



Town of Lisbon Gazette Fall 2019

From the desk of Administrator Gina Gresch

You may already know that the Town of Lisbon has begun the process of incorporating into a village.

What is Municipal Incorporation?

Municipal incorporation is the process of creating new villages and cities from town territory. It is regulated by State of Wisconsin Statutes. The Town of Lisbon would become the Village of Lisbon.

Why Incorporate?

Incorporation supports the long-term survivability of Lisbon. In other municipalities like Summit and Richfield, the citizens voted to incorporate in order to:

- Gain direct control of land use.
- Protect their boundaries from annexation by adjacent cities and villages.
- Avoid boundary litigation.
- Protect current and future revenue sources, such as property taxes from developed land that help offset the rising costs of providing government services.

If the Town **doesn't** incorporate, we wouldn't be able to:

- Preserve our identity and character.
- Have local control over planning and zoning decisions.
- Attract and retain desirable businesses.
- Preserve our borders to protect the future of our community.
- Enhance fiscal control.
- Finance projects more efficiently and effectively.
- Improve our bond rating.
- Access state and federal aids, grants and shared revenues only available to villages and cities.

One Less Step for Zoning

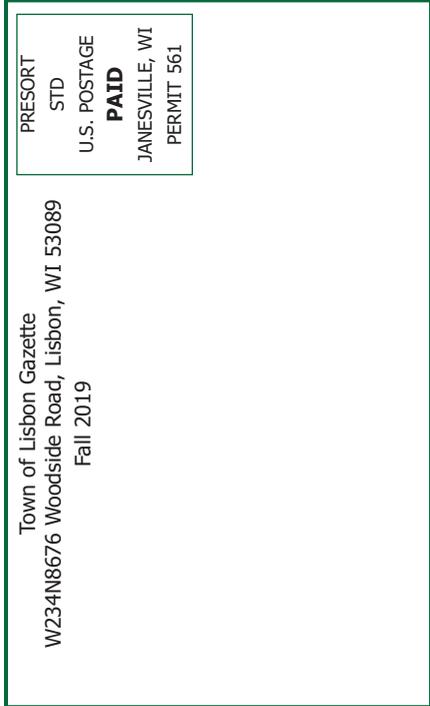
Another benefit of incorporation is additional zoning authority. For example, lands currently designated Shoreland-Floodland would not require Waukesha County approval. The Village of Lisbon would adopt the current Waukesha County ordinance and administer that zoning on our own. That's one less level of government to go through.

No More Extraterritorial Zoning

Properties that are a mile and a half from certain Villages would not need to go through a process called Extraterritorial Zoning, as they do now. Those municipalities currently have the legal right to review what you are doing on your property in the Town of Lisbon, and have authority to require you to comply with their zoning and land use requirements. If Lisbon isn't incorporated, those properties would continue to require multiple approval processes.

If the Town Incorporates into A Village Would My Mailing Address Change?

No. Upon incorporation there would be no change to any mailing addresses—all residents and businesses would maintain their current city and zip code. The USPS currently allows Lisbon to use "Lisbon 53089" versus "Sussex 53089". The USPS prefers to not change mailing addresses due to incorporation.



From the desk of Clerk Dan Green

We are looking forward to an exciting 2020 year with the Presidential Election in November, a Presidential Primary in April and a possible referendum in May.

We also have a new polling location for Wards 2 & 3! In 2020 those voters who normally voted at the High School will be voting at Redeemer United Church of Christ on Town Line Road just south of CTY K. We feel this will provide for a less crowded parking situation and provide a place for voters to be uninterrupted by school activities. We're looking forward to working with Redeemer United Church of Christ as we move through another big election year!

The Clerk's Office is always looking for poll workers to come and join our team. If you or someone you know is interested in serving their community and making some extra money, please contact me at 246-6100 ext. 1004 or by email, dgreen@townoflisbon-wi.com. We provide paid training and meals for Election Day workers.



WHO DO I CALL....?

- **DIAL 911 FOR EMERGENCIES**
- For Non-Emergencies **call the Waukesha County Sheriff - 262-446-5070**
- If my garbage and/or recycling didn't get picked up? I have an appliance or large item to get rid of (special pick-up)? **Call Advanced Disposal at 367-6040.**
- If I need a burn permit? - **It's included in your tax bill, you can download it from our website or pick one up at Town Hall.**
- If I need a permit for a building, plumbing, electrical or HVAC, remodeling, new roof, etc.? **Call the Building Inspector Bryan Oelhafen at 844-1594.**
- If you need to park on the street overnight. **Call the Sheriff's Department non-emergency at 246-6100 and press 5.**

Town Staff & Elected Officials Phone Numbers

The main number 246-6100.

- For the Town Hall, press 1
 - For general Town Hall information press 1
 - For the Town Clerk press 2
 - For property taxes and accounts receivable press 3
 - For billing press 4
 - For the Administrator press 5
 - If you don't know which extension to choose, please stay on the line and the next available person will help you.
- For Public Works, press 2
- For the Building Inspector, press 3
- For the Parks Department, press 4
- For the Sheriff's Department non Emergency number and overnight parking, press 5
- For the Lisbon Fire Department, press 6
- For the Town Board of Supervisors, press 7

Below are the new direct extensions:

- 1001 – Deputy Clerk Kris Porter (General Town Information)
- 1002 – Treasurer Amy Buchman
- 1003 – Administrator Gina Gresch
- 1004 – Clerk Daniel Green (Elections, Planning & Zoning)
- 1005 – Deputy Clerk Natasha John
- 2001 – Fire Chief Doug Brahm
- 4001 – Parks Director John Greiten
- 5001 – Public Works Director Joe DeStefano, Jr.
- 6001 – Building Inspector Bryan Oelhafen
- 1200 – Chairman Joseph Osterman
- 1201 – Supervisor #1 Tedia Gamiño
- 1202 – Supervisor #2 Marc Moonen
- 1203 – Supervisor #3 Linda Beal
- 1204 – Supervisor #4 Rebecca Plotecher



2020 BUDGET MEETING

MARK YOUR CALENDAR

WHERE: TOWN HALL ON WOODSIDE RD
WHEN: WED, NOV 13, 2019 AT 7:00PM

The meeting was moved from the Fire Station; that way, we can televise the meeting and stream it on YouTube.

Draft budgets will be available online on Wednesday, October 23, 2019, or you can stop at Town Hall and pick up a copy.

Town Hall Closed for the Holidays

Thanksgiving:

- Thursday, November 28, 2019
- Friday, November 29, 2019

Christmas:

- Tuesday, December 24, 2019
- Wednesday, December 25, 2019

New Years:

- Tuesday, December 31, 2019
- Wednesday, January 1, 2019

From the desk of Administrator Gina Gresch (Continued from Page 1)

Would Incorporation Change the School District Boundaries?

No. The current school district boundaries would remain in place with no changes due to incorporation.

What Are the Next Steps?

The Town needs to obtain two Cooperative Border Agreements with neighboring villages, which we have been working through with Merton and Lannon. The agreement with Merton has already been approved by both boards and was submitted to the Wisconsin Department of Administration for review and approval. The same process will be followed for Lannon. If/when the DOA approves both agreements, the Town would schedule a special referendum election. The date is to be determined.

The Town is drafting a "Plan of Action" which will detail how everyone can understand and become involved in the process. WE NEED YOUR INPUT. We are creating a 20-person Citizen Advisory Committee to review the Plan of Action and next steps. If you are interested in serving on this committee, please let me know by Monday, October 28, 2019. We are planning at least two meetings. Our first meeting will be either Tuesday, November 12 or Wednesday, November 20, 2019 at 6:30pm at the Lisbon Town Hall. The first meeting will be scheduled on whichever date most committee members select. An agenda will be sent out to the members about a week prior to the meeting. Once this committee meets, we will be putting together a schedule for information meetings for the general public. If you would like to serve on the Citizen Advisory Committee or have questions, please contact me at 246-6100 ext. 1003 or email me at ggresch@townoflisbonwi.com.

In the meantime, we encourage residents, property and business owners to write letters to the Town of Lisbon or even submit a "Letter to the Editor" to our local papers (Waukesha Freeman, Lake Country Now and Northwest Now) expressing their opinions and/or concerns.

If the Town of Lisbon Does Not Incorporate and Become a Village...

The Town will lose area due to annexations by surrounding municipalities. **Annexation erodes the Town's tax base.** When vacant town lands are annexed by an adjacent municipality, the town loses value, while the annexing city or village benefits from current assessed values and value of future development. When a town loses value, it must spread out the same amount of property taxes among everyone else left in the town. Your slice of the "tax pie" would get a little bigger. In order to preserve the tax base in the lands we have in the Town, we need to incorporate.

It Boils Down to This

Development is inevitable and if the Town doesn't secure its borders, we will lose valuable land, whether it is valuable now or would be in the future.

Where Can I Find Additional Information Regarding Incorporation?

- Website: www.incorporatelisbon2020.com
- Facebook: <http://www.facebook.com//lisbonwi>

Elected Officials and Town Staff are also available to address questions and concerns.

- Chairman:
 Joe Osterman 246-6100 ext. 1200 josterman@townoflisbonwi.com
- Supervisor #1:
 Tedia Gamiño 246-6100 ext. 1201 tgamino@townoflisbonwi.com
- Supervisor #2:
 Marc Moonen 246-6100 ext. 1202 mmoonen@townoflisbonwi.com
- Supervisor #3:
 Linda Beal 246-6100 ext. 1203 lbeal@townoflisbonwi.com
- Supervisor #4:
 Becky Plotecher 246-6100 ext. 1204 rplotecher@townoflisbonwi.com
- Administrator:
 Gina Gresch 246-6100 ext. 1003 ggresch@townoflisbonwi.com
- Clerk:
 Dan Green 246-6100 ext. 1004 dgreen@townoflisbonwi.com

MONTHLY MEETING DATES

Town Board
 2nd & 4th Monday
 6:30 PM at the Town Hall

Plan Commission
 2nd Thursday
 6:30 PM at the Town Hall

Park Committee
 3rd Monday
 6:30 PM at the
 Richard Jung Memorial
 Fire Station

Sanitary District #1
 3rd Wednesday
 7:30 PM at the Town Hall

From the desk of Park Superintendent John Greiten & the Park Committee

The park and recreation profession requires a dedicated staff to manage a successful park system. Working with our committee members and town staff, together we are committed to preserving/expanding our community's recreational opportunities, green space and park facilities.

Our main goal is to connect the community with their parks. We do this by offering quality year round outdoor recreational opportunities and park amenities like:

- Family Events,
- Shelter Facilities Rentals
- Playgrounds
- Sport Fields Facilities
- Walking Trails
- Sledding hills
- Cross Country Ski trails
- Ice skating rink
- Adopt a Park or Adopt a Planting Bed Programs

The Lisbon Park Department also is proud to support several local nonprofit groups and other Departments throughout the year like Waukesha Sheriff Police Department with National Night Out, The Lions Club, and SAS (Sussex Area Service Club) Ride for the Blind, SOS Food Pantry food drives, and Boy/Girl Scouts organizations.

A final note....

We work very diligently to keep the parks safe and clean. Unfortunately, there are some who think it is funny to vandalize the playgrounds and other park facilities. Please report any issues to the Lisbon / Sussex Police Substation @ 262-246-5237. Your help truly makes a difference, Thank You.



Note from the Lisbon Park Committee

The Lisbon Park Committee are looking for volunteers that would like to be part of our team. Our park committee is an essential part of preserving / expanding community recreational opportunities, green space and our park facilities. Must be a Lisbon Resident of 18 yrs. or older to participate. Committee members attend one meeting per month which are held at Richard Young Fire Station on the third Monday of each month beginning at 6:30p.m. The Committee is responsible for event planning, input on future park facilities and sport field upgrades, grant research and more. Interested parties please contact Marlene Kumitsch by phone at 262-538-4448 or by email, dkumitsch@wi.rr.com

2020 Family Events at the Lisbon Community Park

N78W26970 Bartlett Pkwy, Hartland 5302

Invite your family and friends to one or more of these free events. A Community is at its strongest when we come together.

Winter Fest

Date: February 1, 2020

Time: 1:00pm – 4:00pm

Admission is free. Non-perishable food items will be collected for the Sussex/Lisbon Food Pantry and are greatly appreciated. Bring your sleds, skis, snowboards, and ice skates to have some great winter fun. Enjoy swapping stories around the bon fire while roasting hot dogs and drinking hot chocolate with family and friends.

Easter Extravaganza

Date: Saturday April 4, 2020

Time: 12:30 pm - 2:00 pm

Admission is free. Non-perishable food items will be collected for the Sussex/Lisbon Food Pantry and are greatly appreciated. Walk through Lisbon Community Park prairie area with your easter basket and collect goodies from local businesses and organizations. At the end, collect Easter eggs that can be found in the prairie grass and have your picture taken with the Easter Bunny. Bring your own camera to snap a family photo with the Easter Bunny.

Lisbon Community Festival

Date: Saturday June 20, 2020

Time: Saturday 11:00 am - 4:00pm

Location: Lisbon Community Park N78W26970 Bartlett PKWY Hartland, Wis. 53029

Admission is free. Your family will enjoy live music, Food and children games and much more. Non-perishable food items will be collected for the Sussex/Lisbon Food Pantry and are greatly appreciated. Have a safe and active year of new adventures.

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From the desk of the Assessor
Mike Grotz

Michael L. Grotz is the Assessor for the Town of Lisbon. The Assessor is responsible for discovering, listing, and valuing all real and personal property. He performs the duties of the Assessor such as onsite inspections valuation of all building permits taken out for such things as new homes, additions, garages, remodeling, decks and other improvement projects.

The Assessor and his assistant, Judy Hassmann, have accumulated building permits and land divisions to review and inspect for the 2020 assessment year. Inspections will begin in November 2019 and will continue until complete. Personal Property notices were mailed to all business owners the first week of January 2020 and need to be returned to our office by March 1, 2020.

All of the Town of Lisbon property files are kept at the office of Grotz Appraisals located at N88 W16573 Main St. in Menomonee Falls. If you have any questions regarding your property assessment or personal property feel free to contact his office at (262) 253-1142. Mr. Grotz can also be reached via email at mike@wi-assessor.com.

From the desk of the Building Inspector
Bryan Oelhafen

262-844-1594
lisbon-inspector@outlook.com

All types of construction, and some appliance replacements in the Town of Lisbon require a permit. This includes but is not limited to; home or garage additions, remodeling, out-buildings to include sheds or detached garages, decks, service upgrade, siding, roofing, window replacement, water heater and furnace replacement, and swimming pools.

Any accessory building, including those considered temporary, must also be permitted. No accessory building can be located in front of the home without proper approvals. Any accessory building over 100 square feet must have a concrete slab. The front of the home is defined as the side that faces the street. In the case of a corner lot, you are considered to have two front yards.

Applications can be found on the town's web site as well as answers to most of your permitting questions. If you have any additional questions, or are unsure if you need a permit, please call, Monday through Friday 8:30am to 4:30pm. Office hours are by appointment only.

From the desk of the Sheriffs Department

Video doorbells are becoming increasingly popular. Not only is the technology new and intriguing but these systems provides many benefits. These systems can be used alone as a security measure or as part of a larger home security system. One function of the video doorbell camera is to determine who is at the door. Many of the systems allow you to view visitors real-time from your smart phone, tablet or other streaming device.

While these systems allow you to see who is at your home, many also provide two-way communications. This is a great safety feature. When the person is a stranger, it is often safer to determine what they need before opening the door. With smartphone communications feature, you can address the visitor at the door whether or not you are at home.

Many of the video doorbell systems store the videos and can be retrieved at a later date. This is an important and valuable feature. Should a crime occur at your home or in your neighborhood, the system could potentially have videos of the incident, which could ultimately assist the Police in apprehending the suspect.

Doorbell cameras can be great at night too. Using infrared or LED technology, some cameras with night-vision capabilities are able to capture high-resolution footage of anyone near a home's entrance, regardless of the time of day. This is helpful if expecting evening guests or trying to identify the cause of a nighttime disturbance.

These doorbell cameras are a deterrent to criminal activity. They warn burglars that an alarm and/or security system is in place. This can be especially helpful where packages are routinely delivered to people's homes that are left unattended. It is important that if you do capture a video of a suspect using these systems that you do not post it to social media right away. Instead, call the police department (262-446-5070) as posting information to the web may be a detriment to their investigation. Thank you for helping us protect our neighborhoods!



From the desk of DPW Director Joe DeStefano Jr.

I hope everyone is having a great 2019, it sure is going fast. Already the end of July as I write this. We have had a safe and efficient year so far starting with the snow and ice control season and now continuing our seasonal maintenance throughout spring and summer. We will continue to strive towards a successful fall and winter season.

With winter fast approaching, please keep in mind the condition of your mailbox. If it needs some shoring up, please do so, the Town is not responsible for mailboxes damaged or knocked down due to snow coming off of the plow. As you drive around Town, you may notice a fair amount of dead trees within the right of ways. We will be doing our best to remove as many as we can this fall and winter between winters weather events.

Within the newsletter please find more information on snow removal, mailbox maintenance, waste oil & antifreeze recycling, and Christmas tree pick-up. And as always if there are any questions, comments, or concerns, please feel free to call or e-mail me @ 262.246.6100 ext. 5001, jdestefano@townoflisbonwi.com

WE'RE HIRING.....We will be in need of 1, maybe 2, part-time plow drivers for the 2019-2020 plow season. If you have a CDL and are interested or know someone that may be interested, please get a hold of me.

I hope everyone has a great winter and Happy Holidays!



MAILBOX MAINTENANCE

The Town of Lisbon snowplow drivers do their best to prevent damage to private property while plowing, but occasionally snow pushed around structurally unsound mailboxes can damage them. **Please inspect your mailbox before the first snowfall and replace rusty, rotten or flimsy mailbox posts.** The Town policy is to replace only mailboxes and posts directly hit by the plow, not boxes or posts pushed by the weight of the snow or damaged by your mail carrier, newspaper carrier or another vehicle striking them. Also, if snow or slush from the plow blades happen to knock the box off its post, we will not be reinstalling the box to the post. **Remember, you are responsible for keeping your box free of snow for mail delivery.**

WASTE OIL & ANTI-FREEZE



There is a depository tank for waste oil located at the Municipal Garage at N72W24958 Good Hope Road. **ONLY waste oil** is to be deposited in this receptacle for recycling. You may also recycle your oil filters at this location. Also at this site is a receptacle for used anti-freeze. We will accept the synthetic type of anti-freeze. Please be very careful to place these in the properly marked receptacles. It will cost the Town extra to haul away contaminated products.

REMINDER TO NOT DEPOSIT DEBRIS ON THE ROAD

For the safety of all residents, please comply with the following section of the Town of Lisbon Code:

3.04 DEBRIS AND SNOW IN THE STREET.

(a) No person shall litter or deposit any foreign matter on any street, highway, sidewalk, park or public place unless permitted to do so by the DPW Director or the Town Board.

(b) Prohibited. It shall be unlawful for any person to plow, shovel or otherwise deposit or place snow on or across the maintained portion of any public road within the Town, or permit such depositing of snow from property occupied by him or her. The "maintained portion" is defined as the pavement and shoulder of the road right of way. Violations of this section may be enforced against either the owner or occupant of the property from which the snow was removed.

(c) Subsection (b) above shall not apply to Town Highway Department crews when performing snow removal functions.

BURNING PERMITS

We mailed burn permits with tax bills in December. Simply read the ordinance, sign and date the permit and keep it. If you are a renter, permits are available at the town hall. Burning permits expire yearly on December 31 and are required for any outdoor burning, this includes backyard bonfires as well as portable fire pits.

RIGHT OF WAY DEER PICKUP

If you see a dead deer on the side of a county road, please call the Waukesha County Highway Department at 262-548-7736. The town does not have jurisdiction on country roads. Thank you for understanding.

TOWN OF LISBON COMPOST SITE

N80W25354 PLAINVIEW

262-719-5411

OPEN UNTIL NOVEMBER 30, 2019

WEATHER PERMITTING

2020 PASSES GO ON SALE MARCH 1, 2020

FEE: \$18.00 (\$20.00 by mail)

OPEN: MONDAY 4:00 P.M. – 8:00 P.M.
SATURDAY 9:00 A.M. – 4:00 P.M.

GATES ARE LOCKED 10 MINUTES PRIOR TO CLOSE
The Compost Site will be closed on Memorial Day and Labor Day and when the 4th of July falls on Monday.

- THE FACILITY IS FOR RESIDENTIAL YARD WASTE ONLY! NO COMMERCIAL USE ALLOWED
- DO NOT BRING TRASH, JUNK, RAILROAD TIES OR ANY CONSTRUCTION MATERIALS
- NO TRUCKS LARGER THAN A PICKUP TRUCK CAN BE USED FOR PICK UP OR DROP OFF
- ONLY RESIDENTIAL USE TYPE TRAILERS CAN BE USED
- ONLY ONE VEHICLE AT A TIME WILL BE ADMITTED PER PASS

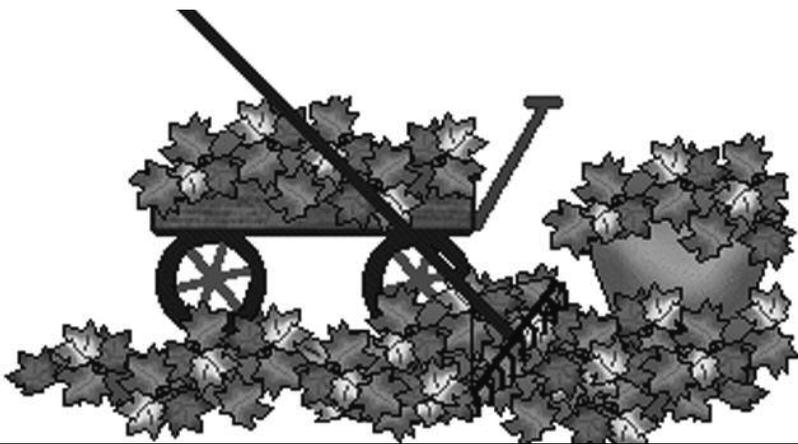
DROP OFF:

- ✓ YARD WASTE
- ✓ LAWN CLIPPINGS & LEAVES
- ✓ BRUSH, TWIGS & BRANCHES

PICK UP:

- ✓ COMPOST
- ✓ WOOD CHIPS

Please visit the Town of Lisbon website at www.townoflisbonwi.com for information and updates.



Christmas Tree Pick Up

Christmas trees will be picked up beginning the first week of January 2020 and continue the whole month of January. Place your unwrapped tree at the road side for pickup. If we missed you, email Jdestefano@townoflisbonwi.com with the address of where the tree is located or call and leave a message, 262-246-3416.

GARBAGE & RECYCLING COLLECTION

All residents receive up-the-drive service from Advanced Disposal. This means residents do not have to bring garbage bins to the end of the drive way. They should be set out in front of your garage door.

Please make sure there are no vehicles in the way of the garbage truck as they enter the driveway or in the way of the trash cans. This service saves homeowners the burden of walking cans down long driveways.

Garbage collection will be delayed one day for the following holidays: Memorial Day, 4th of July, Labor Day, Thanksgiving and Christmas Day unless the holiday falls on a weekend.

If you have any questions or concerns about your garbage service please contact **Advanced Disposal** directly at **262-367-6040**.

SECURE YOUR LOAD

Trailer Brush and Debris

Wisconsin State Statutes require that all devices, including truck beds and trailers, used to haul cargo must be capable of meeting certain criteria.

In addition to cargo securement rules, there are regulations that require tie downs be attached and secured in a manner that **prevents its contents** from **dropping, sifting, leaking** or otherwise **escaping**.

Wis. Stats. 348.10(2)

Load width may not extend over **6 inches** past the passenger fender line. Load width may not extend past the driver side fender.

Wis. Stats. 348.09

Load length may not extend over **4 feet** past the rear unless clearly marked with a 12inch square red flag.

Wis. Stats. 347.20

Help keep our roadways safe and free of falling debris by securing your next load.

COMPOST SITE APPLICATION

NAME:

ADDRESS:

CITY, ZIP:

Mail this form with your check for \$20.00 to: **Town of Lisbon W234N8676 Woodside Rd. Lisbon, WI 53089**

THE TOWN OF LISBON INVITES YOU TO OUR

2020 WINTERFEST EVENT

SATURDAY, FEBRUARY, 1 2020
1 PM TO 4 PM
LISBON COMMUNITY PARK
N78W26970 BARTLETT PKWY

Located just off Lake Five Road & Oakwood Road

free family events include:

SNOW PAINTING	ICE SKATING
CROSS COUNTRY SKIING	ROASTING HOT DOGS
DOWNHILL SLEDDING	MAKING S'MORES

Free refreshments provided by the Lisbon Park Committee:
 Hot Dogs, S'mores, Chili, Coffee, Hot Chocolate & Hot Apple Cider!

THE TOWN OF LISBON ANNOUNCES

WE'RE BACK ON TV & YOUTUBE!

NOW airing Town Board & Plan Commission Meetings on Channel 14 (Spectrum Only) & streaming LIVE on YouTube.



Town Board meets 2nd & 4th Mondays
 Plan Commission meets 2nd Thursday
 Search "Town of Lisbon WI" on YouTube to subscribe!

ATTENTION:
WARD 2 & 3 VOTERS

YOUR POLLING LOCATION HAS CHANGED!

STARTING IN 2020:
 Voters in wards 2 and 3 who normally voted at Hamilton High School will now be voting at:

REDEEMER UNITED CHURCH OF CHRIST
W220N4915 TOWNLINE ROAD
MENOMONEE FALLS, WI 53051



www.townoflisbinwi.com | dgreen@townoflisbinwi.com | 262-246-6100

TOWN OF LISBON

POLL WORKERS NEEDED!

For the 2020 Election Year

Lisbon Town Hall, Richard Yung Fire Station, Redeemer United Church

The Town of Lisbon is looking for individuals to assist the Clerk in the 2020 Elections to serve as poll workers. Participant's will be compensated while getting a chance to serve their community.

If you are interested, contact the Clerk Daniel Green at 262-246-6100 ext. 1004 or email, dgreen@townoflisbinwi.com.

DEAD ANIMAL PICKUP

SHAWN'S DEER PICKUP WILL PICK UP ANY DEAD ANIMAL IN A RESIDENT'S YARD.

THE RESIDENT WILL BE BILLED FOR THE SERVICES. ABOUT \$50 FOR DEER, ABOUT \$25 OTHER ANIMAL.

SHAWN'S DEER PICKUP #414-552-1149

To Keep up on Lisbon Announcements
FOLLOW US ON FACEBOOK
<https://www.facebook.com/lisbonwi/>

