

TOWN OF LISBON TAX COLLECTION 2019-2020

Amy Buchman - Treasurer



* IMPORTANT: CALLING ALL TAX PAYERS! *

- ✓ Enclosed is your 2019 Property Tax Statement.
- ✓ Please **MAKE CHECKS PAYABLE TO: Town of Lisbon Treasurer.**
- ✓ If you are sending an escrow check, please make sure that **all parties** listed endorse the check.
- ✓ The *full amount* or the *first installment* is **due by January 31, 2020** to the **Town of Lisbon.**
- ✓ The *second installment* is **due by July 31, 2020** to the **Waukesha County Treasurer.**
- ✓ Processing times vary if payments were made via credit card, at the bank, or mailed in the blue envelope.

2019 PROPERTY TAX PAYMENT OPTIONS

MAIL PAYMENT

1. Make checks payable to: Town of Lisbon Treasurer
2. Use the enclosed blue envelope to send your payment

PAY ONLINE

1. Payments can be made by Credit Card with a 2.75% convenience fee or by Electronic Check with a \$1.00 convenience fee.
2. Pay online without creating an account by visiting: paymentservicenetwork.com
 - Click First-time payers "Register to Pay", Enter Business ID: RT25073, then click "Make a Payment"

PAY IN PERSON AT ANY WAUKESHA STATE BANK LOCATION

1. **REFUNDS** can be issued immediately up to \$500 at any Waukesha State Bank.
 - *If the check is made out to **one** party, a cash refund is given immediately.*
 - *If the check is made out to **two** parties and **BOTH** parties are present, a cash refund is given immediately.*
 - *If only **one** party is present, he/she will be issued a bank check.*
2. The closest branch is the Sussex location at **W249N6688 HWY 164.**
LOBBY HOURS: Monday – Friday 9AM to 5PM, Saturday 9AM to Noon
DRIVEUP HOURS: Monday – Friday 8:30AM to 6PM, Saturday 9AM - Noon

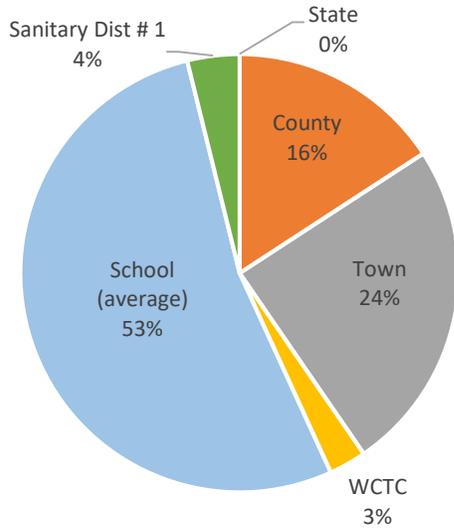
PAY IN PERSON AT THE TOWN HALL

1. **Credit cards are accepted at the counter.** Please note there is a 2.75% convenience fee.
2. REFUNDS will be issued within 30 days after the payment is posted by the Town of Lisbon. Checks will not be issued for refunds under \$1.00.
3. The Town Hall is located at **W234N8676 Woodside Road**
TOWN HALL TAX COLLECTION HOURS: Monday - Friday 9:00 am - 4:00 pm
4. The Town Hall will be **CLOSED** on the following dates:
Tues, Dec 24, 2019 Wed, Dec 25, 2019 Tues, Dec 31, 2019 Wed, Jan 1, 2020

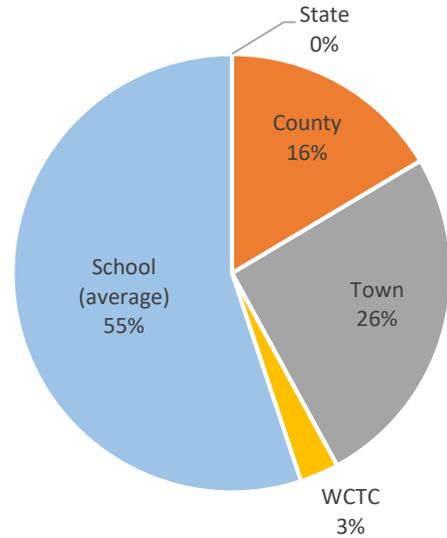
PLEASE NOTE

- ✓ The Town of Lisbon honors the **postmark date**. If your tax payment has a postmark of Dec 31, 2019, it will be received in 2019.
- ✓ Payments dropped in the drop box outside of Town Hall on December 31, 2019 or prior will be received as a 2019 payment. Payments dropped off on January 1, 2020 or after will be received as a January 2020 payment. **No cash payments should be left in the drop box!**
- ✓ You may view your tax bill and print a receipt online by visiting <http://tax.waukeshacounty.gov/>. Enter the address or tax key number (no dashes or spaces). The most up-to-date 'Tax Paid' information is on the site. There is usually a 2-3 day delay from when the payment is received at Town Hall to when it shows 'Paid' on the website.
- ✓ **Lottery Credit** – the only time a property owner can claim the lottery credit at the municipal level is during tax collection season. At any other time, homeowners who wish to claim or remove a lottery credit should contact the County Treasurer's Office at 262-548-7029.

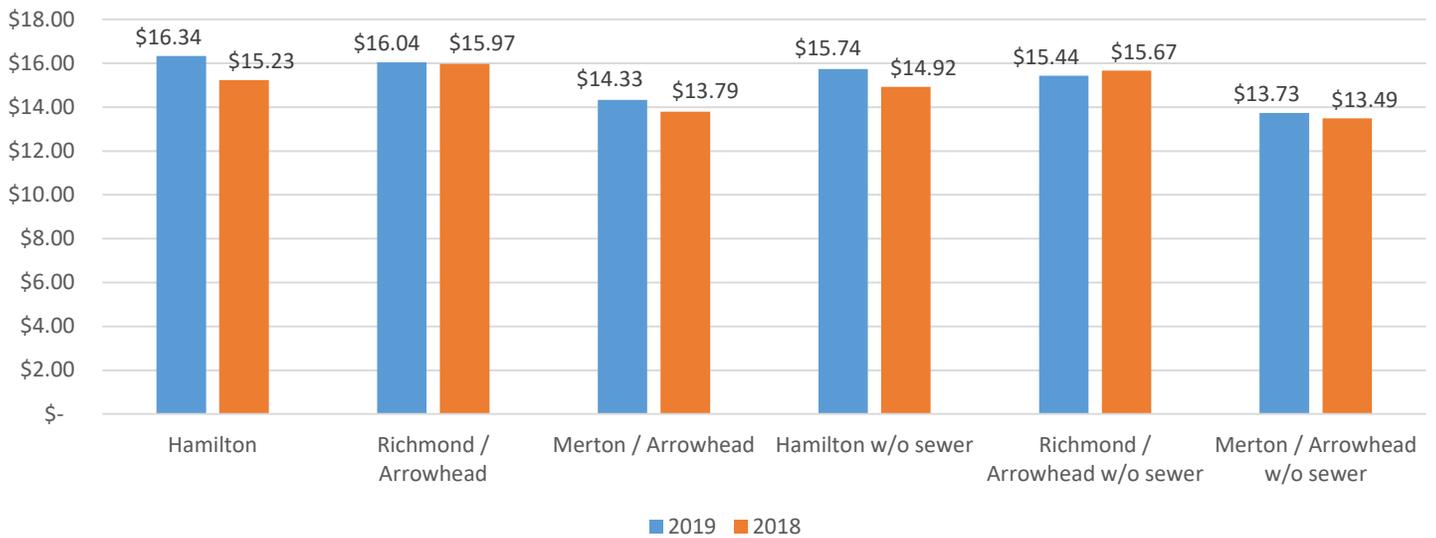
2019 Tax Rate Distribution With Sewer



2019 Tax Rate Distribution Without Sewer



Full Tax Rate Compared to Prior Year (By School District)



Full Tax Rate Percentage Increase/(Decrease) from Prior Year (By School District)

Hamilton	7.26%
Richmond / Arrowhead	0.41%
Merton / Arrowhead	3.90%
Hamilton w/o sewer	5.44%
Richmond / Arrowhead w/o sewer	-1.46%
Merton / Arrowhead w/o sewer	1.81%