

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, February 10, 2020
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:30 PM.

Roll Call:

Present: Chairman Osterman, Supervisors Gamiño, Moonen (entered at 6:47), Plotecher and Beal. Also present: Interim Town Clerk Rick Goeckner and Financial Advisor Jon Cameron with Ehlers. Absent: Administrator Gina Gresch.

Comments from citizens present. None.

Consent Agenda.

Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- A. January 13, 2020 Town Board meeting minutes
- B. January 27, 2020 Town Board meeting minutes
- C. Operator's Licenses

Motion by Supervisor Beal to approve the Consent Agenda. Seconded by Supervisor Plotecher. Motion carried, 4-0.

Approval of Bills.

Interim Clerk Goeckner noted the removal of a \$1,000 payment to Lanser Public Affairs from the Payment Approval Report. The new payment grand total is \$138,326.34.

Motion by Supervisor Plotecher to approve the February 4, 2020 check register with the noted changes for a new grand total of \$138,326.34. Seconded by Supervisor Gamino. Motion carried, 4-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

- Meeting Schedule

Department Reports - Presentation of activity statistics and recently attended meetings.

Administrator

Interim Clerk Goeckner stated all articles for the Spring Gazette are due to the Administrator by Friday, February 14. Please let her know if you have any article ideas. Scott Schmidt, Washington County Highway Commissioner will attend the February 24 Town Board to discuss their funding request for the STH 164 & CTH Q Roundabout. Also, the January ACH Autopay Monthly Checklist is included for your review.

Fire Department - Chairman Osterman reviewed the Fire Department's fourth quarter statistics report and reviewed the meetings the Fire Chief attended, including meetings

with the Town Administrator, Merton Fire Chief, Budget meetings, Town Board, assisting with community events.

Public Works Department – Supervisor Moonen reviewed the Public Works Department has been out plowing and salting roads in weather events, picked up Christmas trees, filled pot holes, cut trees, started on the DPW remodeling and finished Town Hall back room/kitchen storage project. Public Works Director DeStefano also attended various educational meetings and met with Kunkel Engineering to start the 2020 Paving Program process.

Supervisor’s Reports.

Supervisor Gamiño – Winterfest had a very good turnout.

Chairman Osterman – Thanked the Parks Committee for a job well done with Winterfest.

Unfinished Business. None.

New Business.

Discussion and necessary action on amendments to Ordinance 20-19, An Ordinance Repealing and Recreating Section 28 of the Town of Lisbon Zoning Code, Relating to the B-P Industrial/Business Park Special Use Zoning District per Waukesha County Parks and Land Use’s recommended changes.

After further review of the ordinance by Attorney Hammes and Waukesha County Parks and Land Use, they both request the ordinance amended verbiage be included to reflect language from the Lisbon-Sussex Border agreement. Waukesha County Senior Planners Jason Fruth and Sandy Scherer, Town Planners Holloway and Langen, and Attorneys Hammes and Gutenkunst have all reviewed and approved the proposed changes. Town Administrator Gresch recommends approval.

Motion by Supervisor Gamino to adopt Ordinance 20-19. Seconded by Supervisor Beal. Motion carried, 4-0.

Presentation by Ehlers on TID #1 Infrastructure Financing.

Jon Cameron from Ehlers presented to the Board a handout with reports/charts for the proposed Tax Increment District #1. These reports included an Estimated Project List, Development Assumptions, Tax Increment Projection Worksheet, Tax Increment Projection Worksheet (Casey’s and Initial Industrial Buildings Construction Only), Estimated Financing Plan, Cash Flow Projection – Projected Development Only, and Cash Flow Projection – Total Anticipated Development. Noted was the risk that development would happen. (enter Supervisor Moonen at 6:47 P.M.) Reviewed was the difference and qualifications for a General Obligation Promissory Note versus a General Obligation Bond. Ehlers is recommending the Town go out to the max years of financing at a fixed rate since rates are so low at this time. They also recommend the Town consider capitalizing interest due to a two year lag for the receipt of tax revenues. Based on the best case scenario the buildout could be paid off by 2036. A proposed schedule would be approval to proceed on March 9, the sale of notes on

April 13, and a closing on May 6 at which time money would be wired to the Town. There were no Board objections to proceed as recommended.

Adjournment.

Motion by Supervisor Gamino to adjourn the Monday, February 10, 2020 Town Board of Supervisors meeting at 7:06 PM. Seconded by Supervisor Beal. Motion carried, 5-0.

Respectfully submitted,

Rick J Goeckner
Interim Town of Lisbon Clerk