



Park Committee Meeting Minutes
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, January 20, 2020
6:30 P.M.

- 1. Roll Call.**
 - a. **Present:** John Greiten, Marlene Kumitsch, Donnette Mayrack, Florin Docea, Jill Pichler, Ed Nelson, Scott Krieger
 - b. **Excused:** Tedia Gamiño
- 2. Citizens Comments.**
 - a. Brad Treml attended the meeting and introduced himself.
- 3. Approval of minutes from November 18, 2019.**
 - a. Ed N. moved to approve the meeting minutes seconded by Marlene; motion carried
- 4. Correspondence.**
 - a. N/A
- 5. Reports**
 - a. Park Superintendent John G. gave the Parks Report
 - b. Chairperson Marlene K. gave a brief Budget and Finance report
 - c. Adopt a Road/Park: no report
- 6. Sub-Committee Reports**
 - a. Lisbon Community Festival: Saturday June 20, 2020 11:00AM - 4:00PM. Brief discussion regarding the flyers and advertising; getting local crafters to participate; traffic and set up; Marlene will send a separate email to the parks committee with their volunteer assignments. John G. will also work on finalizing food/drink vendor contracts.
 - b. Winterfest: February 1, 2020 - 1:00PM - 4:00PM. Discussion regarding activities including Ice Carving, ice skating, sledding. Advertising continues including flyers, emails, and social media. Set up will start at 11:00 AM.
 - c. Easter Eggstravaganza: April 4, 2020 - 12:30PM - 2:00PM. Work continues to finalize list of participants (16 tables) and volunteers. Marlene will send a separate email to the parks committee with their volunteer assignments.
- 7. Unfinished Business.**
 - a. Discussion and necessary action on the Stewardship Grant. Application was submitted in December 2019; waiting to hear the decision.
 - b. Discussion and necessary action on revising the park brochure. Work continues to identify necessary changes to content and formatting. Brad has offered to bring some examples of brochures from Waukesha county parks.
- 8. New Business**
 - a. Discussion and necessary action on new ideas for parks improvements, expansion, events and maintenance: No action at this time.
 - b. Discussion and necessary action on expansion of Lisbon Park System. No action at this time.
 - c. Discussion and necessary action on election of Park Committee Officers. Jill made a motion to elect Marlene K as chair person; Ed second; motion carried. Jill made a motion to elect Ed N. as vice chair person; Donette second; motion carried. Jill made a motion to elect Dr. Docea as secretary; Donette second; motion carried.

9. Plan Commission Items

- a. Ed N. reviewed a report that included information regarding population growth and recommendations for additional parks in the community.

10. Other items for future agenda

- a. none

11. Adjournment

Dr. Docea made a motion to adjourn the meeting at 7:50 PM; second by Marlene; motion carried.

Marlene Kumitsch	Ed Nelson	Dr. Florin Docea
Chairperson	Co-Chair	Secretary

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device. **MEMBERS:** Please notify Town Hall at 262-246-6100 or Marlene Kumitsch if you are unable to attend the meeting.