

Lisbon Sanitary District # 1
Regular Meeting
January 15, 2020 6:30 PM
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:30 P.M.

ROLL CALL

Dennis Golner, Linda Beal, and Mark Vesley present.

APPROVAL OF THE MINUTES FROM THE DECEMBER 18, 2019 REGULAR MEETING

Dennis Golner presented the minutes from the December 18, 2019 regularly scheduled meeting. Linda Beal made a motion to approve the December 18, 2019 regular meeting minutes as presented. Seconded by Mark Vesley. All commissioners voted Aye. The motion passed.

CITIZENS COMMENTS

Joshua Rose – Received bill for first quarter 2020 in the amount of \$440.00. When he called to question the amount being so high he was informed that he is being billed for two REC's because the Sanitary District shows his property as a duplex not a single family home. He purchased his home 3 years ago as a single-family home. He is requesting his bill go to one REC since it is a single-family home not a duplex. He has been over paying his sewer bill for three years, what can be done about the past three years of over payment?

Christian Mielke – Letter sent August 20, 2019 was distributed to the commissioners expressing his views on the grinder pump issue. (Attachment A)

ENGINEERING REPORT (Attachment B)

a) Richmond School

The communication error with the telemetry not reporting properly was an issue with the UPS battery backup. The repair of the UPS is taking place on Monday January 20, 2020. The checking of the air release valves has not been completed at this time. Sabel Mechanical is not cooperating with accomplishing this task. If Sabel Mechanical does not get back to the District's Engineer, Kunkel Engineering is to find a different company to complete the task before February.

Richmond School has the quotes for the purchase of a new pump. This will be completed but not for a period of time.

b) Water flow as measured at the Jeanine metering station

The flows being reported at the Jeanine metering station are still high. Kunkel Engineering estimates that the flows are off by a significant amount. LW Allen came to inspect the meter and found that the transducer has gone bad, calibration would not solve the over reporting issue for the long term. The transducer is being repaired on Monday January 20, 2020.

Currently the Lisbon Sanitary District has two temporary flow meters in place, one near the Jeanine Lift Metering Station and one at the Jeanine Metering man hole. The board decided to return the flow meter that is near the Jeanine Metering Station but to keep the flow meter in the location of the Jeanine Metering man hole for a period of time to make sure the issue is fully resolved.

Kunkel Engineering to request Sussex send a weekly report of flows through the Jeanine Metering station. This will allow the comparison of Sussexs' meter and the Districts' temporary meter.

Michael Sargent presented the calculation for filing a claim with Sussex to recoup financial damages in the approximate amount of \$232,000.00. A letter stating this claim for financial relief was also presented to the commissioners. (Attachment C) The

- commissioners decided to have the Claim for Financial Relief filed with Sussex.
- c) Plainview Telemetry Station
Kunkel Engineering to reach out to L.W. Allen about the antenna pole for Plainview telemetry station to see if it can be installed on Monday January 20, 2020 when they are in town doing other work for the District.
 - d) Casey's Development
Kunkel Engineering received a phone call looking for information on a water meter. Kunkel Engineering is working on putting information together for this request.
 - e) Leid's Property
The design for the sewer route has been laid out in the plans. The pipe will be hooked up directly into the Lannon Interceptor. Lannon is requiring a manhole and a meter at the location of the hook up.
 - f) GIS Mapping
Nothing to report at this time.
 - g) Other
Responded to fourteen Diggers Hotline tickets with two requests being emergencies.

DISCUSSION AND POSSIBLE ACTION REGARDING CONNECTION FEES INCLUDING INCORPORATING POSSIBLE CHANGES MADE BY SUSSEX AND LANNON

The new rates from Sussex and Lannon have not been received at this time.

UPDATE ON LEID'S TIF DISTRICT

Kunkel Engineering is meeting with the Town Board on January 27, 2020 regarding seeking bids for water and sewer installation on the Leid's property. There is a meeting scheduled with the Town's Finance Director to make sure the financial obligations will be met.

REPORT BY BOARD REPRESENTATIVE

There is a meeting with the Town's attorney to discuss the conduct with Sussex regarding the Town of Lisbon becoming incorporated.

The Town of Lisbon needs to redo the petition that was submitted to the DOA to be able to incorporate.

CORRESPONDENCE (DISCUSSION ONLY)

Letter from the Village of Sussex on the Final Plat for Sussex Preserve Addition No. 2 Subdivision Information on the property N72W22298 Good Hope Road from Zillow

Notice from the State of Wisconsin Department of Administration on the cooperative plan between the Town of Lisbon and the Village of Merton

Diggers Hotline 2020 Fee Schedule

APPROVAL OF CURRENT INVOICES

Invoices totaling \$7,454.02 were presented to be paid. (Attachment D)

Linda Beal made a motion to approve the other current invoices totaling \$7,454.02 as presented, seconded by Mark Vesley. All commissioners voted Aye. The motion passed.

APPROVAL OF THE DECEMBER 2019 FINANCIAL STATEMENT

Michael Sargent pointed out that the invoice from Sussex for the Month of November was voided out and the bills for November and December of 2019 are not reflected in the financials. The bills and claim for relief will be an issue with the annual audit.

Linda Beal made a motion to approve the December 2019 financial statements as presented (Attachment E), seconded by Mark Vesley. All commissioners voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - a. Richmond School
 - b. Water flow as measured at the Jeanine Lift Station
 - c. Plainview Lift Station

- d. Casey's Development
 - e. Leid's Property
 - f. Sussex Preserve Addition No. 2 Subdivision
 - g. GIS Mapping
 - h. Other
- b) Billing for property located N72W22298 Good Hope Road
 - c) Connection fees to incorporate possible changes by Sussex and Lannon
 - d) Update on Leid's Tif District
 - e) Banking Services
 - f) Preliminary Financials for Audit

SET DATE FOR NEXT MEETING

The February regular meeting was set for Wednesday February 19, 2020 at 6:30 P.M.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 8:02 P.M., Mark Vesley seconded the motion. All commissioners present voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent

Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above- stated meeting other than the governmental body specifically referred to above in this note

August 20, 2019

Sanitary District Administrator
Lisbon Sanitary District #1
PO Box 278
Menomonee Falls, WI 53052

I am writing in response to the letter received discussing the raising of our sewer rates by as much as 127%. I have been a Town resident for almost 20 years now and have never heard of such an outrageous proposal. In discussions with the Lisbon Sanitary District I understand there are 3 primary issues resulting in this request:

- Maintenance of Grinder pumps for a limited number of residences
- Repairs of Infrastructure
- Replenishment of the reserve fund

Maintenance of grinder pumps:

It is my understanding that certain residents need a grinder pump to transfer sewerage from residence to the sewer main/lateral. Up to now the Sanitary district has taken ownership of these pumps. Due to a reduction in life cycle of these pumps the District has had to replace an abnormal amount of them. The District has proposed to return the onus of these pumps to the homeowner. I do not want to be financially responsible for equipment that the District does not have control over the O&M and where there is no oversight of this equipment.

These homeowners have not submitted to quarterly preventive maintenance and inspections, at their expense, to ensure that these homeowners are managing our equipment in an appropriate manner that will not shorten the life expectancy of these pumps e.g. no garbage disposals; keeping the inappropriate articles out of the sewer system, etc. There is no piece of mechanical equipment in today's world that can be operated maintenance free and survive its expected life cycle.

I am financially responsible for our sump pump, well, pressure tank and hook up to the sewer if it would be needed - no other district member pays for that. Why should I pay other homeowners expenses especially what would result in \$40/quarter extra on my sewer bill.

In conclusion, I fully concur that the financial costs for operation and maintenance of these pumps needs to be on the homeowner. I do not want to be financially responsible for equipment that the District does not have control over O&M.

Repairs to Infrastructure:

It was communicated that there were so abnormal repairs to infrastructure were needed in 2018 due to cross contamination and lift station repairs. While these are necessary expenses to maintain the system, these costs should be taken out of the reserve fund as that is what has been created for. We are only 35 years into an 80-year life expectancy. We should not need to double the annual payments for use.

I do not concur that these repairs should result any raise to our sewer costs as the reserve fund is to be used to cover this.

Replenishment of the reserve fund:

It was communicated that this fund was established to have to maintain the District Infrastructure and is a legal requirement to maintain a certain balance. Over the course of the years the Sussex Treatment Plant has consistently been raising the treatment costs however our rates have not increased proportionally and the District management has used the reserve fund to cover the increases as opposed to increasing the homeowners costs. It was communicated that this is one of the reasons that the reserve fund balance is approaching the minimum required by law/rule/code. While this is not good management it is understood that we need to maintain this minimum balance. However, if we are not below the minimum then we should not have this significant of increase and it should not be permanent increase. I do not concur with the terms and amount of this proposed increase.

I have researched actual homeowner's costs for sewage in Nashotah, Pewaukee and Milwaukee and found the following:

Nashotah: \$89/quarter for sewer and garbage collection

Pewaukee Lake District: \$105/quarter

Milwaukee -North Side: sewer costs were \$87/quarter

This increase was communicated to be a permanent increase and in comparison with surrounding communities is outrageous. This comes on top of an increase of almost 17% that was levied within the last two (2) years. There is no reason why we should put more money into a reserve fund than what is required. I do not need a sanitary district to manage my money. This also begs the question why are the surrounding communities not seeing similar increases the District is proposing? The cost for treating sewerage should not be that significantly different from community to community.

The initial development of the reserve fund should have accounted for the costs associated with maintenance and reconstruction of the 80-year lifecycle our infrastructure (with inflation) and therefore, if the reserve fund replenishment is truly needed, the increase should be limited and temporary. However, it is my understanding that we have not exceeded this minimum threshold in the reserve fund and therefore there is no need for a permanent increase of \$400-500/year for 2 generations to the end of the life of the current infrastructure. There is a similar argument for infrastructure repairs. If abnormal repairs arise, the reserve fund should have accounted for this and if any increase to the sewer bill is required it should be limited and temporary.

Sewer connection is an added benefit to the potential homeowners looking to move into the district. There is no telling how many homeowners will need to connect to the system with the next 50 years. Why would they not have to assist in the infrastructure from the beginning. Our taxes help pay for roads I do not use in the Township. I have never used the public-school system in the 20 years I have been here (not to mention any district) yet more than 60% of my property tax goes to the school district. Why is the infrastructure and reserve fund not the financial responsibility of the entire Township (The use costs should be responsibility of the users)?

In summary:

- I do not feel it reasonable or necessary that I should have to pay for someone else's equipment e.g. Grinder pumps. After 35 years it is time the homeowner can assume the responsibility themselves for maintenance of their own equipment.

- I do not concur that one-time infrastructure repairs require a permanent increase to my sewer bill of an outrageous amount as is being proposed. These costs should have been part of the reserve fund
- I do not concur with permanent increase to my sewer bill of an outrageous amount as is being proposed to replenish a fund that has not dipped below minimum threshold.
- The infrastructure costs and the maintenance of the reserve fund should be the responsibility of the entire township not just a small portion of the township.
- I understand there is a significant debt from some homeowners in the district relating to overdue bills. I am not willing, nor do I feel it is right for the District to levy the financial burden of these homeowners to the entire sanitary districts. These issues need to be taken up with the parties concerned.

I am requesting this letter be read into the meeting as I am not able to attend. This method to incorporate my voice was communicated by the District to be acceptable. My vote is against the proposed increase to my sewer bill as indicated in the letter and discussions with the District.

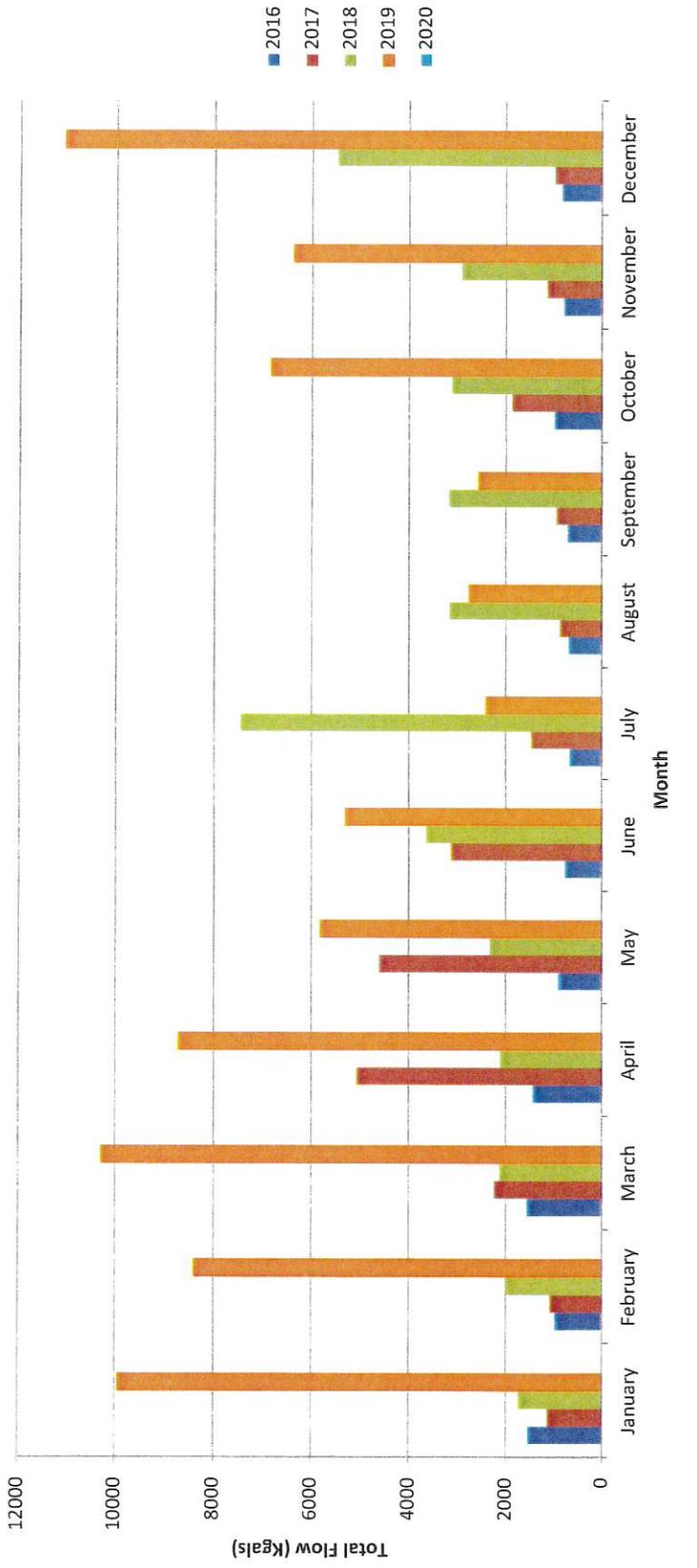
Sincerely,
Christian Mielke
W223N7343 Carole Ct
Town of Lisbon, WI 53089

Lisbon SD Monthly Flow Report

December 2019

Date	Jeanine Mtr. Sin Flow Avg	Jeanine Mtr. Sin Flow DTotal	Plainview Mtr. Stn Flow Avg	Plainview Mtr. Stn Flow DTotal	Combined Flow Total	Willow Springs Mtr. Stn Flow Avg	Willow Springs Mtr. Stn Flow DTotal	Combined plus Willow Springs
	GPM	Kgals	GPM	Kgals	Kgals	GPM	Kgals	Kgals
12/1/2019	211	303	54	77	380	124	180	560
12/2/2019	202	289	45	65	354	120	173	527
12/3/2019	222	313	41	60	373	116	168	541
12/4/2019	258	352	39	56	408	109	157	565
12/5/2019	216	309	38	55	364	103	149	513
12/6/2019	290	401	35	51	452	94	136	588
12/7/2019	297	415	38	54	469	89	129	598
12/8/2019	250	347	41	60	407	85	123	530
12/9/2019	239	330	36	51	381	79	114	495
12/10/2019	199	279	36	51	330	73	107	437
12/11/2019	187	264	34	49	313	69	100	413
12/12/2019	166	235	32	45	280	64	93	373
12/13/2019	187	264	31	45	309	61	89	398
12/14/2019	194	272	36	51	323	57	82	405
12/15/2019	230	326	37	54	380	55	81	461
12/16/2019	217	309	35	50	359	49	71	430
12/17/2019	240	341	32	45	386	46	67	453
12/18/2019	288	406	31	45	451	44	64	515
12/19/2019	306	431	31	44	475	40	59	534
12/20/2019	242	345	30	43	388	38	55	443
12/21/2019	280	396	34	49	445	39	56	501
12/22/2019	240	341	36	52	393	39	58	451
12/23/2019	266	375	33	48	423	36	52	475
12/24/2019	294	410	34	49	459	34	49	508
12/25/2019	296	417	33	48	465	35	51	516
12/26/2019	303	430	35	50	480	33	49	529
12/27/2019	316	447	31	44	491	31	45	536
12/28/2019	314	446	35	51	497	33	48	545
12/29/2019	272	382	45	65	447	44	64	511
12/30/2019	313	447	43	62	509	43	63	572
12/31/2019	313	443	41	59	502	42	61	563
Minimum	166	235	30	43	280	31	45	373
Maximum	316	447	54	77	509	124	180	598
Total	7,848	11,065	1,132	1,628	12,693	1,924	2,793	15,486
Average	253	357	37	53	409	62	90	500

Jeanine LS Total Monthly Flows





Altronex Control Systems

A Division of L.W. Allen, Inc.

Excellence By Design

Phone 608.222.8622

Fax 608.222.9414

4633 Tompkins

Madison, WI 53716

Dennis Golner
Lisbon Sanitary District
N89 W6790 Appleton Avenue
Menomonee Falls, WI 53051
dgolner@wi.rr.com

PROPOSAL ID: SP103601
REFERENCE: Jeanine Metering Station Trans
LOCATION: Lisbon Sanitary District
BID DATE: 1/7/2020

TERMS: NET-30 DAYS PER ATTACHED TERMS AND CONDITIONS

FREIGHT IS F.O.B. ORIGIN - ALLOWED

ADDENDUM __ ACKNOWLEDGED

PRICES DO NOT INCLUDE SALES OR USE TAXES

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		L.W. Allen and its Altronex Control Systems division are pleased to provide a quotation for the following equipment and services.	
A	1	The Jeanine metering station has been reading more than it should have. Our technician attempted to calibrate the transducer but the calibration would not take and the meter drifted to reading high again. The technician determined that the transducer needs to be replaced to remedy this issue. Price will include: travel, labor, and parts.	\$2,099.20

ACCEPTED THIS _____ DAY OF _____, 2_____

PRICE FIRM FOR 30 DAYS

SUBMITTED THIS: January 7, 2020

NAME OF PURCHASER

BY: _____
NAME & TITLE

L.W. ALLEN, INC. - BY: _____
David Meisner

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MEMBERS: AWWA - WEF - WRWA - WWOA

Proposal Terms and Conditions

Controlling Provisions: These terms and conditions shall supersede any provisions, terms, and conditions contained on any purchase order or other written form Buyer may use or provide (whether received by Seller prior or subsequent to date hereof), and the rights of the parties shall be governed exclusively by the provisions, terms, and conditions hereof.

Quotations and Acceptance Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment and approval of the quotation as written and an acceptance of the Terms and Conditions hereof. Written quotations shall expire on the date specified in the quotation or, in the absence of such specification, thirty calendar days from the date issued. Seller may, by written notice, terminate a quotation at any time prior to acceptance. Any purchase order received after expiration of a quotation, which Seller honors, shall be subject to all of the Terms and Conditions hereof.

Submittal Drawings: Submittal of drawings for approval, if required, will be made after receipt of complete information from buyer. The quantity of the submittal drawings will be as specified in the contract documents. Additional sets will be supplied at \$150.00 per set. Return to Seller of one (1), final approved drawing constitutes notice to Seller to proceed with manufacturer. If this order is conditioned upon "engineer approval" Seller requires written notification from buyer in the form of approved submittal data.

Force Majeure: Seller shall not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery of shipment of goods, or for any damages suffered by the buyer due to such delay or failure, when the delay or failure is, directly or indirectly, caused by or arises from delays of suppliers or carriers or any other cause beyond Seller's control.

Prices and Taxes: All prices are F.O.B. factory unless expressly stated otherwise. Prices do not include sales, excise, municipal, state or other governmental taxes. Buyer shall be responsible for all taxes.

Credit Approval: The credit terms specified on the face hereof are subject to Seller's continuing approval of Buyer's credit. Seller may withdraw the extension of credit and require modified payment terms if, in Seller's sole judgment, Buyer's credit or financial standing is impaired to the point where Seller in good faith deems itself insecure.

Delivery: Unless otherwise specified in this quotation, delivery will be F.O.B. Seller's point of shipment. Buyer will accept delivery within twenty (20) days after Seller notifies Buyer that the equipment is ready for shipment. If Buyer does not furnish exact shipping instructions within ten (10) days after acceptance of this proposal, Seller will select, at its discretion, the means and terms of shipment. Seller will not be liable for any loss resulting from such selection. The time of delivery is an estimate only, and Seller may change such time if it does not receive the information and approvals necessary to proceed with the manufacture of equipment.

Title, Risk of Loss, Inspection of Equipment: Title and risk of loss to the equipment shall pass to Buyer upon delivery of the equipment to the carrier. Buyer shall immediately inspect equipment upon receipt and any damage must be noted on the carrier's bill of lading at time of receipt. Seller is not liable for any shortages or nonconformance unless notified by Buyer within 10 days of Buyer's receipt of the equipment. Buyer will make all claims for loss or damage in transit against the carrier.

Changes, Cancellations, Returns: All changes, cancellations, or returns must have Seller's prior written approval and are conditional on compliance with manufacturer's cancellation/return policies and subject to restocking fees and service charges. Authorized returned equipment must be packaged and shipped prepaid to manufacturer.

Payment Unless the Seller extends alternative credit terms, 90% of the total purchase price is due net 30 days after delivery of equipment (but in all cases prior to field service start-up, if earlier) and the remaining 10% is due upon start-up of equipment by Seller's field technician, but in no event more than 90 days after shipment of equipment. Any balance owed by Buyer after the due date is subject to a 1.5% per month delinquency charge until paid. **FIELD START-UP SERVICE CANNOT BE AUTHORIZED WITHOUT RECEIPT OF PAYMENT IN THE AMOUNT OF 90% OF THE TOTAL PURCHASE PRICE.** If no start-up is required, 100% payment is due net 30 days from invoice date. **BUYER'S PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY.**

Indemnification and Default: In addition to all other amounts due hereunder, buyer shall reimburse Seller in full for all collection costs or changes, including reasonable attorney fees, which Seller may incur in the collection of past due amounts from buyer, including interest on overdue accounts. If buyer is in default under this or any other agreement with Seller, Seller may defer performance hereunder until such default is cured. Seller shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retentions) for equipment have been paid in full.

Security Interest: Seller shall retain a security interest in the equipment until the full purchase price has been paid. Buyer's failure to pay any amounts due shall give Seller the right to possession and removal of the equipment after providing ten (10) days written notice. Seller's taking of such possession shall be without prejudice to any other remedies Seller may have.

Warranty and Liability: Buyer shall have such warranty rights, and only such warranty rights, as may be extended by the manufacturer of the product. The terms and conditions of any such warranty rights are set forth in the Manufacturer's Operation/Maintenance Manual which accompanies each product. Seller does not otherwise offer any guaranty or warranty for the product. Seller disclaims any and all warranties; express or implied, including the warranties of merchantability and fitness, except as may be set forth in the terms and conditions of sale in this Agreement or in any express written warranty which seller may have otherwise extended to Buyer for the product.

Seller shall not be liable for any damages, charges for labor, or expense in making repairs or adjustments to the product without prior written approval of Seller. Seller shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or service by Buyer or any third party. Seller shall not be liable for startup or any other field work performed by personnel other than authorized representatives of Seller unless expressly approved in writing in advance by Seller. Seller shall in no event be liable for any consequential, incidental or liquidated damages or penalties. Seller's liability under this Agreement shall in no event exceed the lesser of: (i) the cost of remedying any defect or deficiency in the performance of Seller hereunder; or (ii) the purchase price of the product in respect of which the claim is made.

Operation/Maintenance Manuals: Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation in contract documents. If none specified, one will be provided at no added cost, with additional copies at \$150.00 each.

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MEMBERS: AWWA - WEF - WRWA - WWOA



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Madison, WI 53716

Dennis Golner
Lisbon Sanitary District
N89 W6790 Appleton Avenue
Menomonee Falls, WI 53051
dgolner@wi.rr.com

PROPOSAL ID: SP103600
REFERENCE: Richmond Rd. Lift Station UPS I
LOCATION: Lisbon Sanitary District
BID DATE: 1/7/2020

TERMS: NET-30 DAYS PER ATTACHED TERMS AND CONDITIONS
ADDENDUM __ ACKNOWLEDGED

FREIGHT IS F.O.B. ORIGIN - ALLOWED
PRICES DO NOT INCLUDE SALES OR USE TAXES

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		L.W. Allen and its Altronex Control Systems division are pleased to provide a quotation for the following equipment and services.	
A	1	The UPS at the Richmond Rd. lift station has failed and needs to be replaced. Price will include: parts, labor, and travel.	\$531.70

ACCEPTED THIS _____ DAY OF _____, 2_____

PRICE FIRM FOR 30 DAYS

NAME OF PURCHASER

SUBMITTED THIS: January 7, 2020

BY: _____
NAME & TITLE

L.W. ALLEN, INC. - BY: David Meisner

Visit us on the Web at <http://www.lwallen.com>

MEMBERS: AWWA - WEF - WRWA - WWOA

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Quotations and Acceptance Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment and approval of the quotation as written and an acceptance of the Terms and Conditions hereof. Written quotations shall expire on the date specified in the quotation or, in the absence of such specification, thirty calendar days from the date issued. Seller may, by written notice, terminate a quotation at any time prior to acceptance. Any purchase order received after expiration of a quotation, which Seller honors, shall be subject to all of the Terms and Conditions hereof.

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Force Majeure: Seller shall not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery of shipment of goods, or for any damages suffered by the buyer due to such delay or failure, when the delay or failure is, directly or indirectly, caused by or arises from delays of suppliers or carriers or any other cause beyond Seller's control.

Prices and Taxes: All prices are F.O.B. factory unless expressly stated otherwise. Prices do not include sales, excise, municipal, state or other governmental taxes. Buyer shall be responsible for all taxes.

Credit Approval: The credit terms specified on the face hereof are subject to Seller's continuing approval of Buyer's credit. Seller may withdraw the extension of credit and require modified payment terms if, in Seller's sole judgment, Buyer's credit or financial standing is impaired to the point where Seller in good faith deems itself insecure.

Delivery: Unless otherwise specified in this quotation, delivery will be F.O.B. Seller's point of shipment. Buyer will accept delivery within twenty (20) days after Seller notifies Buyer that the equipment is ready for shipment. If Buyer does not furnish exact shipping instructions within ten (10) days after acceptance of this proposal, Seller will select, at its discretion, the means and terms of shipment. Seller will not be liable for any loss resulting from such selection. The time of delivery is an estimate only, and Seller may change such time if it does not receive the information and approvals necessary to proceed with the manufacture of equipment.

Title, Risk of Loss, Inspection of Equipment: Title and risk of loss to the equipment shall pass to Buyer upon delivery of the equipment to the carrier. Buyer shall immediately inspect equipment upon receipt and any damage must be noted on the carrier's bill of lading at time of receipt. Seller is not liable for any shortages or nonconformance unless notified by Buyer within 10 days of Buyer's receipt of the equipment. Buyer will make all claims for loss or damage in transit against the carrier.

Changes, Cancellations, Returns: All changes, cancellations, or returns must have Seller's prior written approval and are conditional on compliance with manufacturer's cancellation/return policies and subject to restocking fees and service charges. Authorized returned equipment must be packaged and shipped prepaid to manufacturer.

Payment Unless the Seller extends alternative credit terms, 90% of the total purchase price is due net 30 days after delivery of equipment (but in all cases prior to field service start-up, if earlier) and the remaining 10% is due upon start-up of equipment by Seller's field technician, but in no event more than 90 days after shipment of equipment. Any balance owed by Buyer after the due date is subject to a 1.5% per month delinquency charge until paid. **FIELD START-UP SERVICE CANNOT BE AUTHORIZED WITHOUT RECEIPT OF PAYMENT IN THE AMOUNT OF 90% OF THE TOTAL PURCHASE PRICE.** If no start-up is required, 100% payment is due net 30 days from invoice date. **BUYER'S PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY.**

Indemnification and Default: In addition to all other amounts due hereunder, buyer shall reimburse Seller in full for all collection costs or charges, including reasonable attorney fees, which Seller may incur in the collection of past due amounts from buyer, including interest on overdue accounts. If buyer is in default under this or any other agreement with Seller, Seller may defer performance hereunder until such default is cured. Seller shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retentions) for equipment have been paid in full.

Security Interest: Seller shall retain a security interest in the equipment until the full purchase price has been paid. Buyer's failure to pay any amounts due shall give Seller the right to possession and removal of the equipment after providing ten (10) days written notice. Seller's taking of such possession shall be without prejudice to any other remedies Seller may have.

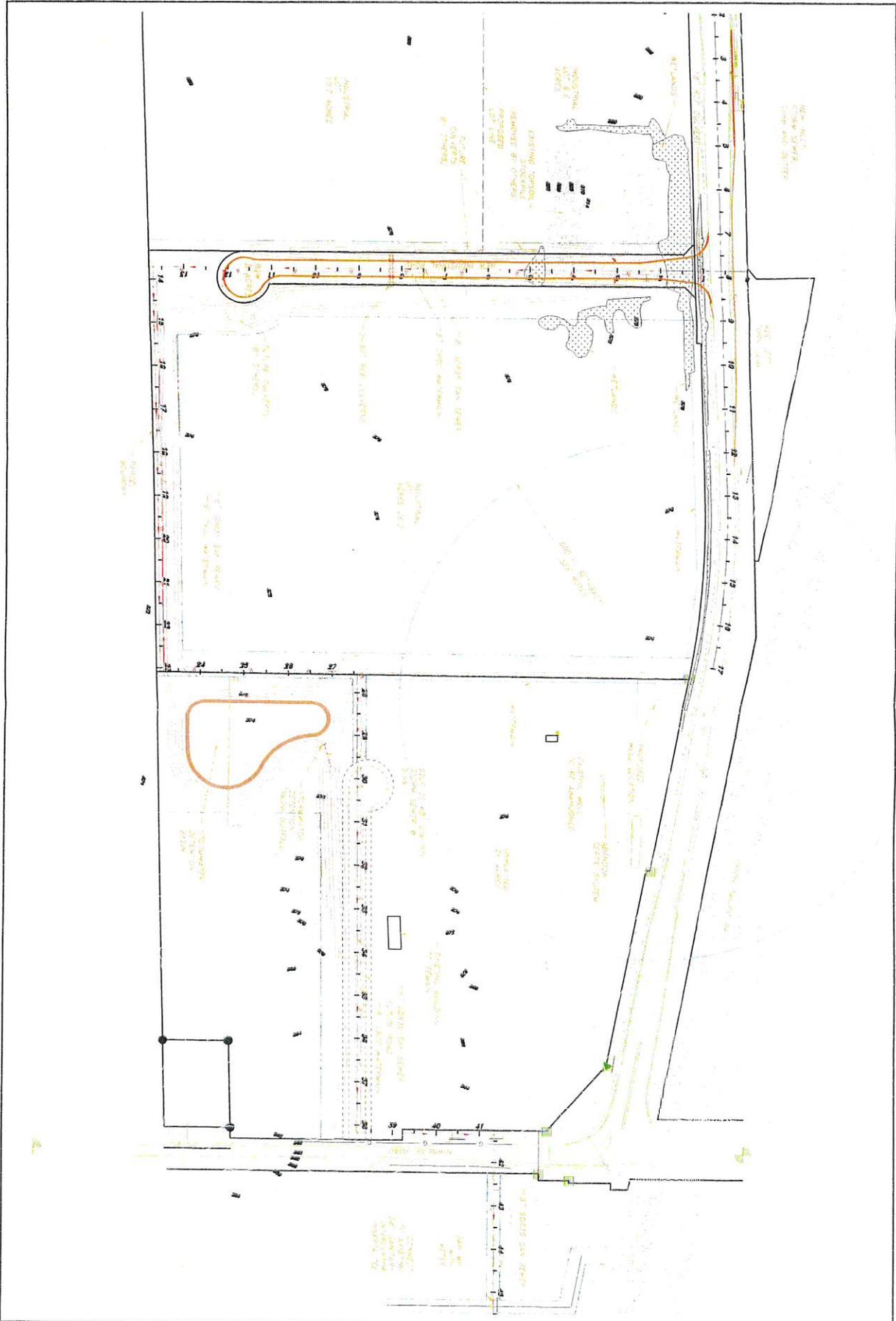
Warranty and Liability: Buyer shall have such warranty rights, and only such warranty rights, as may be extended by the manufacturer of the product. The terms and conditions of any such warranty rights are set forth in the Manufacturer's Operation/Maintenance Manual which accompanies each product. Seller does not otherwise offer any guaranty or warranty for the product. Seller disclaims any and all warranties; express or implied, including the warranties of merchantability and fitness, except as may be set forth in the terms and conditions of sale in this Agreement or in any express written warranty which seller may have otherwise extended to Buyer for the product.

Seller shall not be liable for any damages, charges for labor, or expense in making repairs or adjustments to the product without prior written approval of Seller. Seller shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or service by Buyer or any third party. Seller shall not be liable for startup or any other field work performed by personnel other than authorized representatives of Seller unless expressly approved in writing in advance by Seller. Seller shall in no event be liable for any consequential, incidental or liquidated damages or penalties. Seller's liability under this Agreement shall in no event exceed the lesser of: (i) the cost of remedying any defect or deficiency in the performance of Seller hereunder; or (ii) the purchase price of the product in respect of which the claim is made.

Operation/Maintenance Manuals: Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation in contract documents. If none specified, one will be provided at no added cost, with additional copies at \$150.00 each.

Visit us on the Web at <http://www.iwallen.com>

MEMBERS: AWWA - WEF - WRWA - WWOA





KUNKEL

 Engineering

 1075 Portland Street

 Beaver Dam, WI 53910

 Fax: (608)336-3464

TOWN OF LISBON, WISCONSIN

 LIEDS SITE

 SITE PLAN

PROJECT : #R110.1012

 DATE : 11/13/2019

 DRAWN BY : DGH

 APPROVED BY : DGH

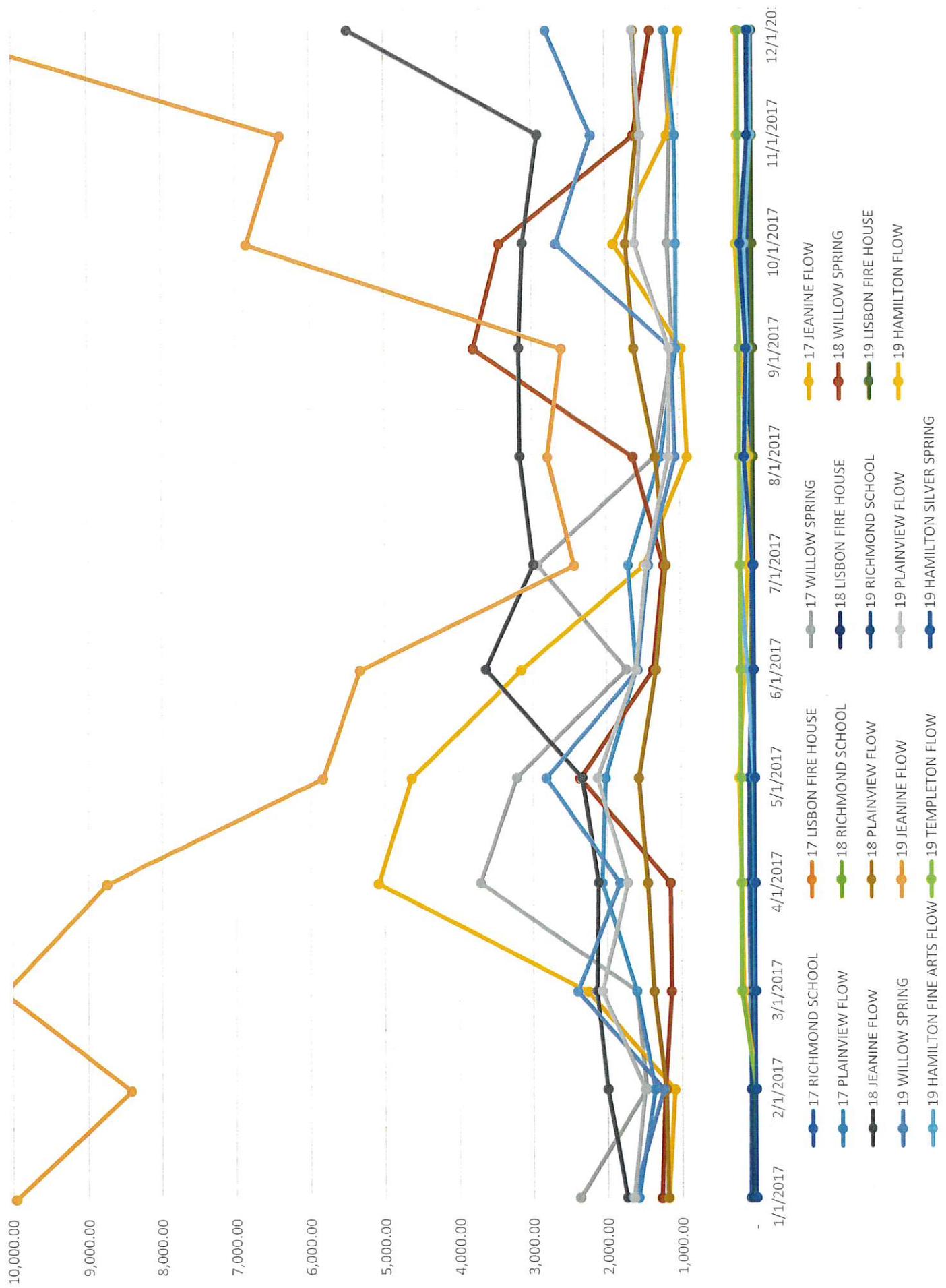
NOT REVERSED

 SCALE :



 SCALE

FLOW



LISBON SANITARY DISTRICT # 1
SUMMARY OF FLOW BY METER

	11/1/2016	12/1/2016
RICHMOND SCHOOL	48.00	66.90
LISBON FIRE HOUSE	5.90	8.50
WILLOW SPRING	1,560.00	2,525.00
JEANINE FLOW	789.00	840.00
PLAINVIEW FLOW	1,418.00	1,499.00

TOTAL BILLABLE FLOW	1,613.90	2,600.40
TOTAL FLOW	3,820.90	4,939.40

DESCRIPTION	1/1/2017	2/1/2017	3/1/2017	4/1/2017	5/1/2017	6/1/2017	7/1/2017	8/1/2017	9/1/2017	10/1/2017	11/1/2017	12/1/2017
17 RICHMOND SCHOOL	75.60	67.20	76.00	83.20	77.50	38.00	21.90	81.40	99.00	67.10	51.90	60.40
17 LISBON FIRE HOUSE	7.20	7.50	8.90	8.00	7.20	8.20	6.90	7.10	7.90	7.00	7.20	9.00
17 WILLOW SPRING	2,370.00	1,477.00	1,605.00	3,713.00	3,218.00	1,736.00	2,927.00	1,338.00	1,094.00	1,154.00	1,117.00	1,191.00
17 JEANINE FLOW	1,184.00	1,096.00	2,257.00	5,086.00	4,693.00	3,149.00	1,490.00	897.00	969.00	1,889.00	1,158.00	996.00
17 PLAINVIEW FLOW	1,587.00	1,362.00	1,605.00	2,068.00	2,018.00	1,599.00	1,706.00	1,256.00	1,042.00	1,041.00	1,050.00	1,183.00

TOTAL BILLABLE FLOW	2,452.80	1,551.70	1,689.90	3,804.20	3,302.70	1,782.20	2,955.80	1,426.50	1,200.90	1,228.10	1,176.10	1,260.40
TOTAL FLOW	5,223.80	4,009.70	5,551.90	10,958.20	9,953.70	6,530.20	6,151.80	3,579.50	3,211.90	4,158.10	3,384.10	3,439.40

DESCRIPTION	1/1/2018	2/1/2018	3/1/2018	4/1/2018	5/1/2018	6/1/2018	7/1/2018	8/1/2018	9/1/2018	10/1/2018	11/1/2018	12/1/2018
18 RICHMOND SCHOOL	55.60	55.60	63.20	54.20	57.10	49.20	18.40	25.50	51.70	58.50	54.70	46.60
18 LISBON FIRE HOUSE	7.40	7.40	8.70	8.70	8.30	10.20	6.10	9.10	6.80	9.00	6.00	6.40
18 WILLOW SPRING	1,273.00	1,228.00	1,137.00	1,147.00	2,355.00	1,368.00	1,223.00	1,634.00	3,794.00	3,440.00	1615.00	1379.00
18 JEANINE FLOW	1,744.00	1,997.00	2,142.00	2,119.00	2,393.00	3,638.00	2,985.00	3,167.00	3,177.00	3,122.00	2,917.00	5,486.00
18 PLAINVIEW FLOW	1,190.00	1,213.00	1,371.00	1,453.00	1,568.00	1,332.00	1,195.00	1,327.00	1,618.00	1,725.00	1,564.00	1,612.00

TOTAL BILLABLE FLOW	1,536.00	1,291.00	1,208.90	1,209.90	2,420.40	1,427.40	1,247.50	1,668.60	3,852.50	3,507.50	1,675.70	1,432.00
TOTAL FLOW	4,270.00	4,501.00	4,721.90	4,781.90	6,321.40	6,397.40	5,427.50	6,162.60	8,647.50	8,354.50	6,156.70	8,590.00

MONTH VARIANCE 2018 VS 2017

TOTAL BILLABLE FLOW	(1,116.80)	(260.70)	(481.00)	(2,594.30)	(882.30)	(354.80)	(1,708.30)	242.10	2,651.60	2,279.40	499.60	171.60
TOTAL FLOW	(953.80)	491.30	(830.00)	(6,176.30)	(3,632.30)	(132.80)	(724.30)	2,583.10	5,435.60	4,196.40	2,772.60	5,090.60

YEAR TO DATE VARIANCE 2018 VS 2017

TOTAL BILLABLE FLOW	(1,116.80)	(1,377.50)	(1,858.50)	(4,452.80)	(5,335.10)	(5,689.90)	(7,398.20)	(7,156.10)	(4,504.50)	(2,225.10)	(1,725.50)	(1,559.90)
TOTAL FLOW	(953.80)	(462.50)	(1,292.50)	(7,468.80)	(11,101.10)	(11,233.90)	(11,958.20)	(9,375.10)	(3,999.50)	256.90	3,029.50	8,120.10

DESCRIPTION	1/1/2019	2/1/2019	3/1/2019	4/1/2019	5/1/2019	6/1/2019	7/1/2019	8/1/2019	9/1/2019	10/1/2019	11/1/2019	12/1/2019
19 RICHMOND SCHOOL	50.500	53.700	49.800	62.900	78.000	32.300	33.500	35.600	66.200	68.300	66.000	69.500
19 LISBON FIRE HOUSE	7.200	7.700	9.100	9.700	10.800	26.300	24.100	10.000	9.500	11.400	10.900	13.200
19 WILLOW SPRING	1,664.000	1,247.000	2,396.000	1,831.000	2,811.000	1,579.000	1,432.000	1,065.000	1,108.000	2,664.000	2,190.000	2,793.000
19 JEANINE FLOW	9,957.000	8,422.000	10,107.000	8,746.000	5,832.000	5,931.000	2,428.000	2,783.000	2,595.000	6,849.000	6,392.000	11,065.000
19 PLAINVIEW FLOW	1,650.000	1,495.000	2,069.000	1,723.000	2,130.000	1,602.000	1,461.000	1,153.000	1,140.000	1,601.000	1,520.000	1,628.000
19 HAMILTON SCHOOL	0.000	0.000	162.400	181.800	211.000	135.100	84.500	69.100	171.600	228.800	209.000	208.900
19 HAMILTON FINE ARTS FL	0.000	0.000	7.300	94.200	11.300	188.900	94.200	117.100	117.100	117.100	19.100	24.200
19 TEMPLETON FLOW	0.000	0.000	186.667	186.667	186.667	186.667	186.667	186.667	186.667	186.667	186.667	188.667
19 HAMILTON SILVER SPRIN	0.000	0.000	0.000	0.000	0.000	13.300	20.700	128.200	94.400	169.700	66.800	53.900

TOTAL BILLABLE FLOW	1,721.70	1,308.40	2,811.27	2,280.57	3,308.77	2,066.87	1,970.37	1,609.47	1,708.47	3,445.97	2,748.47	3,351.37
TOTAL FLOW	13,328.70	11,225.40	14,987.27	12,749.57	11,270.77	8,999.87	5,899.87	5,545.47	5,443.47	11,895.97	10,660.47	16,044.37

CLAIM FOR FINANCIAL RELIEF
FILED BY
LISBON SANITARY DISTRICT #1
AGAINST
SUSSEX WATER UTILITY

In early 2017 the monthly invoicing from the Sussex Sewer Utility (Utility) to the Lisbon Sanitary District #1 (District) for sewage flowing through the Jeanine Measuring flow meter began to fluctuate resulting in large increases in the monthly invoices when compared to prior months. The District engaged an engineering firm to assist the District in determining the cause of the increased sewage as measures at the Jeanine flow meter. The engineering firm utilized by the District reported that the flow meter had been tested and was providing adequate readings.

This caused the District to investigate other possible sources of flow that could account for the wild fluctuations in the amount of sewage treatment that the Utility was invoicing to the District. To determine the cause for the large increases in the volume of flow measured at the Jeanine flow meter the District had the pipes in the area televised. While trying to televise on service lateral a blockage was encountered. Further investigation determined that a District customer lateral was damaged during Oct 2018. The District customer's lateral was determined to have caused infiltration of storm water into the Sanitary System. The broken lateral was repaired during June 2019. It was determined that the infiltration at the broken lateral caused approximately \$ 75,000.00 of the increased billing from the Utility to the District on flow through the Jeanine flow meter. Based on the engineer's recommendation the District also had several manholes repaired based on observations made during the televising of the District's sewer system. Despite the repairs the erratic readings from the Jeanine flow meter continued.

The District rented several portable flow meters and placed them at several locations near the Jeanine flow meter to isolate the source of the flow which was being billed by the Utility to the District. In Dec 2019 one of the portable flow meters was placed in the same manhole that housed the Jeanine flow meter. After two weeks of taking readings from the portable flow meter it was noted that the portable flow meter readings did not correspond with the reading being reported by the Utility.

The District has engaged L.W Allen LLC of Madison Wisconsin to calibrate and or repair the permanent flow meter at the Jeanine measuring site to insure accurate invoicing from the Utility to the District in the future.

The District has analyzed the flows billed by the Utility from January 1, 2017 to December 31, 2019 and has concluded that after adjusting for infiltration of storm water the Utility has over invoiced the District approximately \$ 342,000.00. The District is claiming financial damages of approximately \$ 342,000.00 and is requesting the Utility reverse the existing outstanding and unpaid invoices totaling approximately \$111,000.00 and an immediate cash refund of approximately \$ 232,000.00.

Please see the attached calculation of the claim.

SIGNED _____

DATE _____

Dennis Golner, Sanitary District Chairman

LISBON SANITARY DISTRICT ESTIMATE OF OVERBILLING DUE TO JEANINE METER ERROR

MONTH BEGINNING	17 WILLOW SPRING	17 PLAINVIEW FLOW	TOTAL WILLOW SPRING AND PLAINVIEW	17 JEANINE FLOW	JEANINE AS % OF WILLOW SPRING AND PLAINVIEW	35% OF WILLOW SPRING AND PLAINVIEW	POTENTIAL BILLING ERROR BASED ON RECS	POTENTIAL BILLING ERROR BASED ON LOWER ESTIMATOR	RATE	POTENTIAL OVER BILLING BASES ON PROPORTION FLOW	ROSE LATERAL SEEPAGE	POTENTIAL OVERBILLING DUE TO METER ERROR BASED ON PROPORTION
1/1/2017	2,370.00	1,587.00	3,957.00	1,184.00	29.92%	1,385.00	(1,793.00)	(201.00)	4.13	\$ (830.00)		\$ (830.00)
2/1/2017	1,477.00	1,362.00	2,839.00	1,096.00	38.61%	994.00	(1,593.00)	102.00	4.13	\$ 421.00		\$ 421.00
3/1/2017	1,605.00	1,605.00	3,210.00	2,257.00	70.31% OUTLIER	1,124.00	(720.00)	1,133.00	4.13	\$ 4,679.00		\$ 4,679.00
4/1/2017	3,713.00	2,068.00	5,781.00	5,086.00	87.98% OUTLIER	2,023.00	2,205.00	3,063.00	4.13	\$ 12,650.00		\$ 12,650.00
5/1/2017	3,218.00	2,018.00	5,236.00	4,633.00	88.48% OUTLIER	1,833.00	1,656.00	2,800.00	4.13	\$ 11,564.00		\$ 11,564.00
6/1/2017	1,736.00	1,599.00	3,335.00	3,149.00	94.42% OUTLIER	1,167.00	268.00	1,982.00	4.13	\$ 8,186.00		\$ 8,186.00
7/1/2017	2,927.00	1,706.00	4,633.00	1,490.00	32.16%	1,622.00	(1,487.00)	(132.00)	4.13	\$ (545.00)		\$ (545.00)
8/1/2017	1,338.00	1,266.00	2,594.00	897.00	34.58%	908.00	(2,080.00)	(11.00)	4.13	\$ (45.00)		\$ (45.00)
9/1/2017	1,094.00	1,042.00	2,136.00	969.00	45.37% OUTLIER	748.00	(1,912.00)	221.00	4.13	\$ 913.00		\$ 913.00
10/1/2017	1,154.00	1,041.00	2,195.00	1,889.00	86.06% OUTLIER	768.00	(1,088.00)	1,121.00	4.13	\$ 4,630.00		\$ 4,630.00
11/1/2017	1,117.00	1,050.00	2,167.00	1,889.00	53.44% OUTLIER	758.00	(1,723.00)	400.00	4.13	\$ 1,652.00		\$ 1,652.00
12/1/2017	1,191.00	1,183.00	2,374.00	996.00	41.95% OUTLIER	831.00	(1,981.00)	165.00	4.13	\$ 681.00		\$ 681.00
1/1/2018	1,273.00	1,190.00	2,463.00	1,744.00	70.81% OUTLIER	862.00	(1,233.00)	882.00	4.23	\$ 3,731.00		\$ 3,731.00
2/1/2018	1,228.00	1,213.00	2,441.00	1,997.00	81.81% OUTLIER	854.00	(692.00)	1,143.00	4.23	\$ 4,835.00		\$ 4,835.00
3/1/2018	1,137.00	1,371.00	2,508.00	2,142.00	85.41% OUTLIER	878.00	(835.00)	1,264.00	4.23	\$ 5,347.00		\$ 5,347.00
4/1/2018	1,147.00	1,453.00	2,600.00	2,119.00	81.50% OUTLIER	910.00	(762.00)	1,209.00	4.23	\$ 5,114.00		\$ 5,114.00
5/1/2018	2,355.00	1,568.00	3,923.00	2,333.00	59.47% OUTLIER	1,373.00	(644.00)	960.00	4.23	\$ 4,061.00		\$ 4,061.00
6/1/2018	1,368.00	1,332.00	2,700.00	3,638.00	134.74% OUTLIER	945.00	757.00	2,693.00	4.23	\$ 11,391.00		\$ 11,391.00
7/1/2018	1,223.00	1,195.00	2,418.00	2,985.00	123.45% OUTLIER	846.00	8.00	2,139.00	4.23	\$ 9,048.00		\$ 9,048.00
8/1/2018	1,634.00	1,327.00	2,961.00	3,167.00	106.96% OUTLIER	1,036.00	190.00	2,131.00	4.23	\$ 9,014.00		\$ 9,014.00
9/1/2018	3,794.00	1,618.00	5,412.00	3,177.00	58.70% OUTLIER	1,894.00	296.00	1,283.00	4.23	\$ 5,427.00		\$ 5,427.00
10/1/2018	3,440.00	1,725.00	5,165.00	3,122.00	60.45% OUTLIER	1,808.00	145.00	1,314.00	4.23	\$ 5,558.00		\$ 5,558.00
11/1/2018	1,615.00	1,564.00	3,179.00	2,917.00	91.76% OUTLIER	1,113.00	36.00	1,804.00	4.23	\$ 7,631.00		\$ 7,631.00
12/1/2018	1,379.00	1,612.00	2,991.00	5,486.00	183.42% OUTLIER	1,047.00	2,509.00	4,439.00	4.23	\$ 18,777.00		\$ 18,777.00
1/1/2019	1,664.00	1,650.00	3,314.00	9,957.00	300.45% OUTLIER	1,160.00	6,980.00	8,797.00	4.31	\$ 37,915.00		\$ 37,915.00
2/1/2019	1,247.00	1,485.00	2,742.00	8,422.00	307.15% OUTLIER	980.00	5,733.00	7,462.00	4.31	\$ 32,161.00		\$ 32,161.00
3/1/2019	2,396.00	2,069.00	4,465.00	10,107.00	226.36% OUTLIER	1,563.00	7,130.00	8,544.00	4.31	\$ 36,825.00		\$ 36,825.00
4/1/2019	1,831.00	1,773.00	3,554.00	8,746.00	246.09% OUTLIER	1,244.00	5,865.00	7,502.00	4.31	\$ 32,334.00		\$ 32,334.00
5/1/2019	2,811.00	2,130.00	4,941.00	5,832.00	118.03% OUTLIER	1,729.00	2,865.00	4,103.00	4.31	\$ 17,684.00		\$ 17,684.00
6/1/2019	1,579.00	1,602.00	3,181.00	5,331.00	167.59% OUTLIER	1,113.00	2,450.00	4,218.00	4.31	\$ 18,180.00		\$ 18,180.00
7/1/2019	1,432.00	1,461.00	2,893.00	2,428.00	83.93% OUTLIER	1,013.00	(549.00)	1,415.00	4.31	\$ 6,099.00		\$ 6,099.00
8/1/2019	1,065.00	1,153.00	2,218.00	2,783.00	125.47% OUTLIER	776.00	(194.00)	2,007.00	4.31	\$ 8,650.00		\$ 8,650.00
9/1/2019	1,108.00	1,140.00	2,248.00	2,595.00	115.44% OUTLIER	787.00	(286.00)	1,808.00	4.31	\$ 7,792.00		\$ 7,792.00
10/1/2019	2,664.00	1,601.00	4,265.00	6,849.00	160.59% OUTLIER	1,493.00	3,872.00	5,366.00	4.31	\$ 23,084.00		\$ 23,084.00
11/1/2019	2,190.00	1,520.00	3,710.00	6,392.00	172.29% OUTLIER	1,299.00	3,511.00	5,093.00	4.31	\$ 21,951.00		\$ 21,951.00
12/1/2019	2,793.00	1,628.00	4,421.00	11,065.00	250.29% OUTLIER	1,547.00	8,088.00	9,518.00	4.31	\$ 41,023.00		\$ 41,023.00
		53,857.00	121,170.00	140,138.00		42,411.00	34,982.00	97,727.00		\$ 417,588.00	\$ 74,592.00	\$ 342,996.00

786.8 259.5

POTENTIAL ADJUSTMENT \$ 342,996.00
 NOV BILL \$ 44,291.61
 DEC BILL \$ 67,086.27

ESTIMATED AMOUNT SUSSEX OWES LISBON \$ 231,618.12

1/15/2020 1:41 PM

Check Register - Full Report - ALL
ALL Checks
CHECKINGPage: 1
ACCT

Dated From: 1/15/2020 From Account:

Thru: 1/15/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
2858	1/15/2020	KUNKEL ENGINEERING GROUP	
		JOB KU19.1054.00	
		Previous Year Expense	
100-00-55500-000-000		ENGINEERING FEES	5,390.00
		JOB KU19.1054.00	
		0239135	
		Total	5,390.00
2859	1/15/2020	PATRIOT LANDSCAPE CO LLC	
		Previous Year Expense	
100-00-55000-000-000		MAINTENANCE & REPAIRS	90.00
		1/1/2020	
		Total	90.00
2860	1/15/2020	TAX MANAGEMENT & FINANCIAL HORIZONS	
		Previous Year Expense	
100-00-50500-000-000		DEPUTY SECRETARY & BOOKKEPPIN	868.90
		4025	
100-00-53500-000-000		POSTAGE	228.00
		4025	
100-00-54000-000-000		SUPPLIES	64.39
		4025	
		Total	1,161.29
2861	1/15/2020	Village of Sussex	
		Previous Year Expense	
100-00-60100-000-000		SEWAGE TREATMENT EXPENSE	411.85
		Total	411.85
2862	1/15/2020	WE Energies	
		Previous Year Expense	
100-00-54100-000-000		UTILITIES	400.88
		Total	400.88
		Grand Total	7,454.02

1/15/2020 1:41 PM

Check Register - Full Report - ALL
ALL Checks
CHECKING

Page: 2
ACCT

Dated From: 1/15/2020 From Account:
Thru: 1/15/2020 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND

7,454.02

Total Expenditure from all Funds

7,454.02

Check Nbr	Check Date	Payee	Check Amount	Memo	ACCEPTED	SUSPENDED
2858	1/15/2020	KUNKEL ENGINEERING GROUP	\$ 5,390.00	JOB KU19.1054.00	\$ 5,390.00	
2859	1/15/2020	PATRIOT LANDSCAPE CO LLC	\$ 90.00		\$ 90.00	
2860	1/15/2020	TAX MANAGEMENT & FINANCIAL HORIZONS	\$ 1,161.29		\$ 1,161.29	
2861	1/15/2020	Village of Sussex	\$ 411.85		\$ 411.85	
2862	1/15/2020	WE Energies	\$ 400.88		\$ 400.88	
TOTAL			\$ 7,454.02		\$ 7,454.02	\$ -

1/15/2020 3:12 PM

Balance Sheet Detail Report

Dated From: 1/01/2019
Thru: 12/31/2019

Fund: All Funds

Account Number		Debit	Credit
100-00-10100-000-000	CHECKING	20,553.15	
	CHECKING	20,553.15	
100-00-10200-000-000	MONEY MARKET	601.01	
	MONEY MARKET	601.01	
200-00-10500-000-000	S/A RECEIVABLE		
300-00-10500-000-000	INVESTMENTS		
	INVESTMENTS		
300-00-11000-000-000	INTEREST RECEIVABLE		
	INTEREST RECEIVABLE		
100-00-12000-000-000	REPLACEMENT CASH	160,350.98	
200-00-12000-000-000	INVESTMENTS SPEC REV.		
300-00-12000-000-000	DUE FROM SPEC REV		
	DUE FROM SPEC REV	160,350.98	
100-00-12100-000-000	INVESTMENTS POOLED ACCT		11,749.86
	INVESTMENTS POOLED ACCOUNT		11,749.86
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	9,293.92	
	SEWER USER FEES RECEIVABLE	9,293.92	
100-00-12220-000-000	COMMERCIAL SEWER SER REC		
	COMMERCIAL		
100-00-12300-000-000	Accts Rec- Interest		
	ACCTS REC- INTEREST		
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN		
	REC RELATED TO REIMB FROM TOWN		
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	8,000.00	
	ACCOUNT RECL DEFERRED BILLING	8,000.00	

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Balance Sheet Detail Report

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ACCT

Dated From: 1/01/2019

Fund: All Funds

Thru: 12/31/2019

Account Number		Debit	Credit
100-00-12600-000-000	DUE FROM CUSTOMER FOR CAP CHAR	5,341.00	
	RECEIVABLE CAPCITY BILLING	5,341.00	
400-00-13000-000-000	DUE FROM GENERAL FUND		
	DUE FROM GENERAL FUND		
100-00-13600-000-000	SEWER CONNECTION REC	2,522.00	
	SEWER CONNECTION REC	2,522.00	
100-00-14000-000-000	TAXES RECEIVABLE	10,905.91	
200-00-14000-000-000	TAXES REVEIVABLE		
	TAXES RECEIVABLE	10,905.91	
100-00-15000-000-000	DUE FROM OTHER FUNDS		
	DUE FROM OTHER FUNDS		
100-00-15200-000-000	DUE FROM SPECIAL REVENUE		
	DUE FROM SPECIAL REVENUE		
100-00-15300-000-000	DUE FROM DEBT SERVICE		
	DUE FROM DEBT SERVICE		
100-00-15400-000-000	DUE FROM CAPITAL PROJECTS		
	DUE FROM CAPITAL PROJECTS		
100-00-16000-000-000	UTILITY PLANT	4,357,503.71	
	UTILITY PLANT	4,357,503.71	
100-00-16500-000-000	ACCUMULATED DEPR.		1,440,251.16
	ACCUMULATED DEPR.		1,440,251.16
100-00-16999-000-000	PREPAID EXPENSE	2,000.00	
	PREPAID EXPENSE	2,000.00	

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Balance Sheet Detail Report

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ACCT

Dated From: 1/01/2019
Thru: 12/31/2019

Fund: All Funds

Account Number		Debit	Credit
TOTAL ASSETS		3,125,070.66	
100-00-21000-000-000	ACCOUNTS PAYABLE		39,104.51
	ACCOUNTS PAYABLE		39,104.51
100-00-21100-000-000	DUE SUSSEX		
	DUE SUSSEX		
200-00-23000-000-000	DEP FOR SERVICES NOT PERFORMED		
	DEPOSITS FOR SERVICES NOT PERF		
100-00-25000-000-000	DEFERRED REVENUE TAXES		45,300.00
200-00-25000-000-000	DEFERRED REVENUE TAXES		
	DEFERRED REVENUE TAXES		45,300.00
200-00-25100-000-000	DEFERRED REVENUE - S/A		
	DEFERRED REVENUE - S/A		
100-00-26000-000-000	NOTE PAYABLE		
	NOTE PAYABLE		
200-00-26100-000-000	DUE TO GENERAL FUND		
300-00-26100-000-000	DUE TO GENERAL FUND		
400-00-26100-000-000	DUE TO GENERAL FUND		
	DUE TO GENERAL FUND		
300-00-26200-000-000	DUE TO/FROM SPEC. REV. (200)		
400-00-26200-000-000	DUE TO/FROM SPEC. REV. (200)		
	DUE TO/FROM SPEC. REV. (200)		
200-00-26300-000-000	DUE TO/FROM DEBT SERVICE (300)		
400-00-26300-000-000	DUE TO/FROM DEBT SERVICE (300)		
	DUE TO/FROM DEBT SERVICE (300)		
200-00-26400-000-000	DUE TO/FROM CAPITAL PROJ. (400)		
300-00-26400-000-000	DUE TO/FROM CAPITAL PROJ. (400)		

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Balance Sheet Detail Report

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ACCT

Dated From: 1/01/2019

Fund: All Funds

Thru: 12/31/2019

Account Number		Debit	Credit
<hr/> <hr/>			
DUE TO/FROM CAPITAL PROJ. (400)			
<hr/> <hr/>			
TOTAL LIABILITY			84,404.51
<hr/> <hr/>			
100-00-30000-000-000	FUND BALANCE		3,350,800.40
200-00-30000-000-000	FUND BALANCE		
300-00-30000-000-000	FUND BALANCE		
400-00-30000-000-000	FUND BALANCE		
<hr/> <hr/>			
FUND BALANCE			3,350,800.40
<hr/> <hr/>			
TOTAL FUND EQUITY			3,350,800.40
<hr/> <hr/>			
2019 Revenues			349,490.94
2019 Expenditures			659,625.19
<hr/> <hr/>			
GRAND TOTALS		3,784,695.85	3,784,695.85
<hr/> <hr/>			

Dated From: 1/01/2019

Fund: All Funds

Thru: 12/31/2019

Account Number		2019 December	2019 Total
100-00-40000-000-000	USER FEES	13,148.36	331,727.00
300-00-40000-000-000	USER FEES		
	USER FEES	13,148.36	331,727.00
100-00-40020-000-000	COMMERCIAL SEWER SERV REVENUE	236.08	236.08
	COMMERCIAL	236.08	236.08
100-00-40100-000-000	PLANT CAPASITY CHARGE		
	SUSSEX PLANT PASSTHRU		
100-00-41000-000-000	TAXES REVENUE		500.00
200-00-41000-000-000	S/A PRINCIPAL		
	S/A PRINCIPAL		500.00
200-00-41500-000-000	S/A INTEREST		
	S/A INTEREST		
100-00-42000-000-000	MISCELLANEOUS CAPITAL PROJECTS		
400-00-42000-000-000	MISCELLANEOUS CAPITAL PROJECTS		
	CAPITAL CONTRIBUTION		
100-00-43000-000-000	INTEREST INCOME	217.18	7,096.01
200-00-43000-000-000	INTEREST INCOME		
300-00-43000-000-000	INTEREST INCOME		
	INTEREST INCOME	217.18	7,096.01
100-00-45000-000-000	FINANCE CHARGE		2,393.54
	FINANCE CHARGE		2,393.54
100-00-48000-000-000	MISCELLANEOUS REVENUES	5,361.00	7,538.31
	MISCELLANEOUS REVENUES	5,361.00	7,538.31
100-00-48001-000-000	REIMBURSEMENTS FROM THE TOWN		
	REIMBURSEMENTS FROM THE TOWN		
200-00-49000-000-000	CAPITAL CONTRIBUTIONS		
300-00-49000-000-000	TRANFERS IN		

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Statement of Revenues & Expenditures - Detail

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ACCT

Dated From: 1/01/2019
Thru: 12/31/2019

Fund: All Funds

Account Number	2019 December	2019 Total
<hr/> <hr/> CAPITAL CONTRIBUTIONS <hr/> <hr/>		
Total Revenues	18,962.62	349,490.94

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Statement of Revenues & Expenditures - Detail

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ACCT

Dated From: 1/01/2019

Fund: All Funds

Thru: 12/31/2019

Account Number		2019 December	2019 Total
100-00-50000-000-000	COMMISSIONERS FEES	830.00	3,320.00
300-00-50000-000-000	PRINCIPAL EXPENSE		
	PRINCIPAL EXPENSE	830.00	3,320.00
300-00-50100-000-000	INTEREST EXPENSE		
	INTEREST EXPENSE		
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEPPIN	1,854.80	20,225.40
	DEPUTY SEC & BOOKKEEPING	1,854.80	20,225.40
100-00-51000-000-000	TRAVEL		
	TRAVEL		
100-00-52100-000-000	LEGAL FEES		15,990.00
	LEGAL FEES		15,990.00
100-00-52200-000-000	AUDIT & ACCOUNTING FEES		10,000.00
	AUDIT & ACCOUNTING FEES		10,000.00
100-00-52500-000-000	BANK CHARGES	12.00	298.50
	BANK CHARGES	12.00	298.50
100-00-53000-000-000	PUBLICATION FEES		176.76
	PUBLICATION FEES		176.76
100-00-53500-000-000	POSTAGE	235.00	1,451.05
	POSTAGE	235.00	1,451.05
100-00-53700-000-000	INSURANCE		3,019.00
	INSURANCE		3,019.00
100-00-54000-000-000	SUPPLIES	64.39	220.54
	SUPPLIES	64.39	220.54
100-00-54100-000-000	UTILITIES	768.25	4,264.83

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Statement of Revenues & Expenditures - Detail

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ACCT

Dated From: 1/01/2019

Fund: All Funds

Thru: 12/31/2019

Account Number		2019 December	2019 Total
	UTILITIES	768.25	4,264.83
100-00-54500-000-000	REPLACEMENT		
	REPLACEMENT		
100-00-55000-000-000	MAINTENANCE & REPAIRS	90.00	77,312.20
400-00-55000-000-000	CONTRACTORS		
	CONTRACTORS	90.00	77,312.20
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS		-4,659.00
	MAINT AND REPAIR BILLED TO CUS		-4,659.00
100-00-55500-000-000	ENGINEERING FEES	9,427.50	58,198.33
400-00-55500-000-000	ENGINEERING FEES		
	ENGINEERING FEES	9,427.50	58,198.33
100-00-56000-000-000	DEPR EXPENSE		
	DEPRECIATION EXPENSE		
100-00-56500-000-000	LOSS ON DISP OF FIXED ASSETS		
	LOSS ON DISP OF FIXED ASSETS		
100-00-57000-000-000	MISCELLANEOUS EXPENSE	5,559.00	6,048.00
400-00-57000-000-000	MISCELLANEOUS EXPENSE		
	MISCELLANEOUS EXPENSE	5,559.00	6,048.00
100-00-58500-000-000	INTEREST & FISCAL CHARGES		
	INTEREST & FISCAL CHARGES		
200-00-59000-000-000	TRANFERS OUT		
	TRANSFERS OUT		
400-00-60000-000-000	HOOKUP FEES		
	HOOKUP FEES		
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	411.85	463,759.58

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Statement of Revenues & Expenditures - Detail

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ACCT

Dated From: 1/01/2019

Fund: All Funds

Thru: 12/31/2019

Account Number	2019 December	2019 Total
SEWAGE TREATMENT EXPENSE	411.85	463,759.58
Total Expenses	19,252.79	659,625.19
Excess of Revenues Over (Under) Expenditures	(290.17)	(310,134.25)