020

6:35 PM

Town Hall, Board Room  
W234N8676 Woodside Rd.

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**Regular Meeting**

**1. Call to Order**

Chairman Osterman called the regular Town Board meeting to order at 6:35 p.m.

**2. Roll Call**

Board Members present:      Tedia Gamiño  
   Marc Moonen  
   Linda Beal  
   Becky Plotecher  
   Joe Osterman, Town Chair

Also present:                      Steven Braatz, Jr., Interim Clerk-Treasurer

**3. Pledge of Allegiance**

The Town Board recited the Pledge of Allegiance.

**4. Comments from citizens present**

None.

**5. Department Reports**

- A. Clerk-Treasurer**
- B. Parks Department**
- C. Public Works Department**

*Reports only. No action taken.*

**6. Supervisor's Reports**

Beal reported on the Sanitary Sewer District Committee and their decision on grinder pumps. Plotecher mentioned there may be a Public Safety meeting in the near future.

**7. Minutes**

**A. Approval of the May 11 and July 13 Regular Town Board meeting minutes and July 11 and July 15 Special Town Board meeting minutes**

The May 11 minutes mentioned Moonen reporting on the DPW monthly report, but he was not in attendance. His name should be removed.

*Motion by Moonen, seconded by Gamiño, to approve the minutes of the May 11, 2020 Regular Town Board meeting as amended. Motion carried.*

*Motion by Moonen, seconded by Gamiño, to approve the minutes of the July 13 Regular Town Board meeting and July 11 and July 15 Special Town Board meetings. Motion carried.*

**8. New Business**

**A. Vouchers Payable report for reporting dates of 7/14/2020-7/23/2020 in the amount of \$150,132.98**

*Motion by Beal, seconded by Plotecher, to approve the vouchers payable report for reporting dates of 7/14/2020-7/23/2020 in the amount of \$150,132.98. Motion carried.*

**B. Retirement Agreement for Paul Pichler, Parks Department**

*Motion by Beal, seconded by Moonen, to authorize the Town Chair and staff to negotiate and execute the retirement agreement for Paul Pichler, Parks Department, including paying accrued vacation and working out the insurance. Motion carried.*

**C. The Preserve at Harvest Ridge Development – Phase 1 letter of credit reduction request No. 2 in the amount of \$408,880.34**

*Motion by Plotecher, seconded by Moonen, to approve the Preserve at Harvest Ridge Development – Phase 1 letter of credit reduction request No. 2 in the amount of \$408,880.34. Motion carried.*

**D. The Preserve at Harvest Ridge Development – Phase 2 letter of credit reduction request No. 1 in the amount of \$191,588.00**

*Motion by Moonen, seconded by Gamiño, to approve the Preserve at Harvest Ridge Development – Phase 2 letter of credit reduction request No. 1 in the amount of \$191,588.00. Motion carried.*

**E. Ordinance to repeal and recreate Section 2.02 of the Town of Lisbon code relating to attending meetings through videoconferencing or teleconferencing**

*Motion by Moonen, seconded by Plotecher, to adopt the ordinance to repeal and recreate Section 2.02 of the Town of Lisbon code relating to attending meetings through videoconferencing or teleconferencing. Motion carried (Gamiño).*

**9. Plan Commission Recommendations**

**A. Request for Neumann Developments Inc., for the property located on the west side of Hillside Drive adjacent to Beverly Lane in the Town of Lisbon, tax key LSBT 0205.995 and LSBT 0208.987, for a Final Plat for Phase 1 of the Hillside Ridge subdivision**

*Motion by Moonen, seconded by Plotecher, to approve the request for Neumann Developments Inc., for the property located on the west side of Hillside Drive adjacent to Beverly Lane in the Town of Lisbon, tax key LSBT 0205.995 and LSBT 0208.987, for a Final Plat for Phase 1 of the Hillside Ridge subdivision, in accordance with the Planner's Report dated July 23, 2020. Motion carried.*

**B. Request from Mike Kaerek, for the properties located at W275N9101 Lake Five Road, tax key LSBT 0167.999.001 and LSBT 0167.999, for a Final Plat for the Haass Farms subdivision**

*Motion by Plotecher, seconded by Moonen, to approve the request from Mike Kaerek, for the properties located at W275N9101 Lake Five Road, tax key LSBT 0167.999.001 and LSBT 0167.999, for a Final Plat for the Haass Farms subdivision, in accordance with the Planner's Report dated July 23, 2020. Motion carried.*

**C. Request for Frank Gross, for the property located at N80W23792 Plainview Road, LSBT 0187.998.009, to approve a four-lot Certified Survey Map and associated driveway easements**

*Motion by Moonen, seconded by Beal, to approve the request for Frank Gross, for the property located at N80W23792 Plainview Road, LSBT 0187.998.009, to approve a four-lot Certified Survey Map and associated driveway easements, in accordance with the Planner's Report dated July 23, 2020. Motion carried.*

**10. Boards, Committees and Commission Appointments/Elections**

**A. Re-appointments by Chairman Osterman of Ed Nelson, Tedia Gamino, and Jill Pichler as members of the Town of Lisbon Park Committee, their three-year terms to expire July 1, 2023**

*Motion by Moonen, seconded by Beal, to approve the re-appointments by Chairman Osterman of Ed Nelson, Tedia Gamino, and Jill Pichler as members of the Town of Lisbon Park Committee, their three-year terms to expire July 1, 2023. Motion carried.*

**11. Upcoming Town Boards, Commissions, and Committee Meetings**

Town Board, Plan Commission, Board of Appeals, and Sanitary Sewer District #1 Commission meet in the Board at Town Hall, W234N8676 Woodside Rd. Park Committee and Police & Fire Commission meet at Richard Jung Memorial Fire Station, N54W26455 Lisbon Rd.

**A. Town Board: Monday, August 10, 2020 – CANCELLED**

**B. Plan Commission: Thursday, August 13, 2020 – 6:30 PM**

**C. Park Committee: Monday, August 17, 2020 – 6:30 PM**

**D. Sanitary Sewer District #1 Commission: Wednesday, August 19, 2020 – 6:30 PM**

**E. Town Board: Monday, August 24, 2020 – 6:30 PM**

Braatz noted that the August 13 Plan Commission meeting will have several joint Town Board/Plan Commission public hearings, so a quorum of the Board is needed. Osterman noted the August 24 Town Board meeting will be held at the Richard Jung Memorial Fire Station. Report only. No action taken.

**12. Adjournment.**

*Motion by Gamiño, seconded by Beal, to adjourn the meeting at 7:26 p.m. Motion carried.*

Respectfully Submitted,

Steven Braatz, Jr.  
Interim Clerk-Treasurer