



TOWN OF LISBON
W234 N8676 Woodside Rd.
Lisbon, WI 53089

Join Zoom Meeting Online: <https://zoom.us/j/6106399863?pwd=Q0hrY0hldVICR1BJQkRQejY5djZIUT09>
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AMENDED: FRIDAY, APRIL 24, 2020 @ 3:05 PM

Agenda
Town Board Meeting
Town of Lisbon, Town Hall
Monday, April 27, 2020
6:30 PM

- 1. Roll Call.**
- 2. Pledge of Allegiance.**
- 3. Comments from citizens present.** Citizens are invited to share their questions, comments, or concerns with the Town Board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the Board will answer factual questions immediately. If a response would involve discussion of Board policy or decisions, which might be of interest to citizens, not present at the meeting, the Board may place the item on a future meeting agenda.
- 4. Consent Agenda.** Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.
 - A. March 23, 2020 Town Board Minutes
 - B. 2020 Lisbon Community Crafter Contract
 - C. Appoint Public Works Director Joe DeStefano as the Weed Commissioner
 - D. Election Inspector Appointments
- 5. Approval of Bills.**
- 6. New Business.**
 - A. Discussion and necessary action on the Village of Lannon joining the Compost Site.
 - B. Discussion and necessary action to re-adopt Ordinance 19-19, An Ordinance Amending Chapter 11, Section 27 of the Town Zoning Code Related to the B-4 Commercial Special Use Zoning District and Recommendation to Waukesha County of the same.
- 7. Adjournment.**

Joseph Osterman
Town Chairman

Gina C. Gresch, MMC/WCPC
Town Administrator

NOTE: Individual members of the Town Board will be available after the meeting to discuss town related issues with citizens who are present.
NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device.
NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Consent Agenda Items

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, April 23, 2020

RECOMMENDATION:

Approval of the Consent Agenda items.

EXPLANATION:

a. March 23, 2020 Town Board Minutes

b. 2020 Lisbon Community Crafter Contract

This is the Attorney reviewed and approved contact the Town is to use for all of the individuals participating in the summer festival art fair.

c. Appoint Public Works Director Joe DeStefano as the Weed Commissioner.

This is the Town's annual appointment per §66.0517(2)(a), the chairperson of each town, the president of each village and the mayor of each city may appoint one or more commissioners of noxious weeds on or before May 15 in each year.

d. Election Inspector Appointments

Below is the list of Election Inspectors I recommend be appointed for the 2020-2021 term.

- Debbie Mahuta
- Jo Ann Mentzer
- Linda Spingola
- Lucy Hesselberg
- Judy Vogt
- Joseph Mentzer
- Sue Williams
- Joseph Graziano
- Eric Nordseth

I recommend approval of all of the Consent Agenda items.

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, March 23, 2020
6:30 PM**

Chairman Osterman called the Town Board meeting to order at 6:30 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Moonen, Plotecher and Beal. Also present: Gina Gresch, Town Administrator.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

**Annual Mobile Home Park License Renewal for American Mobile Home Communities.
Election Inspector Appointments.**

Motion by Supervisor Beal to approve the Consent Agenda. Seconded by Supervisor Plotecher. Motion carried, 5-0.

Approval of Bills.

Motion by Supervisor Moonen to approve the March 19, 2020 check register as presented, for \$255,456.31. Seconded by Supervisor Beal. Motion carried, 5-0.

Announcements/Correspondence. None.

Supervisor's Reports. None.

New Business.

Discussion and necessary action on Resolution 09-20, A Resolution Declaring a State of Emergency.

Motion by Chairman Osterman to re-affirm the State of Emergency declared on Friday, March 20, 2020. Seconded by Supervisor Beal. Motion carried, 5-0.

Discussion and necessary action on Resignation Agreement.

Chairman Osterman states it's a simple agreement stating Administrator Gresch will be the Interim Administrator until a new Administrator is hired, then she will return to the position of Town Clerk. Administrator Gresch stated she reviewed the document and it is agreeable to her.

Motion by Supervisor Gamiño to approve the Resignation Agreement. Seconded by Supervisor Moonen. Motion carried, 5-0.

Adjournment.

Motion by Supervisor Gamiño to adjourn the Monday, March 23, 2020 Town Board of Supervisors meeting at 6:37 PM. Seconded by Chairman Osterman. Motion carried, 5-0.

Respectfully submitted,

Gina C. Gresch, MMC/WCPC
Town of Lisbon Administrator



COMMUNITY PARK USE AGREEMENT

This Community Park Use Agreement (this "Agreement"), dated as of the date indicated above the signature line, is between the Town of Lisbon, a Wisconsin municipality, through its Park Recreation Department (the "Town"), and the participant indicated on the signature line below (the "Participant").

WHEREAS, the Town owns and operates the Lisbon Community Park (the "Premises"), which facility has a pavilion, restroom facilities, and other amenities; and

WHEREAS, the Town is sponsoring an event on the Premises on June 22, 2020 known as the "Lisbon Community Festival" (the "Festival"), and desires vendors to be present during the Festival; and

WHEREAS, the Participant desires to promote itself and offer vendor-related services during the Festival; and

NOW, THEREFORE, the parties agree as follows:

1. The Town shall grant the Participant access to the Premises on June 22, 2020 from 8:00am to 6:00pm to allow for the Participant to operate during the Festival.
2. During the Festival, the Town shall provide the Participant with an open-air shelter facility, picnic tables, and trash/recycling receptacles.
3. The Participant must exercise reasonable efforts to ensure that the Premises remains open and accessible to the public throughout the Festival.
4. Participant shall not to discriminate against anyone participating in the Festival on the basis of age, race, disability, sex, marital status, or any other prohibited basis of discrimination.
5. Participant shall pay any taxes or fees associated with its operation during the Festival.
6. Participant shall exercise reasonable efforts to ensure the Premises and surrounding area are clean and sanitary at all times. The Town shall collect garbage throughout the Festival; however, if the Town collects any amount of garbage beyond its regularly scheduled collection during the Festival as a result of the Participant's actions, then the Participant is responsible for the Town's expenses related to that additional garbage collection.
7. The Participant shall not remove or replace any equipment provided by the Town for the Festival, unless the Participant obtains the Town's prior written consent. The Participant is responsible for any expense related to the removal or replacement of the Town's equipment.
8. Participant shall obtain all necessary licenses or permits to conduct its operations during the Festival and comply with all Federal, State, and Local laws, including, but not limited to, health code and building code requirements.
9. The parties shall inspect the Premises before and after the Festival to verify that the condition of the Premises meets the requirements in this Agreement. The Participant shall exercise reasonable efforts to return the Premises to the Town at the conclusion of the Festival in the condition that existed prior to the Festival.

10. The Participant shall indemnify and hold harmless the Town as and against any and all claims, demands, actions, causes of action, or fees, including actual attorney fees, arising from the activities, intentional misconduct, or acts of negligence of the Participant, their agents, subcontractors or assigns, as well as the performance of the terms of this Agreement. This indemnification includes the acts or omissions of any contractors or subcontractors that the parties may engage for the Festival.
11. This Agreement is exclusive to the Participant and if the Participant wishes to engage other entities to assist with the performance of the Festival, those entities must be approved by the Lisbon Park and Recreation Board of the Town of Lisbon or its designee, and upon that approval, the above indemnification and insurance requirements apply to those entities.
12. The Participant shall obtain prior approval from the Town Park and Recreation Board or its designee for any advertising the Participant plans to conduct for the Festival.
13. The Participant shall not bring any additional lighting on the Premises without the Town's prior written consent. Strings of lights are permitted, provided that each bulb is not greater than 25 watts in capacity. The Participant may bring a point of sale station and credit card station at its sole expense.
14. The Town shall maintain the bathrooms on the Premises during the Festival consistent with its normal operating policies.
15. This Agreement is governed by the laws of the State of Wisconsin. The individual signing on behalf of each party represents and warrants that they are fully authorized to execute this Agreement. This Agreement is the complete understanding of the parties and may only be amended in a subsequent agreement executed by all parties. If any portion of this Agreement is found to be unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement remain in full force and effect.

This Agreement is dated as of the date in which it is signed by the Town.

Participant Name Printed	Participant Signature	Date
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Town Official Name Printed	Town Official Signature	Date
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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ALL-WAYS CONTRACTORS INC.						
32	ALL-WAYS CONTRACTORS INC.	44768	TOPSOIL FOR RIGHTOWAY RESTORE	04/10/2020	72.50	90-533-530-6300 SAND/TOPSOIL - SW
Total ALL-WAYS CONTRACTORS INC.:					72.50	
BARBARA HELD						
2501	BARBARA HELD	PRES PREF	86.25 HRS @ \$10.00	04/07/2020	862.50	10-513-510-1100 SALARIES - ELECTION
Total BARBARA HELD:					862.50	
BONAFIDE SAFE & LOCK INC.						
124	BONAFIDE SAFE & LOCK INC.	16428070121	1YR ALARM SHORTPAY TAX -\$31.05	04/10/2020	621.00	10-516-530-4400 CONTRACTED SVS -TOWN HALL
Total BONAFIDE SAFE & LOCK INC.:					621.00	
BOUND TREE MEDICAL LLC						
130	BOUND TREE MEDICAL LLC	83577280	OXYGEN MASK	04/03/2020	7.30	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83579486	GLOVES	04/06/2020	157.90	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83586956	GOWNS, MASKS, RESPIRATORS	04/10/2020	20.49	10-523-530-3860 MEDICAL SUPPLIES - AMBO
Total BOUND TREE MEDICAL LLC:					185.69	
BRIAN HRON						
447	BRIAN HRON	PRES PREF	14.75 HRS @ \$12.00	04/07/2020	177.00	10-513-510-1100 SALARIES - ELECTION
Total BRIAN HRON:					177.00	
CANON FINANCIAL SERVICES INC						
157	CANON FINANCIAL SERVICES I	21349084	TOWN HALL COPIER CONTRACT	04/12/2020	493.79	10-518-530-4000 EQUIPMENT LEASES - GEN GOV'T
Total CANON FINANCIAL SERVICES INC:					493.79	
CHERYL KRAUSE						
527	CHERYL KRAUSE	PRES PREF	14.75 HRS @ \$10.00	04/07/2020	147.50	10-513-510-1100 SALARIES - ELECTION
Total CHERYL KRAUSE:					147.50	
CHERYL STENZEL						
2686	CHERYL STENZEL	PRES PREF	17 HRS @ \$10.00	04/07/2020	170.00	10-513-510-1100 SALARIES - ELECTION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total CHERYL STENZEL:					170.00	
CLAUDIO IPSA						
2698	CLAUDIO IPSA	PRES PREF	15 HRS @ \$10.00	04/07/2020	150.00	10-513-510-1100 SALARIES - ELECTION
Total CLAUDIO IPSA:					150.00	
COLLEEN WANDSNIDER						
2385	COLLEEN WANDSNIDER	PRES PREF	15.25 HRS @ \$10.00	04/07/2020	152.50	10-513-510-1100 SALARIES - ELECTION
Total COLLEEN WANDSNIDER:					152.50	
COMPASS MINERALS AMERICA						
194	COMPASS MINERALS AMERICA	618885	42.69 TON ROAD SALT DELIVERED	04/03/2020	3,162.05	10-542-530-3530 SALT - HIGHWAY
Total COMPASS MINERALS AMERICA:					3,162.05	
CRAMER MULTHAUF & HAMMES LLP						
212	CRAMER MULTHAUF & HAMME	15	TID #1 LEGAL WORK	03/31/2020	3,993.75	65-561-530-2100 TID #1 - ATTORNEY
212	CRAMER MULTHAUF & HAMME	326-1	SUSSEX LITIGATION	02/19/2020	382.50	10-518-530-4110 LEGAL FEES - GEN GOV'T
Total CRAMER MULTHAUF & HAMMES LLP:					4,376.25	
DAVID WINUM						
2704	DAVID WINUM	PRES PREF	14.75 HRS @ \$10.00	04/07/2020	147.50	10-513-510-1100 SALARIES - ELECTION
Total DAVID WINUM:					147.50	
DEBBIE MAHUTA						
2695	DEBBIE MAHUTA	PRES PREF	16.5 HRS @ \$10.00	04/07/2020	165.00	10-513-510-1100 SALARIES - ELECTION
Total DEBBIE MAHUTA:					165.00	
DEBBIE TOEPFER						
2700	DEBBIE TOEPFER	PRES PREF	7.5 HRS @ \$10.00	04/07/2020	75.00	10-513-510-1100 SALARIES - ELECTION
Total DEBBIE TOEPFER:					75.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
DEBRA TASCH						
2667	DEBRA TASCH	PRES PEF	14.75 HRS @ \$10.00	04/07/2020	147.50	10-513-510-1100 SALARIES - ELECTION
Total DEBRA TASCH:					147.50	
DEMAND & PRECISION PARTS CO						
236	DEMAND & PRECISION PARTS	49393	SOCCER NETS - LISBON OAKS	04/13/2020	180.00	10-552-530-3130 SPORTS FIELDS SUPPLIES - PARKS
Total DEMAND & PRECISION PARTS CO:					180.00	
EMERGENCY MEDICAL PRODUCTS INC						
279	EMERGENCY MEDICAL PRODU	2155713	MEDICAL SUPPLIES	04/14/2020	203.94	10-523-530-3860 MEDICAL SUPPLIES - AMBO
Total EMERGENCY MEDICAL PRODUCTS INC:					203.94	
EMILY IPSA						
468	EMILY IPSA	PRES PEF	15.5 HRS @ \$10.00	04/07/2020	155.00	10-513-510-1100 SALARIES - ELECTION
Total EMILY IPSA:					155.00	
ERIC NORDSTECH						
2711	ERIC NORDSTECH	PRES PEF	4 HRS @ \$10.00	04/07/2020	40.00	10-513-510-1100 SALARIES - ELECTION
Total ERIC NORDSTECH:					40.00	
FALLS AUTO PARTS & SUPPLIES						
307	FALLS AUTO PARTS & SUPPLIE	598076	AIRLINE FITTINGS & EXCHNG	04/09/2020	12.54	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
307	FALLS AUTO PARTS & SUPPLIE	598087	AIRLINE FITTINGS	04/09/2020	6.03	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
307	FALLS AUTO PARTS & SUPPLIE	598493	OIL CHANGE & ELEC REPAIR 2681	04/20/2020	25.68	10-522-530-5500 VEHICLE MAINTENACE - FD
Total FALLS AUTO PARTS & SUPPLIES:					44.25	
FRANK KONVALINKA						
523	FRANK KONVALINKA	PRES PEF	14.75 HRS @ \$10.00	04/07/2020	147.50	10-513-510-1100 SALARIES - ELECTION
Total FRANK KONVALINKA:					147.50	
GALE NELSON						
2684	GALE NELSON	PRES PEF	21.5 HRS @ \$10.00	04/07/2020	215.00	10-513-510-1100 SALARIES - ELECTION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total GALE NELSON:					215.00	
GEO-SYNTHETICS SYSTEMS LLC						
371	GEO-SYNTHETICS SYSTEMS L	IV-51695	STRAW MAT/STAPLES - SOIL WORK	04/15/2020	820.00	90-533-530-6200 MATTING/OVERSEEDING - SW
Total GEO-SYNTHETICS SYSTEMS LLC:					820.00	
HAFEEZAH AHMAD						
2682	HAFEEZAH AHMAD	PRES PREF	23.25 HRS @ \$10.00	04/07/2020	232.50	10-513-510-1100 SALARIES - ELECTION
Total HAFEEZAH AHMAD:					232.50	
HAMILTON SCHOOL DISTRICT						
413	HAMILTON SCHOOL DISTRICT	MAR 2020	MARCH MOBILE HOME PARK FEES	03/31/2020	4,307.74	10-200-250-4620 MOBILE HOME DUE TO HAMILTON
Total HAMILTON SCHOOL DISTRICT:					4,307.74	
INSIGHT FS						
346	INSIGHT FS	57016419	1 PALLET FERTILIZER	04/16/2020	650.62	10-552-530-3130 SPORTS FIELDS SUPPLIES - PARKS
Total INSIGHT FS:					650.62	
ITU ABSORB TECH INC.						
469	ITU ABSORB TECH INC.	7451949	MATS & RUGS TOWN HALL	04/13/2020	72.72	10-516-530-4400 CONTRACTED SVS -TOWN HALL
Total ITU ABSORB TECH INC.:					72.72	
JAMES KRAUSE						
2699	JAMES KRAUSE	PRES PREF	14.25 HRS @ \$10.00	04/07/2020	142.50	10-513-510-1100 SALARIES - ELECTION
Total JAMES KRAUSE:					142.50	
JAMES SMITH						
851	JAMES SMITH	PRES PREF	15.25 HRS @ \$10.00	04/07/2020	152.50	10-513-510-1100 SALARIES - ELECTION
Total JAMES SMITH:					152.50	
JASON HORNE						
2586	JASON HORNE	APR 2020	REIMB GFI OUTLET - 2651	04/22/2020	13.64	10-523-530-5500 MAINTENANCE - AMBO

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total JASON HORNE:					13.64	
JENSEN EQUIPMENT CO. INC.						
483	JENSEN EQUIPMENT CO. INC.	J-662919	10 TON HYDRAULIC PRESS KIT	04/14/2020	369.00	10-533-530-3150 SHOP TOOLS - HIGHWAY
Total JENSEN EQUIPMENT CO. INC.:					369.00	
JO MENTZER						
2710	JO MENTZER	PRES PREF	6.5 HRS @ \$10.00	04/07/2020	65.00	10-513-510-1100 SALARIES - ELECTION
Total JO MENTZER:					65.00	
JoAnne Lynch						
2712	JoAnne Lynch	APR 2020	REIMB FOR PARK CANCELLATION	04/21/2020	100.00	10-460-467-2001 PARK SHELTER RENTALS
Total JoAnne Lynch:					100.00	
JOE EBERLE						
2690	JOE EBERLE	PRES PREF	55.75 HRS @ \$10.00	04/07/2020	557.50	10-513-510-1100 SALARIES - ELECTION
Total JOE EBERLE:					557.50	
JOSEPH GRAZIANO						
2707	JOSEPH GRAZIANO	PRES PREF	17 HRS @ \$10.00	04/07/2020	170.00	10-513-510-1100 SALARIES - ELECTION
Total JOSEPH GRAZIANO:					170.00	
JOSEPH MENTZER						
610	JOSEPH MENTZER	PRES PREF	16.25 HRS @ \$10.00	04/07/2020	162.50	10-513-510-1100 SALARIES - ELECTION
Total JOSEPH MENTZER:					162.50	
JOURNAL SENTINEL INC.						
541	JOURNAL SENTINEL INC.	3273726	LEGAL NOTICES	03/31/2020	220.14	10-518-530-3600 LEGAL NOTICES PUBLICATIONS
Total JOURNAL SENTINEL INC.:					220.14	
JUDITH VOGT						
2708	JUDITH VOGT	PRES PREF	16 HRS @ \$10.00	04/07/2020	160.00	10-513-510-1100 SALARIES - ELECTION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total JUDITH VOGT:					160.00	
KALEIDOSCOPE GRAPHICS						
501	KALEIDOSCOPE GRAPHICS	144430	SP 2020 NEWSLETTER PRINTING	03/10/2020	1,935.50	10-518-530-3500 NEWSLETTER PRINTING
501	KALEIDOSCOPE GRAPHICS	144440	POSTAGE SP NEWSLETTER 2020	04/07/2020	2,022.16	10-518-530-3400 POSTAGE - GEN GOV'T
Total KALEIDOSCOPE GRAPHICS:					3,957.66	
KIPP WILLIAMS						
2702	KIPP WILLIAMS	PRES PREF	13.5 HRS @ \$10.00	04/07/2020	135.00	10-513-510-1100 SALARIES - ELECTION
Total KIPP WILLIAMS:					135.00	
LAKESIDE INTERNATIONAL LLC						
548	LAKESIDE INTERNATIONAL LLC	3045848	PARTS/LABOR ECM & WIRE TRK#5	04/20/2020	159.39	10-533-530-5500 VEHICLE MAINTENANCE - HIGHWAY
Total LAKESIDE INTERNATIONAL LLC:					159.39	
LANGE ENTERPRISES INC.						
552	LANGE ENTERPRISES INC.	72212	SIGNS & ADDRESS #S	04/14/2020	159.22	10-533-530-3540 SIGNS - HIGHWAY
Total LANGE ENTERPRISES INC.:					159.22	
LAURA OBERT						
2714	LAURA OBERT	APR 2020	REIMB BAR LICENSE ERROR	04/23/2020	37.00	10-440-441-1100 OPERATOR LICENSE
Total LAURA OBERT:					37.00	
LINDA SPINGOLA						
2696	LINDA SPINGOLA	PRES PREF	20.5 HRS @ \$10.00	04/07/2020	205.00	10-513-510-1100 SALARIES - ELECTION
Total LINDA SPINGOLA:					205.00	
LUCY HESSELBERG						
2709	LUCY HESSELBERG	PRES PREF	16.75 HRS @ \$10.00	04/07/2020	167.50	10-513-510-1100 SALARIES - ELECTION
Total LUCY HESSELBERG:					167.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
MENARDS -- GERMANTOWN						
608	MENARDS -- GERMANTOWN	79626	RECEPTACLES & SWITCH PLATES	03/11/2020	18.36	70-533-570-8000 BUILDING IMPROVMENTS - HIGHWAY
608	MENARDS -- GERMANTOWN	79627	INTERIOR PAINT	03/11/2020	205.00	10-533-530-5200 BUILDING MAINTENANCE - HIGHWAY
Total MENARDS -- GERMANTOWN:					223.36	
MENARDS -- PEWAUKEE						
607	MENARDS -- PEWAUKEE	62556	POST WOOD, HARDWARE, CLEANING	04/16/2020	243.12	10-533-530-3100 SUPPLIES - HIGHWAY
Total MENARDS -- PEWAUKEE:					243.12	
MERTON ATHLETIC ASSOCIATION						
613	MERTON ATHLETIC ASSOCIATI	2020-02	MAA 2020 CONTRIBUTION FEE	04/13/2020	2,500.00	10-553-530-3860 MERTON ATHLETIC ASSOCIATION
Total MERTON ATHLETIC ASSOCIATION:					2,500.00	
MERTON FEED COMPANY						
615	MERTON FEED COMPANY	28641	GRASS SEED & MILORGANITE	04/13/2020	139.30	90-533-530-3100 SUPPLIES / GRASS SEED - SW
Total MERTON FEED COMPANY:					139.30	
MICHELE SCHMITZ						
2674	MICHELE SCHMITZ	PRES PREF	23.5 HRS @ \$10.00	04/07/2020	235.00	10-513-510-1100 SALARIES - ELECTION
Total MICHELE SCHMITZ:					235.00	
MOTION AND CONTROL ENTERPRISES LLC						
787	MOTION AND CONTROL ENTER	Y49853-001	CALCIUM SCREEN FOR PLOWS	04/14/2020	17.92	10-533-530-5410 EQUIP MAINTENANCE - HIGHWAY
787	MOTION AND CONTROL ENTER	Y58198-001	HOSE CONNECTION FOR SINK	04/14/2020	11.63	10-533-530-3100 SUPPLIES - HIGHWAY
Total MOTION AND CONTROL ENTERPRISES LLC:					29.55	
NOBLE INDUSTRIAL SUPPLY CORP						
2713	NOBLE INDUSTRIAL SUPPLY C	SI-126400	DISINFECTANT WIPES	04/06/2020	324.93	10-522-530-3100 SUPPLIES - FD
Total NOBLE INDUSTRIAL SUPPLY CORP:					324.93	
PARTSMASTER						
704	PARTSMASTER	23533388	MISC HARDWARE FOR STOCK	04/08/2020	301.35	10-533-530-3100 SUPPLIES - HIGHWAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total PARTSMaster:					301.35	
PAUL TOEPFER						
2701	PAUL TOEPFER	PRES PEF	7.5 HRS @ \$10.00	04/07/2020	75.00	10-513-510-1100 SALARIES - ELECTION
Total PAUL TOEPFER:					75.00	
PETER FARAGHER						
2683	PETER FARAGHER	PRES PEF	4 HRS @ \$10.00	04/07/2020	40.00	10-513-510-1100 SALARIES - ELECTION
Total PETER FARAGHER:					40.00	
REBECCA PLOTECHER						
735	REBECCA PLOTECHER	PRES PEF	15.5 HRS @ \$10.00	04/07/2020	155.00	10-513-510-1100 SALARIES - ELECTION
Total REBECCA PLOTECHER:					155.00	
REINDERS INC.						
775	REINDERS INC.	2602505-00	SEED AIDE FOR GRASS	04/13/2020	40.64	90-533-530-3100 SUPPLIES / GRASS SEED - SW
Total REINDERS INC.:					40.64	
RELIANT FIRE APPARATUS INC.						
776	RELIANT FIRE APPARATUS INC.	C1001626	LIGHT FOR 2661	04/14/2020	39.67	10-522-530-5500 VEHICLE MAINTENACE - FD
Total RELIANT FIRE APPARATUS INC.:					39.67	
RICHARD OSTERMAN						
702	RICHARD OSTERMAN	PRES PEF	129 HRS @ \$12.00	04/07/2020	1,548.00	10-513-510-1100 SALARIES - ELECTION
Total RICHARD OSTERMAN:					1,548.00	
SALLY REAMER						
2507	SALLY REAMER	PRES PEF	121.75 HRS @ \$10.00	04/07/2020	1,217.50	10-513-510-1100 SALARIES - ELECTION
Total SALLY REAMER:					1,217.50	
SCOTT APULI						
45	SCOTT APULI	APR 2020	2020 SAFETY ALLOWANCE	04/16/2020	100.00	10-533-530-3630 UNIFORMS/MATS - HIGHWAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total SCOTT APULI:					100.00	
SCOTT KRIEGER						
2571	SCOTT KRIEGER	PRES PREF	22.5 HRS @ \$10.00	04/07/2020	225.00	10-513-510-1100 SALARIES - ELECTION
Total SCOTT KRIEGER:					225.00	
SUPPLY ZONE						
889	SUPPLY ZONE	1465	TOWEL REFILL	04/06/2020	59.99	10-533-530-3100 SUPPLIES - HIGHWAY
889	SUPPLY ZONE	1483	GAL HAND SANITIZER	04/13/2020	37.99	10-533-530-3100 SUPPLIES - HIGHWAY
889	SUPPLY ZONE	1506	HAND SANITIZER & SOAP	04/15/2020	259.95	10-522-530-3100 SUPPLIES - FD
889	SUPPLY ZONE	1514	PLATES & KNIVES LUNCHRM	04/16/2020	56.98	10-533-530-3100 SUPPLIES - HIGHWAY
Total SUPPLY ZONE:					414.91	
SUSAN GEHLBACH						
362	SUSAN GEHLBACH	PRES PREF	15.5 HRS @ \$10.00	04/07/2020	155.00	10-513-510-1100 SALARIES - ELECTION
Total SUSAN GEHLBACH:					155.00	
SUSAN RECHCYGL						
771	SUSAN RECHCYGL	PRES PREF	15.25 HRS @ \$10.00	04/07/2020	152.50	10-513-510-1100 SALARIES - ELECTION
Total SUSAN RECHCYGL:					152.50	
SUSAN WILLIAMS						
2697	SUSAN WILLIAMS	PRES PREF	20 HRS @ \$10.00	04/07/2020	200.00	10-513-510-1100 SALARIES - ELECTION
Total SUSAN WILLIAMS:					200.00	
SUSSEX ACE HARDWARE						
7	SUSSEX ACE HARDWARE	191471	LIGHT BULB, BRUSHES	04/09/2020	54.84	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191499	ELEC PIG TAILS	04/11/2020	26.99	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191518	AIR INLET REPAIR SUPPLIES 2661	04/13/2020	10.13	10-522-530-5500 VEHICLE MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191548	HAND SOAP	04/14/2020	8.99	10-522-530-3100 SUPPLIES - FD
Total SUSSEX ACE HARDWARE:					100.95	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
TANNER WILLIAMS						
2703	TANNER WILLIAMS	PRES PREF	14.25 HRS @ \$10.00	04/07/2020	142.50	10-513-510-1100 SALARIES - ELECTION
Total TANNER WILLIAMS:					142.50	
TEN 2 COMMUNICATIONS						
2099	TEN 2 COMMUNICATIONS	5965	DOOR LATCH REPAIR 2651	04/15/2020	381.25	10-523-530-5500 MAINTENANCE - AMBO
2099	TEN 2 COMMUNICATIONS	5966	DOOR REPAIR 2652	04/14/2020	253.75	10-523-530-5500 MAINTENANCE - AMBO
Total TEN 2 COMMUNICATIONS:					635.00	
TERESA PELT						
712	TERESA PELT	PRES PREF	52.75 HRS @ \$12.00	04/07/2020	633.00	10-513-510-1100 SALARIES - ELECTION
Total TERESA PELT:					633.00	
UNIFIRST CORPORATION						
2349	UNIFIRST CORPORATION	096 1124138	DPW UNIFORMS & MATS	04/13/2020	91.82	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
2349	UNIFIRST CORPORATION	096 1125143	DPW UNIFORMS & MATS	04/20/2020	91.82	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
Total UNIFIRST CORPORATION:					183.64	
VFIS BENEFITS DIVISION						
2372	VFIS BENEFITS DIVISION	10125120	VFIS TERM OF PLAN FEE	04/20/2020	750.00	10-522-520-2300 GROUP INSURANCE - FD
Total VFIS BENEFITS DIVISION:					750.00	
VIERBICHER ASSOCIATES INC						
2374	VIERBICHER ASSOCIATES INC	00003/00015	NEUMANN PRSRV @ HRVST RDG RV	04/13/2020	426.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	QUARRY CRNRS TRK WASH JPC RV	04/13/2020	201.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	NEUMANN HILLSIDE RDG RVW	04/13/2020	2,796.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	GRGRICH CUP/ZONE COMPLAINT	04/13/2020	446.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	STH 164 & CTH Q KWIK TRIP RVW	04/13/2020	1,323.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	GUTZMAN BRD OF APPEALS RVW	04/13/2020	298.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	STARK TEMP PLAN OF OP	04/13/2020	336.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	AUER NURSERY MTGS, RVW, ASSIST	04/13/2020	546.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	ANYTIME GARAGE SPPO RVW	04/13/2020	72.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	STARK GRADING PERMIT CUP	04/13/2020	130.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	SILVER SPRING KWIK TRIP SIGNAGE	04/13/2020	950.00	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	MARCH 2020 PC MTG	04/13/2020	750.00	10-563-530-4300 PLANNER - PC - NON-REIMB

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
2374	VIERBICHER ASSOCIATES INC	00003/00015	MARCH 2020 SUSSEX JPC MTG	04/13/2020	350.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	GENERAL PLAN ASSISTANCE	04/13/2020	8,832.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	DEVELOPMENT GUIDE	04/13/2020	866.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	SIGN CODE	04/13/2020	463.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	IMPACT FEE NEEDS ASSMNT - HOLD	04/13/2020	83.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	ZONE & LAND USE PLAN MAP UPDAT	04/13/2020	1,022.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	WANGUARD PROPERTY MTG	04/13/2020	115.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	1ST PLANNER APPT - STARK	04/13/2020	43.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00003/00015	LIEDS CSM & REZONE	04/13/2020	478.00	65-561-530-5100 TID #1 - PLANNER
Total VIERBICHER ASSOCIATES INC:					20,526.00	
VILLAGE OF SUSSEX						
2376	VILLAGE OF SUSSEX	5198	CLEAN WATER PRINCIPAL	04/08/2020	104,858.26	80-580-581-6001 SUSSEX WWT 2008 - PRINCIPAL
2376	VILLAGE OF SUSSEX	5198	CLEAN WATER LOAN INTEREST	04/08/2020	11,685.38	80-580-582-6001 SUSSEX WWT 2008 - INTEREST
Total VILLAGE OF SUSSEX:					116,543.64	
WAUKESHA COUNTY TREASURER						
2390	WAUKESHA COUNTY TREASUR	2020-0000004	MAY 2020 POLICE SERVICES	04/14/2020	60,921.80	10-521-530-4400 CONTRACTED SERVICES - WCSD
2390	WAUKESHA COUNTY TREASUR	2020-0000004	MARCH 2020 PRISONER HOUSING	04/08/2020	34.90	10-521-530-4407 HOUSING - WCSD
Total WAUKESHA COUNTY TREASURER:					60,956.70	
Grand Totals:					233,939.86	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Dated: _____

TOP 5 EXPENDITURES

Chairman: _____

\$ 116,543.64 VILLAGE OF SUSSEX: Clean Water Principal & Loan Interest

Board Member #1: _____

\$ 60,956.70 WAUKESHA CO TREAS: MAY 2020 Police Srvs & MARCH Prisoner Housing

Board Member #2: _____

\$ 20,526.00 VIERBICHER: Neumann, 164 & Q Kwik Trip, Map, Signage, Numerous MISC

Board Member #3: _____

\$ 4,376.25 CRAMER MULTHAUF & HAMMES: TID #1, Sussex Litigation

Board Member #4: _____

\$ 4,307.74 HAMILTON: MARCH Mobile Home Parking Fees

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ADVANCED DISPOSAL SERVICES						
13	ADVANCED DISPOSAL SERVIC	MARCH 2020	GARBAGE & RECYC COLLECTION	04/06/2020	68,123.11	10-546-530-4810 CONTRACT SVCS - REFUSE COLLECT
Total ADVANCED DISPOSAL SERVICES:					68,123.11	
AIR ONE EQUIPMENT INC						
23	AIR ONE EQUIPMENT INC	154942	FLASHLIGHT REPAIR	04/02/2020	14.24	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
Total AIR ONE EQUIPMENT INC:					14.24	
ALL-WAYS CONTRACTORS INC.						
32	ALL-WAYS CONTRACTORS INC.	44633	TOPSOIL FOR PLOW DAMAGE	03/25/2020	101.50	90-533-530-6300 SAND/TOPSOIL - SW
Total ALL-WAYS CONTRACTORS INC.:					101.50	
AXIOM, INC						
2693	AXIOM, INC	JC39817	LOCKERS INSTALL & DELIVER	03/23/2020	9,080.28	70-533-570-8000 BUILDING IMPROVMENTS - HIGHWAY
Total AXIOM, INC:					9,080.28	
BAKER TILLY VIRCHOW KRAUSE, LLP						
2572	BAKER TILLY VIRCHOW KRAUS	BT1578310	2019 AUDIT	03/28/2020	9,000.00	10-514-530-4200 AUDIT & ACCOUNTING FEES
Total BAKER TILLY VIRCHOW KRAUSE, LLP:					9,000.00	
BOUND TREE MEDICAL LLC						
130	BOUND TREE MEDICAL LLC	83544538	GLOVES	03/16/2020	63.16	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83546624	GLOVES	03/17/2020	221.06	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83546625	GLOVES	03/17/2020	142.78	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83546626	HOT PACKS	03/17/2020	26.00	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83555428	GLOVES & WIPES	03/23/2020	75.12	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83560996	RESPIRATOR MASKS	03/25/2020	67.20	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83568958	SANITIZER	03/30/2020	40.98	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83571830	EMS SUPPLIES	03/31/2020	751.97	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83575418	BVM & MASKS	04/02/2020	44.58	10-523-530-3860 MEDICAL SUPPLIES - AMBO
Total BOUND TREE MEDICAL LLC:					1,432.85	
BRAKE & EQUIPMENT						
60	BRAKE & EQUIPMENT	553433	STROBE LIGHTS FOR PLOWS	04/07/2020	175.56	10-533-530-5500 VEHICLE MAINTENANCE - HIGHWAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total BRAKE & EQUIPMENT:					175.56	
BUELOW VETTER BUIKEMA OLSON &						
145	BUELOW VETTER BUIKEMA OL	APRIL 2020	GENERAL LABOR ATTY	04/09/2020	2,654.00	10-518-530-4130 LABOR ATTY - ALL BUT FD
Total BUELOW VETTER BUIKEMA OLSON &:					2,654.00	
CANON FINANCIAL SERVICES INC						
157	CANON FINANCIAL SERVICES I	21234881	TOWN HALL COPIER CONTRACT	03/13/2020	324.50	10-518-530-4000 EQUIPMENT LEASES - GEN GOV'T
Total CANON FINANCIAL SERVICES INC:					324.50	
CASH						
2656	CASH	MARCH 2020	SINGLES FOR COMPOST PASSES	03/27/2020	146.00	35-440-449-2003 COMPOST PASSES - LISBON
Total CASH:					146.00	
CHARLES KOCH						
517	CHARLES KOCH	MARCH 2020	BOA MTG PAY 3/23/20	03/28/2020	25.00	10-563-530-4500 BOARD OF APPEALS MTG PAY (AP)
Total CHARLES KOCH:					25.00	
COMPASS MINERALS AMERICA						
194	COMPASS MINERALS AMERICA	611381	45.29 TON ROAD SALT DELIVERED	03/16/2020	3,354.63	10-542-530-3530 SALT - HIGHWAY
Total COMPASS MINERALS AMERICA:					3,354.63	
COREY OIL LTD						
205	COREY OIL LTD	165894	55 GAL ENGINE OIL	04/01/2020	696.90	10-533-530-3700 GAS/OIL/GREASE - HIGHWAY
205	COREY OIL LTD	166107	MIX GAS - SMALL ENGINES	04/03/2020	111.92	10-533-530-3700 GAS/OIL/GREASE - HIGHWAY
Total COREY OIL LTD:					808.82	
CRAMER MULTHAUF & HAMMES LLP						
212	CRAMER MULTHAUF & HAMME	326	REG TOWN LEGAL ISSUES	02/29/2020	2,130.00	10-518-530-4110 LEGAL FEES - GEN GOV'T
212	CRAMER MULTHAUF & HAMME	326	SUSSEX LITIGATION	02/29/2020	967.50	10-518-530-4110 LEGAL FEES - GEN GOV'T
212	CRAMER MULTHAUF & HAMME	326	WKLY PHONE CALL RVW PC MATTER	02/29/2020	1,292.50	10-563-530-4110 ATTORNEY - PC - NON-REIMB
212	CRAMER MULTHAUF & HAMME	326	TID #1 LEGAL WORK	02/29/2020	573.75	65-561-530-2100 TID #1 - ATTORNEY
212	CRAMER MULTHAUF & HAMME	326	BORDER AGRMT/INCORPORATION W	02/29/2020	450.00	10-511-530-8000 INCORPORATION EFFORTS

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
212	CRAMER MULTHAUF & HAMME	326-1	SUSSEX LITIGATION	02/19/2020	382.50	10-518-530-4110 LEGAL FEES - GEN GOV'T
Total CRAMER MULTHAUF & HAMMES LLP:					5,796.25	
DENNIS PLOTECHER						
736	DENNIS PLOTECHER	MARCH 2020	BOA MTG PAY 3/23/20	03/28/2020	25.00	10-563-530-4500 BOARD OF APPEALS MTG PAY (AP)
Total DENNIS PLOTECHER:					25.00	
FALLS AUTO PARTS & SUPPLIES						
307	FALLS AUTO PARTS & SUPPLIE	597466	BATTERIES 2662 (\$544.24 - CORES \$4	03/26/2020	504.24	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	597472	PARTS - RD SIDE MOWER	03/27/2020	59.50	10-533-530-5410 EQUIP MAINTENANCE - HIGHWAY
307	FALLS AUTO PARTS & SUPPLIE	597482	BATTERY POLE PROTECT 2662	03/27/2020	7.22	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	597505	BATTERY NUTS 2662	03/27/2020	2.89	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	597825	BATTERY & CORE \$238.30-20	04/03/2020	218.30	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	597859	OIL FILTER 2689	04/06/2020	24.73	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	597881	BATTERY DISCONNECT 2681	04/06/2020	34.97	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	597948	OIL CHANGE 2681	04/07/2020	43.88	10-522-530-3700 GAS/OIL/GREASE - FD
307	FALLS AUTO PARTS & SUPPLIE	597961	FILTER EXCHANGE	04/07/2020	.12	10-522-530-3700 GAS/OIL/GREASE - FD
307	FALLS AUTO PARTS & SUPPLIE	598026	BATTERY DISCONNECT 2681	04/08/2020	34.97	10-522-530-5500 VEHICLE MAINTENACE - FD
307	FALLS AUTO PARTS & SUPPLIE	598042	AIR HOSE	04/08/2020	114.55	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
307	FALLS AUTO PARTS & SUPPLIE	598043	AIR HOSE CLAMP	04/08/2020	3.96	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
Total FALLS AUTO PARTS & SUPPLIES:					1,049.33	
FLEMING'S FIRE 1 INC.						
330	FLEMING'S FIRE 1 INC.	114590	ANNUAL FIRE EXT INSPECTION - DP	03/04/2020	285.20	10-533-530-4400 CONTRACTED SERVICES - HIGHWAY
330	FLEMING'S FIRE 1 INC.	114591	FIRE EXT INSP - RICHMOND	03/04/2020	124.70	10-522-530-4400 CONTRACTED SERVICES - FD
330	FLEMING'S FIRE 1 INC.	114592	ANNUAL FIRE EXT INSP - GH	03/04/2020	359.95	10-522-530-4400 CONTRACTED SERVICES - FD
330	FLEMING'S FIRE 1 INC.	115274	2 FIRE EXT FOR DPW TRKS	03/16/2020	89.95	10-533-530-4400 CONTRACTED SERVICES - HIGHWAY
Total FLEMING'S FIRE 1 INC.:					859.80	
FRED'S SANITARY SERVICE						
340	FRED'S SANITARY SERVICE	136813	HOLDING TANK PUMP OUT DPW	03/19/2020	129.00	10-533-530-4400 CONTRACTED SERVICES - HIGHWAY
Total FRED'S SANITARY SERVICE:					129.00	
GENERAL COMMUNICATIONS INC						
366	GENERAL COMMUNICATIONS I	281056	PATCH KIT REPAIR	03/27/2020	380.80	10-522-530-5420 RADIO MAINTENANCE - FD

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total GENERAL COMMUNICATIONS INC:					380.80	
GROTA APPRAISALS LLC						
405	GROTA APPRAISALS LLC	1153	ANNUAL ASSESSMENT WORK - APR 2	04/01/2020	3,150.00	10-515-530-4400 CONTRACTED SERVICES - ASSESSOR
Total GROTA APPRAISALS LLC:					3,150.00	
HAMILTON SCHOOL DISTRICT						
413	HAMILTON SCHOOL DISTRICT	MARCH 2020	MANU MOBILE HOME LOTTO/GAMING	03/31/2020	18,834.20	10-200-250-4620 MOBILE HOME DUE TO HAMILTON
Total HAMILTON SCHOOL DISTRICT:					18,834.20	
HI-LINE INC.						
431	HI-LINE INC.	10769925	CABLE TIE KIT & TIES	03/30/2020	194.03	10-533-530-3100 SUPPLIES - HIGHWAY
Total HI-LINE INC.:					194.03	
INSIGHT FS						
346	INSIGHT FS	57015994	TURF SUPPLIES	03/30/2020	730.37	10-552-530-3120 TURF MANAGEMENT - PARKS
346	INSIGHT FS	57015994	SPORTS FIELDS PRODUCTS	03/30/2020	2,740.35	10-552-530-3130 SPORTS FIELDS SUPPLIES - PARKS
Total INSIGHT FS:					3,470.72	
ITU ABSORB TECH INC.						
469	ITU ABSORB TECH INC.	7443432	MATS & RUGS TOWN HALL	03/30/2020	72.72	10-516-530-4400 CONTRACTED SVS -TOWN HALL
Total ITU ABSORB TECH INC.:					72.72	
J L BUSINESS INTERIORS, INC						
2692	J L BUSINESS INTERIORS, INC	32977	DESK & FILE CABINETS	03/23/2020	1,875.00	70-533-570-8000 BUILDING IMPROVMENTS - HIGHWAY
2692	J L BUSINESS INTERIORS, INC	33005	KEYBOARD & TRAY	03/30/2020	175.00	10-533-530-3100 SUPPLIES - HIGHWAY
Total J L BUSINESS INTERIORS, INC:					2,050.00	
JANE STADLER						
863	JANE STADLER	MARCH 2020	MARCH PC MTG PAY 3/12/20	03/23/2020	25.00	10-563-510-1100 SALARIES - PC
Total JANE STADLER:					25.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
JENSEN EQUIPMENT CO. INC.						
483	JENSEN EQUIPMENT CO. INC.	J-662295	TWO SHOVELS	03/20/2020	68.00	10-533-530-3100 SUPPLIES - HIGHWAY
483	JENSEN EQUIPMENT CO. INC.	J-662295	CHAIN SAW CHAINS	03/20/2020	142.76	10-533-530-5410 EQUIP MAINTENANCE - HIGHWAY
483	JENSEN EQUIPMENT CO. INC.	J-662458	PARTS & REPAIR CHAIN SAW	03/23/2020	35.00	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
Total JENSEN EQUIPMENT CO. INC.:					245.76	
KAESTNER AUTO ELECTRIC CO.						
500	KAESTNER AUTO ELECTRIC C	337940	PITCH FORK	03/19/2020	38.99	10-533-530-3100 SUPPLIES - HIGHWAY
Total KAESTNER AUTO ELECTRIC CO.:					38.99	
KALEIDOSCOPE GRAPHICS						
501	KALEIDOSCOPE GRAPHICS	144430	SP 2020 NEWSLETTER PRINTING	03/10/2020	1,935.50	10-518-530-3500 NEWSLETTER PRINTING
501	KALEIDOSCOPE GRAPHICS	144440	POSTAGE SP NEWSLETTER 2020	04/07/2020	2,022.16	10-518-530-3400 POSTAGE - GEN GOV'T
Total KALEIDOSCOPE GRAPHICS:					3,957.66	
KRIETE GROUP						
2548	KRIETE GROUP	M4-1-5345	2ND MACK PLOW TRK	04/02/2020	108,950.00	70-533-570-8100 EQUIPMENT - HIGHWAY
Total KRIETE GROUP:					108,950.00	
KUNKEL ENGINEERING GROUP						
370	KUNKEL ENGINEERING GROUP	0240520	CDBG FUNDING WORK	03/12/2020	125.00	10-563-530-4375 ENGINEER - PC - NON-REIMB
370	KUNKEL ENGINEERING GROUP	0240520	EASEMENT REVIEW	03/12/2020	175.00	10-563-530-4375 ENGINEER - PC - NON-REIMB
370	KUNKEL ENGINEERING GROUP	0240520	MTGS W/ STAFF	03/12/2020	305.00	10-563-530-4375 ENGINEER - PC - NON-REIMB
370	KUNKEL ENGINEERING GROUP	0240520	HARVEST RIDGE LOTS CRISPIN CT	03/12/2020	250.00	90-533-530-6600 CULVERT MATERIALS - SW
370	KUNKEL ENGINEERING GROUP	0240564	2020 PAVEMENT RESURFACING PRG	03/16/2020	1,992.50	70-533-570-8100 EQUIPMENT - HIGHWAY
370	KUNKEL ENGINEERING GROUP	0240585	TID #1 - ENGINEERING -TEA GRANT	03/16/2020	1,755.00	65-561-530-3100 TID #1 - ENGINEERING
370	KUNKEL ENGINEERING GROUP	0240587	TID #1 - ENGINEERING - LIED'S	03/16/2020	34,839.75	65-561-530-3100 TID #1 - ENGINEERING
Total KUNKEL ENGINEERING GROUP:					39,442.25	
LANGE ENTERPRISES INC.						
552	LANGE ENTERPRISES INC.	71902	SIGNS, ADDRESS TILES & HOLDERS	03/04/2020	917.89	10-533-530-3540 SIGNS - HIGHWAY
552	LANGE ENTERPRISES INC.	71998	ROLLUP WORKZONE SIGNS	03/17/2020	206.08	10-533-530-3540 SIGNS - HIGHWAY
Total LANGE ENTERPRISES INC.:					1,123.97	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
LAPPIN PEWAUKEE						
167	LAPPIN PEWAUKEE	5890-429125	SQUARE D BREAKER	03/02/2020	34.52	70-533-570-8000 BUILDING IMPROVMENTS - HIGHWAY
Total LAPPIN PEWAUKEE:					34.52	
MARVIN & KATHLEEN SCHLAFER						
2706	MARVIN & KATHLEEN SCHLAFE	APRIL 2020	MAILBOX REIMB	04/09/2020	25.00	10-533-530-3100 SUPPLIES - HIGHWAY
Total MARVIN & KATHLEEN SCHLAFER:					25.00	
MENARDS -- PEWAUKEE						
607	MENARDS -- PEWAUKEE	61910	SHIELD SUPPLIES - COVID19	04/03/2020	108.66	10-513-530-3100 SUPPLIES - ELECTION
607	MENARDS -- PEWAUKEE	61910	LUMBER FOR SALT SHED	04/03/2020	145.74	10-533-530-5200 BUILDING MAINTENANCE - HIGHWAY
Total MENARDS -- PEWAUKEE:					254.40	
MERRY MAIDS						
612	MERRY MAIDS	MARCH	TOWN HALL CLEANING 4X - COVID	04/01/2020	436.00	10-516-530-4400 CONTRACTED SVS -TOWN HALL
Total MERRY MAIDS:					436.00	
MERTON FEED COMPANY						
615	MERTON FEED COMPANY	28563	MILORGANITE FOR GRASS SEED	04/01/2020	16.40	90-533-530-3100 SUPPLIES / GRASS SEED - SW
Total MERTON FEED COMPANY:					16.40	
Michael & Valerie Reed						
2691	Michael & Valerie Reed	APRIL 2020	DOG LICENSE OVERPAYMENT REIMB	03/30/2020	20.00	10-440-449-2004 DOG LICENSES
Total Michael & Valerie Reed:					20.00	
MID-STATE EQUIPMENT						
622	MID-STATE EQUIPMENT	C12178	NEW JD 11FT MOWER	03/27/2020	67,361.23	70-552-570-8100 EQUIPMENT - PARK
Total MID-STATE EQUIPMENT:					67,361.23	
MONROE TRUCK EQUIPMENT						
643	MONROE TRUCK EQUIPMENT	822510-1	SHIP & HANDLING	02/28/2020	11.75	10-533-530-5410 EQUIP MAINTENANCE - HIGHWAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total MONROE TRUCK EQUIPMENT:					11.75	
OFFICE COPYING EQUIPMENT LTD						
686	OFFICE COPYING EQUIPMENT	AR110715	FD-COPIER LEASE-RICHMOND-MARC	03/31/2020	27.82	10-522-530-4400 CONTRACTED SERVICES - FD
Total OFFICE COPYING EQUIPMENT LTD:					27.82	
PETER SKODRAS						
910	PETER SKODRAS	S531-18-24	BOND REFUND - SAXON LOT 1	03/31/2020	2,500.00	10-200-230-1000 SPECIAL DEPOSITS
Total PETER SKODRAS:					2,500.00	
PRAXAIR DISTRIBUTION, INC						
2589	PRAXAIR DISTRIBUTION, INC	95495853	OXYGEN - FD	03/14/2020	167.91	10-523-530-3850 OXYGEN - AMBO
Total PRAXAIR DISTRIBUTION, INC:					167.91	
PREMIER BLDG INSPECTIONS LLC						
745	PREMIER BLDG INSPECTIONS	MARCH 2020	MARCH CONTRACT BLDG INSPECT	03/31/2020	10,628.06	10-524-530-4400 CONTRACTED SVCS - BLDG INSP
745	PREMIER BLDG INSPECTIONS	MARCH 2020	MEETING/ENFORCEMENT	03/31/2020	117.00	10-524-530-4500 MTGS & ENFORCEMENT - BLDG INSP
Total PREMIER BLDG INSPECTIONS LLC:					10,745.06	
PROSPER PFANNERSTILL III						
720	PROSPER PFANNERSTILL III	MARCH 2020	BOA MTG PAY 3/23/20	03/28/2020	25.00	10-563-530-4500 BOARD OF APPEALS MTG PAY (AP)
Total PROSPER PFANNERSTILL III:					25.00	
RECHLIN BUILDERS						
1913	RECHLIN BUILDERS	S111-19-7	BOND REFUND - RECHLIN LOT 27	03/31/2020	2,500.00	10-200-230-1000 SPECIAL DEPOSITS
Total RECHLIN BUILDERS:					2,500.00	
RELIANT FIRE APPARATUS INC.						
776	RELIANT FIRE APPARATUS INC.	CI001557	MARKER LIGHT 2662	03/23/2020	116.47	10-522-530-5500 VEHICLE MAINTENACE - FD
776	RELIANT FIRE APPARATUS INC.	CI001577	STEP LIGHT 2662	03/26/2020	39.02	10-522-530-5500 VEHICLE MAINTENACE - FD
776	RELIANT FIRE APPARATUS INC.	CI001582	HOOD LIGHT 2662	03/27/2020	45.16	10-522-530-5500 VEHICLE MAINTENACE - FD
776	RELIANT FIRE APPARATUS INC.	CI001590	MARKER LIGHT 2662	03/31/2020	48.62	10-522-530-5500 VEHICLE MAINTENACE - FD
776	RELIANT FIRE APPARATUS INC.	WI000342	REAR WHEEL SEAL/BRAKES 2662	03/18/2020	2,203.87	10-522-530-5500 VEHICLE MAINTENACE - FD

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total RELIANT FIRE APPARATUS INC.:					2,453.14	
RESERVE ACCOUNT						
778	RESERVE ACCOUNT	MARCH 2020	PREPAID ACCOUNT POSTAGE	03/24/2020	8,000.00	10-518-530-3400 POSTAGE - GEN GOV'T
Total RESERVE ACCOUNT:					8,000.00	
ROGER MEEKER						
2694	ROGER MEEKER	APRIL 2020	MAILBOX REIMB	04/01/2020	25.00	10-533-530-3100 SUPPLIES - HIGHWAY
Total ROGER MEEKER:					25.00	
SHAWN'S DEER PICK UP						
837	SHAWN'S DEER PICK UP	MARCH 2020	RIP ZEKE, AL, BRADFORD, CHRIS, DR	04/03/2020	300.00	10-533-530-4400 CONTRACTED SERVICES - HIGHWAY
Total SHAWN'S DEER PICK UP:					300.00	
SHIELD SOLUTIONS						
2597	SHIELD SOLUTIONS	14575	VEHICLE WASH & APPLICATORS	01/27/2020	325.50	10-522-530-3100 SUPPLIES - FD
Total SHIELD SOLUTIONS:					325.50	
SHORELINE PLUMBING CO						
2705	SHORELINE PLUMBING CO	430	LABOR INSTALL HOT WATER HEATER	03/30/2020	400.00	10-522-530-5200 BLDG MAINTENANCE - FD
Total SHORELINE PLUMBING CO:					400.00	
STICKYBOYZ LLC						
877	STICKYBOYZ LLC	8256	"NO CONSTRUCTION TRAFFIC" SIGN	03/09/2020	175.96	10-533-530-3540 SIGNS - HIGHWAY
877	STICKYBOYZ LLC	8326	BANNERS @ HS TO REDIRECT	04/06/2020	285.00	10-513-530-3100 SUPPLIES - ELECTION
Total STICKYBOYZ LLC:					460.96	
SUPPLY ZONE						
889	SUPPLY ZONE	1397	PAPER TOWELS	03/13/2020	159.96	10-522-530-3100 SUPPLIES - FD
889	SUPPLY ZONE	1415	TOILET PAPER	03/17/2020	83.97	10-522-530-3100 SUPPLIES - FD
889	SUPPLY ZONE	1456	TOWELS - POLLING LOCATIONS	04/01/2020	59.99	10-513-530-3100 SUPPLIES - ELECTION

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total SUPPLY ZONE:					303.92	
SUSSEX ACE HARDWARE						
7	SUSSEX ACE HARDWARE	190956	PLUNGER, CORD	03/11/2020	33.27	10-522-530-5410 EQUIPMENT MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191147	TAPE & BATTERY	03/22/2020	45.86	10-522-530-5200 BLDG MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191181	WASHING & CLEANING SUPPLIES	03/24/2020	29.66	10-522-530-3100 SUPPLIES - FD
7	SUSSEX ACE HARDWARE	191221	COMP ADAPTER & DOOR STOP	03/26/2020	12.58	10-533-530-3100 SUPPLIES - HIGHWAY
7	SUSSEX ACE HARDWARE	191227	DRYWALL SUPPLIES & NUT	03/27/2020	5.50	10-533-530-3100 SUPPLIES - HIGHWAY
7	SUSSEX ACE HARDWARE	191308	CARABINER & KEYS	03/31/2020	14.50	10-522-530-5200 BLDG MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191329	KEY & DISINFECTANT	04/01/2020	21.57	10-522-530-5200 BLDG MAINTENANCE - FD
7	SUSSEX ACE HARDWARE	191416	SCREWS SALT SHED REPAIRS	04/07/2020	18.98	10-533-530-5200 BUILDING MAINTENANCE - HIGHWAY
Total SUSSEX ACE HARDWARE:					181.92	
THE SYNECTIC GROUP						
2660	THE SYNECTIC GROUP	MARCH 2020	INTERIM CLERK CONTRACT WORK	03/31/2020	6,475.00	10-519-520-1100 SALARIES - CLERK & RECEPTION
Total THE SYNECTIC GROUP:					6,475.00	
UNIFIRST CORPORATION						
2349	UNIFIRST CORPORATION	096 1120940	DPW UNIFORMS & MATS	03/23/2020	87.52	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
2349	UNIFIRST CORPORATION	096 1122042	DPW UNIFORMS & MATS	03/30/2020	87.52	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
2349	UNIFIRST CORPORATION	096 1123068	DPW UNIFORMS & MATS	04/06/2020	91.82	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
Total UNIFIRST CORPORATION:					266.86	
VIERBICHER ASSOCIATES INC						
2374	VIERBICHER ASSOCIATES INC	00014/00002	NEUMANN PRSV HRVST RDG RVW	03/23/2020	233.28	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	QUARRY CORNERS JPC RVW	03/23/2020	354.24	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	NEUMANN HILLSIDE RDG RVW	03/23/2020	982.26	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	HAASS FARMS COVENANTS RVW	03/23/2020	17.28	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	STH 164 & CTH Q KWIK TRIP RVW	03/23/2020	293.76	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	SMAGLIK ARCHITECT NEW BUILD RV	03/23/2020	276.48	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	IRONWOOD GC FOOD STATION RVW	03/23/2020	17.28	10-563-530-4200 PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	FEB 2020 PC MTG	03/23/2020	750.00	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	KWIK TRIP EASEMT RVW	03/23/2020	86.40	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	GENERAL PLAN ASSISTANCE	03/23/2020	4,583.42	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	IMPACT FEE NEEDS ASSMNT	03/23/2020	442.80	10-563-530-4300 PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00014/00002	PC FEE ANALYSIS	03/23/2020	623.52	10-563-530-4300 PLANNER - PC - NON-REIMB

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
2374	VIERBICHER ASSOCIATES INC	00014/00002	LIEDS CSM & REZONE	03/23/2020	903.24	65-561-530-5100 TID #1 - PLANNER
Total VIERBICHER ASSOCIATES INC:					9,563.96	
VILLAGE OF SUSSEX						
2376	VILLAGE OF SUSSEX	5196	MONTHLY TICKET PROCESSING	04/02/2020	1,107.62	10-521-530-4410 TICKET PROCESSING - SUSSEX
Total VILLAGE OF SUSSEX:					1,107.62	
WAUKESHA COUNTY TREASURER						
2390	WAUKESHA COUNTY TREASUR	2020-0000002	WC PARCEL TAX BILLING	04/03/2020	3,623.58	10-516-530-4400 CONTRACTED SVS -TOWN HALL
Total WAUKESHA COUNTY TREASURER:					3,623.58	
WCTC						
2411	WCTC	S0712554	TUITIONS & FEES - KOLESARI	03/17/2020	115.00	10-522-530-7700 EDUCATION - FD
2411	WCTC	S0712554	TUITIONS & FEES - LIVINGSTON	03/17/2020	115.00	10-522-530-7700 EDUCATION - FD
Total WCTC:					230.00	
Grand Totals:					402,878.52	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Dated: _____

Chairman: _____

Board Member #1: _____

Board Member #2: _____

Board Member #3: _____

Board Member #4: _____

TOP 5 EXPENDITURES

\$ 108,950.00	KRIETE GROUP: 2nd Mack Plow Truck
\$ 68,123.11	ADVANCED DISPOSAL: MARCH Garbage/Recycling Collection
\$ 67,361.23	MID-STATE EQUIPMENT: John Deer Mower - Parks
\$ 39,442.25	KUNKEL: TID #1, 2020 Pavement Resurface Program, Misc
\$ 18,834.20	HAMILTON: Annual Mobile Home Lotto/Gaming Credit

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

**INTERMUNICIPAL AGREEMENT BETWEEN
THE TOWN OF LISBON AND THE VILLAGE OF LANNON TO UTILIZE THE TOWN OF LISBON COMPOST
SITE ON LANDS OWNED BY PAYNE & DOLAN.**

This agreement entered into this ____ day of _____, 2020, by and between the Town of Lisbon, hereinafter referred to as "Lisbon", a municipal corporation organized and existing under the laws of the State of Wisconsin, and the Village of Lannon, hereinafter referred to as "Village", a municipal corporation organized and existing under the laws of the State of Wisconsin, and.

WHEREAS, Lisbon operates a compost site on Plainview Road about one half mile west of Hillside Road, and

WHEREAS, the Village of Lannon would like to provide compost site services to their residents in the most efficient manner and at the lowest costs possible, and

WHEREAS, Lisbon has agreed that a compost site for joint use reduces costs for all partners.

NOW, THEREFORE, Pursuant to §66.0301 of the Wisconsin Statutes and upon the mutual covenants and agreements of the parties contained herein and the mutual benefits to be derived from this Agreement, the parties hereto agree as follows:

1. COMPOST SITE SERVICES.

- a. **Service Area.** Lisbon shall provide composting services at the Town's compost site on Plainview Road to Village residents subject to approval by the property owner and with the restrictions as shown in this agreement.
- b. **Hours and Dates.** The compost site shall be open from the first Saturday in April to the Saturday after Thanksgiving, weather permitting. Village residents may use the compost site from the hours of 4:00pm to 8:00pm on Mondays and 9:00am to 4:00pm on Saturdays. Normal holidays or emergency situations may preclude access, but the Village should be notified by Lisbon in advance of such day or hour restrictions.
- c. **Use of Site.** Contract Community residents shall be entitled to drop off yard waste and brush and pick-up compost and wood chips from the compost site in the same manner as Lisbon residents, subject to changes as adopted by the Town Board. Said changes shall apply both to Lisbon and Village residents. Further Village residents are subject to any other restrictions as provided in this agreement.
- d. **Pass.** Village residents must purchase a pass from the Village and upon request, make said pass available to the Lisbon staff. Village residents may be asked to verify the pass authenticity with a driver's license to check the address. The pass allows user access to the site until close of the compost site for that year.

2. VILLAGE REQUIREMENTS.

- a. **Pass.** The Village shall create a pass that includes a name and address for any Village users of the compost site. The Village agrees to pay Lisbon \$35 for each pass in 2020. The Village shall make payment by the fifteenth of each month for any pass issued the previous month. With payment the Village shall include a list of pass purchasers.

3. LISBON REQUIREMENTS.

- a. **Compost Site.** Lisbon shall provide service to Village residents enabling the disposal of yard wastes and brush and pick up of compost and wood chips from the Lisbon operated compost site. Yard wastes are defined as lawn clippings and leaves. Brush is defined as twigs and branches from trees and bushes less than five (5) inches in diameter. Tree stumps are not allowed to be deposited at the compost site.

4. TERMS OF AGREEMENT.

- a. **Effective date.** This Agreement shall be effective upon its execution by Lisbon and the Village.
- b. **Term of Contract.** This Agreement shall continue in effect from the date of execution through December 31, 2020. However, if Payne and Dolan shall ask the Town to cease operations and vacate the land, this Agreement shall terminate as of the date operations cease.
- c. **Severability.** If any clause, provision, or section of this Agreement be declared invalid by any Court of competent jurisdiction, the invalidity of such clause, provision or section shall not affect any of the remaining provisions of this Agreement.
- d. **Binding Agreement.** This Agreement is binding upon the parties hereto and their respective successors and assigns.

Dated this _____ day of _____, 2020.

Town of Lisbon

Village of Lannon

By: _____
Joseph Osterman, Chairman

By: _____
Tom Gudex, President

Date: _____

Date: _____

Attest: _____
Rick Goeckner, MMC, Interim Town Clerk

Attest: _____
Brenda Klemmer, Clerk/Treasurer

Payne and Dolan hereby acknowledges they have read and agreed to the terms of this Agreement.

Dated this _____ day of _____, 2020

Name, Title _____



Rachel Holloway <rholl@vierbicher.com>

LISBON Ordinance 19-19 (B-4, Section 27) edits

Gina Gresch <ggresch@townoflisbonwi.com>

Wed, Mar 11, 2020 at 11:19 AM

Reply-To: Gina Gresch <ggresch@townoflisbonwi.com>

To: Rachel Holloway <rholl@vierbicher.com>, Joshua Langen <jlan@vierbicher.com>, Kathy Gutenkunst <ksg@cmhlaw.com>, Michael Van Kleunen <mvk@cmhlaw.com>

Cc: Tracy Chang <tracy@cmhlaw.com>

Gina C. Gresch, MMC/WCPC

Town of Lisbon Administrator

Waukesha County

262.246.6100 ext. 1003

ggresch@townoflisbonwi.com

----- Forwarded Message -----

From: "Sandra Scherer" <SScherer@waukeshacounty.gov>

To: "Gina Gresch" <ggresch@townoflisbonwi.com>

Sent: 3/9/2020 5:28:48 PM

Subject: Ordinance 19-19 (B-4, Section 27) edits

Hi Gina,

I went through the B-4 District (Section 27) draft Ordinance and basically made similar edits as we did for the BP District (attached).

Thus, I assume the Town Board will need to re-adopt Ordinance 19-19 as well. Can you add that to your next Board agenda?

I will move this forward on our next PPC mtg, but as soon as you can provide me with a revised draft, please send it over; and then likewise with the signed version as we will have to have that before moving on to LUPE, etal.

Thanks,

*Sandy Scherer**Town of Lisbon Community Assistance Planner**Senior Planner*

Waukesha County Department of Parks and Land Use

Planning and Zoning Division

3/11/2020

Mail - LISBON Ordinance 19-19 (B-4, Section 27) edits

515 W. Moreland Blvd. Room AC 230

Waukesha, WI 53188

Phone 262.548.7790

Fax 262.896.8071

Email sscherer@waukeshacounty.gov

PZD Website www.waukeshacounty.gov/planningandzoning

Town of Lisbon Website <http://www.townoflisbonwi.com/>

Waukesha County GIS Interactive Mapping Site www.waukeshacounty.gov/defaultwc.aspx?id=39458

County Planner of the Day Customer Service Hours **8:00 am-4:30 pm Tuesday-Friday** pod@waukeshacounty.gov



Please consider your responsibility to the environment before printing this e-mail.

How did we [serve](#) you?

2 attachments



image003.png
3K



19 19 Repealing Recreating Sec 27 of Zoning Code w SLS edits.docx
55K

Ord. 19-19

**AN ORDINANCE AMENDING CHAPTER 11, SECTION 27 OF THE TOWN
ZONING CODE RELATED TO THE B-4 COMMERCIAL SPECIAL USE ZONING
DISTRICT, OF THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN**

SECTION 1: Section 27 of the Town of Lisbon Zoning Code is hereby repealed and recreated to read as follows:

SECTION 27 - B-4 COMMERCIAL SPECIAL USE ZONING DISTRICT

Purpose and Intent

This District is intended to provide for the orderly and attractive grouping of businesses at appropriate locations in the Town, such as, but not limited to, along the STH 164 and STH 74 highways and adjacent routes that lead into and out of the Town of Lisbon in accordance with the adopted Design Standards (Addendum E of the Town of Lisbon Zoning Ordinance) and is appropriately designated for said zoning in compliance with the Town's Comprehensive Development Plan as a Special Use District, and said zoning shall be reviewed in accordance with the Boundary Stipulation and Intergovernmental Cooperation Agreement between the Town of Lisbon and the Village of Sussex dated January 22, 2001, and received, considered and commented on by the Town of Lisbon and Village of Sussex Joint Planning Committee. This district is intended for those businesses and customer services which are logically related to and dependent upon highway traffic, or which are specifically designed to serve the needs of such traffic and/or serve surrounding residential and corporate neighborhoods. The District is designed for convenience or one-stop shopping and is intended to service the entire community.

SECTION 2: The introductory paragraph titled "Joint Planning Committee Role and Authority in this Zoning District" of Section 27 of the Town of Lisbon Zoning Code is hereby repealed.

SECTION 3: The introductory paragraph titled "Review Process for Proposed Developments" of Section 27 of the Town of Lisbon Zoning Code is hereby repealed and recreated to read as follows:

Review Process for Proposed Developments

The review process for this zoning district shall be in accordance with the language contained in Section 27, and the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts Design Standards, and other Town ordinances as applicable (Addendum E and Exhibit Maps A, B, C and D).

- (1) To encourage a commercial environment that is compatible with the residential character of the Town and the neighboring Village, building permits for permitted uses in this zoning district shall not be issued without review by the Joint Planning Commission (JPC), review and recommendation by the Town of Lisbon Plan Commission, and approval by the Town Board. The JPC review shall be concerned with site plan, architectural plans, ingress and egress, parking, loading and unloading, landscaping, and open space utilization. Town of Lisbon review and approval shall consist of all required plans per the Municipal Code of the Town of Lisbon.
- (2) The process for PUDs, CUs, and site plan and plan of operation review shall follow the process requirements outlined in Chapter 11 of the Town of Lisbon's Town Code except as limited in this zoning district. Where a conflict may occur, this zoning district shall apply as it is intended to guide development in this zoning district. Uses shall be limited to those described in this zoning district.

(a) Permitted Uses

The following retail and customer service establishments involving the selling of and storing of merchandise are permitted subject to the approval of a site plan and plan of operation:

- (1) Art, dance, music teaching studios, or other similar fine arts.
- (2) Architects, accountants, attorneys, advertisers, engineers, insurance sales, consultants, or other professional offices.
- (3) Bakery stores.
- (4) Banks, savings and loan associations, and other financial and/or investment institutions, including drive up facilities.
- (5) Barber shops and beauty shops.
- (6) Book stores.
- (7) Business offices.
- (8) Candy and confectionery stores.
- (9) Copying and mail services.
- (10) Delicatessens.
- (11) Dentist, physician, or other similar professional health offices and clinics, excluding hospitals.

- (12) Drugstores.
- (13) Dry cleaning pick-up and delivery services.
- (14) Florists, retail.
- (15) Fruit and vegetable markets.
- (16) Galleries.
- (17) Gift stores, antique shops.
- (18) Government services (post offices, etc.)
- (19) Hardware, paint, or decorating stores.
- (20) Hobby shops.
- (21) Meat, fish, or poultry markets.
- (22) Optical stores.
- (23) Packaged beverage stores.
- (24) Photo and film pick-up stores, photography studios.
- (25) Realtors.
- (26) Shoe repair shops.
- (27) Shoe stores.
- (28) Soda and ice cream stores.
- (29) Sporting goods stores.
- (30) Tobacco stores.
- (31) Variety stores.
- (32) Video stores (non-adult oriented).
- (33) Family home day care in an existing residential dwelling
- (34) Other uses not specifically mentioned above may be permitted uses if, following a review and recommendation by the Town of Lisbon Plan Commission, the Town of Lisbon Board finds:
 - a. The use is consistent with the intent and types of uses depicted above, and
 - b. The use is not listed as a conditional use, and
 - c. The use is safe, clean, and would not cause any hardship to neighboring property owners from noise, pollution, or other nuisance.
 - d. The Town of Lisbon and Village of Sussex Joint Planning Committee has received, considered and commented on the use.

This section is added to allow flexibility for the Town of Lisbon Plan Commission, Town of Lisbon Board, and JPC to consider multiple uses that cannot all be enumerated above in light of the difficulty and time constraints of adjusting zoning in a Town government.

(b) Permitted Accessory Uses

- (1) Garages for storage of licensed vehicles used in conjunction with the operation of a business.
- (2) Dumpsters and other refuse type containers shall be screened from view from streets and adjacent properties.
- (3) Roof mounted HVAC type equipment shall be located, screened, and/or painted to minimize visibility from street and adjacent sites.
- (4) Signs in accordance with the guidelines set forth in Chapter 13, Signs, of the General Code of Ordinances (refer to Addendum A). Landscape and site plans for the signs must be submitted, reviewed, and approved by the plan commission to evaluate size, orientation, and compatibility with the entire site.
- (5) Off-street parking and loading areas provided detailed site plans, including landscaping and buffering, are submitted to and approved by the plan commission. Front, rear, and side yard pavement setbacks shall not be less than ten (10) feet. Shared drives and shared parking areas may be allowed between adjacent properties where appropriate and practical, through the use of cross-easements or other internal linkages between the properties, with approval of the plan commission.

(c) Conditional Uses

Any use similar in character to the permitted uses listed above conducted as a retail business on the premises, catering to the general public, and compatible to the character of adjacent areas:

- (1) Restaurants, Supper Clubs, Lake Resorts, Taverns, Dance Halls, Pool Halls, Bowling Alleys, and similar uses, including fast food and drive through restaurants.
- (2) Automobile, Gasoline, and Service Station and Convenience Stores associated with gasoline sales.
- (3) Communication towers and facilities, including antenna masts and satellite dish antennas located in the rear yard and roof-mounted satellite dish antennas and roof-mounted solar collectors on the roof of the principal structure, provided a registered engineer contracted by the owner shall certify that the structure is adequate to support the load. All such roof mounted facilities shall be screened from view with the screening approved by the plan commission.
- (4) Private clubs and resorts.
- (5) Business park and shopping center uses.

- (6) Public and semi public buildings and uses, including hospitals and health care facilities.
- (7) All outside storage areas shall be at least 600 feet from residential, park, and public and institutional zoning districts located in the Town of Lisbon and the Village of Sussex. The Town Board may waive or reduce the 600-foot separation requirement. In all cases, outside storage shall be screened from all sides. All screening plans are subject to Town Plan Commission review and approval. Screening may be a permanent opaque wall matching the building materials, fencing or landscaping as deemed appropriate by the Town Plan Commission. The height of the screening shall be sufficient to screen the product(s) in the outside storage area. Furthermore, no use shall be granted a modification of the separation requirement if the Town Plan Commission determines that the use will have a high risk of fire, explosion, noise, vibration, or odor.
- (8) Other uses not specifically mentioned above may be conditional uses if the Town of Lisbon Board finds:
 - a. The use is consistent with the intent and types of uses depicted above, and
 - b. The use is safe, clean, and would not cause any hardship to neighboring property owners from noise, pollution, or other nuisance.
 - c. The Town of Lisbon and Village of Sussex Joint Planning Committee has received, considered and commented on the use.

This section is added to allow flexibility for the Town of Lisbon Plan Commission, Town of Lisbon Board, and JPC to consider multiple uses that cannot all be enumerated above in light of the difficulty and time constraints of adjusting zoning in a Town government.

(d) Building Location

- (1) Road Setback:
Fifty (50) feet.
- (2) Side yard offset:
Twenty (20) feet minimum.
- (3) Rear yard offset:
Forty (40) feet minimum.
- (4) Shore Setback:

75 feet minimum from the ordinary high water mark, wetland conservancy, or floodplain, whichever is closer, unless otherwise excepted in this ordinance.

(e) Height Regulations

- (1) Principal structure: Forty-five (45) feet maximum if a two story and fully exposed on at least one side of the building. Thirty-five (35) feet maximum if a one story with or without an exposure, or a two story with no exposure.
- (2) Accessory structure: Fifteen (15) feet in height.

(f) Area Regulations

- (1) Floor Area Ratio/Lot Coverage/Open Space:
Maximum FAR of thirty percent (30%) unsewered, and fifty percent (50%) sewer. Not more than sixty-five percent (65%) unsewered, or seventy five percent (75%) sewer, of any lot shall be covered with buildings, surfaced pavement, driveways, parking, loading areas, or other covering materials which are impervious to surface absorption. Landscaped open space shall occupy not less than 35% (unsewered), or 25% (sewer) of the lot area.
- (2) Lot Size:
One (1) acre minimum with or without sewer.
- (3) Lot Width:
Minimum average lot width: 150 feet with or without sewer.

(g) Design Standards

The following guidelines are specific standards that apply to this zoning district. In addition, development in this zoning district must follow the adopted Design Standards of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts (Addendum E) and other general guidelines within Chapter 11 of the Lisbon Municipal Code which is the Town's Zoning Ordinance (hereinafter referred to as Chapter 11) related to design issues. Where a conflict exists, this section and the adopted Design Standards (Addendum E) shall apply.

- (1) Parking and Storage
 - a. Surfacing. All off-street loading, driveways, parking areas shall be surfaced with an asphaltic or Portland cement pavement in accordance with Chapter 11 and the Town of Lisbon standards and specifications so as to provide a durable and dust free

surface, and shall be so graded and drained as to dispose of all surface water accumulated within the area. Any surface water discharged off premises shall be so channeled and located so as not to create a nuisance to adjacent properties. Surfacing of loading areas shall be completed before occupancy is granted. Storage areas shall be surfaced with an asphaltic or Portland cement.

- b. Landscaping. All public off-street parking areas which serve twenty (20) vehicles or more and are created or redesigned and rebuilt subsequent to the adoption of this Zoning Ordinance shall be provided with accessory landscape areas totaling not less than seven and one-half (7 1/2) percent. The minimum size of each landscape area shall not be less than 150 square feet and landscaped areas shall be distributed evenly throughout the parking area. Location of landscape areas, plant materials, and protection afforded the plantings shall be reviewed by the Town Plan Commission. All Plans for such proposed parking areas shall include a topographic survey or grading plan which shows existing and proposed grades and location of improvements. The preservation of existing trees, shrubs, and other natural vegetation in the parking area may be included in the calculation of the required minimum landscape area. Those parking areas for twenty (20) or more vehicles if adjoining a residential use shall be screened from such use by a solid wall, fence, evergreen planting of equivalent visual density or other effective means, built and maintained at a minimum height of six (6) feet.
- c. Driveway Opening. Openings for driveways shall provide adequate access to a public street. No driveway for any other use shall be less than 24 feet in width at the street right-of-way line nor shall it exceed 32 feet at the street right-of-way line.
- d. Storage. Parking spaces required to meet the minimum parking requirements of Chapter 11 shall not be used for the long term storage of motor vehicles, recreational vehicles, boats, commercial inventory, or equipment. Parking spaces shall not be used or leased to persons not using the principal use. Parking spaces are considered accessory to the principal use, unless prior approval for such shared or secondary use has been granted by the Town Plan Commission.

- e. Lighting. Lighting shall be installed and maintained in accordance with the standards set forth herein:
1. Type. Shielded luminaries, or luminaries with cutoff optics, and careful fixture placement shall be required so as to facilitate compliance with this section.
 2. Orientation. Exterior lighting fixtures shall be orientated so that the lighting element (or a transparent shield) does not throw rays onto neighboring properties. No lighting sources shall be visible from outside its premises. Light rays shall not be directed into street rights-of-way or upward into the atmosphere. No horizontal throw via outward projecting lenses or optics shall be permitted contributing as a point glare source. The intensity of illumination, measured at the property line, shall not exceed 0.2 foot-candles.
 3. Minimum Lighting Standards. All areas designated on approved site plans for vehicular parking, loading, or circulation and used for any such purpose after sunset and where it is reasonable to expect pedestrian use shall provide artificial illumination in such areas at a minimum intensity to meet the standards set forth in the American National Standard Practice for Roadway Lighting and those standards set forth in the Illuminating Engineering Society of North America's Lighting for Parking Facilities.
 4. Flashing, flickering, or other distracting lighting which may distract motorists is prohibited. Lighting which creates or becomes a public nuisance is not permitted.
- f. General Landscaping and Buffering other than outlined in Section g(1)b shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.

Where incidences of residential uses and uses allowed in this district are located adjacent to one another, the proposed use shall provide a buffer from the existing use by means of landscaping and berms in accordance with the adopted Design Standards (Addendum E) and/or similar standards

if located in the Village of Sussex. Where the two uses are proposed simultaneously, a joint landscaping plan shall be developed by and between the two uses that satisfies the intent of the adopted Design Standards (Addendum E) and/or similar standards if located in the Village of Sussex and so that there is minimal overlap in the buffering provided.

- g. Building and Structures and Materials shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- h. Other Site Planning and Design Issues shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- i. Signage shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- j. Pedestrian Orientation shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- k. Environmental Protection shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- l. Erosion Control Developments must follow the Town’s Erosion Control Ordinance, Land Disturbance Ordinance, the Waukesha County Storm Water Management Regulations, Wisconsin Department of Natural Resources NR-216, NR-151 and applicable Chapter 30 regulations.

SECTION 4: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 5: This Ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this 27th day of April, 2020.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
Rick Goeckner, MMC
Interim Town Clerk



Ord. 19-19

AN ORDINANCE REPEALING AND RECREATING SECTION 27 OF THE ZONING CODE OF THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN

SECTION 1: Section 27 of the Town of Lisbon Zoning Code is hereby repealed and recreated to read as follows:

SECTION 27 - B-4 COMMERCIAL SPECIAL USE ZONING DISTRICT**Purpose and Intent**

This District is intended to provide for the orderly and attractive grouping of businesses at appropriate locations in the Town, such as, but not limited to, ~~the~~ along ~~the~~ STH 164 and STH 74 highways and adjacent routes that lead into and out of the Town of Lisbon in accordance with the adopted Design Standards (Addendum E of the Town of Lisbon Zoning Ordinance) and is appropriately designated for said zoning in compliance with the Town's Comprehensive Development Plan as a Special Use District, and said zoning shall be reviewed in accordance with the Boundary Stipulation and Intergovernmental Cooperation Agreement between the Town of Lisbon and the Village of Sussex dated January 22, 2001, and received, considered and commented on by the Town of Lisbon and Village of Sussex Joint Planning Committee. This district is intended for those businesses and customer services which are logically related to and dependent upon highway traffic, or which are specifically designed to serve the needs of such traffic and/or serve surrounding residential and corporate neighborhoods. The District is designed for convenience or one-stop shopping and is intended to service the entire community.

SECTION 2: The introductory paragraph titled "Joint Planning Committee Role and Authority in this Zoning District" of Section 27 of the Town of Lisbon Zoning Code is hereby repealed.

SECTION 3: The introductory paragraph titled "Review Process for Proposed Developments" of Section 27 of the Town of Lisbon Zoning Code is hereby repealed and recreated to read as follows:

Review Process for Proposed Developments

The review process for this zoning district shall be in accordance with the language contained in Section 27, and the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts Design Standards, and other Town ordinances as applicable (Addendum E and Exhibit Maps A, B, C and D).

- (1) To encourage a commercial environment that is compatible with the residential character of the Town and the neighboring Village, building permits for permitted uses in this zoning district shall not be issued without review by the Joint Planning Commission (JPC), review and recommendation by the Town of Lisbon Plan Commission, and approval by the Town Board. The JPC review shall be concerned with site plan, architectural plans, ingress and egress, parking, loading and unloading, landscaping, and open space utilization. Town of Lisbon review and approval shall consist of all required plans per the Municipal Code of the Town of Lisbon.
- (2) The process for PUDs, CUs, and site plan and plan of operation review shall follow the process requirements outlined in Chapter 11 of the Town of Lisbon's Town Code except as limited in this zoning district. Where a conflict may occur, this zoning district shall apply as it is intended to guide development in this zoning district. Uses shall be limited to those described in this zoning district.

(a) Permitted Uses

The following retail and customer service establishments involving the selling of and storing of merchandise are permitted subject to the approval of a site plan and plan of operation:

- (1) Art, dance, music teaching studios, or other similar fine arts.
- (2) Architects, accountants, attorneys, advertisers, engineers, insurance sales, consultants, or other professional offices.
- (3) Bakery stores.
- (4) Banks, savings and loan associations, and other financial and/or investment institutions, including drive up facilities.
- (5) Barber shops and beauty shops.
- (6) Book stores.
- (7) Business offices.
- (8) Candy and confectionery stores.
- (9) Copying and mail services.
- (10) Delicatessens.
- (11) Dentist, physician, or other similar professional health offices and clinics, excluding hospitals.
- (12) Drugstores.
- (13) Dry cleaning pick-up and delivery services.
- (14) Florists, retail.

- (15) Fruit and vegetable markets.
- (16) Galleries.
- (17) Gift stores, antique shops.
- (18) Government services (post offices, etc.)
- (19) Hardware, paint, or decorating stores.
- (20) Hobby shops.
- (21) Meat, fish, or poultry markets.
- (22) Optical stores.
- (23) Packaged beverage stores.
- (24) Photo and film pick-up stores, photography studios.
- (25) Realtors.
- (26) Shoe repair shops.
- (27) Shoe stores.
- (28) Soda and ice cream stores.
- (29) Sporting goods stores.
- (30) Tobacco stores.
- (31) Variety stores.
- (32) Video stores (non-adult oriented).
- (33) Family home day care in an existing residential dwelling
- (34) Other uses not specifically mentioned above may be permitted uses if, following a review and recommendation by the Town of Lisbon Plan Commission, the Town of Lisbon Board, ~~and JPC make the following findings:~~
 - a. The use is consistent with the intent and types of uses depicted above, and
 - b. The use is not listed as a conditional use, and
 - ~~c. The use is not one of the prohibited uses in Section C below.~~
 - d. The use is safe, clean, and would not cause any hardship to neighboring property owners from noise, pollution, or other nuisance.
 - d. The Town of Lisbon and Village of Sussex Joint Planning Committee has received, considered and commented on the use.

This section is added to allow flexibility for the Town of Lisbon Plan Commission, Town of Lisbon Board, and JPC to consider multiple uses that cannot all be enumerated above in light of the difficulty and time constraints of adjusting zoning in a Town government.

(b) Permitted Accessory Uses

- (1) Garages for storage of licensed vehicles used in conjunction with the operation of a business.

- (2) Dumpsters and other refuse type containers shall be screened from view from streets and adjacent properties.
- (3) Roof mounted HVAC type equipment shall be located, screened, and/or painted to minimize visibility from street and adjacent sites.
- (4) Signs in accordance with the guidelines set forth in Chapter 13, Signs, of the General Code of Ordinances (refer to Addendum A). Landscape and site plans for the signs must be submitted, reviewed, and approved by the plan commission to evaluate size, orientation, and compatibility with the entire site.
- (5) Off-street parking and loading areas provided detailed site plans, including landscaping and buffering, are submitted to and approved by the plan commission. Front, rear, and side yard pavement setbacks shall not be less than ten (10) feet. Shared drives and shared parking areas may be allowed between adjacent properties where appropriate and practical, through the use of cross-easements or other internal linkages between the properties, with approval of the plan commission.

(c) Conditional Uses

Any use similar in character to the permitted uses listed above conducted as a retail business on the premises, catering to the general public, and compatible to the character of adjacent areas:

- (1) Restaurants, Supper Clubs, Lake Resorts, Taverns, Dance Halls, Pool Halls, Bowling Alleys, and similar uses, including fast food and drive through restaurants.
- (2) Automobile, Gasoline, and Service Station and Convenience Stores associated with gasoline sales.
- (3) Communication towers and facilities, including antenna masts and satellite dish antennas located in the rear yard and roof-mounted satellite dish antennas and roof-mounted solar collectors on the roof of the principal structure, provided a registered engineer contracted by the owner shall certify that the structure is adequate to support the load. All such roof mounted facilities shall be screened from view with the screening approved by the plan commission.
- (4) Private clubs and resorts.
- (5) Business park and shopping center uses.
- (6) Public and semi public buildings and uses, including hospitals and health care facilities.
- (7) All outside storage areas shall be at least 600 feet from residential, park, and public and institutional zoning districts located in the ~~Village of Sussex or Town of Lisbon and the Village of Sussex~~. The ~~Plan Commission, Town Board, and JPC~~ may waive or reduce the 600-foot separation requirement. In all cases, outside storage shall be screened

from all sides. All screening plans are subject to Town Plan Commission review and approval. Screening may be a permanent opaque wall matching the building materials, fencing or landscaping as deemed appropriate by the Town Plan Commission. The height of the screening shall be sufficient to screen the product(s) in the outside storage area. Furthermore, no use shall be granted a modification of the separation requirement if the Town Plan Commission determines that the use will have a high risk of fire, explosion, noise, vibration, or odor.

- (8) Other uses not specifically mentioned above may be conditional uses ~~uses~~ if the ~~Town of Lisbon Plan Commission, Town of Lisbon Board, and JPC make the following findings~~Board finds:

- a. The use is consistent with the intent and types of uses depicted above, and
- ~~b. The use is not listed as a conditional use, and~~
- ~~c. The use is not one of the prohibited uses in Section C below.~~
- b. The use is safe, clean, and would not cause any hardship to neighboring property owners from noise, pollution, or other nuisance.
- d.c. The Town of Lisbon and Village of Sussex Joint Planning Committee has received, considered and commented on the use.

Commented [SS1]: These are CU's....

This section is added to allow flexibility for the Town of Lisbon Plan Commission, Town of Lisbon Board, and JPC to consider multiple uses that cannot all be enumerated above in light of the difficulty and time constraints of adjusting zoning in a Town government.

(d) Building Location

- (1) Road Setback:
Fifty (50) feet.
- (2) Side yard offset:
Twenty (20) feet minimum.
- (3) Rear yard offset:
Forty (40) feet minimum.
- (4) Shore Setback:
75 feet minimum from the ordinary high water mark, wetland conservancy, or floodplain, whichever is closer, unless otherwise excepted in this ordinance.

(e) Height Regulations

- (1) Principal structure: Forty-five (45) feet maximum if a two story and fully exposed on at least one side of the building. Thirty-five (35) feet maximum if a one story with or without an exposure, or a two story with no exposure.
- (2) Accessory structure: Fifteen (15) feet in height.

(f) Area Regulations

- (1) Floor Area Ratio/Lot Coverage/Open Space:
Maximum FAR of thirty percent (30%) unsewered, and fifty percent (50%) sewer. Not more than sixty-five percent (65%) unsewered, or seventy five percent (75%) sewer, of any lot shall be covered with buildings, surfaced pavement, driveways, parking, loading areas, or other covering materials which are impervious to surface absorption. Landscaped open space shall occupy not less than 35% (unsewered), or 25% (sewer) of the lot area.
- (2) Lot Size:
One (1) acre minimum with or without sewer.
- (3) Lot Width:
Minimum average lot width: 150 feet with or without sewer.

(g) Design Standards

The following guidelines are specific standards that apply to this zoning district. In addition, development in this zoning district must follow the adopted Design Standards of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts (Addendum E) and other general guidelines within Chapter 11 of the Lisbon Municipal Code which is the Town's Zoning Ordinance (hereinafter referred to as Chapter 11) related to design issues. Where a conflict exists, this section and the adopted Design Standards (Addendum E) shall apply.

- (1) Parking and Storage
 - a. Surfacing. All off-street loading, driveways, parking areas shall be surfaced with an asphaltic or Portland cement pavement in accordance with Chapter 11 and the Town of Lisbon standards and specifications so as to provide a durable and dust free surface, and shall be so graded and drained as to dispose of all surface water accumulated within the area. Any surface water discharged off premises shall be so channeled and located so as not to create a nuisance to adjacent properties. Surfacing of

loading areas shall be completed before occupancy is granted. Storage areas shall be surfaced with an asphaltic or Portland cement.

- b. Landscaping. All public off-street parking areas which serve twenty (20) vehicles or more and are created or redesigned and rebuilt subsequent to the adoption of this Zoning Ordinance shall be provided with accessory landscape areas totaling not less than seven and one-half (7 1/2) percent. The minimum size of each landscape area shall not be less than 150 square feet and landscaped areas shall be distributed evenly throughout the parking area. Location of landscape areas, plant materials, and protection afforded the plantings shall be reviewed by the Town Plan Commission, ~~Town Board, and JPC.~~ All Plans for such proposed parking areas shall include a topographic survey or grading plan which shows existing and proposed grades and location of improvements. The preservation of existing trees, shrubs, and other natural vegetation in the parking area may be included in the calculation of the required minimum landscape area. Those parking areas for twenty (20) or more vehicles if adjoining a residential use shall be screened from such use by a solid wall, fence, evergreen planting of equivalent visual density or other effective means, built and maintained at a minimum height of six (6) feet.
- c. Driveway Opening. Openings for driveways shall provide adequate access to a public street. No driveway for any other use shall be less than 24 feet in width at the street right-of-way line nor shall it exceed 32 feet at the street right-of-way line.
- d. Storage. Parking spaces required to meet the minimum parking requirements of Chapter 11 shall not be used for the long term storage of motor vehicles, recreational vehicles, boats, commercial inventory, or equipment. Parking spaces shall not be used or leased to persons not using the principal use. Parking spaces are considered accessory to the principal use, unless prior approval for such shared or secondary use has been granted by the Town Plan Commission, ~~Town Board, and JPC.~~
- e. Lighting. Lighting shall be installed and maintained in accordance with the standards set forth herein:

1. Type. Shielded luminaries, or luminaries with cutoff optics, and careful fixture placement shall be required so as to facilitate compliance with this section.
 2. Orientation. Exterior lighting fixtures shall be orientated so that the lighting element (or a transparent shield) does not throw rays onto neighboring properties. No lighting sources shall be visible from outside its premises. Light rays shall not be directed into street rights-of-way or upward into the atmosphere. No horizontal throw via outward projecting lenses or optics shall be permitted contributing as a point glare source. The intensity of illumination, measured at the property line, shall not exceed 0.2 foot-candles.
 3. Minimum Lighting Standards. All areas designated on approved site plans for vehicular parking, loading, or circulation and used for any such purpose after sunset and where it is reasonable to expect pedestrian use shall provide artificial illumination in such areas at a minimum intensity to meet the standards set forth in the American National Standard Practice for Roadway Lighting and those standards set forth in the Illuminating Engineering Society of North America's Lighting for Parking Facilities.
 4. Flashing, flickering, or other distracting lighting which may distract motorists is prohibited. Lighting which creates or becomes a public nuisance is not permitted.
- f. General Landscaping and Buffering other than outlined in Section gH(1)b shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.

Where incidences of residential uses and uses allowed in this district are located adjacent to one another, the proposed use shall provide a buffer from the existing use by means of landscaping and berms in accordance with the adopted Design Standards (Addendum E) and/or similar standards if located in the Village of Sussex. Where the two uses are proposed simultaneously, a joint landscaping plan shall be developed by and between the two uses that satisfies the intent of the adopted Design

Standards (Addendum E) and/or similar standards if located in the Village of Sussex and so that there is minimal overlap in the buffering provided.

- g. Building and Structures and Materials shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- h. Other Site Planning and Design Issues shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- i. Signage shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- j. Pedestrian Orientation shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- k. Environmental Protection shall be developed per the adopted Design Standards (Addendum E) of the Town of Lisbon for the Industrial/Business Park Special Use and Commercial Special Use Zoning Districts.
- l. Erosion Control: Developments must follow the Town's Erosion Control Ordinance, Land Disturbance Ordinance, the Waukesha County Storm Water Management Regulations, Wisconsin Department of Natural Resources NR-216, NR-151 and applicable Chapter 30 regulations.

SECTION 7: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 8: This Ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this 9th day of December, 2019 27th day of April, 2020.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

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BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
~~Dan Green~~ Rick Goeckner, MMC, WCMC
Interim Town Clerk



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TOWN OF LISBON
W234 N8676 Woodside Rd.
Lisbon, WI 53089

Dear Board Members:

This is to notify you of the Town of Lisbon meetings, office closures and elections from **April 28, 2020 through May 28, 2020** at the Town Hall, W234N8676 Woodside Road, unless indicated otherwise.

22	APR, WED	● 6:30 – 8:30pm	Sanitary District - 6:30 PM Town Hall
27	APR, MON	● 6:30 – 8:30pm	Supervisor's Office Hours - 6PM followed by Town Board - 6:30PM Town Hall
30	APR, THU	● 6:30 – 9pm	Plan Commission - 6:30PM Town Hall
11	MAY, MON	● 6:30 – 8:30pm	Supervisor's Office Hours - 6PM followed by Town Board - 6:30PM Town Hall
13	MAY, WED	● 7 – 8pm	Annual Town Mtg of the Electors @ 7PM Town Hall
14	MAY, THU	● 6:30 – 9pm	Plan Commission - 6:30PM Town Hall
18	MAY, MON	● 6:30 – 8pm	Park Committee - 6:30PM Richard Jung Memorial Fire Station
20	MAY, WED	● 9 – 11am ● 6:30 – 8:30pm	Open Book - 9AM-11AM Via Email or Phone Only Sanitary District - 6:30 PM Town Hall
25	MAY, MON	● All day	OFFICE CLOSED - MEMORIAL DAY
26	MAY, TUE	● 6:30 – 8:30pm	Supervisor's Office Hours - 6PM followed by Town Board - 6:30PM Town Hall

Sincerely,

Rick Goeckner, MMC
Town of Lisbon Interim Clerk

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meetings to gather information: no action will be taken by any governmental body at the above-stated meetings other than the governmental body specifically referred to above in this notice. (All meetings are subject to change or cancellation)



ADMINISTRATOR REPORT

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, April 23, 2020

GRANTS AWARDED

The Waukesha County CDBG (Community Development Block Grant) Board awarded the Town \$250,000 grant. The WisDOT also awarded the Town the TEA Grant \$170,000. Total grants awarded for the TIF District is \$420,000.

DETACHMENT PETITION

On April 8, 2020 we received a detachment petition from Anthony & Jami Vodicka on Maple Avenue. They are in the Village Growth Area. Per the process, the Village of Sussex has 45 days from the day they receive the petition to adopt an ordinance. Then the Town has 45 days from the day we receive the Village's ordinance to adopt our own. I'm anticipating the Town's ordinance to be on the May 11, 2020 Town Board agenda.

WAUKESHA COUNTY'S TRAFFIC EVALUATION OF CTH VV AND LAKE FIVE ROAD INTERSECTION

Last summer I asked Waukesha County to do a traffic evaluation of this intersection due to all of the growth happening in that area. They emailed the results back which are included in the packet. In short, Waukesha County now plans to add the following items at the CTH VV (Silver Spring)-Lake Five Rd intersection:

- Add two blinker-STOP signs at southbound Lake Five Rd approach.
- Add another regular STOP sign at northbound Lake Five Rd approach.
- Mount more CROSS TRAFFIC DOES NOT STOP sign plaques and add more high intensity red reflective panels at this intersection's sign posts.

ACH AUTOPAY MONTHLY CHECKLIST

The March ACH AutoPay Monthly Checklist is included for your review.

ACH & AUTOPAYS CHECKLIST

MARCH 2020

**PRINT
PAYMENT FOR
AMY**

VENDOR	AMT	DATE PAID	DATE JE DONE	PRINT PAYMENT FOR AMY	NOTES
WE ENERGIES					
Community Park -970	\$ 124.48	2020-03-26	2020-03-13	Y	
Down Under Shelter -137	\$ 15.71	2020-03-26	2020-03-13		
Hilltop Shelter -397	\$ 15.71	2020-03-26	2020-03-13		
Hwy Elec -736	\$ 355.68	2020-03-26	2020-03-13		
Park Maint Bldg -004	\$ 114.40	2020-03-26	2020-03-13		
Park Dept Gas -457	\$ 251.70	2020-03-26	2020-03-13		
Pump House -168	\$ 15.71	2020-03-26	2020-03-13		
Richmond St Elec -455	\$ 2,097.27	2020-03-26	2020-03-13		
Richmond St Gas -286	\$ 730.18	2020-03-26	2020-03-13		
Rivers End Street Lights -548	\$ 9.19	2020-03-26	2020-03-13		
Stone Family Park -734	\$ 16.02	2020-03-26	2020-03-13		
Street Lights -265	\$ 2,179.72	2020-03-26	2020-03-13		
Town Hall Pavillion -126	\$6.20	2020-03-26	2020-03-13		
911 Memorial -126	\$71.36				
Town Hall Elec -685	\$ 295.64	2020-03-26	2020-03-13		
DPW Garage Rear Elec -695	\$ 24.60	2020-03-26	2020-03-13		
Town Hall Gas -025	\$ 170.09	2020-03-26	2020-03-13		
Good Hope Fire Elec -146	\$257.28				
Good Hope Fire Gas -146	\$450.25	2020-03-26	2020-03-13		
Good Hope Hwy Gas -146	\$900.49				
GRAND TOTAL WE ENERGIES	\$ 8,101.68				
US CELLULAR					
Park Director					
Compost Site	\$ 168.39	2020-03-08	2020-03-13	Y	
Fire Chief					
SPECTRUM					
Server	\$ 179.61	2020-03-03	2020-03-13	Y	
Good Hope DPW / FD	\$ 104.98	2020-03-24	2020-03-13	Y	
Parks	\$ 89.99	2020-03-24	2020-03-13	Y	
Town Hall	\$ 119.99	2020-03-24	2020-03-13	Y	
VERIZON					
(5) Account	\$ 199.16	2020-03-30	2020-03-13	Y	
(6) Account	\$ 13.92	2020-03-13	2020-03-13	Y	
E.H. WOLF & SONS					
Diesel	\$ 374.37	2020-03-05	2020-03-30	Y	
Diesel	\$ 1,225.89	2020-03-17	2020-03-30	Y	
Unleaded	\$ 307.71	2020-03-17	2020-03-30	Y	
Diesel	\$ 702.13	2020-03-30	2020-03-30	Y	
ANTHEM					
Insurance	\$ 7,129.00	2020-03-05	2020-03-13	Y	
DELTA DENTAL					
Insurance	\$ 761.74	2020-03-02	2020-03-13	Y	
UHC					
Insurance	\$ 164.11	2020-03-16	2020-03-13	Y	
AFLAC					
KP, GG, AB, RP	\$ 400.92	2020-03-17	2020-03-13	Y	

Subject: Fw: CTH VV (Silver Spring)-Lake Five Rd intersection
From: "Gina Gresch" <ggresch@townoflisbonwi.com>
Sent: 4/21/2020 2:15:13 PM
To:

Gina C. Gresch, MMC/WCPC
 Town of Lisbon Administrator
 Waukesha County
 262.246.6100 ext. 1003
ggresch@townoflisbonwi.com

----- Forwarded Message -----

From: "Bruce Barnes" <BGBarnes@waukeshacounty.gov>
 To: "Gina Gresch" <ggresch@townoflisbonwi.com>
 Cc: "reinowski@villageofmerton.com" <reinowski@villageofmerton.com>; "Paul Griffin (highway@townofmerton.com)" <highway@townofmerton.com>; "Carolynn Gellings" <cgellings@waukeshacounty.gov>; "Allison Bussler" <ABussler@waukeshacounty.gov>
 Sent: 4/1/2020 1:36:58 PM
 Subject: CTH VV (Silver Spring)-Lake Five Rd intersection

Gina --

Thanks for your inquiry and patience for awaiting Waukesha County's investigation and evaluation of traffic conditions at the CTH VV (Silver Spring)-Lake Five Rd intersection.



We are aware of ongoing growth in the Town of Lisbon-Town of Merton area. Waukesha County has reviewed traffic studies recently for the Kwik Trip, Barnwood 70-house neighborhood and other residential developments in the immediate vicinity of this intersection. Specific modifications must be completed by site developments located along county trunk highways where determined warranted for directly accommodating increased traffic.

CTH VV and CTH MD speed limits were reduced in this area during 2018. Posted speed limits are 45 MPH along CTH VV and 35 MPH along Lake Five Drive in the vicinity of this intersection. New signs and pavement markings also were added. All collisions recorded at this intersection during the past 7+ years were reviewed. Intersection traffic counts were obtained again in January for this study. Waukesha County now plans to add the following items at the CTH VV (Silver Spring)-Lake Five Rd intersection for improving its safety and appropriately accommodating its traffic:

1. Add two blinker-STOP signs at southbound Lake Five Rd approach.
2. Add another regular STOP sign at northbound Lake Five Rd approach.
3. Mount more CROSS TRAFFIC DOES NOT STOP sign plaques and add more high intensity red reflective panels at this intersection's sign posts.

The extent of these improvements corresponds with current/upcoming traffic patterns, collision history, traffic standards and the functions of both CTH VV and Lake Five Rd.

11 of the 22 total collisions recorded at this intersection since Jan 2013 had been caused by southbound Lake Five Rd vehicles failing to stop at its existing STOP-sign. Drivers were cited for failure to yield, disregarding traffic control and inattentive driving at the existing STOP-sign. In contrast, 2 of these 22 collisions were caused by northbound Lake Five Rd vehicles at its STOP-sign. This intersection's particular collision pattern, with local concerns raised, would be best addressed by implementing the three improvements listed above.

Neither multi-way stop control nor a new traffic signal are warranted here. Both conclusions are consistent with nationwide criteria established by the Manual on Uniform Traffic Control Devices (MUTC). About 2/3 of all traffic passes through this intersection along CTH VV and about 1/3 along Lake Five Road. Multi-way stop control is generally more appropriate at intersections having a near-equal distribution of traffic. Major street (CTH VV) traffic volumes and minor street (Lake Five Rd) traffic volumes entering this intersection also do not satisfy minimum-volume criteria. Drivers' sight-distance views of cross traffic are sufficient from both CTH VV and Lake Five Rd. The frequency and type of collisions recorded at this intersection do not appear susceptible to correction by changing it to a multi-way stop or adding a traffic signal. None of these traffic conditions are anticipated to change significantly with the upcoming expansion of a Kwik Trip gas station or other residential development known in the immediate vicinity.

Bruce Barnes, PE, PTOE
Waukesha County DPW
515 W. Moreland Blvd., Rm 220
Waukesha, WI 53188
262-548-7748
BG Barnes@waukeshacounty.gov



BUILDING INSPECTOR QUARTERLY REPORT

PREPARED BY: Bryan Oelhafen, Building Inspector

REPORT DATE: Monday, April 20, 2020

	2019	2020	DIFFERENCE
	JANUARY - APRIL		
TOTAL PERMITS	207	225	18
TOTAL NEW HOME PERMITS	13	15	2



CLERK REPORT

PREPARED BY: Rick J Goeckner, Interim Clerk

REPORT DATE: Thursday, April 23, 2020

What an election! These past 5 weeks have been absolutely crazy however we did survive. I have a thankful shout out to the election inspectors/poll workers and Town staff. We were blessed to have many local residents step forward at the last minute to help man the polls some as late as the morning of. Out of the 35 workers on election day 21 were new to the position – 60%. I am still working on the election will probably will be for another 2 to 3 weeks due to the high volume of absentee ballot requests. A very special THANK YOU to Gina. Without her dedicated effort and extra hours we would have never completed the work thrown at us by the pandemic. Turn out at the election was a lot lower than expected percentage wise but the workload was easily doubled if not tripled not just by the increase in absentee ballot requests but also the extremely high volume of phone calls. Lisbon was very fortunate to have opened all three polling locations for the convenience of the voters. I will admit we were not mistake free. We did the best we could especially considering the daily if not at times hourly changes to the election process by the Legislators in Madison and Court System.

I am also currently working on liquor and operator/bartender license renewals in preparation of June approval.

Reminder: Open Book is scheduled for Wednesday May 20th from 9:00 to 11:00 A.M. It will be by phone or email ONLY! There will be no in-person meetings with the Town's assessor due to the coronavirus. Board of Review is scheduled for Wednesday June 10th from 6:00 to 8:00 P.M.

One final note: I have given the Town my 30 day notice. I was originally scheduled to work through the first week of July however with the additional hours worked during the April election my pay will be maxed out the end of May. I want to thank you for the opportunity to help with your staffing needs. It was a true pleasure.

Remember – it's a Beautiful Day in Lisbon!

MARCH 2020 DPW MONTHLY REPORT



TOWN BOARD & ADMINISTRATOR,

- Staff went out one time for a winter weather event
 - Staff received road salt for both Lisbon and Merton and pushed it up into our shed
 - Staff washed the trucks after the winter weather event
 - Staff took down all snow fence throughout Town
 - Staff hung the Seasonal Weight Limit signs, they were up for three weeks and removed on March 30th
 - Staff filled pot holes with cold patch when needed
 - Staff completed the grinding operation at the Compost Site
 - Staff spent a few days cutting dead trees
 - Staff completed the DPW remodel, including painting, ceiling tiles, bathroom upgrades, and the DPW shop sink area
 - Staff performed repairs and preventive maintenance on trucks and equipment as needed
-
- I attended the Mar. 9th board meeting.
 - I attended the monthly WCPWA meeting.
 - I completed my annual inspection of all Town roads to generate a list for crack filling and chip sealing that is needed.
 - We picked up the two new Mack trucks and took them to Burke truck for the plow, wing, salter and box install.
 - I spent time with staff throughout the month on the DPW remodel, weight limit sign installations, vehicle maintenance to the plow trucks and assist with the plowing and salting operations.

**REGARDS,
JOE DE STEFANO JR.
DPW DIRECTOR**



Parks Monthly Report March 2020

Job task completed or still in progress:

- ☺ Staff has shut down ice rink, ski trials, sled hill for season, snow has melted and unplugged the ice rink.
- ☺ Staff starting to repair plow damage areas in parks and municipal parking lots. (Turf areas, removal plow markers, removal of winter debris from parking lots and turf areas)
- ☺ Staff has removed 18 dead ash trees from Plainview pkwy, 7 ash trees in Stone family Park and 2 in Halquist Park. Staff will continue removing ash trees throughout the Lisbon Park System as staffing and weather allows. Brush is hauled to compost site.
- ☺ Staff trim down grass around ice rink and trim up shrubs around restroom in LCP.
- ☺ Staff attended UW Extension 2020 Landscape & Grounds Maintenance Courses. These classes were held at UWM Waukesha every Wednesday afternoon in February. Topics included: (Advancing tree risk mitigation, Abiotic Turf issues, managing Wildlife in the landscape, Cold temperature effects on plants, Understanding clues from plant damage to help identify insect pests, plants for shade, Upcoming herbaceous perennials, new emerging landscape plant diseases.)
- ☺ John is completing the sport field reservation for our upcoming spring & Summer Soccer, baseball programs. Organizations so far that are using our sport fields are (SLYBA, Sussex lions, St. Johns School, SWCHA, Lannon Stonemen and a couple other local churches and baseball groups for single playing games worked into the spring , summer, fall season.) Maybe on hold into mid-April due to Covid-19.
- ☺ John completed the 2020 port o let seasonal contracts for the parks and compost site. Town board approved Sanitation Services with the 2020 Seasonal contract. Delivers of facilities will begin week of March 30th for the compost site and Lisbon Oaks, and the rest of the units will be in service by the later part of the April as needed.
- ☺ Winter fest turnout approximately 200-275 people attended the event and we received some great public feedback about the event and the park in general. Note to talk over with committee: for next year we should think about adding 2 Handicap restrooms facilities down by the event area, skip ice sculpture, and get coloring posters again and other small craft kits for young kids to do. Park Committee should be reimburse for cost of making the chili through the parks event account. Try to get a mascot from one of the local sports teams?
- ☺ The Easter Egg Event held on April 4, 2020 from 12:30-2:00 at Community Park. Was concealed due to helping try stopping the spread of the Covid-19 virus to the public and staff.

☺ Equipment & Fleet service/maintenance is be performed as needed. oil changes, lube and grease on fleet vechiles, removal matt tracks and replace with tires on gator, checking over lights , electrical connections and trailer connections, wash and wax vehicles and equipment, removal of plows etc.

Submitted by:
John Greiten
Lisbon Park Director