

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, February 24, 2020
6:30 PM**

Chairman Osterman called the Town Board meeting to order at 6:30 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Moonen, Plotecher and Beal. Also present: Gina Gresch, Town Administrator and Public Works Director Joe DeStefano, Jr.

SPECIAL ORDER OF BUSINESS: Lake Country Municipal Court 2019 Review Presentation by Judge Tim Kay.

Municipal Court Judge Tim Kay reviewed the Lake Country Municipal Courts activities. Town revenues were about \$106,000, down about \$50,000 due to changes in the overweight vehicle signages. The 2020 Budget is about \$370,000, all funded by citation revenues. For the last three years we've operated under budget and those monies are being put towards the new courthouse construction, which is moving to the old Sentry building in Oconomowoc.

Comments from citizens present. None.

Sara Ponath, N51W14441 Jacklin Court, Menomonee Falls, stated she is a candidate for the Waukesha County Circuit Court Judge Branch 5 seat.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- A. February 10, 2020 Town Board meeting minutes
- B. Operator's Licenses
- C. Resolution 03-20, Resolution Authorizing the Submission of a Wisconsin Department of Transportation Facilities for Economic Assistance (TEA) Grant Application.

Motion by Supervisor Plotecher to approve the Consent Agenda. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Approval of Bills.

Motion by Supervisor Moonen to approve the February 20, 2020 check register as presented, for \$208,843.67. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Announcements/Correspondence.

- Meeting Schedule

Chairman Osterman reviewed the list of upcoming Town meetings.

Department Reports - Presentation of activity statistics and recently attended meetings.

Parks Department – Supervisor Gamiño stated the Parks Department has been working on the ski trails and ice skating rink, helping DPW with snow removal operations, went to educational classes, taking summer field requests, set up, attended and cleaned up the Winterfest event and working on the upcoming Easter Egg event which is Saturday, April 4. Supervisor Beal asked how much the ski trails and ice skating rink are being used. Supervisor Gamiño stated she’s never asked but she will try and find out.

Public Works Department – Public Works Director Joe DeStefano gave an update about Maple Avenue reconstruction project. He stated the preconstruction meeting was last week, starting mid-March. DPW remodel coming along well. Compost Site hot topic. We are going to move it but it will probably be more of a mid to late summer move. Entrance will be paved with recycled asphalt and compact it, the summer sun can bond it. Snowplowing good so far, safe, efficient, right on target with salt. New compost site is the same amount of area, but square instead of rectangular. One entrance point for in/out and will be wide enough, at the farthest east side of the property.

Administrator – Election went well, had a 23% turnout. We’re already preparing for the April Spring and Presidential Preference Primary, which will have the 2nd largest turnout to the upcoming Presidential Election. We are getting on the average 10 Absentee Ballot Applications a day. Also, the number of election inspectors varies on the type of election, April and November will need more than the normal about.

Supervisor’s Reports.

Supervisor Beal - Sanitary District meeting was last week and was contentious. Property owners are coming forward about the grinder pumps issue again. There were a lot of comments about the increased costs, mainly from those who haven’t been to meetings or understand what is going on. There hasn’t been any response from Sussex on the overcharged invoice.

Unfinished Business.

New Business.

Presentation by Washington County on Hillside and CTH Q Roundabout Funding Request.

Scott Schmidt, Washington County Highway Commissioner gave a presentation about the project and asked the Town Board to consider contributing funding to the project. This intersection ranks fourth in crash sites in Washington County. They tried some inexpensive fixes first. SEWRPC and the DOT both agree that everything short of reconstruction has been tried and didn’t work.

He asked the Town Board to consider approving \$45,250 (max amount) in the 2023 budget, which is one-quarter of the total cost. The other one-quarter will hopefully be shared by the Village of Richfield and the rest by Washington County. If the project comes in under-budget, portions will be recalculated and refunded. Those who contribute to the funding will be involved in the design process and all weekly construction meetings. There will be more public information meetings, which the Town will be included in. If the project runs over the projected costs, Washington County will pick up the shortfall. Lisbon will not be asked for any more money than originally requested which is \$45,250. It's the fairest way.

There was further discussion about jake braking, tree removal landscaping and involving the existing house on the corner. Commissioner Schmidt stated the new asphalt will be in the same spot as it is now. The County does pay property owners \$1,000 for each tree removed from their property, but no further landscaping plans exist yet. Construction will take about three months, weather permitting. The existing house on the corner will not be demolished. Town Board members are concerned about all of the headlights shining in that person's house. Commissioner Schmidt stated the Town is responsible for the local right-of-way so the Town would have to cover those costs. If the Village of Richfield doesn't want to participate in the cost sharing, then either Washington County and/or Lisbon would pick up their share or the project could be cancelled all-together.

Discussion and necessary action to award the 2020 Pavement Resurfacing Program bid to Payne & Dolan, in an amount not to exceed \$827,322.

Public Works Director DeStefano stated bids were received and opened last week, in which Payne & Dolan came in as the lowest bidder out of three at \$827,322. It's a little higher than we thought but it isn't too far above what was anticipated. Neumann Companies is willing to help with any road repairs that have to be done due to their developments they are doing in Sussex. Plainview Road is ready to be repaired to the 25-year model on one part and the rest is regular mill and overlay. Joe isn't sure what came in a bit higher than we anticipated, oil is down but asphalt is up. It's about \$34,872 more than expected, which isn't much on \$800,000. But the project could still come in under-budget.

Motion by Supervisor Moonen to award the 2020 Pavement Resurfacing Program bid to Payne & Dolan, in an amount not to exceed \$827,322. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Resolution 05-20, Resolution Authorizing the Issuance and Sale of \$250,000 General Obligation Promissory Note.

Administrator Gresch stated Treasurer Buchman has been working with Ehlers on the paperwork. Supervisor Moonen asked if the Town Attorney reviewed the resolution. Administrator Gresch stated no, but it was drafted by Quarrels and Brady.

Motion by Supervisor Moonen to adopt Resolution 05-20, Resolution Authorizing the Issuance and Sale of \$250,000 General Obligation Promissory Note. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Discussion and necessary action on the recommendation from Plan Commission on the request for the Town of Lisbon, for a four-lot Certified Survey Map for the property located at N63W22039 County Road F, LSBT 0241.999, known as the Lied's Property.

Administrator Gresch stated the CSM has been approved by Plan Commission and Town Board before, but changes were made before it was recorded. This is the updated version and has already been approved by the Plan Commission.

Motion by Chairman Osterman to approve the recommendation from Plan Commission on the request for the Town of Lisbon, for a four-lot Certified Survey Map for the property located at N63W22039 County Road F, LSBT 0241.999, known as the Lied's Property. Seconded by Supervisor Moonen. Motion carried, 5-0.

Adjournment.

Motion by Supervisor Gamiño to adjourn the Monday, February 24, 2020 Town Board of Supervisors meeting at 7:29 PM. Seconded by Supervisor Beal. Motion carried, 5-0.

Respectfully submitted,

Gina C. Gresch, MMC/WCPC
Town of Lisbon Administrator