Minutes
Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, September 16, 2019
6:30 P.M.

1. **Roll Call. Present:**
   Ed Nelson, Jill Pichler, Donnette Mayrack, John Greiten, Scott Krieger
   Excused: Florin Docea, Ryan Kitzinger, Marlene Kumitsch, Tedia Gamino

2. **Citizens Comments:** Bill Swift was present and expressed interest to join the Lisbon Park Committee. Bill has lived in Lisbon for years and is currently a member of the local optimist club.

3. **Approval of minutes from the Park Committee Meeting held on August 19, 2019**
   Approval of August 19, 2019 minutes first Jill Pichler and second by Donnette Mayrack
   All ayes motion carried

4. **Correspondence:** None

5. **Reports**
   a. Park Superintendent's Report: John sent out report and briefly reviewed the monthly report with the committee. Committee member Jill Pichler asked how many open air shelter rentals for the year. Superintendent Greiten said approximately 46 rentals to date so far, down about 6 from 2018 year.

   b. Budget and Finance: No Report

   c. Adopt a Road/Park No report

6. **Sub-Committee Reports**
   A. Lisbon Community Festival June 20, 2020 Time: 11:00am – 4:00pm
   Co-chair Ed Nelson discussion with committee members from notes from Marlene Kumitsch about possible extending the hours and or changing hours of operation , food truck contacts, kids play equipment rentals, beer sales , music, and other activities . Co-chair Nelson asked the other committee members if they would like to table the discussed topics until next month. Committee members present agreed so no action taken at this time. Table till October

   b. Winter fest – February 1, 2020 Time 1:00pm - 4:00pm
   Nelson talked about Marlene Kumitsch looking into possible inviting an ice sculptor team to be at winter fest in 2020. Nelson asked the committee to add the towns website to our winter fest flyer incase the town has to cancel the event due to weather and ground conditions are unfavorable. Committee agreed and ask Nelson to

send flyer up to the town hall to Dan Green and have them add verbiage to flyer with town's website. No Action Taken.

c. Easter Extravaganza – April 4, 2020 Time: 12:30 P.M. - 2:00 P.M.
  No Report

7. Unfinished Business.
   A. Stewardship Grant update;
   Park Superintendent Greiten read letter from DNR Grant Project manager Sara DeBruijn declining the town the grant based on final scoring results and the large request for funding at this time they are unable to offer grant assistance. Greiten read an email from town administrator Gina Gresch about a DOT Grant the park committee could go for. Committee Mayrack noticed that under the grants revenue funding outline there is a minimum project cost of $50,000. The Lake Five road Bike/pedestrian path cost are around $35,000 only. Mayrack wanted Greiten to look into if the town can even put in for this grant before we spend hours on the application grant process. Greiten said he would contact Tammy Hampton the funding specialist at Kunkel Engineering to check if this grant is even availability to the town and come back to the committee next month.

   B. Discussion and necessary action on park brochure:
   After a brief discussion Co-Chair Nelson motioned to table this until next moth all ayes. no action taken.
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8. New Business
   A. Discussion on new ideas for park improvements, expansion, events and maintenance needs.
   No Report

   B. Discussion on trial easement on Christon and Mayrack's property.
   Nelson explain to Mayrack that the topic will be on October's Planning Commission agenda and the home owners should be present at that meeting. The park committee has no problem with this easement to be changed, but it's the approval of the planning commission to approve and then send it to the Town Board to have their approval.
   C. Discussion and necessary action on expansion of Lisbon Park System:
   Nelson said he has approached the Town Board expressing his concerns with the future growth of the town and preserving open green space land for future parks /trails /open green space. But it was during a citizen's comments section of a board agenda and not on that nights agenda. No action taken at this time.
   D. Discussion and action on acquiring security system for the parks.
   Discussion from member Scott Krieger covered that Kumitsch and Scott meet with the Chief of police from Hartland to see what type of security system they had for

their park system. Then they contacted Captain Panios from Waukesha sheriff and discussed to possible use some of their trail cameras in our parks until we can purchase our own trail cameras. Committee talked about maybe asking the Lions and SAS clubs to possible donate money for the purchase of these trail cameras, Also Marlene and Scott along with Greiten should look into what trail cameras cost and what would be a good fit for the towns park security needs. Come back next month with an update for the committee members.

9. Plan Commission Items
a. Review Planning Commission Items:
No Report

10. Other items for future agendas.
a. Nelson would like to add to the agenda invasive species in Community Park.

11. Adjournment:
Motion was made for adjournment at 7:47 by committee member Nelson and seconded by committee member Pichler. Motion passed.

Marlene Kumitsch	Ed Nelson	Florin Docea
Chairperson	Co-Chair	Secretary

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: **Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device. MEMBERS: Please notify Town Hall at 262-246-6100 or Marlene Kumitsch if you are unable to attend the meeting.**