

Lisbon Sanitary District # 1
Regular Meeting
July 17, 2019 7:30 PM
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 7:30 P.M.

ROLL CALL

Dennis Golner, and Linda Beal present, Mark Vesely excused.

APPROVAL OF THE MINUTES OF THE JUNE 12, 2019 REGULAR MEETING

Linda Beal made a motion to approve the June 12, 2019 regular meeting minutes as presented by Dennis Golner, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

CITIZENS COMMENTS

Citizens were in attendance. The following citizens spoke voicing their opinions: Ed Broucker, Dennis Pettke, Scott Kozic, Jim Evans, Phil Hampton, Sally Reamer, Pat Hamilton, Chelsea Broucker.

Linda Beal made a motion to add a discussion item regarding recent changes to the Sewer Service Code specifically concerning grinder pumps to the August 21, 2019 regular scheduled meeting for the Lisbon Sanitary District #1 agenda, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

DISCUSSION AND NECESSARY ACTION REGARDING RICHMOND SCHOOL

- a) The school has decided to not move forward with the driveway at this time.

ENGINEERING REPORT

- a) Water flow as measured at the Jeanine metering station
The flows continue to decrease from the repairs completed at N72W22298 Good Hope Rd. Further analysis is to be completed to ensure all issues at the Jeanine Lift Station are resolved.
- b) Response from homeowner located at N72W22298 Good Hope Rd about water flow
The homeowner was present at the meeting. The homeowner stated that they were notified that they could be the source of the problem on May 16, 2019. This was verified on June 16, 2019 and the issue with the lateral was fixed by June 26, 2019. The homeowner requested that the bill received for the infiltration into the sewer system be waived since he did not have knowledge of the issue until May 16 and how quickly he responded to the problem.
Linda Beal made a motion to have the charge for infiltration into the sewer system at the property located at N72W22298 Good Hope Road be waived due to how quickly the issue was resolved, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.
- c) Casey's Development
Paperwork for the easement was received, this is to be reviewed Attorney James Hammes.
Received a quote to extend the lateral and add second manhole to property

estimated to be around \$12,000.00. The commissioners present decided to forgo this option and focus on completing the easement at this time.

d) Flow Meter

Information received for portable flow meter and presented.

Linda Beal made a motion to retract prior motion granting \$10,000.00 to spend on a flow meter, seconded by Dennis Golner. All commissioners present voted Aye.

The motion passed.

e) Other

Email received about CMAR being past due. Dan Meir at Lynch and Associates to resolve this issue.

DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED RATE STRUCTURE

a) CONNECTION/HOOKUP FEES

b) COMMERCIAL RATES AND FEES

c) OTHER SEWER RATES AND FEES

d) TAX LEVY

Michael Sargent presented information as to where the district stands financially and what it will take to achieve a break-even point. Michael Sargent was instructed to prepare an easy to understand presentation on possible rate increases to be given at the next meeting of the Lisbon Sanitary District Board.

Linda Beal made a motion to table further discussion and action on the proposed rate structure until the August meeting, Dennis Golner seconded. All commissioners voted Aye. The motion passed.

UPDATE ON LEID'S TIF DISTRICT

There is nothing to report at this time.

REPORT BY BOARD REPRESENTATIVE

There is nothing to report at this time.

CORRESPONDENCE (DISCUSSION ONLY)

A copy of the cooperative plan between the Town of Lisbon and the Town of Brookfield was received.

A copy of the cooperative plan between the Town of Lisbon and the Town of Waukesha was received.

A copy of the cooperative plan between the Town of Lisbon and the Village of Sussex was received.

APPROVAL OF CURRENT INVOICES

Invoices totaling \$52,549.29 were presented to be paid.

Linda Beal made a motion to approve the current invoices totaling \$52,549.29 as presented, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

APPROVAL OF THE JUNE 2019 FINANCIAL STATEMENT

Linda Beal made a motion to approve the June 2019 financial statements as presented, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

a) Engineering report

a. CMAR

b) Discussion on recent changes to the sewer service code specifically relating to the

- grinder pumps
- c) Proposed rate structure
 - a. Connection/ hookup fees
 - b. Commercial rates and fees
 - c. Other Sewer rates and fees
 - d. Tax Levy
- d) Update on Leid's Tif District

SET DATE FOR NEXT MEETING

The August regular meeting was set for Wednesday August 21, 2019 at 7:30 P.M. This meeting is to be held the Lisbon Fire Department – Richmond Station.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 10:05 P.M., Dennis Golner seconded the motion. All commissioners present voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent

Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above- stated meeting other than the governmental body specifically referred to above in this note