



**Minutes of the Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday July 15, 2019
6:30 P.M.**

- 1. Roll Call. Present:** John Greiten, Marlene Kumitsch, Donnette Mayrack, Florin Docea, Jill Pichler, Ed Nelson, Scott Krieger
Excused: Tedia Gamiño, Ryan Kitzinger

- 2. Citizens Comments**
- None

- 3. Approval of minutes from June 17, 2019.**

*Motion by Ed to approve the June 17, 2019 Park Committee minutes. Seconded by Jill.
Motion carried 6-0; 2 were absent, one abstained.*

- 4. Correspondence.**

- The Board received and accepted the resignation of Carol Emmet
- Town of Lisbon notified the committee to update the Fall Newsletter article by August 2nd
- The committee received letter requesting volunteer help for the National Night Out on August 7th at the Civic Center in Sussex

- 5. Reports**

- a. Park Superintendent's Report.
 - i. John G. will send the report by email. He reviewed highlights.
 - ii. National Night Out – Aug. 7th 6:00 PM – 8:00 PM @ Civic Center in Sussex
- b. Budget and Finance
 - i. Marlene reviewed the Special Events budget.
- c. Adopt a Road/Park
 - i. No report

- 6. Sub-Committee Reports**

- a. Lisbon Community Festival - Saturday June 20, 2020 11:00-4:00
 - i. Committee selected date for 2020
 - ii. Discussed marketing options and adding variety in food vendors
- b. Winterfest – February 1, 2020 - 1:00-4:00
 - i. No discussion
- c. Easter Eggstravaganza – April 4, 2020 - 12:30 P.M. - 2:00 P.M.

- i. No discussion

7. Unfinished Business.

- a) Discussion and necessary action on revision of Park brochure and thank you notes.
 - i. Marlene and Jill will work with Gina to update the brochure layout.

8. New Business

- b) Discussion of new ideas for parks improvements, expansion, events and maintenance
 - i. Ed proposed some ideas for expanding the park system
 - ii. Reviewed sections of the "Long Range Plan for Parks and Open Spaces" Ver. 2.1 May 2017
- c) Discussion regarding unleashed dogs in the park; John is passing out informational flyers to dog owners to increase awareness and compliance with the law.

10. Plan Commission Items

- a. None

11. Other items for future agenda

- i. None

12. Adjournment.

Motion by Ed to adjourn the Monday, May 20, 2019 Park Committee Meeting at 7:46 PM. Seconded by Jill. Motion carried 6-0.

Marlene Kumitsch
Chairperson

Ed Nelson
co-chair

Dr. Florin Docea
Secretary

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device. MEMBERS: Please notify Town Hall at 262-246-6100 or Marlene Kumitsch if you are unable to attend the meeting.