

Lisbon Sanitary District # 1
Regular Meeting
July 15, 2020 6:30 PM
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:33 P.M.

ROLL CALL

Dennis Golner and Linda Beal present. Mark Vesley excused.

APPROVAL OF THE MINUTES FROM THE JUNE 17, 2020 REGULAR MEETINGS

Dennis Golner presented the minutes from the June 17, 2020 regularly scheduled meeting. Linda Beal made a motion to approve the June 17, 2020 regular meeting minutes as presented. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

CITIZENS COMMENTS

None

ENGINEERING REPORT (Attachment A)

- a) Richmond School
 - a. Sabel Mechanical has been contacted to schedule the air release cleaning to have completed before November.
 - b. Will be reaching out to the school maintenance manager about the state of the fence.
- b) Water flow as measured at the Jeanine metering station
 - a. The flows have been pretty consistent since April to current.
 - b. The topic of when to pull the temporary meter was brought up. Linda Beal made a motion to pull the temporary meter once the settlement is approved and completed with Sussex per advisement of the District's engineer. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.
- c) Resolution of Claim made against Sussex Sewer Utility
 - a. The proposed agreement has moved forward and are being presented at the Sussex Sewer Utility Board Meeting. Then the agreement will go back to the Sussex Town Board for approval. The completion of the should take place during the month of July.
- d) Leid's Property
 - a. The sewer and water system is in all west of Town Line Road with the connection to the Lannon Interceptor happening in August.
 - b. Water agreement with Sussex has to be completed by the end of July.
- e) Reconfiguration of Grinder Pump Located at W220N7438 Cherry Hill
 - a. The pump is failing and being replaced about every eighteen months.
 - b. The District engineer went out and looked at the pump and spoke to L.W. Allen about it. It was determined that more information is needed on the pump failures. The District Engineer will reach out to Joe DeBelak Co. about it.
- f) CMAR
 - a. Filled out online, will have resolution to approve it next month.
- g) Other

DISCUSSION AND POSSIBLE ACTION REGARDING SEWER SERVICE CODE AND NEW CONNECTIONS TO THE LISBON SANIARY DISTRICT SYSTEM

The proposed change to the Sanitary Sewer Code is pertaining to pressurized systems installed after July 2020 in the sanitary district, the sanitary district will not be responsible for installation and maintenance and repair costs.

Linda Beal made a motion to approve the ordinance repealing and recreating Sec. 1.14 of the Sanitary Sewer Code (Attachment B). Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF PROPERTIES LOCATED AT N71W22339 GOOD HOPE ROAD AND N71W22395 GOOD HOPE ROAD

An official letter was sent to the interested parties about the costs of hooking up. A letter was sent to the Village of Sussex to approve the connection of the properties. Sussex sent a response in writing about not having an objection but wanted certain conditions to be met. There is paperwork that will need to be filed with the DNR to update the SEWRPC. This is not going to be a quick process. Michael Sargent was instructed to send a letter explaining the process to the homeowners.

DISCUSSION AND POSSIBLE ACTIONS REGARDING THE INSTALLATION AT THE DUPLEX AT W220N7438 CHERRY HILL

There seems to be high dollar expenses coming from this property every year and the grinder pump is being replaced more often than the life span suggests. The commissioners requested the District's Engineer to look into the issues and what the best solution would be for this property to reduce the repair expenses coming from this location.

REPORT BY BOARD REPRESENTATIVE

The Town hired a new administrator. The Town needs personnel for the office. Still working on a boarder agreement with Sussex.

REVIEW AND DISCUSSION OF 2019 ANNUAL AUDIT REPORT

Nothing to report at this time. The agreement with Sussex is a significant item and is holding up the conclusion of the audit.

CORRESPONDENCE (DISCUSSION ONLY)

Energy Study

Notice of Non-renewal of Insurance

New Property and Casualty Insurance Policy

Sussex Sewerage System Utility Annual Financial Report

APPROVAL OF CURRENT INVOICES

Invoices totaling \$20,773.56 were presented to be paid. (Attachment C)

Linda Beal made a motion to approve the current invoices totaling \$20,773.56 as presented, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

APPROVAL OF THE JUNE 2020 FINANCIAL STATEMENT

Michael Sargent pointed out that when the correction for the settlement with Sussex is taken into account the financials start to normalize. The District has replenished some cash through the non-payment of the Sussex Invoices.

Linda Beal made a motion to approve the June 2020 financial statements as presented (Attachment D), seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - a. Richmond School
 - b. Water flow as measured at the Jeanine Lift Station
 - c. Resolution of claim made against Sussex Sewer Utility
 - d. Leid's Property
 - e. Reconfiguration of grinder pump located at W220N7438 Cherry Hill

- f. CMAR
- g. CMOM
- h. Other
- b) Hook Up of N71W22339 Good Hope Road and N71W22335 Good Hope Road
- c) 2019 Annual Audit Report

CONFIRM THE DATE FOR AUGUST MEETING CURRENTLY SET FOR AUGUST 19,2020

The August regular meeting was confirmed for Wednesday August 19, 2020 at 6:30 P.M.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 7:35 P.M., Dennis Golner seconded the motion. All commissioners present voted Aye. The motion passed.

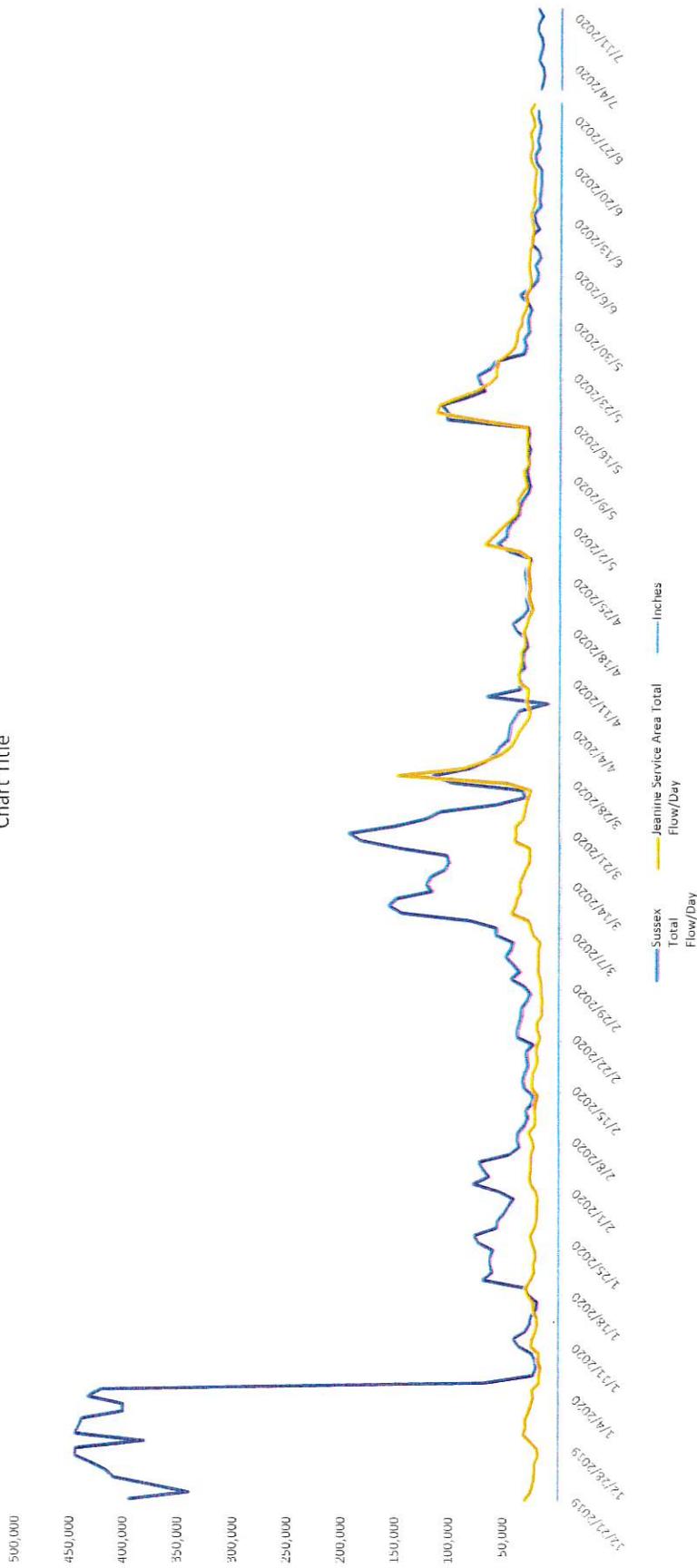
Respectfully submitted,

Michael Sargent

Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above- stated meeting other than the governmental body specifically referred to above in this note

Chart Title



SUSSEX Dw - 7/14
VB - 7/28

**FULL AND FINAL SETTLEMENT AGREEMENT
AND RELEASE OF ALL CLAIMS**

The undersigned Village of Sussex and Town of Lisbon Sanitary District #1, having reached certain understandings and agreements regarding potential claims that Sanitary District has raised or could raise against the Village, agree:

Town of Lisbon Sanitary District #1, ("Sanitary District") on behalf of itself, affiliates, predecessors in interest, successors, assigns and any interested party, person or parties and in consideration of the terms set forth below and other good and valuable consideration, the receipt and adequacy of which is acknowledged, does forever and fully release and discharge the Village of Sussex, and its employees, officers, successors, agents and assigns, (hereafter "Village") from any and all claims and causes of action arising out of, or related to, charges for sewer service related to sewerage flowing through the "Jeanine" flow meter.

A dispute has arisen as to the actual sewerage flowing into the Village sanitary sewer system from the Sanitary District through the Jeanine flow meter. The Village charges the Sanitary District based on gallons of sewerage as measured by the flow meter. The Village sent invoices based upon the flows as measured by the malfunctioning meter. Both parties agree that the Sanitary District meter read improperly from March of 2017 until June of 2017, then again from May 2018 through March of 2020. The Sanitary District attempted to fix the meter for many months, the Parties are satisfied that from March of 2020 to date the meter is accurate. Village and Sanitary District engineers have analyzed the situation and have concluded that the reasonably likely flows during periods of malfunction resulted in overcharges totaling \$435,294.37. The Sanitary District has agreed to, but not yet paid invoices during the period totaling \$219,344.49 through April 2020. The Village owes a rebate to the Sanitary District for this period totaling \$215,949.88 ($\$435,294.37 - \$219,344.49 = \$215,949.88$). Since April 2020, the Village has invoiced the Sanitary District for May \$29,280.97 and this amount remains unpaid. Therefore, by August 15, 2020, the Village shall tender \$186,063.52 to the Sanitary District in full and final settlements of all past claims relating to overcharges. The Sanitary District shall timely pay the June and all future invoices under the terms of the Parties' prior agreements.

This Release by the Sanitary District is also made binding upon its owners, predecessors, successors, agents, and assigns. By this agreement, any liability of subsidiaries, parent corporations, insurers, predecessors, successors, officers, directors, agents, independent contractors, staff, Village personnel or employees of the Village is also released and discharged.

Except as otherwise specifically stated, the Release by Sanitary District extinguishes any and all claims and causes of action, including, but not limited to, those for prior claims related to any charges for sewerage service; compensatory damages;; costs and fees; attorneys' fees; statutory damages awards; damages for personal injury, litigation costs, punitive damages and all other damages of whatever kind or nature; and any and all claims arising under federal or state statutes, codes or other rules of law, including, but not limited to, constitutional claims or any other theory of liability. In making this Release, all rights to bring any other claims against anyone based directly or indirectly upon breach of the Recapture Agreement are fully extinguished since full consideration and/or compensation for all damages has been paid or otherwise accounted for.

It is understood and agreed this settlement is a full compromise of existing or potential claims, and this settlement, or any consideration provided, is not to be construed as an admission of liability by the Village. It is recognized that the Village denies liability of claims or potential claims that have been or could be asserted by Sanitary District. The Village denies that any basis exists for a claim for attorney fees, costs, punitive or other damages arising out of the claims or potential claims that could be made in this matter.

The Sanitary District and the Village agree to execute any supplemental documents and take all additional actions which may be reasonably necessary or appropriate to give full force and effect to the terms, conditions and intent of this Release.

With full knowledge and understanding of the contents of this Release, Sanitary District and the Village voluntarily enter into this settlement agreement, and do so without having relied on any statement or representation by the other party (or their representatives or legal counsel) that is not

reflected by or incorporated into this Agreement. The parties acknowledge that they have had adequate time and opportunity to review this Release and to consult with an attorney of their choice.

The statements in this Full Settlement Agreement and Final Release of All Claims are contractual terms and are not mere recitals. Questions concerning this document shall be determined and governed by this document and the laws of the State of Wisconsin.

Dated this ___ day of _____ 2020.

TOWN OF LISBON SANITARY DISTRICT NO. 1

By: _____

VILLAGE OF SUSSEX

By: _____
Anthony LeDonne, President

Attest:

Sam Liebert, Village Clerk

Neitzel, Donald

From: Williams, Alex
Sent: Wednesday, July 15, 2020 3:57 PM
To: Neitzel, Donald
Subject: Sanitary Sewer Service Area Update Process
Attachments: Sussex-Lisbon Sewer Service Map.pdf

Don,

I had a conversation with Joel Dietl this afternoon from SEWRPC to see what the requirements are to expand the Lisbon/Sussex sewer service area to include addresses on the South Side of Good Hope Road as shown on the attached map.

The baseline process will take anywhere from 6-12 months and requires the following:

- A request to update the service area map sent to SEWRPC
- A Public Hearing about the new proposed service area
- Environmental Corridors and Conservancy Zoning is now required to be incorporated into the report if it is not already
- Approval from Local Government and Wastewater Treatment Plant
- Approval from SEWRPC
- Approval from DNR

Alex Williams

Engineering Technician

Kunkel Engineering Group

a Geo-Logic Company

107 Parallel Street

Beaver Dam, WI 53916

Office: (920)356-9447 | Direct: (715)305-1990

awilliams@kunkelengineering.com or awilliams@geo-logic.com

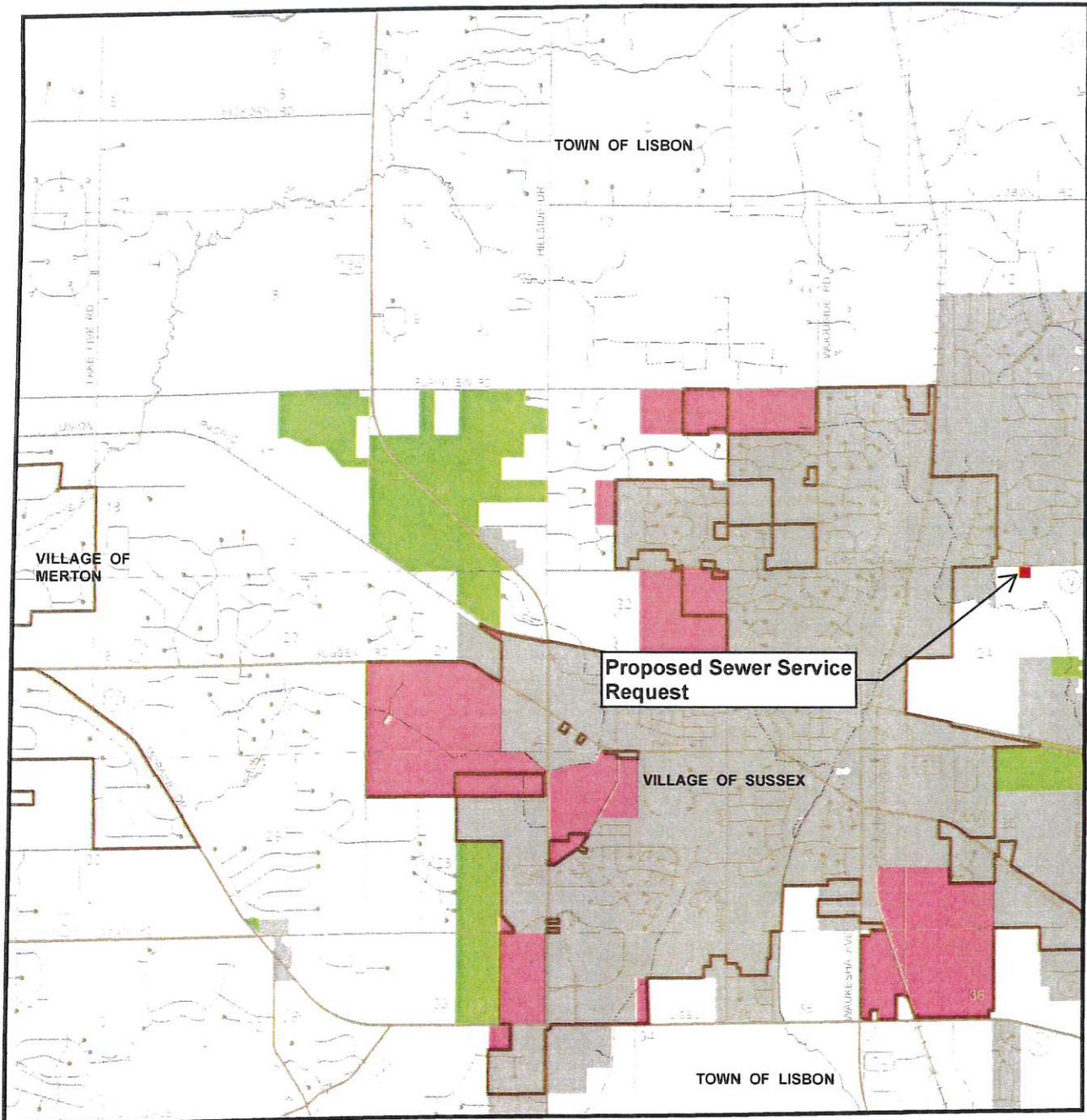


www.kunkelengineering.com | www.geo-logic.com

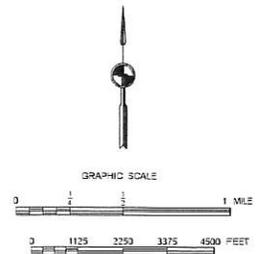
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Map 2

PROPOSED CHANGES TO THE VILLAGE OF SUSSEX-TOWN OF LISBON SANITARY SEWER SERVICE AREA



-  VILLAGE OF SUSSEX-TOWN OF LISBON PLANNED SANITARY SEWER SERVICE AREA AS DEFINED IN SEWRPC COMMUNITY ASSISTANCE PLANNING REPORT NO. 84 (2ND EDITION) AS AMENDED
-  AREAS PROPOSED BY THE VILLAGE OF SUSSEX TO BE ADDED TO THE SEWER SERVICE AREA
-  AREAS PROPOSED BY THE TOWN OF LISBON TO BE ADDED TO THE SEWER SERVICE AREA
-  EXISTING VILLAGE BOUNDARIES: 2010



Source: SEWRPC.

| Check Nbr | Check Date | Payee | Check Amount | Memo | APPROVED | DENIED |
|--------------|------------|--|---------------------|------|---------------------|--------|
| 2914 | 07/15/2020 | Cramer, Multhauf & Hammes, LLP | \$ 262.50 | | \$ 262.50 | |
| 2915 | 07/15/2020 | DeBelak, Joe Plumbing & Heating Company Inc. | \$ 12,267.86 | | \$ 12,267.86 | |
| 2916 | 07/15/2020 | Horton Group, Inc. | \$ 2,428.00 | | \$ 2,428.00 | |
| 2917 | 07/15/2020 | KUNKEL ENGINEERING GROUP | \$ 3,560.00 | | \$ 3,560.00 | |
| 2918 | 07/15/2020 | MULCAHY SHAW WATER | \$ 295.00 | | \$ 295.00 | |
| 2919 | 07/15/2020 | TAX MANAGEMENT & FINANCIAL HORIZONS | \$ 1,626.20 | | \$ 1,626.20 | |
| 2920 | 07/15/2020 | WE Energies | \$ 334.00 | | \$ 334.00 | |
| TOTAL | | | \$ 20,773.56 | | \$ 20,773.56 | |



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

July 7, 2020

Mr. Michael M. Sargent
Lisbon Sanitary District No. 1
P.O. Box 278
Menomonee Falls, WI 53052

Dear Mr. Sargent:

Thank you for your June 19, 2020 letter to Mr. Dennis Wolf, Sussex Assistant Public Works Director, regarding the District's request to connect two (2) properties to the District's service. The two (2) properties are N71W22339 Good Hope Road (Ms. Cole) and N71W22395 Good Hope Road (Mr. Laedtke). We sympathize with the resident's septic system issues and would like to expedite approval as you requested. Unfortunately, the properties are located outside of the Sewer Service Area depicted in the 2001 Boundary Stipulation and Intergovernmental Cooperation Agreement Between the Village of Sussex and the Town of Lisbon. Furthermore, they are located outside of the Southeastern Wisconsin Regional Planning Commission's (SEWRPC) 2011 Sanitary Sewer Service Area for the Village of Sussex and the Town of Lisbon. Without revisions to those two documents, we cannot provide service to these two homes.

Staff has no objection to the service addition as long as the following conditions are met:

1. The new Boundary Agreement between Lisbon and Sussex is approved by both parties.
2. A Sewer Service Area extension is approved by the Southeastern Wisconsin Regional Planning Commission.
3. The full Reserve Capacity Assessment is paid by Lisbon to Sussex within 30 days of Plumbing Permit issuance.

The Village is happy to be supportive of the SEWRPC Sanitary Sewer Service Area extension if the new Boundary Agreement is approved by both parties. Once conditions 1 and 2 are met, please let me know in writing and I'll be happy to take this request to the Sussex Public Works Committee and the Village Board.

If you have any questions or comments, or if you need any additional information, please let me know.

Sincerely,

Judith A. Neu

Judith A. Neu, P.E.
Public Works Director / Village Engineer

e-mail: Jeremy Smith, Village Administrator
Dennis Wolf, Assistant Public Works Director



Lisbon Sanitary District # 1
Lisbon Town Hall
Sanitary District Administrator
PO Box 278
Menomonee Falls, WI 53052
Phone: 262-923-8100 EXT 1
Fax: 262-977-7349

June 19, 2020

Christine Cole
N71W22339 Good Hope RD
Lisbon, WI 53089

Dear Ms. Cole

At the regular meeting of the Lisbon Sanitary District No 1(District) held on June 17, 2020 you participated in public comments. During your presentation you indicated that your septic system had failed and that the tests indicated that replacing the septic system would not be feasible due to the soil conditions and the inability to pass necessary septic perk tests.

You also indicated that the current conditions needed to be corrected as they present as health and safety risk to you, your family, neighbors and the community.

During the meeting you heard the commissions discussion that there are a number of hookup charges that would need to be paid to the village of Sussex, village of Lennon, town of Lisbon and the District in accordance with the existing inter municipal agreements as they relate to the property at N71W22339 Good Hope RD. (Attachment A). You also heard that you must agree in advance to reimburse the District all any Engineering and Administrative costs associated directly with implementing your request. Last, you heard that you would be responsible to engage a licensed plumbing firm to install your lateral, obtain all required local and county permits and coordinate the installation with the District's engineering firm Kunkel Engineering Group.

To facilitate your agreement with these conditions, the District requires that you sign and return the agreement attached (Attachment B) to:

Lisbon Sanitary District No 1
PO Box 278
Menomonee Falls, WI 53051

Thank you for your assistance.

Michael M Sargent
Accountant for
Lisbon Sanitary District No 1

Attach: A Schedule of possible Hookup Charges
B Agreement with Lisbon Sanitary District No 1

cc: Dennis Golner, Linda Beal, Mark Vesley

AGREEMENT BETWEEN CHRISTINE COLE AND THE LISBON SANITARY DISTRICT NO 1 REGARDING COSTS INCURRED BY THE TOWN OF LISBON AND THE LISBON SANITARY DISTRICT NO 1 REGARDING SEWER HOOKUP FOR THE PROPERTY AT N71W22339 GOOD HOPE RD.

I, Christine Cole agree to pay all Hookup Fees required by the Village of Sussex, Village of Lannon, Town of Lisbon and Lisbon Sanitary District No 1 or their successors within fifteen days of receipt of invoice for such charges as they relate directly to the property located at N71W22339 Good Hope Rd. I also agree to reimburse the Lisbon Sanitary District No 1 for all and any Engineering and Administrative expenses directly incurred to facilitate the Sewer Hookup of the property at N71W22339 Good Hope Rd to the existing Sewer Pipe located on the North Side of Good Hope Rd upon receipt on a billing invoice,

Christine M Cole

Signed

7-6-2020

Date

Return to:
Lisbon Sanitary District No 1
PO Box 278
Menomonee Falls, WI 53051

LISBON SANITARY DISTRICT # 1
 HOOKUP FEES
 Christine Cole

| DESCRIPTION | APPLICABLE | 2020 | |
|---|------------|-----------------|-------------|
| | | CHARGES PER REC | AMOUNT DUE |
| Collector System Assessment | YES | \$ 6,150.00 | \$ 6,150.00 |
| Sussex Hook-up Fee (Payable to Sussex) | YES | \$ 5,500.00 | \$ 5,500.00 |
| Sussex Interceptor Fee (Rayable to Sussex) | NO | \$ 5,417.00 | |
| Lannon Interceptor System Capacity Charge (Payable to Town of Lisbon) | NO | \$ 564.00 | |
| Lisbon Seweage Treatment Plant Capacity Charge (Payable to Town of Lisbon | YES | \$ 2,315.00 | \$ 2,315.00 |
| Lisbon Hook-up Fee (payable to Town of Lisbon) | YES | \$ 2,071.38 | \$ 2,071.38 |
| Lisbon Intercept Hook-up Fee (Payable to Lisbon Sanitary District) | NO | \$ 5,417.00 | |

TOTAL \$ 16,036.38

PLUS ENGINEERING AS REQUIRED

TBD

FINAL INVOICE

TBD

STATE OF WISCONSIN:

LISBON SANITARY
DISTRICT NO. 1:

WAUKESHA COUNTY

**ORDINANCE REPEALING AND RECREATING SECTION 1.14 OF THE SEWER
SERVICE CODE OF LISBON SANITARY DISTRICT NO. 1,
WAUKESHA COUNTY, WISCONSIN**

THE COMMISSIONERS OF LISBON SANITARY DISTRICT NO. 1, WAUKESHA COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1: Section 1.14 of the Sewer Service Code of Lisbon Sanitary District

No. 1 is repealed and recreated to read as follows:

(1) Grinder Pumps:

- a. All buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drain shall be lifted by a Grinder Pump or other artificial means approved by the Sanitary District, and discharged to the lateral providing sanitary sewer service to that building. As used herein, the term "Grinder Pump" shall include the pump and all other appurtenances necessary to provide a connection to the sanitary sewer lateral that provides sanitary sewer service to that building.
- b. Any Grinder Pump required to discharge sanitary sewage from the building to the sanitary sewer lateral shall be owned by the property owner.
- c. The Sanitary District, for all Grinder Pumps installed by the Sanitary District on or before July 1, 2020, shall maintain, repair and, if necessary, replace the Grinder Pump subject to the following conditions:
 1. The property owner consents to the entry upon the property serviced by a Grinder Pump, of employees, and contractors employed by the

Sanitary District for the purpose of maintaining, repairing and/or replacing the Grinder Pump; and,

2. The property owner annually consents to the inspection of the Grinder Pump; and,
3. The property owner complies with all rules, regulations and policies adopted by the Sanitary District for the operation and use of the Grinder Pump.
4. The property owner, by accepting the installation of a Grinder Pump at the expense of the Sanitary District, and the continued use of the Grinder Pump, shall be deemed to have consented to the entry upon the property and the annual inspection of the Grinder Pump as provided in this section, provided however, that any property owner may revoke such consent by written notice to the Sanitary District. Upon receipt of written notice withdrawing the consent, the Sanitary District shall no longer have any obligation to maintain, repair and/or replace the Grinder Pump on the subject property.
5. Notwithstanding the anything contained herein to the contrary, in the event the Sanitary District determines that costs or expenses incurred for maintaining, repairing and/or replacing the Grinder Pump were caused by the negligence of the property owner, or, by misuse of the Grinder Pump by the property owner, such costs and expenses shall be reimbursed the Sanitary District by the property owner.

6. In the event the Sanitary District determines that the property owner is required to reimburse the Sanitary District for any costs associated with the maintaining, repairing and/or replacing the Grinder Pump, the property owners shall be notified of that determination as well as the amount of the cost and expense for which reimbursement is required. The property owner may thereafter appeal that determination by the property owner, and upon receipt of such request, the Sanitary District shall provide notice to the property owner of the time and date that the property owner's appeal shall be reviewed. Upon completing review of the appeal, the Sanitary District shall issue a written decision, within a reasonable time, but in no event exceeding thirty (30) days following the completion of the appeal hearing. The decision may affirm, affirm in part or reverse the initial determination, and that decision shall be final and binding.
 7. In the event any cost or expense for which the property owner is responsible under the terms of this provision is not paid within thirty (30) days after invoicing or after completion of any appeal hearing requested by the property owner, the cost or expense shall be placed on the tax rolls as a special charge in accordance with the provisions of Sec. 66.0627, Wis. Stats.
- d. From and after July 1, 2020, the property owner shall be responsible for all costs associated with the installation, maintenance, repair, and if necessary replacement, of any Grinder Pump, the installation of which is required in

order to provide sanitary sewer service to any property located within the Sanitary District.

SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

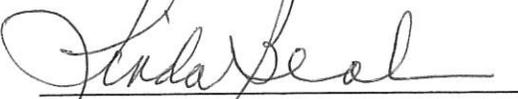
SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

Dated this 15 day of July, 2020.



Dennis Golner, President

Mark Vesely, Commissioner



Linda Beal, Commissioner

| Check Nbr | Check Date | Payee | Check Amount | Memo | Approved | Denied |
|--------------|------------|--|---------------------|------|---------------------|--------|
| 2914 | 07/15/2020 | Cramer, Multhauf & Hammes, LLP | \$ 262.50 | | \$ 262.50 | |
| 2915 | 07/15/2020 | DeBelak, Joe Plumbing & Heating Company Inc. | \$ 12,267.86 | | \$ 12,267.86 | |
| 2916 | 07/15/2020 | Horton Group, Inc. | \$ 2,428.00 | | \$ 2,428.00 | |
| 2917 | 07/15/2020 | KUNKEL ENGINEERING GROUP | \$ 3,560.00 | | \$ 3,560.00 | |
| 2918 | 07/15/2020 | MULCAHY SHAW WATER | \$ 295.00 | | \$ 295.00 | |
| 2919 | 07/15/2020 | TAX MANAGEMENT & FINANCIAL HORIZONS | \$ 1,626.20 | | \$ 1,626.20 | |
| 2920 | 07/15/2020 | WE Energies | \$ 334.00 | | \$ 334.00 | |
| TOTAL | | | \$ 20,773.56 | | \$ 20,773.56 | |

7/15/2020 3:40 PM

Check Register - Full Report - ALL
ALL Checks
CHECKING

Page: 1
ACCT

Dated From: 7/15/2020 From Account:
Thru: 7/15/2020 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------|
| 2914 | 7/15/2020 | Cramer, Multhauf & Hammes, LLP | |
| 100-00-52100-000-000 | | LEGAL FEES | 262.50 |
| | | Total | 262.50 |
| 2915 | 7/15/2020 | DeBelak, Joe Plumbing & Heating Company Inc. | |
| 100-00-55000-000-000 | | MAINTENANCE & REPAIRS | 1,899.86 |
| | | 122103 | |
| 100-00-55000-000-000 | | MAINTENANCE & REPAIRS | 10,368.00 |
| | | ANNUAL MAINTENANCE | |
| | | Total | 12,267.86 |
| 2916 | 7/15/2020 | Horton Group, Inc. | |
| 100-00-53700-000-000 | | INSURANCE | 2,428.00 |
| | | Total | 2,428.00 |
| 2917 | 7/15/2020 | KUNKEL ENGINEERING GROUP | |
| 100-00-55500-000-000 | | ENGINEERING FEES | 3,560.00 |
| | | 0242262 | |
| | | Total | 3,560.00 |
| 2918 | 7/15/2020 | MULCAHY SHAW WATER | |
| 100-00-55000-000-000 | | MAINTENANCE & REPAIRS | 295.00 |
| | | 322590 | |
| | | Total | 295.00 |
| 2919 | 7/15/2020 | TAX MANAGEMENT & FINANCIAL HORIZONS | |
| 100-00-50500-000-000 | | DEPUTY SECRECTARY & BOOKKEPPIN | 1,353.70 |
| | | 5180 | |
| 100-00-53500-000-000 | | POSTAGE | 225.00 |
| | | 5180 | |
| 100-00-54000-000-000 | | SUPPLIES | 47.50 |
| | | 5180 | |
| | | Total | 1,626.20 |

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ALL Checks
CHECKING

Page: 2
ACCT

Dated From: 7/15/2020 From Account:
Thru: 7/15/2020 Thru Account:

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|-------------|-----------|
| 2920 | 7/15/2020 | WE Energies | |
| 100-00-54100-000-000 | | UTILITIES | 334.00 |
| | | Total | 334.00 |
| | | Grand Total | 20,773.56 |

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ALL Checks
CHECKING

Page: 3
ACCT

Dated From: 7/15/2020 From Account:
Thru: 7/15/2020 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND 20,773.56

Total Expenditure from all Funds 20,773.56

Attachment D

LISBON SANITARY DISTRICT NO 1
STATEMENT OF REVENUE AND EXPENSE
JUINE YEAR TO DATE
ADJUSTED FOR SUSSEX SETTLEMENT

| Account Description | Account Type | 6/30/2020 BALANCE | 6/30/2019 BALANCE | CHANGE | % CHANG |
|--------------------------------|--------------|----------------------|----------------------|-----------------------|-------------|
| USER FEES | Revenues | \$ - | \$ - | \$ - | |
| COMMERCIAL | Revenues | \$ 582,290.99 | \$ 152,453.89 | \$ 429,837.10 | 282% |
| SUSSEX PLANT PASSTHRU | Revenues | \$ 607.67 | \$ - | \$ 607.67 | |
| TAXES REVENUE | Revenues | \$ - | \$ - | \$ - | |
| CAPITAL CONTRIBUTION | Revenues | \$ 50.61 | \$ - | \$ 50.61 | |
| INTEREST INCOME | Revenues | \$ - | \$ - | \$ - | |
| FINANCE CHARGE | Revenues | \$ 7,741.25 | \$ 4,888.47 | \$ 2,852.78 | 58% |
| MISCELLANEOUS REVENUES | Revenues | \$ 3,442.71 | \$ 513.54 | \$ 2,929.17 | 570% |
| REIMBURSEMENTS FROM THE TOWN | Revenues | \$ 8,278.75 | \$ 710.37 | \$ 7,568.38 | 1065% |
| TOTAL REVENUE | | \$ 602,411.98 | \$ 158,566.27 | \$ 443,845.71 | 280% |
| COMMISSIONERS FEES | Expenses | \$ 1,660.00 | \$ 1,660.00 | \$ - | 0% |
| DEPUTY SECRETARY & BOOKKEPPIN | Expenses | \$ 6,036.70 | \$ 9,386.40 | \$ (3,349.70) | -36% |
| TRAVEL | Expenses | \$ - | \$ - | \$ - | |
| LEGAL FEES | Expenses | \$ 997.50 | \$ 7,980.00 | \$ (6,982.50) | -88% |
| AUDIT & ACCOUNTING FEES | Expenses | \$ 4,700.00 | \$ 10,000.00 | \$ (5,300.00) | -53% |
| BANK CHARGES | Expenses | \$ 125.00 | \$ 117.50 | \$ 7.50 | 6% |
| PUBLICATION FEES | Expenses | \$ - | \$ - | \$ - | |
| POSTAGE | Expenses | \$ 253.40 | \$ 459.70 | \$ (206.30) | -45% |
| INSURANCE | Expenses | \$ - | \$ 100.00 | \$ (100.00) | -100% |
| SUPPLIES | Expenses | \$ - | \$ 89.42 | \$ (89.42) | -100% |
| UTILITIES | Expenses | \$ 1,639.06 | \$ 2,099.92 | \$ (460.86) | -22% |
| REPLACEMENT | Expenses | \$ - | \$ - | \$ - | |
| MAINTENANCE & REPAIRS | Expenses | \$ 41,285.49 | \$ 46,649.66 | \$ (5,364.17) | -12% |
| MAINT AND REPAIR BILLED TO CUS | Expenses | \$ - | \$ (10,000.00) | \$ 10,000.00 | -100% |
| ENGINEERING FEES | Expenses | \$ 14,012.50 | \$ 21,067.51 | \$ (7,055.01) | -33% |
| DEPRECIATION EXPENSE | Expenses | \$ - | \$ - | \$ - | |
| LOSS ON DISP OF FIXED ASSETS | Expenses | \$ - | \$ - | \$ - | |
| MISCELLANEOUS EXPENSE | Expenses | \$ 2,900.80 | \$ 284.20 | \$ 2,616.60 | 921% |
| INTEREST & FISCAL CHARGES | Expenses | \$ - | \$ - | \$ - | |
| CHANGE IN SEWER TREATMENT | Expenses | \$ 120,856.27 | \$ (153,496.33) | \$ 274,352.60 | -179% |
| SEWAGE TREATMENT EXPENSE | Expenses | \$ 17,507.64 | \$ 294,869.96 | \$ (277,362.32) | -94% |
| TOTAL EXPENSES | | \$ 211,974.36 | \$ 231,267.94 | \$ (19,293.58) | -8% |
| REVENUE OVER (UNDER) EXPENSES | | \$ 41,426.68 | \$ (72,701.67) | \$ 114,128.35 | -157% |
| CHANGE IN SEWAGE TREATMENT | | \$ 120,856.27 | \$ (153,496.33) | \$ 274,352.60 | -179% |
| BOOKED SEWAGE TREATMENT | | \$ 17,507.64 | \$ 294,869.96 | \$ (277,362.32) | -94% |
| TOTAL SEWAGE TREATMENT | | \$ 138,363.91 | \$ 141,373.63 | \$ (3,009.72) | -2% |

LISBON SANITARY DISTRICT NO 1
BALANCE SHEET
JUNE 30
ASJUSTED FOR SUSSEX SETTLEMENT

| Account Description | Account Type | 6/30/2020 BALANCE | 6/30/2019 BALANCE | CHANGE | % CHANGE |
|-------------------------------------|--------------|------------------------|------------------------|---------------------|-----------|
| CHECKING | Assets | \$ 22,547.17 | \$ (41,654.01) | \$ 64,201.18 | -154% |
| MONEY MARKET | Assets | \$ 220,041.42 | \$ 2,460.13 | \$ 217,581.29 | 8844% |
| REPLACEMENT CASH | Assets | \$ 160,483.20 | \$ 174,166.20 | \$ (13,683.00) | -8% |
| INVESTMENTS POOLED ACCOUNT | Assets | \$ (11,219.64) | \$ 117,235.27 | \$ (128,454.91) | -110% |
| SEWER USER FEES RECEIVABLE | Assets | \$ 22,990.21 | \$ 9,616.52 | \$ 13,373.69 | 139% |
| COMMERCIAL | Assets | \$ 371.59 | \$ - | \$ 371.59 | |
| ACCTS REC- INTEREST | Assets | \$ - | \$ - | \$ - | |
| REC RELATED TO REIMB FROM TOWN | Assets | \$ - | \$ - | \$ - | |
| ACCOUNT RECL DEFERRED BILLING | Assets | \$ 8,000.00 | \$ 8,000.00 | \$ - | 0% |
| RECEIVABLE CAPCITY BILLING | Assets | \$ 5,341.00 | \$ - | \$ 5,341.00 | |
| SEWER CONNECTION REC | Assets | \$ 2,522.00 | \$ 2,522.00 | \$ - | 0% |
| TAXES REVEIVABLE | Assets | \$ 20,113.09 | \$ 9,954.23 | \$ 10,158.86 | 102% |
| DUE FROM OTHER FUNDS | Assets | \$ - | \$ - | \$ - | |
| DUE FROM SPECIAL REVENUE | Assets | \$ - | \$ - | \$ - | |
| DUE FROM DEBT SERVICE | Assets | \$ - | \$ - | \$ - | |
| DUE FROM CAPITAL PROJECTS | Assets | \$ - | \$ - | \$ - | |
| PREPAID SEWER TREATMENT | | \$ 164,150.90 | \$ 263,686.33 | \$ (99,535.43) | -38% |
| UTILITY PLANT | Assets | \$ 4,350,174.71 | \$ 4,357,503.71 | \$ (7,329.00) | |
| ACCUMULATED DEPR. | Assets | \$ (1,491,980.16) | \$ (1,440,251.16) | \$ (51,729.00) | |
| PREPAID EXPENSE | Assets | \$ 2,000.00 | \$ 2,000.00 | \$ - | |
| TOTAL ASSETS | | \$ 3,475,535.49 | \$ 3,465,239.22 | \$ 10,296.27 | 0% |
| | | | | \$ - | |
| | | | | \$ - | |
| ACCOUNTS PAYABLE | Liability | \$ 31,650.49 | \$ 31,650.49 | \$ - | |
| DUE SUSSEX | Liability | \$ - | \$ - | \$ - | |
| DEFERRED REVENUE TAXES | Liability | \$ 92,300.00 | \$ 45,300.00 | \$ 47,000.00 | 104% |
| NOTE PAYABLE | Liability | \$ - | \$ - | \$ - | |
| FUND BALANCE | Fund Equity | \$ 3,394,800.40 | \$ 3,350,800.40 | \$ 44,000.00 | 1% |
| PRIOR YEAR NET INCOME | | \$ (194,832.11) | \$ (194,832.11) | \$ - | |
| CURRENTLY YEAR REVENUE OVER EXPENSE | | \$ 41,426.68 | \$ (72,701.67) | \$ 114,128.35 | -157% |
| FUND BALANCE ADJUSTMENT | | \$ 110,190.00 | \$ 110,190.00 | \$ - | |
| TOTAL LIABILITY AND EQUITY | | \$ 3,475,535.46 | \$ 3,465,239.22 | \$ 10,296.24 | 0% |