

Lisbon Sanitary District # 1
Regular Meeting
October 16, 2019 7:30 PM
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 7:30 P.M.

ROLL CALL

Dennis Golner and Linda Beal present, Mark Vesley excused.

APPROVAL OF THE MINUTES FROM THE SEPTEMBER 18, 2019 REGULAR MEETING

Linda Beal made a motion to approve the September 18, 2019 regular meeting minutes as presented by Dennis Golner, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

CITIZENS COMMENTS

Citizens were in attendance. List of attendees (Attachment A). The following citizens spoke voicing their opinions:

Sally Reamer – How can you hold the grinder pump people responsible when people without grinder pumps have their items go straight into the system and can damage lift pumps and expect everyone to have to pay for those repairs? The letter received with the last billing had information in it that did not seem to be correct and had new information in it. Request for better transparency in language of the minutes and agendas.

Brent Golemeske – New homeowners and new construction should not be grandfathered into the grinder pumps being taken care of per the Sanitary District's current code. Requested an item be placed on the agenda for any new development that requires a grinder pump to not be grandfathered in for the Sanitary District to be responsible for the costs associated with it.

Chelsea Bocker – This issue of the grinder pumps should not keep showing up on the agenda there is already a policy in place, and it should be honored. The homeowners with grinder pumps were told they had to have a grinder pump and there is a contract on this.

Rick Lyons – The decision to put in the grinder pumps was a decision made to benefit the system. Changing the policy is not fair or equal treatment to the homeowners. There has been a precedent set for the Sanitary District to take care of the grinder pumps.

Henry Ray – Presented a petition (Attachment B) of residents who are in favor of homeowners with grinder pumps paying for their own maintenance, repair, and/or replacement. Voiced concerns over the rate being raised all at one time, this should have been done over a period of years.

Ryan B. – Voiced his concern and unhappiness about the rate doubling. What is the new rate going to be? Would like to see what the cost of a new grinder pump is? What is the Sanitary District paying for? Would like to understand what the District is paying for? What do other district's with grinder pumps do in this situation? Are there other possible solutions?

Rita McMurry – Has had a neighbor in the past who infiltrated the system multiple times and never was penalized for this wrongdoing. All residents need to be held accountable for the misuse of the system. Requested a policy change for accountability.

Carla Severson – How will the fees be raised? Will this happen once a year or go up with each billing? Can the costs of the system be shared, and can they be lowered? Recommendation to be careful of increases in the rates for the future.

A list of questions was presented to the board from a citizen (Attachment C).

DISCUSSION AND POSSIBLE ACTION ON RECENT CHANGES TO THE SEWER SERVICE CODE

Some homes have multiple grinder pumps replaced in a short period of time where other homes have not had a replacement during the normal life of a grinder pump. What is causing this to happen?

If you see someone misusing the system say something so that the District can have it checked out.

ENGINEERING REPORT (Attachment D)

a) Richmond School

Sabel pulled the failed pump and repaired a capacitor, the quote to repair with installation labor is \$ 1,060.00. Received a quote from L.W. Allen for new pump to be kept as a spare would cost \$5,789.00, \$ 6,484.00 with installation labor and pumping cost. Also, there is a quote for a new control panel \$ 16,225.00 which includes installation. Kunkel is to put together an estimate to clean up the area from all the work that has been completed. Once the numbers are put together Dennis will take to the school so the school board can approve.

Sussex is to give a credit on the next bill for the days that the lift station was down, they used estimated costs for those days on the last bill.

b) Water flow as measured at the Jeanine metering station

The flows have decreased from last month. Evaluation of the flows show no correlation to rain fall and could be an issue. The recommendation is to rent a portable flow meter to determine the cause of this.

Linda Beal made a motion to rent a portable flow meter at a cost not to exceed \$3,000.00. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

Looked into using the spare manhole cover Sussex is holding for the district. It is not the right cover that is needed. Can get a replacement costing from \$75 to \$125. Kunkel was instructed to proceed using the man hole repair funds allocated at the September meeting.

c) Casey's Development and Leid's Property

Casey's Development - Received manhole installation submittals and those are being reviewed. The structure is still a couple weeks out.

Leid's Property – The plans for sewer have been laid out currently working on siting for the well. Will have plans for the commissioner's review at the next meeting.

d) GIS Mapping

Lynch's system went offline October 16, 2019. The cost to set up a new GIS Mapping system is roughly \$3,000.00 and then is \$600 a year. Don from Kunkel Engineering to see if Lynch can transfer over the mapping system to avoid the \$3,000.00 set up fee.

e) Other

Plainview lift station antenna is being repaired; this is being over seen by Dennis from Sussex.

Digger's Hotline – The switch from Lynch is complete. Completed 18 locates last month.

DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED RATE STRUCTURE

a) CONNECTION/HOOKUP FEES

b) COMMERCIAL RATES AND FEES

c) OTHER SEWER RATES AND FEES

Michael Sargent presented information for the proposed rates that would achieve a breakeven for the District (Attachment E).

Dennis Golner made a motion to accept the rates and connection fees as presented by Michael Sargent. Seconded by Linda Beal. One commissioner voted Aye one commissioner voted Naye. The motion does not pass.

Linda Beal made a motion to accept the rates and connection fees as presented by Michael Sargent. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

DISCUSSION AND POSSIBLE ACTION ON 2020 BUDGET

Michael Sargent presented the preliminary budget to bring the District to a break-even point. (Attachment F)

Linda Beal made a motion to approve the budget for publication. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

DISCUSSION OF COMPETITIVE BIDDING CONTRACTS FOR 2020

- a) Engineering
Kunnkel Engineering was the only bid received, others solicited declined to bid.
- b) Accounting
Tax Management & Financial Horizons only bid received, others solicited declined to bid.
- c) Repairs and Maintenance for Lift Stations
L.W. Allen only bid received, others solicited declined to bid at this time.
- d) Repairs and Maintenance for Grinder Pumps
Joe Debelak Heating & Cooling Co. only bid received, others solicited declined to bid at this time.
- e) Snow Plowing
Patriot Landscape only bid received, others solicited declined to bid at this time.
Bids received were presented for approval. (Attachment G)
Linda Beal made a motion to accept the bids as presented. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

UPDATE ON LEID'S TIF DISTRICT

There is nothing to report at this time.

REPORT BY BOARD REPRESENTATIVE

There is nothing to report at this time.

CORRESPONDENCE (DISCUSSION ONLY)

Final workers compensation audit

Email from Attorney Hammes to Michael Sargent on grinder pump documentation

Information on changes to the Milwaukee Journal Sentinel owner ship to US News

WE Energy billing Study

Electronic payment application submitted to the Hamilton School District

APPROVAL OF CURRENT INVOICES

Invoices totaling \$43,102.36 were presented to be paid. (Attachment H)

Linda Beal made a motion to approve the current invoices totaling \$43,102.36 as presented, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

APPROVAL OF THE SEPTEMBER 2019 FINANCIAL STATEMENT

Linda Beal made a motion to approve the September 2019 financial statements as presented (Attachment I), seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - a. Richmond School
 - b. Water flow as measured at the Jeanine Lift Station
 - c. Casey's Development
 - d. Leid's Property
 - e. GIS Mapping
 - f. Other
- b) Establishing Tax Levy
- c) Budget
- d) Update on Leid's Tiff District

SET DATE FOR NEXT MEETING

The November regular meeting was set for Wednesday November 20, 2019 at 7:30 P.M.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 9:16 P.M., Dennis Golner seconded the motion. All commissioners present voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent

Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above- stated meeting other than the governmental body specifically referred to above in this note

Lisbon Sanitary District # 1

10-16-2019

Sign-In Sheet

Name	Address
Gary Kissling	W232 N8325 Plainview Pkwy Lisbon
David Kraus Sr	N79 W22255 Bramble Dr
EDWARD OGAS	N79 W22235 BRAMBLE DR
Brent J. Golemgeske	W226 N8284 Friess Pl.
Sana Golemgeske	W226 N8284 Friess Pl.
James Stevenson	W226 N8365 Friess Pl.
Jeff McMurray	W226 N8343 Friess Pl.
Rita McMurray	W226 N8343 Friess Place
Henry L. Ray	W226 N8322 PLAINVIEW PKWY
Dolores Ray	" " " "
Korlette Seuren	N 82 W22634 SUSAN PLACE SUSSEX WI 53089
Kyle Lofye	N79 W22330 Bramble Dr
Sally Reamer	N75 W22470 Chestnut Hill SUSSEX WI 53089
Jim Kirsten	W220 N7438 Cherry Hill Rd.
Ryan Kwapil	W225 N8261 Longview Dr
Bob Schmittke	W226 N8083 Longview Dr
RAY GROSS	W226 N8107 Longview DR
DENNIS FETTKER	W224 N7581 WOODED HILLS DR
CHERYL FETTKER	" " "
Bob and Bonnie Bajer	N77 W22214 Wooded Hills dr Lisbon
DOLL NEITZEL	Kunkel Eng.
Rick & Laura Lyons	N75 W22303 CHERRY HILL RD SUSSEX 53089

PETITION

We the undersigned homeowners belonging to the Town of Lisbon Sanitary District hereby sign this petition in favor of homeowners on grinder pumps pay for their own costs of maintenance, repair and/or replacement (homes that are located lower than the road have to have grinder pumps). Per the Sanitary District code the grinder pump belongs to the homeowner.

- | Print Name | Address | Signature |
|---------------------------|--|----------------------------|
| 1. HENRY G. RAY | W 221 - N 8372 PLAINVIEW PKWY | [Signature] |
| 2. Dolores Ray | " " " " | " " " " |
| 3. Dallas Ross | W 221 - N 8302 PLAINVIEW PKWY | [Signature] |
| 4. CHERYL YEHLE | W 222 N 83207 PLAINVIEW PKWY | [Signature] |
| 5. JOSH YEHLE | W 222 N 83167 PLAINVIEW PKWY | [Signature] |
| 6. Daniel Sapa | N 821 W 2210 DUBNICK DR | [Signature] |
| 7. Jan Staples | W 223 N 8375 PLAINVIEW PKWY | [Signature] |
| 8. Linda & Gary Kissling | ^{Sussex WI 53089} W 222 N 8325 PLAINVIEW PKWY | [Signature] |
| 9. Donna & Steve Pehowick | ^{W 222} N 8351 PLAINVIEW PKWY | ^{Sussex WI 53089} |
| 10. PETER GULLICKSON | W 221 N 8371 HOLE LN | ^{Sussex WI 53089} |
| 11. | | |
| 12. | | |
| 13. | | |
| 14. | | |
| 15. | | |

Name and Signature of Person Circulating this Petition:

Henry G. Ray

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- | Print Name | Address | Signature |
|---|-----------------------|-----------------|
| 1. EDWARD OGAS | N79W22235 BRAMBLE DR | Edward D. Ogas |
| 2. JACK SCHMITZ | N79W22215 BRAMBLE DR | Jack Schmitz |
| 3. DAVID & VIRGINIA KRAUS | N79W22255 BRAMBLE DR | David Kraus |
| 4. Laura Lotye + Kyle Lotye | N79W22330 Bramble Dr. | Sussex, WI |
| 5. Michael Verhaalen & Leeani Verhaalen | N79W22240 Bramble Dr | Sussex WI 53089 |
| 6. Joyce Dupont | 779W22315 BRAMBLE DR | SUSSEX WI 53089 |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |
| 11. | | |
| 12. | | |
| 13. | | |
| 14. | | |
| 15. | | |

Name and Signature of Person Circulating this Petition:

EDWARD OGAS Edward D. Ogas

PETITION

We the undersigned homeowners belonging to the Town of Lisbon Sanitary District hereby sign this petition in favor of homeowners on grinder pumps pay for their own costs of maintenance, repair and/or replacement (homes that are located lower than the road have to have grinder pumps). Per the Sanitary District code the grinder pump belongs to the homeowner.

- | Print Name | Address | Signature |
|---|---------------------------|---------------------------------|
| 1. Brent J. Golemgoske | W226 N8284 Friess Pl. | Brent J. Golemgoske |
| 2. Sara Golemgoske | W226 N8284 Friess Pl. | Sara Golemgoske |
| 3. Jeff McMurray | W226 N8343 Friess Pl. | Jeff McMurray |
| 4. James D. Stevenson | - James Stevenson | James D. Stevenson |
| 5. Dolores M. Stevenson | - Dolores Stevenson | Dolores M. Stevenson |
| 6. Rita McMurray | - Rita McMurray | Rita McMurray |
| 7. Michelle Pera | W226 N8342 Friess Place | Michelle Pera |
| 8. Robert T.ovich | W226 N8338 Friess Place | Robert T.ovich |
| 9. Kerr Castle | W226 N8320 Friess Pl. | Kerr Castle |
| 10. D Corwin | N82W22614 Susan A | D Corwin |
| 11. Ryan Kwapil | W225 N8261 Longview Dr. | Ryan Kwapil |
| 12. Nikki Kwapil | W225 N8261 Longview Dr. | Nikki Kwapil |
| 13. Michael KRENEK | W223 N 8315 SANDRA DR. | Michael Krensek |
| 14. Kim Krensek | W223 N8315 Sandras Dr. | Kim Krensek |
| 15. HENRY G. RAY | W221-N8322 PLAINVIEW PKWY | Henry G. Ray |
| 16. Dolores Ray | " " " " " | " " " " " |
| Name and Signature of Person Circulating this Petition: | | |
| Korlette Severson | | |
| 17. Korlette N. Severson | N82W22634 | Susan Pera
Susan W. Severson |

1 -How many people are on the sewer system? And how many need the pumps?

$6000 \times (\text{Number of pumps}) = X / \text{number of people on the sewer system (Sussex and Lisbon)} = X$ See # 4

2 -Who has a grinder pump on the board that approved the action that grinder pumps would be paid for by city/town? If there was that person or persons should not have had input on the subject and certainly shouldn't have had a vote on it!

3 -Did you know you had a grinder pump before buying house or building house? If yes, then it's not the public's problem! Meeting adjourned. If you did, why did you buy the house if you don't have the means or want to pay for the repairs for the grinder pump?

4 - At worst case we should only pay a one-time charge on our bill to fix or install the 31 pumps and after that then home owner are on their own. Why should we pay \$1000 more forever for something the home owner should be taking care of?

5 -Who approved the permits that house could be built too low for the sewer to work without a grinder pump? If the permits were correct, then the home builder is at fault if they did not follow the rules of building in that they built the house without the proper elevation for the sewer to work properly and should pay the cost

6 -Does the city pay to redo failed septic systems, wells, sump pumps or laterals on everyone's home?

7 -Is it my fault a house was built too low?

October 16, 2019

Monthly Engineer's Report

1. Jeanine Lift Station Update
 - Updated Monthly Flow Chart
 - Flow Inconsistencies
 - Flow Meter Quotes
 - Manhole Covers

2. Richmond School Lift Station
 - Existing Pump Repair
 - New Pump Quote
 - Control Panel Quote
 - Monthly Invoice Correction
 - Flow Communication Problem
 - Site Maintenance and Housekeeping

3. Plainview Lift Station
 - Antennae Repair
 - Village of Sussex Coordinated Repairs with Miller Electric and L.W. Allen

4. Casey's Update
 - Manhole Submittals
 - Discussion with Village Lannon Engineer

5. Lied's Development Update
 - Status of Sanitary Sewer Extension Design

6. Diggers Hotline
 - Switch Over from Lynch to KEG Complete
 - 18 Locate Requests for the Month

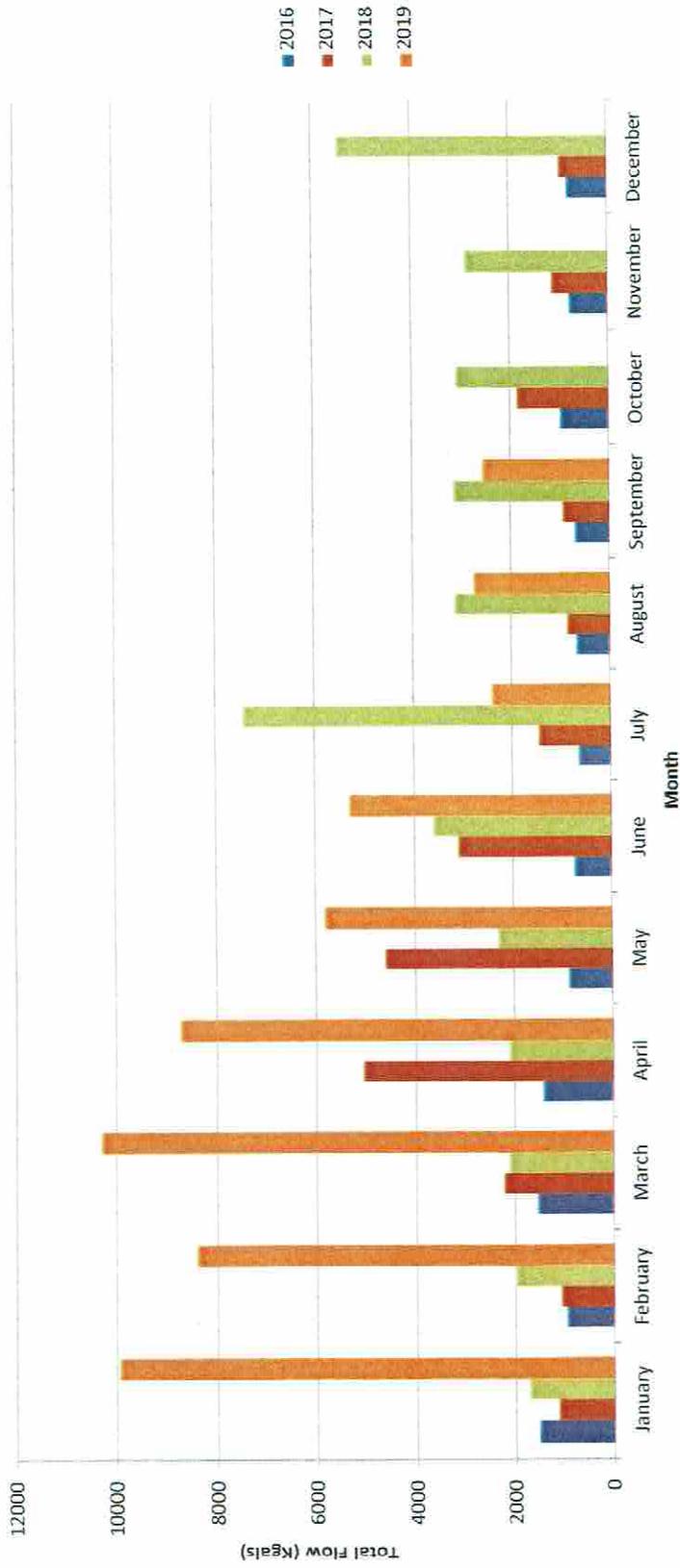
7. GIS Mapping
 - Currently Available On-Line Thru Lynch
 - Quote for Maintaining This Service

Lisbon SD Monthly Flow Report

September 2019

Date	Jeanine Mtr Stn Flow Avg		Jeanine Mtr Stn Flow DTotal		Plainview Mtr Stn Flow Avg		Plainview Mtr Stn Flow DTotal		Combined Flow Total		Willow Springs Mtr Stn Flow Avg		Willow Springs Mtr Stn Flow DTotal		Combined plus Willow Springs	
	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals
9/1/2019	14	24	23	56	32	88	22	32	32	88	22	32	22	32	22	88
9/2/2019	18	27	29	69	42	105	24	36	42	105	24	36	24	36	24	105
9/3/2019	13	19	25	55	36	88	22	33	36	88	22	33	22	33	22	88
9/4/2019	12	17	25	52	35	85	23	33	35	85	23	33	23	33	23	85
9/5/2019	13	19	24	54	35	85	21	31	35	85	21	31	21	31	21	85
9/6/2019	12	17	21	48	31	81	22	33	31	81	22	33	22	33	22	81
9/7/2019	15	21	25	57	36	91	23	34	36	91	23	34	23	34	23	91
9/8/2019	22	34	28	75	41	109	23	34	41	109	23	34	23	34	23	109
9/9/2019	29	49	25	85	36	117	21	32	36	117	21	32	21	32	21	117
9/10/2019	88	132	24	168	36	201	22	33	36	201	22	33	22	33	22	201
9/11/2019	16	25	24	59	34	92	23	33	34	92	23	33	23	33	23	92
9/12/2019	43	67	29	108	41	145	25	37	41	145	25	37	25	37	25	145
9/13/2019	67	105	28	145	40	186	28	41	40	186	28	41	28	41	28	186
9/14/2019	116	172	28	213	41	252	27	39	41	252	27	39	27	39	27	252
9/15/2019	154	223	33	270	47	311	27	41	47	311	27	41	27	41	27	311
9/16/2019	116	166	26	203	37	240	26	37	37	240	26	37	26	37	26	240
9/17/2019	35	58	26	96	38	133	25	37	38	133	25	37	25	37	25	133
9/18/2019	58	95	25	131	36	168	26	37	36	168	26	37	26	37	26	168
9/19/2019	93	143	25	179	36	214	24	35	36	214	24	35	24	35	24	214
9/20/2019	86	136	24	169	33	204	23	35	33	204	23	35	23	35	23	204
9/21/2019	113	175	27	214	39	248	23	34	39	248	23	34	23	34	23	248
9/22/2019	46	73	31	118	45	154	24	36	45	154	24	36	24	36	24	154
9/23/2019	23	38	27	77	39	113	25	36	39	113	25	36	25	36	25	113
9/24/2019	50	82	25	118	36	154	24	36	36	154	24	36	24	36	24	154
9/25/2019	47	75	25	111	36	147	24	36	36	147	24	36	24	36	24	147
9/26/2019	65	97	24	132	35	166	24	34	35	166	24	34	24	34	24	166
9/27/2019	61	93	23	126	33	161	24	35	33	161	24	35	24	35	24	161
9/28/2019	75	104	26	142	38	186	30	44	38	186	30	44	30	44	30	186
9/29/2019	102	152	36	204	52	264	41	60	52	264	41	60	41	60	41	264
9/30/2019	97	157	31	201	44	255	37	54	44	255	37	54	37	54	37	255
Minimum	12	17	21	48	31	81	21	31	31	81	21	31	21	31	21	81
Maximum	154	223	36	270	52	311	41	60	52	311	41	60	41	60	41	311
Total	1,699	2,595	792	3,735	1,140	4,843	753	1,108	1,140	4,843	753	1,108	753	1,108	753	4,843
Average	57	87	26	125	38	161	26	38	38	161	26	38	26	38	26	161

Jeanine LS Total Monthly Flows



September 2019

Day	Jeanine (gal)	Plainview (gal)	Willow (gal)	Rainfall (in.)
1	24,000	32,000	32,000	0
2	24,000	42,000	36,000	0
3	19,000	36,000	33,000	0.23
4	17,000	35,000	33,000	0
5	19,000	35,000	31,000	0
6	17,000	31,000	33,000	0
7	21,000	36,000	34,000	0
8	34,000	41,000	34,000	0.05
9	49,000	36,000	32,000	0
10	132,000	36,000	33,000	0.23
11	25,000	34,000	33,000	0.02
12	67,000	41,000	37,000	0.3
13	105,000	40,000	41,000	0.45
14	172,000	41,000	39,000	0
15	223,000	47,000	41,000	0.02
16	166,000	37,000	37,000	0
17	58,000	38,000	37,000	0
18	95,000	36,000	37,000	0
19	143,000	36,000	35,000	0
20	136,000	33,000	35,000	0
21	175,000	39,000	34,000	0.1
22	73,000	45,000	36,000	0.41
23	38,000	39,000	36,000	0
24	82,000	36,000	36,000	0
25	75,000	36,000	36,000	0
26	97,000	35,000	34,000	0
27	93,000	33,000	35,000	0.24
28	104,000	38,000	44,000	0
29	152,000	52,000	60,000	0.51
30	157,000	44,000	54,000	0

August 2019

Day	Jeanine (gal)	Plainview (gal)	Willow (gal)	Rainfall (in.)
1	100,000	39,000	33,000	0
2	101,000	34,000	32,000	0
3	90,000	38,000	35,000	0
4	90,000	44,000	34,000	0.02
5	74,000	40,000	35,000	0.02
6	105,000	38,000	32,000	0.69
7	116,000	39,000	34,000	0
8	85,000	39,000	31,000	0.47
9	69,000	35,000	34,000	0
10	93,000	40,000	35,000	0
11	187,000	43,000	36,000	0.07
12	137,000	39,000	32,000	0
13	80,000	38,000	32,000	0
14	72,000	35,000	31,000	0.01
15	182,000	36,000	31,000	0.3
16	156,000	35,000	31,000	0
17	78,000	35,000	43,000	0
18	43,000	40,000	48,000	0
19	183,000	37,000	34,000	0.25
20	65,000	37,000	35,000	0
21	92,000	36,000	35,000	0.01
22	137,000	34,000	34,000	0
23	82,000	30,000	34,000	0
24	88,000	38,000	33,000	0
25	91,000	40,000	35,000	0
26	39,000	38,000	35,000	0
27	33,000	36,000	34,000	1.67
28	32,000	40,000	33,000	0.02
29	31,000	36,000	34,000	0
30	27,000	31,000	34,000	0
31	25,000	33,000	36,000	0

QUOTE



W3150 County Road H, Fond du Lac, WI 54937
 920-904-5579
doug@sabelmechanical.com

DATE 10/4/19

QUOTE #: 5393

SEND TO
Kunkel Engineering Group 107 Parallel Street Beaver Dam, WI 53916

Date	Job	Payment Term	QUOTE EXPIRES
	Richmond School	30 DAYS	30 DAYS

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	<p>Sabel Mechanical LLC will supply labor and equipment to install new pump supplied by other shipped to our shop, remove existing pump and install new pump at Richmond School</p> <p>Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day, Pricing may have to be adjusted at time of purchase and will be reflected when project is invoiced. Proceed with order.</p> <p>Signature _____ Date _____</p>		\$695.00

PAST DUE AMOUNTS ARE SUBJECT TO A FINANCE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE. REASONABLE COLLECTION FEES AND ATTORNEY FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION

SUBTOTAL	\$
SALES TAX	\$ NIC
TOTAL	\$

QUOTE



W3150 County Road H, Fond du Lac, WI 54937
920-904-5579
doug@sabelmechanical.com

DATE 9/19/19

QUOTE #: 5386

SEND TO
Town of Lisbon Sanitary District No. 1
Attn: Michael Sargent
PO Box 278
Menomonee Falls, WI 53051

Date	Job	Payment Term	QUOTE EXPIRES
		30 DAYS	30 DAYS

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Sabel Mechanical LLC will supply and install new single phase capacitor for pump.		\$365.00
	Labor to remove pump in wet well and install this pump, Amp draws.		\$695.00
	On invoice to Town of Lisbon has a \$165.00 fee on it for taking it apart, one of our pump personnel did not think there was anything wrong, but the single phase capacitor needed to be replaced.		
	Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day, Pricing may have to be adjusted at time of purchase and will be reflected when project is invoiced. Proceed with order.		
	Signature _____ Date _____		

PAST DUE AMOUNTS ARE SUBJECT TO A FINANCE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE. REASONABLE COLLECTION FEES AND ATTORNEY FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION

SUBTOTAL	\$
SALES TAX	\$ NIC
TOTAL	\$1060.00

PROPOSAL



L.W. ALLEN, INC.

4633 Tompkins Drive - Madison, WI 53716

A Full Service Distributor

Phone 608.222.8622

Fax 608.222.9414

PUMPS - CONTROLS - REPAIR CENTER

Richmond School- Lannon, WI

PROPOSAL ID: 102019RB

REFERENCE: Barnes Grinder Pump Lift St.

LOCATION: Lannon, WI

BID DATE: October 14, 2019

Kunkel Engineering Group

a Geo-Logic Company

107 Parallel Street

Beaver Dam, WI 53916

dneitzel@kunkelengineering.com

FREIGHT IS F.O.B. ORIGIN <input type="checkbox"/> ALLOWED <input type="checkbox"/> PREPAID & ADD <input checked="" type="checkbox"/> COLLECT	TERMS: NET-30 DAYS PER ATTACHED TERMS AND CONDITIONS PRICES DO NOT INCLUDE SALES OR USE TAXES
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ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		L.W. Allen is pleased to provide a quotation for the following equipment and services.	
A	1	Furnish One (1) Barnes Size 2" Grinder Pump. 5 HP, 3450 RPM, 1 Phase, 230 Volt.	
B	1	Furnish One (1) Single Phase 230 Volt start component Kit.....Note-It is highly recommended to replace the start component kit in control panel when installing new pump.	
		Total Investment.....	\$ 5,789.00
		Not Included: Installation, freight or start-up.	

ACCEPTED THIS _____ DAY OF _____, 20____

PRICE FIRM FOR 30 DAYS

SUBMITTED THIS: _____ October 14, 2019

NAME OF PURCHASER

BY: _____
NAME & TITLE

L.W. ALLEN, INC.-BY: _____
Rick Bartelt

Terms and Conditions

Controlling Provisions: These terms and conditions shall supersede any provisions, terms, and conditions contained on any purchase order or other written form Buyer may use or provide (whether received by Seller prior or subsequent to date hereof), and the rights of the parties shall be governed exclusively by the provisions, terms, and conditions hereof.

Quotations and Acceptance: Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment and approval of the quotation as written and an acceptance of the Terms and Conditions hereof. Written quotations shall expire on the date specified in the quotation or, in the absence of such specification, thirty calendar days from the date issued. Seller may, by written notice, terminate a quotation at any time prior to acceptance. Any purchase order received after expiration of a quotation, which Seller honors, shall be subject to all of the Terms and Conditions hereof.

Submittal Drawings: Submittal of drawings for approval, if required, will be made after receipt of complete information from buyer. The quantity of the submittal drawings will be as specified in the contract documents. Additional sets will be supplied at \$150.00 per set. Return to Seller of one (1), final approved drawing constitutes notice to Seller to proceed with manufacturer. If this order is conditioned upon "engineer approval" Seller requires written notification from buyer in the form of approved submittal data.

Force Majeure: Seller shall not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery of shipment of goods, or for any damages suffered by the buyer due to such delay or failure, when the delay or failure is, directly or indirectly, caused by or arises from delays of suppliers or carriers or any other cause beyond Seller's control.

Prices and Taxes: All prices are F.O.B. factory unless expressly stated otherwise. Prices do not include sales, excise, municipal, state or other governmental taxes. Buyer shall be responsible for all taxes.

Credit Approval: The credit terms specified on the face hereof are subject to Seller's continuing approval of Buyer's credit. Seller may withdraw the extension of credit and require modified payment terms if, in Seller's sole judgment, Buyer's credit or financial standing is impaired to the point where Seller in good faith deems itself insecure.

Delivery: Unless otherwise specified in this quotation, delivery will be F.O.B. Seller's point of shipment. Buyer will accept delivery within twenty (20) days after Seller notifies Buyer that the equipment is ready for shipment. If Buyer does not furnish exact shipping instructions within ten (10) days after acceptance of this proposal, Seller will select, at its discretion, the means and terms of shipment. Seller will not be liable for any loss resulting from such selection. The time of delivery is an estimate only, and Seller may change such time if it does not receive the information and approvals necessary to proceed with the manufacture of equipment.

Title, Risk of Loss, Inspection of Equipment: Title and risk of loss to the equipment shall pass to Buyer upon delivery of the equipment to the carrier. Buyer shall immediately inspect equipment upon receipt and any damage must be noted on the carrier's bill of lading at time of receipt. Seller is not liable for any shortages or nonconformance unless notified by Buyer within 10 days of Buyer's receipt of the equipment. Buyer will make all claims for loss or damage in transit against the carrier.

Changes, Cancellations, Returns: All changes, cancellations, or returns must have Seller's prior written approval and are conditional on compliance with manufacturer's cancellation/return policies and subject to restocking fees and service charges. Authorized returned equipment must be packaged and shipped prepaid to manufacturer.

Payment: Unless the Seller extends alternative credit terms, 90% of the total purchase price is due net 30 days after delivery of equipment (but in all cases prior to field service start-up, if earlier) and the remaining 10% is due upon start-up of equipment by Seller's field technician, but in no event more than 90 days after shipment of equipment. Any balance owed by Buyer after the due date is subject to a 1.5% per month delinquency charge until paid. **FIELD START-UP SERVICE CANNOT BE AUTHORIZED WITHOUT RECEIPT OF PAYMENT IN THE AMOUNT OF 90% OF THE TOTAL PURCHASE PRICE.** If no start-up is required, 100% payment is due net 30 days from invoice date. **BUYER'S PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY.**

Indemnification and Default: In addition to all other amounts due hereunder, buyer shall reimburse Seller in full for all collection costs or changes, including reasonable attorney fees, which Seller may incur in the collection of past due amounts from buyer, including interest on overdue accounts. If buyer is in default under this or any other agreement with Seller, Seller may defer performance hereunder until such default is cured. Seller shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retentions) for equipment have been paid in full.

Security Interest: Seller shall retain a security interest in the equipment until the full purchase price has been paid. Buyer's failure to pay any amounts due shall give Seller the right to possession and removal of the equipment after providing ten (10) days written notice. Seller's taking of such possession shall be without prejudice to any other remedies Seller may have.

Warranty and Liability: Buyer shall have such warranty rights, and only such warranty rights, as may be extended by the manufacturer of the product. The terms and conditions of any such warranty rights are set forth in the Manufacturer's Operation/Maintenance Manual which accompanies each product. Seller does not otherwise offer any guaranty or warranty for the product. Seller disclaims any and all warranties, express or implied, including the warranties of merchantability and fitness, except as may be set forth in the terms and conditions of sale in this Agreement or in any express written warranty which seller may have otherwise extended to Buyer for the product.

Seller shall not be liable for any damages, charges for labor, or expense in making repairs or adjustments to the product without prior written approval of Seller. Seller shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or service by Buyer or any third party. Seller shall not be liable for startup or any other field work performed by personnel other than authorized representatives of Seller unless expressly approved in writing in advance by Seller. Seller shall in no event be liable for any consequential, incidental or liquidated damages or penalties. Seller's liability under this Agreement shall in no event exceed the lesser of: (i) the cost of remedying any defect or deficiency in the performance of Seller hereunder; or (ii) the purchase price of the product in respect of which the claim is made.

Operation/Maintenance Manuals: Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation in contract documents. If none specified, one will be provided at no added cost, with additional copies at \$150.00 each.

PROPOSAL

Phone 608.222.8622
Fax 608.222.9414



Altronex Control Systems

A Division of L. W. Allen, LLC

Excellence, By Design

4633 Tompkins Drive
Madison, WI 53716

LW Allen
Attn: Rick Bartelt

PROPOSAL ID: 19101609LKA
REFERENCE: Richmond School LS
LOCATION: Lisbon Sanitary District
BID DATE: October 16, 2019

TERMS: NET-30 DAYS PER ATTACHED TERMS AND CONDITIONS
ADDENDUM __ ACKNOWLEDGED

FREIGHT IS F.O.B. ORIGIN – ALLOWED
PRICES DO NOT INCLUDE SALES OR USE TAXES

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		L.W. Allen and its Altronex Control Systems division are pleased to provide a quotation for the following equipment and services.	
A	1	<p>The city would like a replacement control panel for the existing EG Controls lift station control panel.</p> <p>Duplex Pump Control Panel</p> <ol style="list-style-type: none"> 1. Nema 3R Stainless Steel enclosure, 36" H x 36" W x 12" D with 18" legs 2. 120/240VAC, 1 phase, 3 wire supply 3. Main distribution lugs 4. Surge Protection Device 5. Panel heater 6. Convenience Outlet 7. Single phase breakers (Control, Heater, Outlet & Spare) 8. Pump circuit breakers 9. Nema Size 1 FVNR starters 10. Solid state overloads 11. Elapsed time meters 12. Hand-Off-Auto selector switches 13. Run, Overload, High Temp, Seal Fail, High Level and Low Level indicators 14. IS Barriers 15. (5) float switches with suspension kit 16. Pump alternation 17. Relays and timers as needed 18. Alarm light & horn 19. Silence pushbutton <p>Items Not Included:</p> <ol style="list-style-type: none"> 1. Telemetry communications to a master site. 2. Any Required Bypass Pumping 3. Installation of any field devices 4. Field wiring, junction boxes or conduit work 5. Start and run capacitors <p>Services Included:</p> <ol style="list-style-type: none"> 1. Engineering and CAD drawings 2. Field installation and startup of control panel 	

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		3. Operator Training 4. O&M Manual	
Total for Item A:			\$13,900

ACCEPTED THIS _____ DAY OF _____, 20____

PRICE FIRM FOR 30 DAYS

NAME OF PURCHASER

SUBMITTED THIS: October 16, 2019

BY: _____
NAME & TITLE

L.W. ALLEN, INC.-BY: 
Kurt Atwood

Terms and Conditions

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Seller shall not be liable for any damages, charges for labor, or expense in making repairs or adjustments to the product without prior written approval of Seller. Seller shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or service by Buyer or any third party. Seller shall not be liable for startup or any other field work performed by personnel other than authorized representatives of Seller unless expressly approved in writing in advance by Seller. Seller shall in no event be liable for any consequential, incidental or liquidated damages or penalties. Seller's liability under this Agreement shall in no event exceed the lesser of: (i) the cost of remediating any defect or deficiency in the performance of Seller hereunder; or (ii) the purchase price of the product in respect of which the claim is made.

Operation/Maintenance Manuals: Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation in contract documents. If none specified, one will be provided at no added cost, with additional copies at \$150.00 each.

LISBON SANITARY DISTRICT #1
 SCHEDULE OF PROPOSED RATES
 2020, 2021, 2022

	2017	ACTUAL 2018	2019	2020	PROPOSES 2021	2022
Lannon Interceptor System Capacity Charge		\$550.00	\$ 550.00	\$ 565.00	\$ 580.00	\$ 595.00
PAYABLE TO TOWN OF LISBON						
PER REC						
Installed 1990 Assessment is charged to all lots served or potentially served This is to recover cost of Lannon Interceptor capacity						
Lisbon Seweage Treatment Plant Capacity Charge		\$2,249.00	\$ 2,249.00	\$ 2,315.00	\$ 2,385.00	\$ 2,455.00
PAYABLE TO TOWN OF LISBON						
PER REC						
Charged to all connected to the Lisban Sanitary District #1 outside Area 1 and in Area 1 after the required payments to Sussex have been met.						
LISBON HOOK UP CHARGE FOR PLANT CAPACITY						
PAYABLE TO TOWN OF LISBON						
PER REC						
AREA 1		\$ 3,361.48	\$ 3,479.13	\$ 3,600.90	\$ 3,726.93	
AREA 4		\$ 11,413.89	\$ 11,813.37	\$ 12,226.84	\$ 12,654.78	
NAGY		\$ 2,210.89	\$ 2,288.27	\$ 2,368.36	\$ 2,451.25	
BROWN		\$ 2,211.01	\$ 2,288.40	\$ 2,368.49	\$ 2,451.39	
FIKALSKI		\$ 2,208.26	\$ 2,285.55	\$ 2,365.54	\$ 2,448.33	
HWY K MISC		\$ -	\$ -	\$ -	\$ -	
CONDON		\$ 2,210.33	\$ 2,287.69	\$ 2,367.76	\$ 2,450.63	
NAGY CONDO		\$ 2,211.84	\$ 2,289.25	\$ 2,369.37	\$ 2,452.30	
HOME		\$ 2,210.77	\$ 2,288.15	\$ 2,368.24	\$ 2,451.13	
MEISSNER		\$ 2,208.07	\$ 2,285.35	\$ 2,365.34	\$ 2,448.13	
HALQUIST DAWSON		\$ -	\$ -	\$ -	\$ -	
TOTAL ADDED AREA		\$ 2,001.33	\$ 2,071.38	\$ 2,143.88	\$ 2,218.92	

LISBON SANITARY DISTRICT #1
 SCHEDULE OF PROPOSED RATES
 2020, 2021, 2022

	2017	ACTUAL 2018	2019	2020	PROPOSES 2021	2022
Collector System Assessment <i>PAYABLE TO SUSSEX SEWER</i> PER REC		\$5,716.64	\$ 5,970.00	\$ 6,150.00	\$ 6,335.00	\$ 6,525.00

Charged to all used and reserved hook-ups
 Total cost of collector system extensions are paid by lots served
 Minimum fee is current collector system assessment
 The collector system will be extended when:
 1. 50% or more lots request the extension
 2. If a septic system is condemned.
 This is to pay for engineering and administration of extension

Sussex Hook-up Fee (payable to Sussex) <i>PAYABLE TO SUSSEX SEWER</i> PER REC		\$4,949.00	\$ 5,170.00	\$ 5,480.00	\$ 5,645.00	\$ 5,815.00
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\$ 1700.00 for each of the origin 410 connections was paid to Sussex
 New hook-ups are charged the current Sussex fee.
 This is to pay for treatment plan

Sussex Interceptor Fee (payable to Sussex) <i>PAYABLE TO SUSSEX SEWER</i> PER REC		\$5,051.28	\$ 5,280.00	\$ 5,597.00	\$ 5,766.00	\$ 5,940.00
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Installed 1990
 Assessment is charged to all lots served or potentially served

LISBON SANITARY DISTRICT #1
 SCHEDULE OF PROPOSED RATES
 2020, 2021, 2022

	2017	ACTUAL 2018	2019	2020	PROPOSES 2021	2022
LIED'S ADDITION UNMETERED QUARTERLY RATE (PER REC)						
TREATMENT COMPONENT		\$ 165.56	\$ 168.63	\$ 174.53	\$ 180.65	
LANNON INTERCEPT COMPONENT		\$ 32.19	\$ 42.16	\$ 43.64	\$ 45.17	
LISBON ADMINISTRATIVE COMPONENT		\$ 19.16	\$ 19.16	\$ 19.92	\$ 20.70	
		<u>\$ 216.91</u>	<u>\$ 229.95</u>	<u>\$ 238.09</u>	<u>\$ 246.52</u>	
COMMERCIAL RATE LIED'S ADDITION METERED RATE						
TREATMENT RATE PER 1000 GAL		\$ 3.62	\$ 3.71	\$ 3.84	\$ 3.97	
LANNON INTERCEPT RATE PER 1000 GAL (A)		\$ 0.84	\$ 1.01	\$ 1.05	\$ 1.09	
ADMINISTRATIVE RATE PER 1000 GAL		\$ 0.50	\$ 0.50	\$ 0.52	\$ 0.54	
TOTAL RATE		<u>\$ 4.96</u>	<u>\$ 5.22</u>	<u>\$ 5.41</u>	<u>\$ 5.60</u>	
(A) ADJUSTED QUARTERLY FOR ACTUAL AVERAGE RATE BILLED BY LANNON						

LISBON SANITARY DISTRICT #1
 SCHEDULE OF PROPOSED RATES
 2020, 2021, 2022

	2017	ACTUAL 2018	2019	2020	PROPOSES 2021	2022
QUARTERLY RESIDENTIAL RATE	\$ 90.00	\$ 90.00	\$ 105.00	\$ 220.00	\$ 225.00	\$ 230.00
WILLOW SPRINGS						
TREATMENT RATE PER 1000 GAL	\$ 3.46	\$ 3.55	\$ 3.62	\$ 3.71	\$ 3.84	\$ 3.97
FIXED CHARGE	\$ 2,124.24	\$ 2,124.24	\$ 2,124.24	\$ 2,124.24	\$ 2,124.24	\$ 2,124.24
RICHMOND SCHOOL						
TREATMENT RATE PER 1000 GAL	\$ 3.46	\$ 3.55	\$ 3.62	\$ 3.71	\$ 3.84	\$ 3.97
TOWN OF LISBON						
TREATMENT RATE PER 1000 GAL	\$ 3.46	\$ 3.55	\$ 3.62	\$ 3.71	\$ 3.84	\$ 3.97
HAMILTON SCHOOL, HAMILTON FINE ARTS, TEMPLETON MIDDLE , SILVER SPRING SCHOOL						
TREATMENT RATE PER 1000 GAL			\$ 3.62	\$ 3.71	\$ 3.84	\$ 3.97
LANNON INTERCEPT RATE PER 1000 GAL (A)			\$ 0.84	\$ 1.10	\$ 1.14	\$ 1.18
ADMINISTRATIVE RATE PER 1000 GAL			\$ 0.08	\$ 0.08	\$ 0.08	\$ 0.08
TOTAL RATE			\$ 4.54	\$ 4.89	\$ 5.06	\$ 5.23
(A) ADJUSTED QUATERLY FOR ACTUAL AVERAGE RATE BILLED BY LANNON						

LISBON SANITARY DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND
CHANGE IN FINANCIAL POSITION

	AUDITED STATEMENTS			PRELIMINARY			
	2016	2017	2018	PROJECTED 2019	BUDGET 2020	FORECAST 2021	FORECAST 2022
OPERATING REVENUE							
CHARGES FOR SERVICE AND SALES	\$ 239,326	\$ 313,898	\$ 272,912	\$ 310,685	\$ 551,798	\$ 566,261	\$ 580,917
OTHER OPERATING REVENUE	1,106	2,274	2,354	2,474	3,680	3,800	3,800
TOTAL OPERATING REVENUES	\$ 240,432	\$ 316,172	\$ 275,266	\$ 313,159	\$ 555,478	\$ 570,061	\$ 584,717
OPERATING EXPENSES							
OPERATING AND MAINTENANCE	\$ 292,438	\$ 403,630	\$ 468,862	\$ 659,940	\$ 489,628	\$ 507,722	\$ 530,176
DEPRECIATION	58,128	57,578	57,269	58,000	58,000	58,000	58,000
TOTAL OPERATING EXPENSES	350,566	461,208	526,131	717,940	547,628	565,722	588,176
OPERATING GAIN (LOSS)	(110,134)	(145,036)	(250,865)	(404,781)	7,849	4,339	(3,459)
NON-OPERATING REVENUE (EXPENSES)							
TAX LEVY	44,000	44,000	44,000	45,300	90,000	90,000	90,000
INVESTMENT INCOME	2,009	3,948	9,410	7,463	5,181	5,181	5,181
GAIN (LOSS) ON SALE OF ASSETS			(4,538)	-	-	-	-
TOTAL NON-OPERATING REVENUE (EXPENSES)	46,009	47,948	48,872	52,763	95,181	95,181	95,181
LOSS BEFORE E CONTRIBUTIONS	(64,125)	(97,088)	(201,993)	(352,019)	103,030	99,520	91,722
CAPITAL CONTRIBUTIONS	13,454	-	15,859	-	-	-	-
CHANGE IN NET POSITION	(50,671)	(97,088)	(186,134)	(352,019)	103,030	99,520	91,722
NET POSITION - BEGINNING OF THE YEAR	3694993	\$ 3,644,322	3,547,234	\$ 3,361,100	\$ 3,009,081	\$ 3,112,112	\$ 3,211,632
NET POSITION - END OF YEAR	\$ 3,644,322	\$ 3,547,234	\$ 3,361,100	\$ 3,009,081	\$ 3,112,112	\$ 3,211,632	\$ 3,303,354

Attachment F

**LISBON SANITARY DISTRICT
DETAILED OPERATING REVENUE AND EXPENSES**

	AUDITED STATEMENTS				PRELIMINARY		
	2016	2017	2018	2019	BUDGET 2020	FORECAST 2021	FORECAST 2022
CHARGES FOR SERVICE AND SALES	\$ 239,326	\$ 313,898	\$ 272,912	\$ 310,685	\$ 551,798	\$ 566,261	\$ 580,917
OTHER OPERATING REVENUE	1,106	2,274	2,354	2,474	3,680	3,800	3,800
TOTAL OPERATING REVENUES	\$ 240,432	\$ 316,172	\$ 275,266	\$ 313,159	\$ 555,478	\$ 570,061	\$ 584,717
OPERATING AND MAINTENANCE EXPENSES							
SEWAGE TREATMENT	\$ 154,396	\$ 270,985	\$ 302,576	\$ 476,930	\$ 348,656	\$ 362,602	\$ 377,106
REPAIR AND MAINTENANCE REPLACEMENT	50,961	62,020	86,999	80,337	67,521	70,000	75,000
UTILITIES	-	2,320	-	-	-	-	-
ENGINEERING	4,180	4,281	4,338	4,141	4,494	4,500	4,700
GENERAL AND ADMINISTRATIVE	30,800	22,980	23,255	46,595	22,500	23,000	24,000
COMMISSIONERS COMPENSATION	3,495	4,020	3,320	3,320	3,320	3,320	3,320
DISTRICT ADMINISTRATION FEE	20,040	20,116	17,713	16,805	14,569	14,500	14,500
LEGAL AND PROFESSIONAL	7,665	385	5,287	16,650	13,200	14,000	15,000
ACCOUNTING AND AUDIT	12,550	9,950	11,250	10,000	10,000	10,500	11,000
INSURANCE	3,108	3,435	931	2,744	3,000	3,000	3,100
PUBLIC NOTICES	118	250	394	300	450	450	500
BANK CHARGES	342	195	(45)	217	217	-	-
SUPPLIES	3,373	377	122	223	234	250	250
POSTAGE	1,038	1,078	965	1,320	1,109	1,200	1,300
MISCELLANEOUS	372	1,238	11,757	358	358	400	400
OPERATING AND MAINTENANCE EXPENSES	\$ 292,438	\$ 403,630	\$ 468,862	\$ 659,940	\$ 489,628	\$ 507,722	\$ 530,176
DEPRECIATION	\$ 58,128	\$ 57,578	\$ 57,269	\$ 58,000	\$ 58,000	\$ 58,000	\$ 58,000
TOTAL OPERATING EXPENSES	\$ 350,566	\$ 461,208	\$ 526,131	\$ 717,940	\$ 547,628	\$ 565,722	\$ 588,176
OPERATING GAIN (LOSS)	\$ (110,134)	\$ (145,036)	\$ (250,865)	\$ (404,781)	\$ 7,849	\$ 4,339	\$ (3,459)

LISBON SANITARY DISTRICT
STATEMENT OF NET POSITION

	AUDITED STATEMENTS				PRELIMINARY		
	2016	2017	2018	2019	2020	2021	2022
ASSETS							
CURRENT ASSETS							
CASH, AND CASH INVESTMENTS	\$ 426,948	\$ 360,014	\$ 218,636	\$ (137,824)	\$ (50,663)	\$ 90,801	\$ 228,876
ACCOUNTS RECEIVABLE	113,089	90,184	92,761	128,154	136,668	135,909	136,605
PREPAID ITEMS			2,000	2,000	2,000	2,000	2,000
TOTAL CURRENT ASSETS	540,037	450,198	313,397	(7,671)	88,005	228,710	367,481
NON-CURRENT ASSETS							
RESTRICTED ASSETS							
CASH AND CASH INVESTMENTS	195,188	236,190	279,990	325,690	372,690	419,690	466,690
UTILITY PLANT							
PLANT IN SERVICE	4,332,223	4,332,223	4,345,774	4,345,774	4,345,774	4,345,774	4,345,774
ACCUMULATED DEPRECIATION	(1,331,610)	(1,389,188)	(1,440,251)	(1,498,251)	(1,556,251)	(1,614,251)	(1,672,251)
TOTAL NON-CURRENT ASSETS	3,195,801	3,179,225	3,185,513	3,173,213	3,162,213	3,151,213	3,140,213
TOTAL ASSETS	3,735,838	3,629,423	3,498,910	3,165,542	3,250,218	3,379,923	3,507,694
LIABILITIES							
DEFERRED INFLOWS OF RESOURCES							
ACCOUNTS PAYABLE	44,186	38,189	92,510	93,000	93,000	93,000	93,000
UNEARNED CONNECTION FEES	3,330						
TOTAL LIABILITIES	47,516	38,189	92,510	93,000	93,000	93,000	93,000
DEFERRED INFLOWS OF RESOURCES							
UNEARNED REVENUE	44,000	44,000	45,300	90,000	90,000	90,000	90,000
NET POSITION							
CAPITAL CONTRIBUTIONS							
INVESTMENT IN CAPITAL ASSETS	3,000,613	2,943,035	2,905,523	2,847,523	2,789,523	2,731,523	2,673,523
RESTRICTED FOR EQUIPMENT REPLACEMENT	195,188	236,190	279,990	325,690	372,690	419,690	466,690
UNRESTRICTED	448,521	368,009	175,587	(164,132)	(50,101)	60,419	163,141
TOTAL NET POSITION	3,644,322	3,547,234	3,361,100	3,009,081	3,112,112	3,211,632	3,303,354

LISBON SANITARY DISTRICT #1
2020 REQUEST FOR BIDS SUMMARY

ATTACHEMENT G

ENGINEERING

CTW

NO BID RECEIVED

KUNKEL ENGINEERING GROUP

SEE ATTACHED

PLUMBING

JOE DEBELAK PLUMBING & HEATING COMPANY

SEE ATTACHED

MUSKEGO PUMP AND PLUMBING

NO BID RECEIVED

AUSTIN PLUMBING COMPANY

NO BID RECEIVED

ACCOUNTING

TAX MANAGEMENT & FINANCIAL HORIZONS

SEE ATTACHED

D&M ACCOUNTING

NO BID RECEIVED

FARROW & ASSOCIATED LLC

NO BID RECEIVED

AUDITING

BAKER TILLY VIRCHOW KRAUSE LLP

SEE ATTACHED

SNOW PLOWING

GESSLER AUTO SALES

NO BID RECEIVED

ZELLER LANDSCAPE LLC

NO BID RECEIVED

PATRIOT LANDSCAPE

SEE ATTACHED

LIFT PUMP REPAIR AND MAINTENANCE

LW ALLEN LLC

SEE ATTACHED

AUSTIN PLUMBING COMPANY

NO BID RECEIVED



107 Parallel Street
Beaver Dam, WI 53916
(920) 356-9447
fax: (920) 356-9454
kunkelengineering.com

October 10, 2019

Mr. Michael M. Sargent
Lisbon Sanitary District #1
Lisbon Town Hall
P.O. Box 278
Menomonee Falls, WI 53051

Re: Quote for Engineering Services – Year of 2020

Dear Mr. Sargent:

Thank you for providing our firm the opportunity to provide the Lisbon Sanitary District #1 with a quote for Engineering Services for the year of 2020. As you may be aware from our current relationship with the Town of Lisbon and more recently the Sanitary District, Kunkel Engineering Group is a municipal engineering and consulting firm serving municipalities in south central and south eastern Wisconsin. Our firm is, and always has been, on a single-minded course to exclusively provide municipal engineering services to public sector clients including towns, villages, cities, counties and the State of Wisconsin. Our team was built to design and construct municipal infrastructure projects and that single mission is as relevant today as it was in 1982 at the inception of Kunkel Engineering Group.

Our firm makes a commitment to the clients we serve, providing our services as an extension of your staff. We provide our clients with *Value Added Services*, which include not charging for mileage to and from the job site, telephone calls, preparation of cost Estimates, copying, printing or other peripheral services that are provided as an adjunct to the Sanitary District Engineer position.

Kunkel Engineering Group's commitment to providing high level, cost effective municipal services, while building long lasting relationships with our clients is the cornerstone of our business. Although we have grown over the years and witnessed significant technological advances within the engineering discipline, our focus on serving municipal clients has remained constant. Our Wisconsin staff, from top to bottom, is made up of seasoned professionals that include civil engineers, architects, surveyors, grant writers and technical personnel (including a licensed water and wastewater operator) with a broad breadth of technical and analytical experience. At the same time, what you will not find at Kunkel Engineering Group are marketing managers, HR staff, legal department or other personnel that add to the corporate overhead but contribute nothing to our clients' betterment. This business philosophy translates into reduced overhead and as a result, our billing rates are among the lowest in the industry.

Finally, an essential component to our municipal engineering practice over the past three decades is our ability to procure grant money on behalf of our clients. Kunkel Engineering Group understands that the success of any economic development initiative or capital improvement program is based upon the availability of funding. In short, we understand state and federal funding programs, the financial allocations

available and most importantly, the people responsible for deciding how the funds are spent. Let us bring our grant and funding talent and expertise to work on behalf of the Lisbon Sanitary District.

Thank you again for the opportunity to submit the following fee schedule and billing information for our firm. We have sincerely appreciated the opportunity to serve the Lisbon Sanitary District over the past month and look forward to the possibility of continuing that relationship in 2020. Should you or members Sanitary District Committee require additional information or would like to discuss any of this, please feel free to contact me at any time.

Sincerely,

KUNKEL ENGINEERING GROUP

A handwritten signature in black ink, appearing to read "D. Neitzel", written in a cursive style.

Don Neitzel, G.M.

enclosures

**Lisbon Sanitary District #1
Fee Schedule**

Description	Rate	Unit of Measure
Principal Engineer	160	Per Hour
Senior Project Manager	150	Per Hour
Project Manager	125	Per Hour
Senior Project Manager	100	Per Hour
Senior Civil Engineer	100	Per Hour
Project Engineer	95	Per Hour
Civil Engineer	90	Per Hour
Construction Manager	85	Per Hour
Construction Technician	80	Per Hour
Civil/Survey Technician	75	Per Hour
Survey Project Manager	90	Per Hour
Surveyor Field Rate	90	Per Hour
2 Person Survey Crew	130	Per Hour
Project Assistant	65	Per Hour
Funding Specialist	95	Per Hour
Other Fees		
Photocopies	N/A	Per Copy
Prints	N/A	Per Copy
Mileage	N/A	Per Mile

Notes:

- Miscellaneous or day-to-day tasks undertaken on behalf of the Sanitary District shall be billed on an hourly basis (per quarter hour) based upon the attached Fee Schedule.
- Capital projects that are budgeted and planned for based upon engineer estimates shall be billed per the engineering fee noted within the project estimate.

Invoice Terms:

Due on Receipt. Accounts not paid 30 days after date are subject to a finance charge of 1.5% per month.

Please make checks payable and mail to:

Kunkel Engineering Group
2777 E. Guasti Road
Suite 1
Ontario, CA 91761

Please include job # and invoice # on check



PROPOSAL / CONTRACT

MP 246187

Joe DeBelak® Plumbing & Heating Co. Inc.

PLUMBING – HEATING – AIR CONDITIONING – SEWER CONSTRUCTION

W143 N9358 Henry Stark Road

Menomonee Falls, WI 53051

Phone 262-251-2630 – Fax 262-251-0801

Proposal Submitted To LISBON SANITARY DISTRICT NO. 1	Phone (262)923-8100	Date OCTOBER 10, 2019
Street P.O. BOX 278	Job Name	
City, State, Zip MENOMONEE FALLS, WI 53052	Job Location	

We hereby submit specifications and estimates for:

2020 ANNUAL MAINTENANCE CONTRACT FOR ENVIRONMENT I SEWAGE GRINDER PUMPS

RE: PREVENTATIVE MAINTENANCE PROVIDES PERIODIC SYSTEM CHECKS THAT WILL HELP FACILITATE THE CONTINUED LONG LIFE OF YOUR INDIVIDUAL GRINDER SYSTEM. ANY AND ALL PARTS THAT MAY BE REQUIRED AND THE LABOR TO INSTALL SUCH PARTS WILL BE BILLED AT OUR USUAL RATES.

THE FOLLOWING PERIODIC SYSTEMS CHECKS WILL BE PERFORMED:

1. VERIFY PUMP MOTOR OPERATION (BY-PASS AUTO CONTROLS)
2. VERIFY OPERATION OF PUMP RELAY
3. SHUT-OFF VALVE(S)
4. ALARM PRESSURE SETTINGS
5. BREATHER AND CONNECTIONS
6. PUMP-DOWN CYCLING PERIODS
7. MOTOR AMPERAGE DRAW DURING CYCLING
8. NECESSARY PHOTO AND SUBMIT WITH INVOICE (PUMP, CONTROL BOX, PUMP SITE)
9. WRITTEN REPORT OF THE PRESENCE OF GREASE OR OTHER SUBSTANCE(S)

NOTE: ABOVE SYSTEM CHECKS ARE DESIGNED TO ATTEMPT TO FORESEE A POSSIBLE "WEAK LINK" IN THE CHAIN OF "NORMAL" GRINDER PUMP OPERATION AND CORRECT SUCH PROBLEM(S) AS DETECTED. AS IS THE CASE WITH ANYTHING ELECTRO MECHANICAL, IT IS DIFFICULT, IF NOT IMPOSSIBLE, TO PROTECT FROM POSSIBLE FAILURE. WITH THIS IN MIND, WE RESERVE THE RIGHT TO EXPECT THE CUSTOMER TO COMPENSATE OUR EFFORTS IN REPAIR SHOULD IT BE DETERMINED THAT THE FAILURE OF ONE OR MORE PARTS OF THE GRINDER AND SUPPORTING SYSTEM WAS NOT CONNECTED IN ANY WAY WITH OUR ATTEMPTS AT MAINTENANCE AS SPELLED OUT IN THIS AGREEMENT, REGARDING MISUSED EQUIPMENT AND/OR ACTS OF NATURE.

CONDITIONS:

1. THIS AGREEMENT IS NOT EFFECTIVE UNTIL THE SYSTEM IS INITIALLY INSPECTED AND THE CONTRACT IS PAID IN FULL IN ADVANCE
2. THIS AGREEMENT DOES NOT COVER ANY ELECTRICAL SERVICE OTHER THAN THOSE INTEGRAL TO THE UNIT ITSELF
3. ALL SERVICES WILL BE PERFORMED, WITH APPOINTMENT, DURING NORMAL WORKING HOURS ON AN ANNUAL BASIS

PRICE PER PUMP: \$324.00

NOTE: MATERIAL AND LABOR USED WILL BE AN EXTRA AFTER ONE (1) HOUR ON SERVICE CONTRACT

FEE SCHEDULE THROUGH MAY 31, 2020

LABOR: \$125.00 PER HOUR (TWO HOUR MINIMUM PORT-TO-PORT)

COST FOR DUMP TRUCK: \$105.00 PER HOUR

COST FOR TRUCK: \$40.00 PER HOUR

COST FOR EXCAVATOR: \$175.00 PER HOUR

CHECK GRINDER PUMP: \$324.00 PER PUMP

NOTE

CLEAN & TEST AIR RELEASE VALVES @ HAMILTON'S FIELD/PASTURE LOCATED AT W220 N8073 TOWN LINE ROAD WILL CONTINUE TO BE DONE ON A TIME AND MATERIAL BASIS

If contract is accepted, please sign and return to our office.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE



TAX MANAGEMENT & FINANCIAL HORIZONS

N84W15787 Menomonee Ave Suite 5

Menomonee Falls WI 53051

Phone: 262-923-8100

Fax: 262-977-7349

October 16, 2019

Lisbon Sanitary District #1
Po Box 278
Menomonee Falls WI 53051

Dear Mr. Golner,

This letter is to confirm my understanding of the terms and objectives of my engagement and the nature and limitations of the services I will provide.

I will perform the following services:

1. I will compile, from information you provide, the balance sheet as of each month end, and the related statements of income, retained earnings, and cash flows of Lisbon Sanitary District #1 on a month to month basis. In addition, I will prepare and mail quarterly invoices to the customers of the Lisbon Sanitary District #1 and process payments received for such invoices in a timely manner. I will deposit funds received into the bank account of the Lisbon Sanitary District #1 at PNC bank in a timely manner. I will also prepare checks to pay the vendors and suppliers of the Lisbon Sanitary District #1 and present such checks to the Board monthly for approval and signature. I will also prepare the annual budget for the Lisbon Sanitary District #1 as request by the board and I will attend or have a representative of my firm attend the Board Meetings of the Lisbon Sanitary District #1. At such meeting I will take minutes and distribute the minutes to the Board Members for their review and approval. I will aid in the annual audit of the Lisbon Sanitary District and perform other tasks as directed by the Board of the Lisbon Sanitary District. I will not audit or review such financial statements. My report on the financial statements of Lisbon Sanitary District #1 is currently expected to read as follows:

I have compiled the accompanying balance sheets of Lisbon Sanitary District #1 as of the month end and the related statements of income, retained earnings, and cash flows for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

My engagement cannot be relied on to disclose errors, irregularities, or illegal acts,

including fraud or defalcations, that may exist. However, I will inform the appropriate level of management of any material errors that come to my attention and any irregularities or illegal acts that come to my attention, unless they are clearly inconsequential.

My fee for these services will depend on the number of hours required by my staff to complete the engagement. In accordance with our recent discussion I believe that the engagement fee will not exceed \$ 15,870.00 on an annual basis. I will invoice the Lisbon Sanitary District #1 on a monthly basis utilizing details and rates as outlined on the attached budget. I agree that the term of this engagement will be for 1 year beginning January 1, 2020 however, the Lisbon Sanitary District #1 can terminate this engagement at any time upon thirty (30) day notice. If I encounter unexpected circumstances that require me to devote more staff time to the engagement than anticipated, I will discuss the matter with you.

I look forward to a continued relationship with your company, and I am available to discuss the contents of this letter or other professional services you may desire.

If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to me.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael M. Sargent", written in a cursive style.

Michael M. Sargent

Tax Management & Financial Horizons

ACKNOWLEDGED:

LISBON SANITARY DISTRICT #1

TAX MANAGEMENT FINANCIAL HORIZONS

QUOTE TO

LISBON SANITARY DISTRICT # 1

2019

	CLERICAL HOURS				ACCOUNTANT HOURS							
	BILLING	PROCESS PAYMENTS	OTHER	TOTAL	PAY BILLS	BILL INDUSTRIAL CLIENTS	PROCESS FINANCIAL STATEMENTS	SUPPORT AUDIT	PREPARE BUDGET	OTHER SUPPORT	ATTEND MEETINGS	TOTAL
Jan-19	6	2	1	9	2	1	1.5	6		8	4	22.5
Feb-19		10	1	11	2	1	1.5	10		8	4	26.5
Mar-19		4	1	5	2	1	1.5	9		8	4	25.5
Apr-19	6	2	1	9	2	1	1.5	3		8	4	19.5
May-19		10	1	11	2	1	1.5	1		8	4	17.5
Jun-19		4	1	5	2	1	1.5	1		8	4	17.5
Jul-19	6	2	1	9	2	1	1.5	1	2	8	4	19.5
Aug-19		10	1	11	2	1	1.5	1	2	8	4	19.5
Sep-19		4	1	5	2	1	1.5	1	4	8	4	21.5
Oct-19	6	2	1	9	2	1	1.5	1	2	8	4	19.5
Nov-19		10	1	11	2	1	1.5	1	1	8	4	18.5
Dec-19		4	1	5	2	1	1.5	1		8	4	17.5
TOTAL	24	64	12	100	24	12	18	36	11	96	48	245

EXPENSES		SUMMARY	
POSTAGE	SUPPLIES	HOURS	RATE
Jan-20 \$	75.00	100	\$ 35.00
Feb-20 \$	11.25	245	\$ 45.00
Mar-20 \$	11.25		
Apr-20 \$	75.00		
May-20 \$	11.25		
Jun-20 \$	11.25		
Jul-20 \$	75.00		
Aug-20 \$	11.25		
Sep-20 \$	11.25		
Oct-20 \$	10.00		
Nov-20 \$	11.25		
Dec-20 \$	11.25		
TOTAL	\$ 1,110.00	345	\$ 15,870.00

TOTAL \$ 1,110.00 \$ 235.00 \$ 1,345.00

September 17, 2018

District Board
Town of Lisbon Sanitary District #1
PO Box 278
Menomonee Falls, Wisconsin 53051

Dear District Board :

Thank you for using Baker Tilly Virchow Krause, LLP ("Baker Tilly" or "we" or "our") as your auditors.

The purpose of this letter (the "Engagement Letter") is to confirm our understanding of the terms and objectives of our engagement and the nature of the services we will provide as independent accountants of the Town of Lisbon Sanitary District #1 ("you" or "your").

Services and Related Report

We will audit the basic financial statements of the Town of Lisbon Sanitary District #1 as of and for the year ended December 31, 2018, 2019 and 2020, and the related notes to the financial statements. Upon completion of our audit, we will provide the Town of Lisbon Sanitary District #1 with our audit report on the financial statements and supplemental information referred to below. If, for any reasons caused by or relating to the affairs or management of the Town of Lisbon Sanitary District #1, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

The following supplementary information accompanying the financial statements will also be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

Schedule of Operating Expenses - Budget and Actual

Our Responsibilities and Limitations

The objective of a financial statement audit is the expression of an opinion on the financial statements. We will be responsible for performing that audit in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These standards require that we plan and perform our audit to obtain reasonable, rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. The audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and the audit committee or equivalent group charged with governance of their responsibilities.

District Board
Town of Lisbon Sanitary District #1

September 17, 2018
Page 2

The audit will include obtaining an understanding of the Town of Lisbon Sanitary District #1 and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to determine the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal controls or to identify deficiencies in internal control. However, during the audit, we will communicate to management and the audit committee or equivalent group charged with governance internal control matters that are required to be communicated under professional standards.

We will design our audit to obtain reasonable, but not absolute, assurance of detecting errors or fraud that would have a material effect on the financial statements as well as other illegal acts having a direct and material effect on financial statement amounts. An audit is not designed to detect error or fraud that is immaterial to the financial statements. Our audit will not include a detailed audit of transactions, such as would be necessary to disclose errors or fraud that did not cause a material misstatement of the financial statements. It is important to recognize that there are inherent limitations in the auditing process. Audits are based on the concept of selective testing of the data underlying the financial statements, which involves judgment regarding the areas to be tested and the nature, timing, extent and results of the tests to be performed. Our audit is not a guarantee of the accuracy of the financial statements and, therefore, is subject to the limitation that material errors or fraud or other illegal acts having a direct and material financial statement impact, if they exist, may not be detected. Because of the characteristics of fraud, particularly those involving concealment through collusion, falsified documentation and management's ability to override controls, an audit designed and executed in accordance with GAAS may not detect a material fraud. Further, while effective internal control reduces the likelihood that errors, fraud or other illegal acts will occur and remain undetected, it does not eliminate that possibility. For these reasons, we cannot ensure that errors, fraud or other illegal acts, if present, will be detected. However, we will communicate to you, as appropriate, any such matters that we identify during our audit.

We are also responsible for determining that the audit committee or equivalent group charged with governance is informed about certain other matters related to the conduct of the audit, including (i) our responsibility under GAAS, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of your significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to your financial statements or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that the audit committee or equivalent group charged with governance receives copies of certain written communications between us and management including written communications on accounting, auditing, internal controls or operational matters and representations that we are requesting from management.

The audit will not be planned or conducted in contemplation of reliance of any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be addressed differently by a third party, possibly in connection with a specific transaction.

Management's Responsibilities

The Town of Lisbon Sanitary District #1's management is responsible for the financial statements referred to above. In this regard, management is responsible for establishing policies and procedures that pertain to the maintenance of adequate accounting records and effective internal controls over financial reporting, the selection and application of accounting principles, the authorization of receipts and disbursements, the safeguarding of assets, the proper recording of transactions in the accounting records, and for reporting financial information in conformity with accounting principles generally accepted in the United States of America ("GAAP").

Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us in the management representation letter (i) about all known or suspected fraud affecting the Town of Lisbon Sanitary District #1 involving: (a) management, (b) employees who have significant roles in internal control over financial reporting, and (c) others where the fraud or illegal acts could have a material effect on the financial statements; and (ii) of its knowledge of any allegations of fraud or suspected fraud affecting the Town of Lisbon Sanitary District #1 received in communications from employees, former employees, analysts, grantors, regulators, or others.

Management is responsible for (i) adjusting the basic financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole, and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with GAAP. Management is also responsible for identifying and ensuring that the Town of Lisbon Sanitary District #1 complies with the laws and regulations applicable to its activities.

As part of management's responsibility for the financial statements and the effectiveness of its system of internal control over financial reporting, management is responsible for making available to us, on a timely basis, all of your original accounting records and related information and for the completeness and accuracy of that information and your personnel to whom we may direct inquiries. As required by GAAS, we will make specific inquiries of management and others about the representations embodied in the financial statements and the effectiveness of internal control over financial reporting. GAAS also requires that we obtain written representations covering audited financial statements from certain members of management. The results of our audit tests, the responses to our inquiries, and the written representations, comprise the evidential matter we intend to rely upon in forming our opinion on the financial statements.

Baker Tilly is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act or under Section 15B of the Securities Exchange Act of 1934 (the "Act"). Baker Tilly is not recommending an action to the Town of Lisbon Sanitary District #1; is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Act to you with respect to the information and material contained in the deliverables issued under this engagement. You should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that you deem appropriate before acting on this information or material.

District Board
Town of Lisbon Sanitary District #1

September 17, 2018
Page 4

Nonattest Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services. For purposes of this letter, nonattest services include services that *Government Auditing Standards* refers to as non-audit services.

Nonattest services that we will be providing are as follows:

- > Financial Statement Preparation
- > Proposal of Adjusting Journal Entries

None of these nonattest services constitute an audit under generally accepted auditing standards including *Government Auditing Standards*.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.

Other Documents

If you intend to reproduce or publish the financial statements in an annual report or other information (excluding official statements), and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

District Board
Town of Lisbon Sanitary District #1

September 17, 2018
Page 5

If you intend to reproduce or publish the financial statements in an official statement, unless we establish a separate agreement to be involved in the issuance, any official statements issued by the Town of Lisbon Sanitary District #1 must contain a statement that Baker Tilly is not associated with the official statement, which shall read "Baker Tilly Virchow Krause, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Baker Tilly Virchow Krause, LLP, has also not performed any procedures relating to this official statement."

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The documentation for this engagement, including the workpapers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation, or professional standards to make certain documentation available to regulators, the Town of Lisbon Sanitary District #1 hereby authorizes us to do so.

Timing and Fees

Completion of our work is subject to, among other things, (i) appropriate cooperation from the Town of Lisbon Sanitary District #1's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries, and (iii) timely communication of all significant accounting and financial reporting matters. When and if for any reason the Town of Lisbon Sanitary District #1 is unable to provide such schedules, information, and assistance, Baker Tilly and you may mutually revise the fee to reflect additional services, if any, required of us to complete the audit. Delays in the issuance of our audit report beyond the date that was originally contemplated may require us to perform additional auditing procedures which will likely result in additional fees.

Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter." In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates apply.

BT \$10,000 *W*

We estimate that our fees will be \$14,250 for the 2018, 2019 and 2020 audits. Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5% per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision, and billing arrangements we use in connection with these professionals.

District Board
Town of Lisbon Sanitary District #1

September 17, 2018
Page 6

Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or audit an element of the financial statements) in serving your account. We may share confidential information about you with these service providers, but are committed to maintaining the confidentiality and security of your information.

Any additional services that may be requested, and we agree to provide, may be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the Town of Lisbon Sanitary District #1, unless otherwise prohibited. In the event we are requested by the Town of Lisbon Sanitary District #1 or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the Town of Lisbon Sanitary District #1, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Our fees are based on known circumstances at the time of this Engagement Letter. Should circumstances change significantly during the course of this engagement, we will discuss with you the need for any revised audit fees. This can result from changes at the Town of Lisbon Sanitary District #1, such as the turnover of key accounting staff, the addition of new funds or significant federal or state programs or changes that affect the amount of audit effort from external sources, such as new accounting and auditing standards that become effective that increase the scope of our audit procedures. This Engagement Letter currently includes all auditing and accounting standards and the current single audit guidance in effect as of the date of this letter.

We would expect to continue to perform our services under the arrangements discussed above from year to year, unless for some reason you or we find that some change is necessary. We will, of course be happy to provide the Town of Lisbon Sanitary District #1 with any other services you may find necessary or desirable.

Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association ("AAA") under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no pre-hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Limitation on Damages and Indemnification

The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

As Baker Tilly is performing the services solely for your benefit, you will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorneys' fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, Town of Lisbon Sanitary District #1 personnel or agents, that is not complete, accurate or current.

District Board
Town of Lisbon Sanitary District #1

September 17, 2018
Page 8

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees, it is hereby agreed that the Town of Lisbon Sanitary District #1 will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve months following the date of the conclusion of this engagement. If the Town of Lisbon Sanitary District #1 violates this non-solicitation clause, the Town of Lisbon Sanitary District #1 agrees to pay to Baker Tilly a fee equal to the hired person's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.

Baker Tilly Virchow Krause, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Virchow Krause, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Virchow Krause, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter constitutes the entire agreement between the Town of Lisbon Sanitary District #1 and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto.

District Board
Town of Lisbon Sanitary District #1

September 17, 2018
Page 9

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the Town of Lisbon Sanitary District #1's status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the state of Illinois, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

If there are any questions regarding the Engagement Letter, please contact Wendi Unger, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards. Wendi Unger is available at 414 777 5423, or at wendi.unger@bakertilly.com.

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP



The services and terms as set forth in the Engagement Letter are agreed to by:

Dennis Gulman
Official's Name
[Signature]
Official's Signature
Board Chair
Title
11-13-18
Date

QUOTE



Patriot Landscape Co., LLC

Nate Klein
W130 N6159 River dr.
Menomonee Falls, WI
262-853-3631

BILL TO

Lisbon Sanitary District #1
Lisbon Town Hall
Sanitary District Administrator
PO Box 278
Menomonee Falls, WI 53051

QUOTE DATE

10/10/2019

DESCRIPTION	AMOUNT
PLOWING-Hamilton Dr. and Good Hope Pumping Station - Price per plow at 3 inches or more	30.00
PLOWING-Fieldstone Lane and Town Line Pumping Station -Price per plow at 3 inches or more	30.00
PLOWING-Dubnicka Dr. and Town Line Pumping Station -Price per plow at 3 inches or more	30.00
	Subtotal 90.00
	WI Sales Tax - Waukesha County 5.1% 4.59
	TOTAL \$94.59

TERMS & CONDITIONS

To be plowed three inches or more
To be billed at end of each month
Estimated plows per year-20
Estimated annual amount billed- \$1,892
Billed via monthly invoice, mailed

Thank you



Altronex Control Systems

A Division of L.W. Allen, Inc.

Excellence By Design

Phone 608.222.8622

Fax 608.222.9414

4633 Tompkins

Madison, WI 53716

Dennis Golner
Lisbon Sanitary District
N89 W6790 Appleton Avenue
Menomonee Falls, WI 53051
dgolner@wi.rr.com

PROPOSAL ID: SP103591
REFERENCE: Service Contract
LOCATION: Lisbon Sanitary District
BID DATE: 10/7/2019

TERMS: NET-30 DAYS PER ATTACHED TERMS AND CONDITIONS

FREIGHT IS F.O.B. ORIGIN - ALLOWED

ADDENDUM __ ACKNOWLEDGED

PRICES DO NOT INCLUDE SALES OR USE TAXES

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		L.W. Allen and its Altronex Control Systems division are pleased to provide a quotation for the following equipment and services.	
A	1	<p>Altronex proposes to furnish instrumentation and controls maintenance and support services for equipment at the following sites: Dubnicka Lift Station Good Hope Lift Station Fieldstone Lift Station Jeanine Metering Station Plainview Metering Station</p> <p>An Altronex field technician will provide on-site services two (2) days a year. Each service trip will include up to eight (8) hours of on-site technician time with all travel expenses included. In addition, each trip will include calibration of the metering station flowmeters.</p> <p>Our summary of services is as follows: 1. Instrument calibrations with documentation 2. Perform instrument maintenance based on manufacturers recommendations 3. Instrument inspections with documentation 4. Preventative maintenance with documentation 5. Update wiring diagrams as changes are made 6. Troubleshoot and repair issues identified by Sanitary District personnel 7. Operator training as desired</p>	\$2,368.00
B	1	<p>Provide maintenance contract to perform similar services as above for the Richmond Road Lift Station site.</p> <p>Total Yearly Service Contract (Richmond Road Lift Station Only)</p>	\$536.80

ACCEPTED THIS _____ DAY OF _____, 2____

PRICE FIRM FOR 30 DAYS

NAME OF PURCHASER

SUBMITTED THIS: October 10, 2019

BY: _____
NAME & TITLE

L.W. ALLEN, INC. - BY: _____
David Meisner

Visit us on the Web at <http://www.lwallen.com>

MEMBERS: AWWA - WEF - WRWA - WWOA

Proposal Terms and Conditions

Controlling Provisions: These terms and conditions shall supersede any provisions, terms, and conditions contained on any purchase order or other written form Buyer may use or provide (whether received by Seller prior or subsequent to date hereof), and the rights of the parties shall be governed exclusively by the provisions, terms, and conditions hereof.

Quotations and Acceptance Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment and approval of the quotation as written and an acceptance of the Terms and Conditions hereof. Written quotations shall expire on the date specified in the quotation or, in the absence of such specification, thirty calendar days from the date issued. Seller may, by written notice, terminate a quotation at any time prior to acceptance. Any purchase order received after expiration of a quotation, which Seller honors, shall be subject to all of the Terms and Conditions hereof.

Submittal Drawings: Submittal of drawings for approval, if required, will be made after receipt of complete information from buyer. The quantity of the submittal drawings will be as specified in the contract documents. Additional sets will be supplied at \$150.00 per set. Return to Seller of one (1), final approved drawing constitutes notice to Seller to proceed with manufacturer. If this order is conditioned upon "engineer approval" Seller requires written notification from buyer in the form of approved submittal data.

Force Majeure: Seller shall not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery of shipment of goods, or for any damages suffered by the buyer due to such delay or failure, when the delay or failure is, directly or indirectly, caused by or arises from delays of suppliers or carriers or any other cause beyond Seller's control.

Prices and Taxes: All prices are F.O.B. factory unless expressly stated otherwise. Prices do not include sales, excise, municipal, state or other governmental taxes. Buyer shall be responsible for all taxes.

Credit Approval: The credit terms specified on the face hereof are subject to Seller's continuing approval of Buyer's credit. Seller may withdraw the extension of credit and require modified payment terms if, in Seller's sole judgment, Buyer's credit or financial standing is impaired to the point where Seller in good faith deems itself insecure.

Delivery: Unless otherwise specified in this quotation, delivery will be F.O.B. Seller's point of shipment. Buyer will accept delivery within twenty (20) days after Seller notifies Buyer that the equipment is ready for shipment. If Buyer does not furnish exact shipping instructions within ten (10) days after acceptance of this proposal, Seller will select, at its discretion, the means and terms of shipment. Seller will not be liable for any loss resulting from such selection. The time of delivery is an estimate only, and Seller may change such time if it does not receive the information and approvals necessary to proceed with the manufacture of equipment.

Title, Risk of Loss, Inspection of Equipment: Title and risk of loss to the equipment shall pass to Buyer upon delivery of the equipment to the carrier. Buyer shall immediately inspect equipment upon receipt and any damage must be noted on the carrier's bill of lading at time of receipt. Seller is not liable for any shortages or nonconformance unless notified by Buyer within 10 days of Buyer's receipt of the equipment. Buyer will make all claims for loss or damage in transit against the carrier.

Changes, Cancellations, Returns: All changes, cancellations, or returns must have Seller's prior written approval and are conditional on compliance with manufacturer's cancellation/return policies and subject to restocking fees and service charges. Authorized returned equipment must be packaged and shipped prepaid to manufacturer.

Payment Unless the Seller extends alternative credit terms, 90% of the total purchase price is due net 30 days after delivery of equipment (but in all cases prior to field service start-up, if earlier) and the remaining 10% is due upon startup of equipment by Seller's field technician, but in no event more than 90 days after shipment of equipment. Any balance owed by Buyer after the due date is subject to a 1.5% per month delinquency charge until paid. **FIELD START-UP SERVICE CANNOT BE AUTHORIZED WITHOUT RECEIPT OF PAYMENT IN THE AMOUNT OF 90% OF THE TOTAL PURCHASE PRICE.** If no start-up is required, 100% payment is due net 30 days from invoice date. **BUYER'S PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY.**

Indemnification and Default: In addition to all other amounts due hereunder, buyer shall reimburse Seller in full for all collection costs or changes, including reasonable attorney fees, which Seller may incur in the collection of past due amounts from buyer, including interest on overdue accounts. If buyer is in default under this or any other agreement with Seller, Seller may defer performance hereunder until such default is cured. Seller shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retainments) for equipment have been paid in full.

Security Interest: Seller shall retain a security interest in the equipment until the full purchase price has been paid. Buyer's failure to pay any amounts due shall give Seller the right to possession and removal of the equipment after providing ten (10) days written notice. Seller's taking of such possession shall be without prejudice to any other remedies Seller may have.

Warranty and Liability: Buyer shall have such warranty rights, and only such warranty rights, as may be extended by the manufacturer of the product. The terms and conditions of any such warranty rights are set forth in the Manufacturer's Operation/Maintenance Manual which accompanies each product. Seller does not otherwise offer any guaranty or warranty for the product. Seller disclaims any and all warranties; express or implied, including the warranties of merchantability and fitness, except as may be set forth in the terms and conditions of sale in this Agreement or in any express written warranty which seller may have otherwise extended to Buyer for the product.

Seller shall not be liable for any damages, charges for labor, or expense in making repairs or adjustments to the product without prior written approval of Seller. Seller shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or service by Buyer or any third party. Seller shall not be liable for startup or any other field work performed by personnel other than authorized representatives of Seller unless expressly approved in writing in advance by Seller. Seller shall in no event be liable for any consequential, incidental or liquidated damages or penalties. Seller's liability under this Agreement shall in no event exceed the lesser of: (i) the cost of remediating any defect or deficiency in the performance of Seller hereunder; or (ii) the purchase price of the product in respect of which the claim is made.

Operation/Maintenance Manuals: Buyer's installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation in contract documents. If none specified, one will be provided at no added cost, with additional copies at \$150.00 each.

Visit us on the Web at <http://www.lwallen.com>

MEMBERS: AWWA – WEF – WRWA – WWOA

10/16/2019 10:04 AM

Balance Sheet Detail Report

Page: 1
ACCT

Dated From: 1/01/2019

Fund: All Funds

Thru: 9/30/2019

Account Number		Debit	Credit
100-00-10100-000-000	CHECKING	1,553.50	
	CHECKING	1,553.50	
100-00-10200-000-000	MONEY MARKET	2,073.28	
	MONEY MARKET	2,073.28	
200-00-10500-000-000	S/A RECEIVABLE		
300-00-10500-000-000	INVESTMENTS		
	INVESTMENTS		
300-00-11000-000-000	INTEREST RECEIVABLE		
	INTEREST RECEIVABLE		
100-00-12000-000-000	REPLACEMENT CASH	159,829.32	
200-00-12000-000-000	INVESTMENTS SPEC REV.		
300-00-12000-000-000	DUE FROM SPEC REV		
	DUE FROM SPEC REV	159,829.32	
100-00-12100-000-000	INVESTMENTS POOLED ACCT	42,937.12	
	INVESTMENTS POOLED ACCOUNT	42,937.12	
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	20,920.60	
	SEWER USER FEES RECEIVABLE	20,920.60	
100-00-12300-000-000	Accts Rec- Interest		
	ACCTS REC- INTEREST		
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN		
	REC RELATED TO REIMB FROM TOWN		
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	8,000.00	
	ACCOUNT RECL DEFERRED BILLING	8,000.00	
100-00-12600-000-000	DUE FROM CUSTOMER FOR CAP CHAR		
	RECEIVABLE CAPCITY BILLING		

Dated From: 1/01/2019

Fund: All Funds

Thru: 9/30/2019

Account Number		Debit	Credit
400-00-13000-000-000	DUE FROM GENERAL FUND		
	DUE FROM GENERAL FUND		
100-00-13600-000-000	SEWER CONNECTION REC	2,522.00	
	SEWER CONNECTION REC	2,522.00	
100-00-14000-000-000	TAXES RECEIVABLE	706.90	
200-00-14000-000-000	TAXES REVEIVABLE		
	TAXES RECEIVABLE	706.90	
100-00-15000-000-000	DUE FROM OTHER FUNDS		
	DUE FROM OTHER FUNDS		
100-00-15200-000-000	DUE FROM SPECIAL REVENUE		
	DUE FROM SPECIAL REVENUE		
100-00-15300-000-000	DUE FROM DEBT SERVICE		
	DUE FROM DEBT SERVICE		
100-00-15400-000-000	DUE FROM CAPITAL PROJECTS		
	DUE FROM CAPITAL PROJECTS		
100-00-16000-000-000	UTILITY PLANT	4,357,503.71	
	UTILITY PLANT	4,357,503.71	
100-00-16500-000-000	ACCUMULATED DEPR.		1,440,251.16
	ACCUMULATED DEPR.		1,440,251.16
100-00-16999-000-000	PREPAID EXPENSE	2,000.00	
	PREPAID EXPENSE	2,000.00	
TOTAL ASSETS		3,157,795.27	
100-00-21000-000-000	ACCOUNTS PAYABLE		31,650.49

Dated From: 1/01/2019

Fund: All Funds

Thru: 9/30/2019

Account Number		Debit	Credit
ACCOUNTS PAYABLE			31,650.49
100-00-21100-000-000	DUE SUSSEX		
DUE SUSSEX			
200-00-23000-000-000	DEP FOR SERVICES NOT PERFORMED		
DEPOSITS FOR SERVICES NOT PERF			
100-00-25000-000-000	DEFERRED REVENUE TAXES		45,300.00
200-00-25000-000-000	DEFERRED REVENUE TAXES		
DEFERRED REVENUE TAXES			45,300.00
200-00-25100-000-000	DEFERRED REVENUE - S/A		
DEFERRED REVENUE - S/A			
100-00-26000-000-000	NOTE PAYABLE		
NOTE PAYABLE			
200-00-26100-000-000	DUE TO GENERAL FUND		
300-00-26100-000-000	DUE TO GENERAL FUND		
400-00-26100-000-000	DUE TO GENERAL FUND		
DUE TO GENERAL FUND			
300-00-26200-000-000	DUE TO/FROM SPEC. REV. (200)		
400-00-26200-000-000	DUE TO/FROM SPEC. REV. (200)		
DUE TO/FROM SPEC. REV. (200)			
200-00-26300-000-000	DUE TO/FROM DEBT SERVICE (300)		
400-00-26300-000-000	DUE TO/FROM DEBT SERVICE (300)		
DUE TO/FROM DEBT SERVICE (300)			
200-00-26400-000-000	DUE TO/FROM CAPITAL PROJ. (400)		
300-00-26400-000-000	DUE TO/FROM CAPITAL PROJ. (400)		
DUE TO/FROM CAPITAL PROJ. (400)			

Dated From: 1/01/2019
Thru: 9/30/2019

Fund: All Funds

Account Number		Debit	Credit
TOTAL LIABILITY			76,950.49
100-00-30000-000-000	FUND BALANCE		3,350,800.40
200-00-30000-000-000	FUND BALANCE		
300-00-30000-000-000	FUND BALANCE		
400-00-30000-000-000	FUND BALANCE		
	FUND BALANCE		3,350,800.40
TOTAL FUND EQUITY			3,350,800.40
	2019 Revenues		247,492.44
	2019 Expenditures	517,448.06	
GRAND TOTALS		3,675,243.33	3,675,243.33

Dated From: 1/01/2019
 Thru: 9/30/2019

Fund: All Funds

Account Number		2019 September	2019 Total
100-00-40000-000-000	USER FEES	13,554.81	238,239.70
300-00-40000-000-000	USER FEES		
	USER FEES	13,554.81	238,239.70
100-00-40100-000-000	PLANT CAPASITY CHARGE		
	SUSSEX PLANT PASSTHRU		
100-00-41000-000-000	TAXES REVENUE		500.00
200-00-41000-000-000	S/A PRINCIPAL		
	S/A PRINCIPAL		500.00
200-00-41500-000-000	S/A INTEREST		
	S/A INTEREST		
100-00-42000-000-000	MISCELLANEOUS CAPITAL PROJECTS		
400-00-42000-000-000	MISCELLANEOUS CAPITAL PROJECTS		
	CAPITAL CONTRIBUTION		
100-00-43000-000-000	INTEREST INCOME	386.70	6,259.08
200-00-43000-000-000	INTEREST INCOME		
300-00-43000-000-000	INTEREST INCOME		
	INTEREST INCOME	386.70	6,259.08
100-00-45000-000-000	FINANCE CHARGE		1,463.54
	FINANCE CHARGE		1,463.54
100-00-48000-000-000	MISCELLANEOUS REVENUES	120.00	1,030.12
	MISCELLANEOUS REVENUES	120.00	1,030.12
100-00-48001-000-000	REIMBURSEMENTS FROM THE TOWN		
	REIMBURSEMENTS FROM THE TOWN		
200-00-49000-000-000	CAPITAL CONTRIBUTIONS		
300-00-49000-000-000	TRANFERS IN		
	CAPITAL CONTRIBUTIONS		

Dated From: 1/01/2019

Fund: All Funds

Thru: 9/30/2019

Account Number	2019 September	2019 Total
Total Revenues	14,061.51	247,492.44

Dated From: 1/01/2019

Fund: All Funds

Thru: 9/30/2019

Account Number		2019 September	2019 Total
100-00-50000-000-000	COMMISSIONERS FEES	830.00	2,490.00
300-00-50000-000-000	PRINCIPAL EXPENSE		
	PRINCIPAL EXPENSE	830.00	2,490.00
300-00-50100-000-000	INTEREST EXPENSE		
	INTEREST EXPENSE		
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEPPIN	1,311.20	14,408.70
	DEPUTY SEC & BOOKKEEPING	1,311.20	14,408.70
100-00-51000-000-000	TRAVEL		
	TRAVEL		
100-00-52100-000-000	LEGAL FEES	1,942.50	13,650.00
	LEGAL FEES	1,942.50	13,650.00
100-00-52200-000-000	AUDIT & ACCOUNTING FEES		10,000.00
	AUDIT & ACCOUNTING FEES		10,000.00
100-00-52500-000-000	BANK CHARGES	12.50	179.00
	BANK CHARGES	12.50	179.00
100-00-53000-000-000	PUBLICATION FEES		
	PUBLICATION FEES		
100-00-53500-000-000	POSTAGE	5.50	949.90
	POSTAGE	5.50	949.90
100-00-53700-000-000	INSURANCE		100.00
	INSURANCE		100.00
100-00-54000-000-000	SUPPLIES		156.15
	SUPPLIES		156.15
100-00-54100-000-000	UTILITIES	246.34	2,987.81

10/16/2019 10:04 AM

Statement of Revenues & Expenditures - Detail

Page: 4
ACCTDated From: 1/01/2019
Thru: 9/30/2019

Fund: All Funds

Account Number		2019 September	2019 Total
	UTILITIES	246.34	2,987.81
100-00-54500-000-000	REPLACEMENT		
	REPLACEMENT		
100-00-55000-000-000	MAINTENANCE & REPAIRS	4,979.60	60,244.35
400-00-55000-000-000	CONTRACTORS		
	CONTRACTORS	4,979.60	60,244.35
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS		-10,000.00
	MAINT AND REPAIR BILLED TO CUS		-10,000.00
100-00-55500-000-000	ENGINEERING FEES	3,747.32	33,344.58
400-00-55500-000-000	ENGINEERING FEES		
	ENGINEERING FEES	3,747.32	33,344.58
100-00-56000-000-000	DEPR EXPENSE		
	DEPRECIATION EXPENSE		
100-00-56500-000-000	LOSS ON DISP OF FIXED ASSETS		
	LOSS ON DISP OF FIXED ASSETS		
100-00-57000-000-000	MISCELLANEOUS EXPENSE		489.00
400-00-57000-000-000	MISCELLANEOUS EXPENSE		
	MISCELLANEOUS EXPENSE		489.00
100-00-58500-000-000	INTEREST & FISCAL CHARGES		
	INTEREST & FISCAL CHARGES		
200-00-59000-000-000	TRANFERS OUT		
	TRANSFERS OUT		
400-00-60000-000-000	HOOKUP FEES		
	HOOKUP FEES		
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	22,378.77	388,448.57

Dated From: 1/01/2019

Fund: All Funds

Thru: 9/30/2019

Account Number	2019 September	2019 Total
SEWAGE TREATMENT EXPENSE	22,378.77	388,448.57
Total Expenses	35,453.73	517,448.06
Excess of Revenues Over (Under) Expenditures	(21,392.22)	(269,955.62)