



Agenda
Town Board Meeting
Town of Lisbon, Town Hall
Tuesday, May 28, 2019
6:30 p.m.

1. **Roll Call.**
2. **Pledge of Allegiance.**
3. **Comments from citizens present.** Citizens are invited to share their questions, comments, or concerns with the Town Board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the Board will answer factual questions immediately. If a response would involve discussion of Board policy or decisions, which might be of interest to citizens, not present at the meeting, the Board may place the item on a future meeting agenda.
4. **Consent Agenda.** Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.
 - i. May 13, 2019 Town Board minutes
 - ii. May 20, 2019 Town Board minutes
 - iii. Operator's Licenses
 - iv. Allow E.H. Wolf & Sons fuel invoices to be paid via ACH to receive a \$0.05 per gallon discount.
5. **Approval of Bills.**
6. **Announcements/Correspondence.**
 - Meeting Schedule
 - Village of Richfield Comprehensive Plan Amendment Public Hearing Notice
7. **Department Reports - Presentation of activity statistics and recently attended meetings.**
 - Administrator
 - Clerk
 - Fire Department
8. **Supervisor's Reports** - This is an opportunity for Supervisors to report on respective Committees, Commissions, and Boards of which they serve as a member. Matters require no action or approval.

9. Unfinished Business.

A. Discussion and necessary action on the recommendations from the Plan Commission to adopt Ordinance 06-19, An Ordinance establishing a Planned Unit Development Overlay Zoning Classification of Property located along Hillside Road, in the Town of Lisbon, LSBT 0205.995, LSBT 0208.987, for Neumann Developments Inc and recommendation to Waukesha County of the same.

10. New Business.

A. Discussion and necessary action to approve the quote from La Belle Vernice to epoxy coat the front office counter-top at a cost not to exceed \$1,479.

11. Adjournment.

Joseph Osterman
Town Chairman

Gina C. Gresch, MMC/WCPC
Town Administrator

NOTE: Individual members of the Town Board will be available after the meeting to discuss town related issues with citizens who are present.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device.

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, May 13, 2019
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:31 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Moonen, Plotecher and Beal. Also present: Dan Green, Town Clerk and Gina Gresch, Town Administrator.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- i. April 22, 2019 Town Board minutes
- ii. Peddler's Permits
- iii. Operator's Licenses

Motion by Supervisor Plotecher to approve the Consent Agenda. Seconded by Supervisor Beal. Motion carried, 5-0.

Approval of Bills.

Motion by Supervisor Moonen to approve the May 13, 2019 check register as presented. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

- Notice from WI DOR regarding 2019 Personal Property Aids Distribution to the Town
- Meeting Schedule
- Sussex Outreach Services Thank You letter; Easter Eggstravaganza Food Donation
- New Berlin Notice to Participate in a Cooperative Plan with Town of Brookfield
- Sled Bugs Thank You Letter
- Letter from VFW regarding 2019 Memorial Day Parade

Supervisor Beal added that she received an email from a resident about the traffic on Hillside Road cutting through their subdivision. She reiterated that this is a Washington County project and to contact the Wisconsin DOT and Washington County if there are concerns. Public Works Director Joe DeStefano explained that they are working on widening and paving the intersection where the truck overturned recently.

Department Reports - Presentation of activity statistics and recently attended meetings.

- **Administrator** – Treasurer Buchman applied for an education scholarship through the Municipal Treasurers of Wisconsin Association MTAW and received \$130 to be applied towards their two-day conference in the fall. During the interim period without a Deputy Clerk, Fire Captain Michelle Drager was helping me figure out the Fire Department's phone bills and was able to work with Verizon to change our billing status to tax exempt and in turn, credited the Town \$265 in taxes charged on prior invoices.

Since joining the Town, Deputy Clerk John has been reviewing the Town's utility vendor accounts for accurate contacts, services and charges. By doing that, she worked with our Spectrum account manager (who happens to be a Lisbon resident) who reviewed our services and was able to lower the Town Hall's internet account charge by \$40 per month (\$480 per year). She also worked with WE Energies and they

combined the Town's 18 separately invoiced accounts into one detailed invoice, with one due date and one payment, which helps make the monthly bank reconciliation easier.

She is also working with EH Wolf & Sons who delivers all of the Town's fuel. Currently our payment terms are net 10 days which isn't possible the way our meetings fall. However, if we were to pay in those 10 days, we could receive a discounted fuel price, which comes out to about 2%. Natasha is working with EH Wolf to give us longer payment terms (net 21 days) so the Town can take advantage of the discount. She calculated 2018's fuel bills to see what we paid vs. what we could have paid and what the discount would have been and it was about \$1,222. If we can get this started right away the Town could probably save at least half of that amount this year. Combo that with the approximately \$1,000 a year the Treasurer is getting the Town back from the state fuel tax credit and our rebates really start adding up!

Treasurer Buchman and I are already starting to think about the 2020 Budget. I have a tentative budget workshop schedule started and would like to know if the Town Board wants to continue the same type of schedule we did last year, which was five workshops and if they had any suggestions on the budget workshops, what they'd like to see more of or different.

Parks Department – Supervisor Gamiño reviewed some projects the Park staff have been working on including sport field maintenance of baseball fields, seasonal mowing, equipment and fleet maintenance, pruning trees, fixing plow damage, fertilizing sport fields picking up garbage along right-of-ways from Spring Adopt a Road Pickup and from restrooms/shelters. The Parks Department also filled 3 seasonal positions and are preparing training procedures.

Public Works Department – DPW Director Joe DeStefano reported what DPW staff have been working on including taking down snow fences, loading salt deliveries, taking down temporary weight limit signs, removing plows and wings from trucks, prepping the compost site, helping setup and taking down equipment for the election and brush pickup. Joe DeStefano also reviewed meetings that he attended including a meeting with Sussex regarding Maple Avenue reconstruction, a meeting with Waukesha County and all the DPW department heads and a meeting with Kunkel Engineering to review the 2019 crack-filling, paving, and storm water projects. Supervisor Moonen added the Town only received one plowing complaint and gave kudos to the plowing crew.

Treasurer – Amy Buchman stated the Audit is completed and the Town will be paying off one of their loans on May 15. This loan was from 2009 for \$470,000. She reviewed tax collection and everything was received and distributed for settlements. She explained the personal property collection from Waukesha County is much easier where the County sends a check to the Town instead of having to track down that money. Treasurer Buchman reviewed the revenue and expense chart which showed the Town being at 28% of their expenditures for the year. She also explained that the Town has earned \$31,874 in interest from investments so far this year which is over half of what we earned all of last year. She asked the board how they would like this presented going forward or if there is a different format they would like to see.

Supervisor's Reports.

Unfinished Business.

Discussion and necessary action on the Town's Health Insurance Opt-Out Benefit Payment.

Administrator Gresch explained this item was brought to the board a month ago for their review. She has since done research from other communities who have the opt-out plan and presented it to the board. There were not a lot of communities to compare to because of how many municipalities use the state insurance plan. She gave her recommendation to the board to simplify the benefit by giving one rate for opting out no matter if you are opting out of the single or family plan and to take out the dental opt-out option. Dousman offers a \$250 opt-out

and this is the rate recommended to the board. The administrator also explained that the current opt-out rate is similar to what the Town would be paying if these employees were on the Town's insurance plan.

Supervisor Gamiño questioned why the Town should pay that high of an amount. She explained \$250 a month would be in line with what some other communities offer, but most communities do not offer this benefit. She stated she could approve of \$150 - \$200 payment at the most. The board expressed concern about taking away a benefit that they have been receiving for years. Supervisor Moonen agreed with the \$250 opt-out in lieu of the dental opt-out no longer being an option and dropping the spouse opt-out. Supervisor Plotecher also agreed on the \$250 opt-out. Supervisor Beal agreed with Supervisor Gamiño that \$250 was too much and asked that there be a compromise at \$225.

DPW Director Joe DeStefano expressed concern about eliminating the benefit and what that could do the moral of staff and may result in an increase in staff taking the insurance. Supervisor Gamiño stated she would like to see employees get on the Town's insurance rather than taking an opt-out payment. Chairman Osterman stated the initial opt-out option was intended to save the Town money which it currently is not doing. At the time it was set up it was saving money. He expressed that he had no concerns about a \$250 opt-out option. The Chairman also suggested that the Board send a better message by having a unanimous vote. Supervisor Moonen and Plotecher agreed that they did not want to go under \$250. Supervisors Gamiño and Beal did not want to go higher than \$225.

Motion by Supervisor Moonen to approve the Health Insurance Opt-Out Payment policy in the amount of \$250 per month to take effect on January 1, 2020. Seconded by Supervisor Plotecher. Motion passed 3-2 with Supervisors Gamiño and Beal opposing.

New Business.

Discussion and necessary action to authorize a Traffic Improvement Analysis for the Lied's Property / TID #1.

Chairman Osterman explained they have to do a traffic analysis study so that Waukesha County will give the Town access to the road. The total amount would be \$14,872 and would be a TID expense.

Motion by Marc Moonen to approve the Traffic Improvement Analysis for the Lied's Property for a cost not to exceed \$14,872. Seconded by Supervisor Beal. Motion passed 5-0.

Discussion and necessary action on the purchase of a stump grinder attachment.

DPW Director Joe DeStefano explained that at the budget workshop the Town agreed to \$12,500 for a stump grinder. There is a heavy duty mount he can get for the skid steer which is an additional \$800. Supervisor Gamiño asked if the heavy duty mount was expected to have a longer longevity. Joe DeStefano explained it is built a lot stronger and made to last and will not twist as easy. Supervisor Moonen explained if they were to purchase the less expensive one and it were to break, they could buy a second mount and it would be the same price as the heavy duty mount. The board suggested approving the standard mount and if Joe does not feel comfortable with the quality, he can come back to the board.

Motion by Supervisor Beal to go with option one unless Joe DeStefano, upon review, thinks we should go with option 2. Seconded by Supervisor Plotecher. Chairman Osterman explained the motion should include that Joe DeStefano would need to come back to the board for approval of option two. Motion fails 0-5.

Motion by Supervisor Beal to have Joe DeStefano purchase option one for an amount not to exceed \$12,428.74 unless he does not feel comfortable with the purchase; then he can come back to the board. Seconded by Supervisor Plotecher. Motion Passed 5-0.

Discussion and necessary action to install a stop sign on Plainview Road at Maple Avenue.

DPW Director Joe DeStefano explained there was a meeting held with the Village of Sussex regarding the Maple Avenue project. The Village wanted to see a stop sign put in on Plainview Road where Maple Avenue comes to a T-intersection. The Board agreed there is not a need for a stop sign at that location for the time being.

Motion by Supervisor Gamiño to not install a stop sign on Plainview Road at Maple Avenue. Seconded by Supervisor Beal. Motion Passed 5-0.

Discussion and necessary action to carry-over the 2019 road paving sinking fund to be used in 2020 to complete additional road paving projects.

DPW Director Joe DeStefano explained he wants to save the Town money by pushing some road projects to next year. At budget time the board can decide what projects to do for next year. Chairman Osterman explained the board does not need to have formal action at this meeting. Supervisor Moonen explained if we did make a motion now and something came up where they may need to spend money this year, they would have to bring it back to the board. The board agreed to carry over the 2019 road paving sinking fund budget to be used in 2020 with no formal action.

Discussion and necessary action to rescind the Liquor License Transfer Agreement with the Village of Richfield.

Chairman Osterman explained the original agreement with Richfield was for the license in exchange for a border agreement. He had a discussion with the Village Board President who explained the Village Board did not want to move forward with a border agreement with the Town.

Supervisor Gamiño questioned whether Richfield's board did not agree to the terms of the agreement with the liquor license or if they did not want the border agreement. The chairman stated it could be both, but as a Town, we do not have a lot to offer the village besides the liquor license. Chairman Osterman explained that when they approved the agreement for the exchange of the license the Town made a motion to sell the license at \$25,000 contingent on a specific liquor license applicant being approved by Richfield. Richfield has not approved the applicant at this time. Supervisor Gamiño asked if the Town was still willing to sell the liquor license to Richfield without a border agreement, which the chairman stated he was not.

Supervisor Gamiño questioned if the Town should offer an olive branch and wanted to ensure that we still had a good relationship with the Village. Chairman Osterman explained that the Town does this currently as the Village currently uses the Town's paramedic license.

Chairman Osterman made a motion to rescind the Liquor License Transfer Agreement with the Village of Richfield. Seconded by Gamiño. Motion carried 5-0.

Discussion and necessary action on the Town's assessment services

Administrator Gresch explained that our current assessor contract ends at the end of 2019. She requested direction from the board as to whether she should get an RFP sent out or ask Grota for a contract extension. She also explained the Town needs to do a re-evaluation because the assessment ratio for the Town has dropped to 87.85%.

Chairman Osterman stated he would be abstaining from voting, but not from discussion. He explained that the Town has a 5 year timeline to get this ration to 90% or higher. Supervisor Plotecher stated the Town used to carry over \$30,000 each year to go toward the re-evaluation which was last done in 2013. Supervisor Gamiño asked how long the current contract with Grota was that was expiring which Administrator Gresch stated was 5 years. Supervisor Gamiño expressed that she likes competitive pricing and would like to see the Town send out

an RFP to see what they can get. The board agreed if they were to get quotes, they should do the RFP for the assessor services and the re-evaluation together and not separate. Supervisor Beal questioned how many communities Grota works with which Chairman Osterman stated over 70. Supervisor Moonen asked that Administrator Gresch get a cost for extending the contract with the Town before sending out the RFP in which the board agreed.

Motion by Supervisor Gamiño to have the Town Administrator send an RFP for the Town's assessment services for a three and five year term and a 2020 re-evaluation. Seconded by Supervisor Beal. Motion approved 3-1 with Chairman Osterman abstaining and Supervisor Moonen voting against.

Discussion and necessary action on the recommendations from the Plan Commission for the following items:

Ordinance 06-19, An Ordinance establishing a Planned Unit Development Overlay Zoning Classification of Property located along Hillside Road, in the Town of Lisbon, LSBT 0205.998, LSBT 0208.987 and LSBT 0205.994, for Neumann Developments Inc and recommendation to Waukesha County of the same.

Chairman Osterman explained that the Town purchased sewer capacity for this area and we have a sewer pipe currently on the north side of Good Hope Road. It is in the Town's ordinance that if something is in this area it should be developed on sewer. Chairman Osterman stated that in Neumann's defense this was brought up 3 weeks ago and with construction costs going through the roof it is not feasible to build on sewer with 1 acre density. He stated the Town staff needs to have more discussion before moving forward at this time.

Steve DeCleene from Neumann Developments asked what the timing of the future meetings would be. The chairman explained the next meeting would be in two weeks. Mr. DeCleene stated if they are not grading in July they cannot get roads in this year.

Joanne Brandtjen, resident on Howard Lane, questions if there is going to be sewer on the development, are they requiring Howard Lane to join sewer as well? Chairman Osterman explained that technically sewer is there, and thought the decision was made that they only had to hook up if they requested it. He explained that would be a separate agenda item as far as hooking up. If it is required for this development, it does not automatically require Howard Lane to hookup. Ms. Brandtjen also expressed concerns in regards to a letter that was sent addressing several concerns from Sherri Howard that were not all addressed.

Motion by Chairman Osterman to postpone "Discussion and necessary action on the recommendation from Plan Commission for Ordinance 06-19, An Ordinance establishing a Planned Unit Development Overlay Zoning Classification of Property located along Hillside Road, in the Town of Lisbon, LSBT 0205.998, LSBT 0208.987 and LSBT 0205.994, for Neumann Developments In and recommendation to Waukesha County of the same" To the next meeting. Seconded by Supervisor Moonen. Passed 5-0.

Neumann Developments Inc., on behalf of Bowen Global Investments, Inc., for the property located at N56W27476 Lisbon Road, Tax Key LSBT 0264.998, known as the "Stolz Property" for the following items:

Resolution 05-19, Town of Lisbon Land Use Map Amendment Approval and recommendation to Waukesha County of the same.

Motion by Chairman Osterman to approve Resolution 5-19, Town of Lisbon Land Use Map Amendment and recommendation to Waukesha County of the same. Seconded by Supervisor Gamiño. Motion passed 5-0.

Ordinance 09-19, Ordinance Rezoning LSBT 0264.998, Known as the "Stolz Property", From A-10 Agricultural District to R-1 Suburban Single-Family Residential District in

the Town of Lisbon, Waukesha County, Wisconsin and recommendation to Waukesha County of the same.

Motion by Chairman Osterman to approve Ordinance 09-19, Ordinance Rezoning LSBT 0264.998, known as the "Stolz Property" from A-10 Agricultural District to R-1 Suburban Single-Family Residential District in the Town of Lisbon, Waukesha County, Wisconsin and recommendation to Waukesha County of the same. Seconded by Supervisor Gamiño. Motion passed 5-0.

Ordinance 11-19, An Ordinance Establishing a Planned Unit Development Overlay Zoning Classification for LSBT 0264.998, Known as the "Stolz Property" and recommendation to Waukesha County of the same.

Motion by Chairman Osterman to approve Ordinance 11-19, an Ordinance Establishing a Planned Unit Development Overlay Zoning Classification for LSBT 0264.998, known as the "Stolz Property" and recommendation to Waukesha County of the same. Seconded by Supervisor Gamiño. Motion passed 5-0.

Ordinance 10-19, an Ordinance Rezoning LSBT 0241.999 from Agricultural District to M-2 General Industrial District to Allow Industrial Uses Town of Lisbon, for the property owned by the Town of Lisbon, located at N63W22039 County Road F, LSBT 0241.999, known as the "Lied's Property" and recommendation to Waukesha County of the same.

Motion by Chairman Osterman to approve Ordinance 10-19, an Ordinance Rezoning LSBT 0241.999 from Agricultural District to M-2 General Industrial District to Allow Industrial Uses Town of Lisbon, for the property owned by the Town of Lisbon, located at N63W22039 County Road F, LSBT 0241.999, known as the "Lied's Property" and recommendation to Waukesha County of the same. Seconded by Supervisor Gamiño. Motion passed 5-0.

Adjournment.

Motion by Supervisor Gamiño to adjourn the Monday, May 13, 2019 Town Board of Supervisors meeting at 8:01 PM. Seconded by Supervisor Plotecher. Motion carried, 5-0.

Respectfully submitted,

Dan Green, WCMC
Town Clerk

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, May 20, 2019
5:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 5:35 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Plotecher and Beal. Also present: Gina Gresch, Town Administrator. Supervisor Moonen was excused.

Pledge of Allegiance.

New Business.

Discussion and necessary action on Resolution 06-19, A Resolution Authorizing Participation in the Preparation of a Cooperative Plan with the Village of Lannon.

Motion by Supervisor Beal to approve Resolution 06-19, A Resolution Authorizing Participation in the Preparation of a Cooperative Plan with the Village of Lannon. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Discussion and necessary action on Resolution 07-19, A Resolution Authorizing Participation in the Preparation of a Cooperative Plan with the Village of Richfield and request the Village of Richfield to adopt a resolution for the same.

Motion by Supervisor Gamiño to approve Resolution 07-19, A Resolution Authorizing Participation in the Preparation of a Cooperative Plan with the Village of Richfield and request the Village of Richfield to adopt a resolution for the same. Seconded by Supervisor Beal. Motion carried, 5-0.

Discussion and necessary action on Packer Testing Proposal received from CTW Corporation for test pumping from the existing well located on the former Lieds property in an amount not to exceed \$15,000.

Motion by Supervisor Beal to approve the Packer Testing Proposal received from CTW Corporation for test pumping from the existing well located on the former Lieds property in an amount not to exceed \$15,000. Seconded by Supervisor Plotecher. Motion carried, 5-0.

Discussion and necessary action on awarding the 2019 Crack Sealing Program Bid to Fahrner Asphalt Sealers from Waunakee, WI, in an amount not to exceed \$85,600.

Motion by Supervisor Beal to approve awarding the 2019 Crack Sealing Program Bid to Fahrner Asphalt Sealers from Waunakee, WI, in an amount not to exceed \$85,600. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Adjournment.

Motion by Supervisor Gamiño to adjourn the Monday, May 20, 2019 Town Board of Supervisors meeting at 5:40 PM. Seconded by Supervisor Beal. Motion carried, 5-0.

Respectfully submitted,

Gina C. Gresch, MMC/WCPC
Town Administrator



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Consent Agenda Items

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 23, 2019

RECOMMENDATION:

Approval of the Consent Agenda items.

EXPLANATION:

i. Town Board Meeting Minutes

- May 13, 2019 Town Board minutes
- May 20, 2019 Town Board minutes

ii. Operator's Licenses.

- Lisa McIlwee – Fairways of Woodside
- Alexandra Williams – Fairways of Woodside
- Vincent Andrew Joaquin – Songbird
- Megan Nolting – Songbird
- Terri Lynn Zeh – Songbird
- Robert McDonald – Fairways of Woodside

iii. Allow E.H. Wolf & Sons fuel invoices to be paid via ACH to receive a \$0.05 per gallon discount

- Deputy Clerk John has been communicating with E.H. Wolf & Sons for a discount on our fuel bills. In order to receive the five-center per gallon discount, we need to pay the invoices via ACH, like we do for other routine expenses. This would be reported monthly like we've done the last couple of months. She will be keeping track of the invoiced vs paid amounts so we can see how much we've saved.

I recommend approval of all of the Consent Agenda items.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ALL-WAYS CONTRACTORS INC.						
32	ALL-WAYS CONTRACTORS INC.	41645	TOPSOIL STORM WATER PROJECT RESTOR	05/08/2019	70.00	90-533-530-6300 SAND/TOPSOIL - SW
Total ALL-WAYS CONTRACTORS INC.:					70.00	
BOUND TREE MEDICAL LLC						
130	BOUND TREE MEDICAL LLC	83200703	FD - MEDICAL SUPPLIES AMBO	05/06/2019	506.08	10-523-530-3860 MEDICAL SUPPLIES - AMBO
130	BOUND TREE MEDICAL LLC	83200704	SANI-WIPES AMBO	05/06/2019	60.72	10-523-530-3860 MEDICAL SUPPLIES - AMBO
Total BOUND TREE MEDICAL LLC:					566.80	
CANON FINANCIAL SERVICES INC						
157	CANON FINANCIAL SERVICES I	20104367	TOWN HALL COPIER CONTRACT	05/13/2019	389.88	10-518-530-4000 EQUIPMENT LEASES - GEN GOVT
Total CANON FINANCIAL SERVICES INC:					389.88	
COMMUNITY MEMORIAL HOSPITAL						
193	COMMUNITY MEMORIAL HOSPI	0517	AMBO DRUGS	05/20/2019	514.90	10-523-530-3860 MEDICAL SUPPLIES - AMBO
Total COMMUNITY MEMORIAL HOSPITAL:					514.90	
CRAMER MULTHAUF & HAMMES LLP						
212	CRAMER MULTHAUF & HAMME	4A	BORDER AGREEMENTS	04/30/2019	168.75	10-511-530-8000 BORDER AGREEMENTS
212	CRAMER MULTHAUF & HAMME	INV #4	TIF	04/30/2019	956.25	65-561-530-2100 TID #1 - ATTORNEY
212	CRAMER MULTHAUF & HAMME	INV #4	BORDER AGREEMENTS	04/30/2019	168.75	10-511-530-8000 BORDER AGREEMENTS
Total CRAMER MULTHAUF & HAMMES LLP:					1,293.75	
DAN GREEN						
399	DAN GREEN	MILES 2019	CLERK MILEAGE	05/01/2019	59.97	10-519-530-7800 MILEAGE - CLERK & RECEPTION
Total DAN GREEN:					59.97	
EH WOLF & SONS						
267	EH WOLF & SONS	514263	618.3 GAL	05/21/2019	1,685.48	10-533-530-3700 GAS/OIL/GREASE - HIGHWAY
267	EH WOLF & SONS	514264	126.0 GAL	05/21/2019	335.92	10-533-530-3700 GAS/OIL/GREASE - HIGHWAY
Total EH WOLF & SONS:					2,021.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ELECTION SYSTEMS & SOFTWARE						
268	ELECTION SYSTEMS & SOFTW	1087914	YEAR 3 OF 5 - ELECTION EQUIP PMT	05/06/2019	975.00	10-513-530-4400 CONTRACTED SERVICES - ELECTION
Total ELECTION SYSTEMS & SOFTWARE:					975.00	
FALLS AUTO PARTS & SUPPLIES						
307	FALLS AUTO PARTS & SUPPLIE	580802	AIR GUAGE REPLACEMENT - FD	04/16/2019	7.54	10-522-530-5410 EQUIPMENT MAINTENANCE - FIRE
307	FALLS AUTO PARTS & SUPPLIE	582209	OIL FILTER TRUCK #10, BELT TRUCK #18 - D	05/14/2019	59.22	10-533-530-5500 VEHICLE MAINTENANCE - HIGHWAY
Total FALLS AUTO PARTS & SUPPLIES:					66.76	
GUETZKE & ASSOCIATES INC.						
406	GUETZKE & ASSOCIATES INC.	9464300-IN	ANNUAL ALARM TEST - RICHMOND STATION	04/27/2019	205.00	10-522-530-4400 CONTRACTED SERVICES - FIRE
Total GUETZKE & ASSOCIATES INC.:					205.00	
HAMILTON SCHOOL DISTRICT						
413	HAMILTON SCHOOL DISTRICT	APRIL 2019	APRIL MOBILE HOME PARKING FEES	04/30/2019	4,159.14	10-200-250-4620 MOBILE HOME DUE TO HAMILTON
Total HAMILTON SCHOOL DISTRICT:					4,159.14	
HARTLAND OVERHEAD DOOR INC						
2535	HARTLAND OVERHEAD DOOR I	85038	ROLLERS DOOR #4 - DPW	01/31/2019	17.00	10-533-530-5200 BUILDING MAINTENANCE - HIGHWAY
Total HARTLAND OVERHEAD DOOR INC:					17.00	
LAKESIDE INTERNATIONAL						
547	LAKESIDE INTERNATIONAL	1281018P	PULLEY TRUCK #18 - DPW	05/14/2019	188.75	10-533-530-5500 VEHICLE MAINTENANCE - HIGHWAY
547	LAKESIDE INTERNATIONAL	1281018PX1	BELT TENSIONER TRUCK #18 - DPW	05/15/2019	307.92	10-533-530-5500 VEHICLE MAINTENANCE - HIGHWAY
Total LAKESIDE INTERNATIONAL:					496.67	
LISBON SANITARY DISTRICT #1						
575	LISBON SANITARY DISTRICT #1	APRIL 2019	SANITARY DIST #1 MONTHLY SVCS	05/15/2019	274.94	10-200-210-1020 ACCOUNTS PAYABLE-YE
Total LISBON SANITARY DISTRICT #1:					274.94	
MILWAUKEE JOURNAL SENTINEL						
627	MILWAUKEE JOURNAL SENTIN	MAY-JUNE	J/S SUBSCRIPTION	05/15/2019	13.00	10-518-530-4100 DUES/FEES/SUBSCR - GEN GOVT

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total MILWAUKEE JOURNAL SENTINEL:					13.00	
ONE CLICK COMPUTERS						
693	ONE CLICK COMPUTERS	95919	DPW NETGEAR REPLACEMENT	05/13/2019	74.99	10-533-530-3100 SUPPLIES - HIGHWAY
Total ONE CLICK COMPUTERS:					74.99	
PHILIPS HEALTHCARE						
722	PHILIPS HEALTHCARE	938825159	MAINTENANCE CONTRACT MRX 4 YR TERM	05/06/2019	1,317.42	10-522-530-4400 CONTRACTED SERVICES - FIRE
722	PHILIPS HEALTHCARE	938852207	SPO2 SENSORS	05/09/2019	425.04	10-523-530-3860 MEDICAL SUPPLIES - AMBO
Total PHILIPS HEALTHCARE:					1,742.46	
REVERE ELECTRIC						
2577	REVERE ELECTRIC	S3854664.001	2 LIGHT FIXTURE MOUNTING BRACKETS - G	05/09/2019	105.10	10-522-530-5200 BLDG MAINTENANCE - FIRE DEPT
Total REVERE ELECTRIC:					105.10	
STAPLES ADVANTAGE						
865	STAPLES ADVANTAGE	3413307160	OFFICE SUPPLIES MISC - FD	05/07/2019	176.74	10-522-530-3100 SUPPLIES - FIRE DEPT
865	STAPLES ADVANTAGE	3413307161	OFFICE SUPPLIES, PENS - FD	05/07/2019	9.95	10-522-530-3100 SUPPLIES - FIRE DEPT
865	STAPLES ADVANTAGE	3413307162	OFFICE SUPPLIES, MARKERS - FD	05/07/2019	12.79	10-522-530-3100 SUPPLIES - FIRE DEPT
865	STAPLES ADVANTAGE	3413375152	OFFICE SUPPLIES DAILY PLANNERS - FD	05/08/2019	23.26	10-522-530-3100 SUPPLIES - FIRE DEPT
Total STAPLES ADVANTAGE:					222.74	
STARK ASPHALT						
866	STARK ASPHALT	50045824	ASPHALT POT HOLES	05/15/2019	228.38	10-533-530-3570 IN-HOUSE PAVING - HIGHWAY
866	STARK ASPHALT	50045824	GRAVEL FOR SHOULDERING	05/15/2019	1,133.68	10-533-530-3550 GRAVEL - HIGHWAY
Total STARK ASPHALT:					1,362.06	
SUSSEX ACE HARDWARE						
7	SUSSEX ACE HARDWARE	185521	REPAINTING SUPPLIES - FD	05/08/2019	63.32	10-522-530-5410 EQUIPMENT MAINTENANCE - FIRE
Total SUSSEX ACE HARDWARE:					63.32	
SUSSEX AUTO INC.						
896	SUSSEX AUTO INC.	582209	OIL FILTER TRUCK #10, BELT TRUCK #18 - D	05/14/2019	59.22	10-533-530-5500 VEHICLE MAINTENANCE - HIGHWAY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total SUSSEX AUTO INC.:					59.22	
TEN 2 COMMUNICATIONS						
2099	TEN 2 COMMUNICATIONS	5305	STAFF RAIN GEAR - DPW	05/08/2019	119.90	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
Total TEN 2 COMMUNICATIONS:					119.90	
UNIFIRST CORPORATION						
2349	UNIFIRST CORPORATION	096 1072015	DPW UNIFORMS & MATS	05/13/2019	70.37	10-533-530-3630 UNIFORMS/MATS - HIGHWAY
Total UNIFIRST CORPORATION:					70.37	
VIERBICHER ASSOCIATES INC						
2374	VIERBICHER ASSOCIATES INC	00004-2019	BORDER AGREEMENTS	05/16/2019	1,525.25	10-511-530-8000 BORDER AGREEMENTS
2374	VIERBICHER ASSOCIATES INC	00004-2019	TID #1 LIEDS REZONING	05/16/2019	369.38	65-561-530-5100 TID #1 - PLANNER
2374	VIERBICHER ASSOCIATES INC	00004-2019	INITIAL PLANNER APPT - ACCESSORY USE I	05/16/2019	62.50	10-563-530-4300 TOWN PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	INITIAL PLANNER APPT - JOHNSTON CSM	05/16/2019	62.50	10-563-530-4300 TOWN PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	INITIAL PLANNER APPT - 164 DEV - METZGE	05/16/2019	62.50	10-563-530-4300 TOWN PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	NEUMANN-HILLSIDE (REIMB)	05/16/2019	486.25	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	NEUMANN-STOLZ PROPERTY (REIMB)	05/16/2019	878.75	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	JON THEN CSM & SITE PLAN AMENDMENT (05/16/2019	455.00	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	PARADE OF HOMES TEMP PLAN OF OP (REI	05/16/2019	472.50	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	SHERWOOD FOREST BOWMEN SITE PLAN	05/16/2019	205.00	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	MARTIAL ARTS STUDIO SPPOO (REIMB)	05/16/2019	381.25	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	2ND PLANNER APPT - 164 DEV - METZGER (05/16/2019	62.50	10-563-530-4200 TOWN PLANNER - PC - REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	P.C. MTGS	05/16/2019	783.75	10-563-530-4300 TOWN PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00004-2019	GENERAL PLANNING & ZONING ASSISTANC	05/16/2019	1,135.00	10-563-530-4300 TOWN PLANNER - PC - NON-REIMB
2374	VIERBICHER ASSOCIATES INC	00016	MEYER WEDDING BARN (REIMB)	05/16/2019	868.00	10-563-530-4200 TOWN PLANNER - PC - REIMB
Total VIERBICHER ASSOCIATES INC:					7,810.13	
VILLAGE OF HARTLAND						
2579	VILLAGE OF HARTLAND	00202172	FD SHARE 4371 LADDER TRUCK	05/09/2019	10,000.00	70-522-570-8100 EQUIPMENT - FIRE DEPT
Total VILLAGE OF HARTLAND:					10,000.00	
WAUKESHA COUNTY						
2389	WAUKESHA COUNTY	2019-0000000	CAPITAL PROJECT RECOVERY	05/03/2019	4,321.41	70-522-570-8100 EQUIPMENT - FIRE DEPT
2389	WAUKESHA COUNTY	2019-0000005	JUNE 2019 POLICE SERVICES	05/08/2019	58,970.88	10-521-530-4400 CONTRACTED SERVICES - WCSO

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
2389	WAUKESHA COUNTY	2019-0000007	APRIL 2019 PRISONER HOUSING	05/07/2019	153.09	10-521-530-4407 HOUSING - WCSO
Total WAUKESHA COUNTY:					63,445.38	
WCFCFA						
2408	WCFCFA	411	USE OF PORTA-COUNT TEST MACHINE	02/28/2019	16.84	10-522-530-4400 CONTRACTED SERVICES - FIRE
Total WCFCFA:					16.84	
Grand Totals:					96,216.72	

TOP 5 EXPENDITURES

Dated: _____	\$ 63,445.38	Waukesha County Treasurer - June Patrol, April Prisoner Housing, CTH KF & JK Capital Project Recovery
	\$ 10,000.00	Village of Hartland - FD Payment for Ladder Truck 4371
Chairman: _____	\$ 7,810.13	Vierbicher Associates Inc - Border Agreements, TID #1 Lieds, Misc Town Meetings
	\$ 4,159.14	Hamilton - April Mobile Home Parking Fees
	\$ 2,021.40	E.H. Wolf & Sons - Bulk Gasoline
Board Member #1: _____		
Board Member #2: _____		
Board Member #3: _____		
Board Member #4: _____		

Report Criteria:
 Detail report.
 Invoices with totals above \$.00 included.
 Only unpaid invoices included.



Tuesday, May 21, 2019

Dear Board Members:

This is to notify you of the Town of Lisbon meetings, office closures and elections from **May 29, 2019 through July 13, 2019** at the Town Hall, W234N8676 Woodside Road, unless indicated otherwise.

Monday, June 10, 2019	Supervisor's Office Hours at 6:00 P.M. followed by Town Board at 6:30 P.M.
Thursday, June 13, 2019	Plan Commission at 6:30 P.M.
Monday, June 17, 2019	Park Committee at 6:30 P.M. (Richard Jung Memorial Fire Station)
Wednesday, June 19, 2019	Sanitary District Committee at 7:30 P.M.
Monday, June 24, 2019	Supervisor's Office Hours at 6:00 P.M. followed by Town Board at 6:30 P.M.
Thursday, July 4, 2019	OFFICES CLOSED - INDEPENDENCE DAY
Friday, July 5, 2019	OFFICES CLOSED - INDEPENDENCE DAY
Monday, July 8, 2019	Supervisor's Office Hours at 6:00 P.M. followed by Town Board at 6:30 P.M.
Thursday, July 11, 2019	Plan Commission at 6:30 P.M.

Sincerely,

Gina C. Gresch, MMC/WCPC
Town of Lisbon Administrator

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meetings to gather information: no action will be taken by any governmental body at the above-stated meetings other than the governmental body specifically referred to above in this notice. (All meetings are subject to change or cancellation)



(Class I Public Notice)
NOTICE OF PUBLIC HEARING
VILLAGE OF RICHFIELD
Thursday, June 20, 2019

PLEASE TAKE NOTICE:

The Village of Richfield Village Board will conduct a public hearing on June 20, 2019, at 7:00 p.m., at the Village Hall, located at 4128 Hubertus Road, Richfield, WI, to obtain public comment on a proposed amendment of the Village's Comprehensive Plan, as recommended by the Plan Commission. The proposed amendment would revise sections of the Plan, including the future land use map. The change on the Future Land Use Map for the following parcels:

Pleasant Hill Management LLC - Pleasant Hill Pub and Grill

- V10_008100Z from "Single Family" to "Limited Commercial"
- V10_008000A from "Single Family" to "Limited Commercial"

Germantown School District – Amy Belle Elementary School Outdoor Classroom

- V10_138600B from "Single Family" to "Institutional"

For questions about the proposed amendment please contact Jim Healy, Village Administrator, at (262) 628-2260, during normal office hours (7:30 a.m. to 4:00 p.m.). A copy of the proposed amendment is available for inspection at the following places during regular business hours:

1. Village of Richfield located at 4128 Hubertus Road, Richfield, WI
2. Germantown Community Library located at N112W16957 Mequon Road, Germantown, WI
3. Slinger Community Library located at 220 Slinger Road, Slinger, WI

Please note, that upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, please contact Jim Healy at (262) 628-2260. Legal notice to be published in the *West Bend Daily News* on May 17, 2019

Jim Healy
Village Administrator
Village of Richfield
4128 Hubertus Road
Hubertus, WI 53033
(262)-628-2260

Village of Richfield Plan Commission

Resolution No. R2019-04-01

**A Resolution Acting and Recommending to the Village
Board the Amendment of the Village's Comprehensive Plan**

WHEREAS, the Village Board is authorized by state law to adopt a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1001(2), Wis. Stats., and to amend it from time to time; and

WHEREAS, the Village Board adopted a comprehensive plan in 2014, following extensive public participation, and has amended such plan on multiple occasions since then; and

WHEREAS, the Village Board adopted a public participation plan which established procedures and requirements to amend the adopted comprehensive plan; and

WHEREAS, the Germantown School District owns land identified by Tax Key: V10_138600B which is a 3.44 ac parcel which was created and approved by the Village of Richfield and was recorded at Certified Survey Map 6855, and has submitted an application to amend the Future Land Use Map (Map 12) included in the Comprehensive Plan by changing the land use classification of the area depicted in Exhibit A from "Single Family" to "Institutional" and make corresponding changes in the text of the plan; and

WHEREAS, the Germantown School District created the parcel identified by Tax Key: V10_138600B for the purpose of installing a septic system as well as the creation of an outdoor classroom; and

WHEREAS, the Plan Commission reviewed the petitioner's request on May 2, 2019; and

WHEREAS, the Plan Commission finds that the comprehensive plan with the proposed amendments contains all of the required elements specified in Section 66.1001(2), Wis. Stats.; and

WHEREAS, the Village Board will hold at least one public hearing regarding the proposed amendment in compliance with the requirements of Section 66.1001(4)(d), Wis. Stats.

NOW THEREFORE, by a majority vote of the entire commission recorded in its official minutes, the Plan Commission recommends the following amendments to the Village Board:

1. Change the land use classification of the area depicted in Exhibit A from "Single Family" to "Institutional"
2. Amend the figures in Table 11-8 for Single-Family Residential and Institutional as follows:

	Acres	Percent of Total
Single-Family Residential	13,705.96	58.75
Institutional	245.34	1.05

(The remainder of Table 11-8 remains unchanged.)

NOW THEREFORE, the Village Clerk is directed to send a copy of this resolution to each of the following:

- a. the clerk for Washington County;
- b. the clerk of every local government unit that is adjacent to the Village;
- c. the Wisconsin Land Council;
- d. the Wisconsin Department of Administration;
- e. Southeastern Wisconsin Regional Planning Commission; and
- f. those public libraries that serve the Village.

Passed and adopted this 2nd day of May, 2019



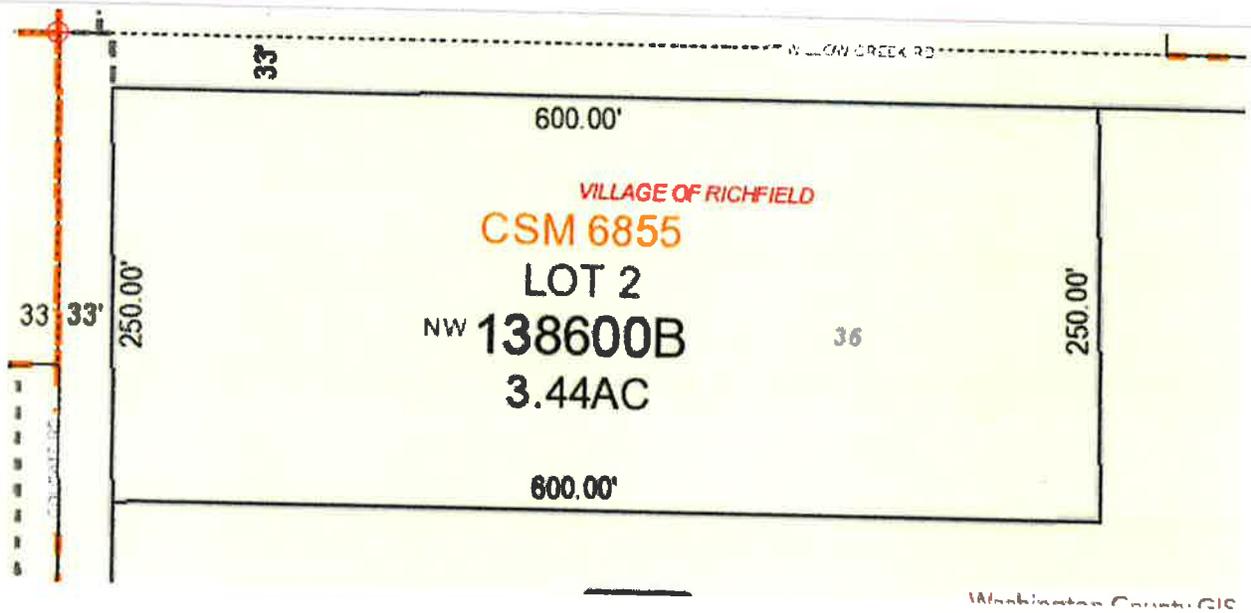
Don Berghammer, Plan Commission Vice-Chair

ATTEST:



Jim Healy, Village Administrator

Exhibit A.



Village of Richfield Plan Commission**Resolution No. R2019-05-01****A Resolution Acting and Recommending to the Village Board the Amendment of the Village's Comprehensive Plan**

WHEREAS, the Village Board is authorized by state law to adopt a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1001(2), Wis. Stats., and to amend it from time to time; and

WHEREAS, the Village Board adopted a comprehensive plan in 2014, following extensive public participation, and has amended such plan on multiple occasions since then; and

WHEREAS, the Village Board adopted a public participation plan which established procedures and requirements to amend the adopted comprehensive plan; and

WHEREAS, the Pleasant Hill Management owns lands identified by Tax Keys: V10_008000A which is a 1.0 ac parcel and V10_008100Z which is a 0.25 ac parcel and has submitted an application to amend the Future Land Use Map (Map 12) included in the Comprehensive Plan by changing the land use classifications of the area depicted in Exhibit A from "Single Family" to "Limited Commercial" and make corresponding changes in the text of the plan; and

WHEREAS, Pleasant Hill Management acquired these two (2) parcels for the purpose of expanding his business, the Pleasant Hill Bar and Grill; and

WHEREAS, the Plan Commission reviewed the petitioner's request on May 2, 2019; and

WHEREAS, the Plan Commission finds that the comprehensive plan with the proposed amendments contains all of the required elements specified in Section 66.1001(2), Wis. Stats.; and

WHEREAS, the Village Board will hold at least one public hearing regarding the proposed amendment in compliance with the requirements of Section 66.1001(4)(d), Wis. Stats.

NOW THEREFORE, by a majority vote of the entire commission recorded in its official minutes, the Plan Commission recommends the following amendments to the Village Board:

1. Change the land use classification of the area depicted in Exhibit A for Tax Key: V10_008100Z from "Single Family" to "Limited Commercial"
2. Change the land use classification for the area depicted in Exhibit A for Tax Key: V10_008000A from "Single Family" to "Limited Commercial"

3. Amend the figures in Table 11-8 as follows:

	Acres	Percent of Total
Single-Family Residential	13,704.71	58.75
Limited Commercial	18.25	0.07

(The remainder of Table 11-8 remains unchanged.)

NOW THEREFORE, the Village Clerk is directed to send a copy of this resolution to each of the following:

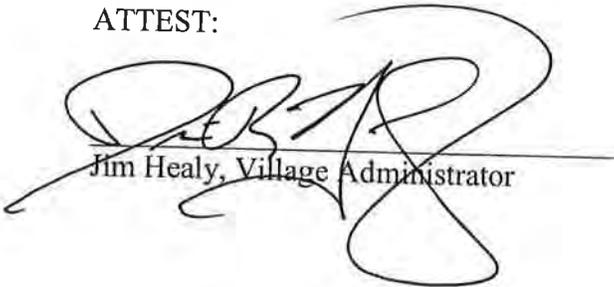
- a. the clerk for Washington County;
- b. the clerk of every local government unit that is adjacent to the Village;
- c. the Wisconsin Land Council;
- d. the Wisconsin Department of Administration;
- e. Southeastern Wisconsin Regional Planning Commission; and
- f. those public libraries that serve the Village.

Passed and adopted this 2nd day of May, 2019



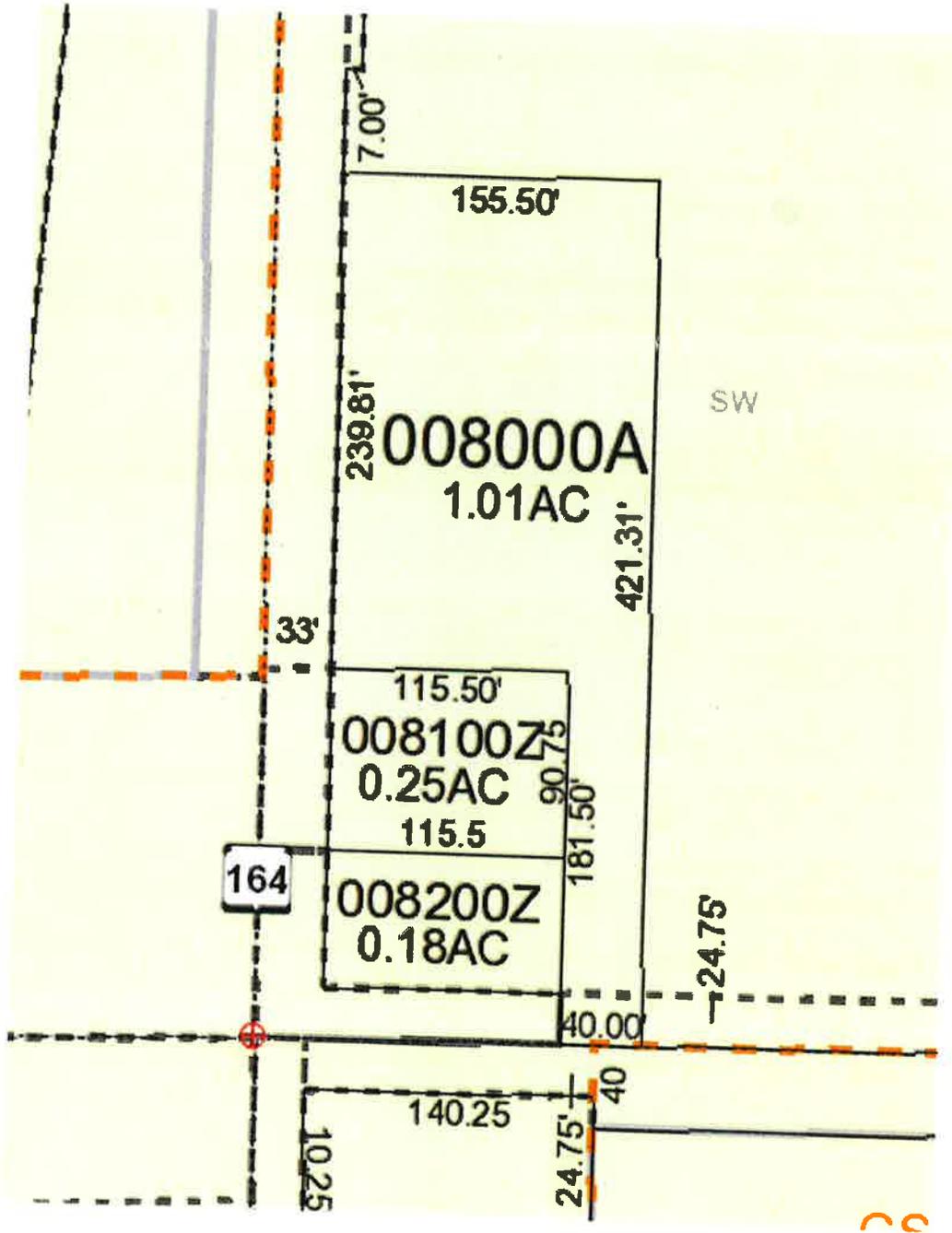
Don Berghammer, Plan Commission Vice-Chair

ATTEST:



Jim Healy, Village Administrator

Exhibit A.





ADMINISTRATOR REPORT

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 23, 2019

IMPACT FEES SPENDING PLAN

The Town has been collecting Impact Fees for land divisions over the years and there is a time limit on how long the Town has to spend them. Prior to WI Act 243, which was enacted April 3, 2018, municipalities had 10 years to utilize the impact fee monies. That has been shortened to eight years, which means the Town has to utilize some of our available balance by the end of 2019 or the funds must be refunded. Below is the impact fee tracking sheet. We need to spend at least \$17,647 (buildings & parks added together). Park Director John Greiten is working on acquiring estimates for two projects to pick from; flush toilets to replace the pit toilets in Community Park or to replace the Town Hall Park Pavilion and include flush toilets and a kitchen with a sink. Once we pick a project, those costs needing to be spent this year will be used towards planning/engineering costs to get the project going. (**Spending plan is on the next page**)

ASSESSMENT SERVICES RFP

The Assessment Services RFP will be mailed next week to our current firm, Grotta Appraisals as well as Magnan Assessment Service, Tyler Technologies and Schultz Appraisal Agency. These are the four most used assessment firms used in Waukesha County. RFPs are due by 4PM on Friday, June 21.

HOW TO SPEND IMPACT FEES				
YEAR REC'D	BUILDINGS	PARK	NOTES / BALANCE	SPEND BY YE
	\$ 7,132.00	\$ 1,400.00	2009 BEGINNING BALANCE	
2009	\$ 8,915.00	\$ 200.00	3 CSM's creating 5 new lots	2019
	\$ 16,047.00	\$ 1,600.00	BALANCE	
2010	\$ 22,406.50	\$ 1,900.00	Hillside & Twin Pine Farms I-A Subdivisions & 2 CSM's	2020
	\$ 38,453.50	\$ 3,500.00	BALANCE	
2011	\$ 8,915.00	\$ 1,684.00	3 CSM's creating 5 new lots	2021
	\$ 47,368.50	\$ 5,184.00	BALANCE	
2012	\$ 21,396.00	\$ 7,632.00	3 CSM's creating 12 new lots	2022
	\$ 68,764.50	\$ 12,816.00	BALANCE	
2013	\$ 7,111.00	\$ 2,747.00	4 CSM's creating 4 new lots	2023
	\$ 75,875.50	\$ 15,563.00	BALANCE	
2014	\$ -	\$ -	n/a	2024
	\$ 75,875.50	\$ 15,563.00	BALANCE	
2015	\$ 1,809.75	\$ 702.38	1 CSM creating 2 new lots	2025
	\$ 77,685.25	\$ 16,265.38	BALANCE	
2016	\$ 50,892.75	\$ 22,174.00	Hillside Meadows #2 & River Glen	2026
	\$ 128,578.00	\$ 38,439.38	BALANCE	
2017	\$ 1,889.22	\$ 733.00	1 CSM creating 1 new lot	2027
	\$ 130,467.22	\$ 39,172.38	BALANCE	
2018	\$ 3,830.48	\$ 1,486.64	2 CSM's creating 4 new lots	2026
	\$ 134,297.70	\$ 40,659.02	BALANCE	
2018 EXPENSE	\$ -	\$ (35,000.00)	Install New Playground Equipment	
	\$ 134,297.70	\$ 5,659.02	BALANCE	
2019	\$ 1,963.38	\$ 762.01	Barnwood Conservancy Lot 38 - Model Home	2027
	\$ 136,261.08	\$ 6,421.03	BALANCE	
2019	\$ 16,038.00	\$ 6,237.00	Hickory Fields Subdivision	2027
	\$ 152,299.08	\$ 12,658.03	BALANCE	
2019	\$ 15,582.40	\$ 6,047.68	Twin Pine Farms II-B MLG Portion of Impact Fees - Parade of Homes Lots	2027
	\$ 167,881.48	\$ 18,705.71	BALANCE	



TOWN CLERK REPORT

PREPARED BY: Dan Green, Town Clerk

REPORT DATE: Tuesday, May 28, 2019

Licensing

Liquor license renewals will be on the first meeting in June as the publication was delayed a week as we were anticipating one more renewal to come forward. All current license holder information was sent to the County as well as our Fire Department and building inspector and Bryan Oelhafen has nearly completed his required inspections. All Mineral Extraction Permits have been paid and issued to the local quarries which the Plan Commission members have been inspecting over the past two months.

Board of Review Update

The Town needs to schedule a Board of Review meeting before the May 28, 2019 Town Board meeting so they fulfill their statutory requirement to convene within the 40 day timeframe. The Board will then meeting again on Wednesday, June 12 for the two hour meeting and scheduled hearings. If you are still interested in taking the training, I have the DVD available.

Other Updates

The County Clerk scheduled a Countywide municipal clerk meeting on July 25 which I will be attending. Tentatively they plan to review the electronic poll books which I hope to bring information back to the Town Board for possibly implementing in the future.

I will be out of the office for vacation from Thursday, May 30 through Wednesday, June 5. I will not have access to email so if staff or officials have any questions please call or email Administrator Gina Gresch.

I will also be out of the office Monday July 15 through Friday, July 19 for the Clerk and Treasurer Institute. I will be able to be reached via email during that time.

April 2019 Fire Chiefs Report Continued

Notes on special activities and events:

1. April 5th, Assisted in a controlled grass burn, Lake Country Jewelers
2. April 7th, Bark River hosted Bob Page lecture. Paramedic class at Richmond St.
3. April 10th, Station tour for scouts
4. April 11th, Bark River Explorers training
5. April 13th, Lisbon Fire attended the Easter Egg Extravaganza
6. April 14th, Lisbon Fire attended fund raiser for Mr. Zubella
7. April 16th, Annual Meeting held at the Richard Jung Memorial Fire station.
8. April 20th, Lisbon Fire attended Hamilton HS Color Run.
9. April 23rd, Lisbon Fire attended Hamilton HS Assembly. Movie shown on a auto accident caused by distracted driving in which Lisbon Fire participated in along with WSD. Film was produced by the students.
10. April 27th, Lisbon and Merton Fire covered Hartland FD for their awards dinner.

Meetings attended by the Chief:

1. April 1st, Officer Meeting
2. April 4th, Bark River meeting
3. April 8th, Bark River Chiefs meeting
4. April 11th, Flight for Life meeting
5. April 11th, President of Fire Commission meeting
6. April 16th, Annual Town Meeting
7. April 17th, Was on officer promotional panel for Town of Waukesha Fire Dept.
8. April 25th, Bark River meeting
9. April 29th, Sent Captain Drager to County PODs meeting
10. April 30th, Pewaukee FD training site project

Respectfully Submitted;



Douglas J. Brahm
Lisbon Fire Chief

STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 06-19

**AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT OVERLAY
ZONING CLASSIFICATION OF PROPERTY LOCATED ALONG HILLSIDE ROAD
IN THE TOWN OF LISBON, LSBT 0205.995 & LSBT 0208.987**

WHEREAS, Hillside Ridge LLC, the new owner of the property located identified by LSBT 0205.995, along with the owners of LSBT 0208.987, and described more particularly on Exhibit A which is appended hereto and incorporated herein by reference, has requested that the Town of Lisbon establish a Planned Unit Development Overlay Zoning Classification, the purpose of which is to allow a development of the property as a Planned Unit Development, but consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications; and,

WHEREAS, in accordance with the Zoning Code of the Town of Lisbon, the applicant has submitted a General Development Plan outlining the proposed development of the property; and,

WHEREAS, the Town Plan Commission, on April 11, 2019, considered the request for establishment of a Planned Unit Development Zoning District in accordance with the terms of the Development Plan, and after conducting a Public Hearing, has recommended to the Town Board that the Planned Unit Development Zoning Classification be established as it relates to the property;

NOW, THEREFORE, the Town Board of Lisbon does ordain as follows:

SECTION 1: In accordance with a General Development Plan submitted by the Property owner, and incorporated in this Ordinance by reference, the Property described on Exhibit A may be developed as a Planned Unit Development, consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications, subject to the following conditions:

- A. The number of Single Family Residential Dwelling Units shall not exceed fifty-five (55) units.
- B. The minimum lot size shall be not less than 30,000 square feet for any Single-Family Residential Unit.

- C. The minimum required open space shall be 40% of the entire development site, less Planned Hillside Road dedications.
- D. The minimum lot size, lot width, public road set back, and yard setbacks may be modified from those minimum requirements contained in the underlying R- 1 Suburban Single Family Residential Zoning Classification, such reductions, if any, to be determined by the Plan Commission and Town Board upon review and approval of a specific development plan.

SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This Ordinance shall become effective upon passage and publication as required by law and upon satisfaction of any the contingencies set forth by Resolution of the Plan Commission.

SECTION 4: Notwithstanding anything contained in this Ordinance to the contrary, this Zoning Ordinance is contingent upon the approval, not later than April 11, 2020, of a Specific Development Plan as required by the Town Zoning Code of the Town of Lisbon. In the event a Specific Development Plan implementing the Planned Unit Development authorized by this Ordinance is not adopted and approved by the Town Board on or before April 11, 2020, then this Ordinance shall lapse and the right to develop the Property as a Planned Unit Development under the terms of this Ordinance shall automatically terminate.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this day this 28th day of May, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
Dan Green, WCMC
Town Clerk





REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Front Office Countertop Upgrade

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 23, 2019

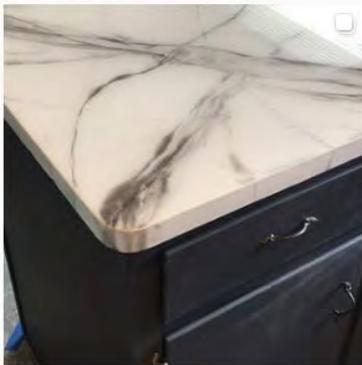
RECOMMENDATION: Approve the Front Office Countertop Upgrade

EXPLANATION

While we were going through the Town Hall painting and carpeting project, we would have liked to update the front countertop but couldn't find a cost effective, nice looking option. Treasurer Buchman found a company in Elm Grove, La Belle Vernice Custom Finishes, to re-do her countertops at home. The refinish work is actually an epoxy that can be glossy or matte, in finishes that look like marble or be a solid color. Staff and I were thinking a white marble with silver mica finish would be complimentary to the new color scheme. Below are some pictures of her work and finishes. You can visit her website if you'd like to see more. www.labellevernice.com There is enough money remaining in the Town Hall Upgrades account for this work; her estimate is \$1,479. That will leave enough funds to redo the kitchen storage area.

We would like to do the countertop in the meeting room too, but wasn't sure what this first quote was going to come in at, so if we want to, we can visit that another time.

Thank you for your consideration and I recommend approval.





 La Belle Vernice

ESTIMATE/

Invoice

LA BELLE VERNICE

Elm Grove Wi

414-745-4117

<https://m.facebook.com/labellevernice/>

www.labellevernice.com

Email:

labellevernice@gmail.com

Description	Quantity	Unit Price	Cost
Name: Amy Town Hall			
Section 1	22	\$ 29	\$ 638
Section 2	18	\$ 29	\$ 522
Section 3	11	\$29	\$319
White marble with silver mica			\$
		Subtotal	\$ 1,479
Deposit 50 percent		%	-\$
Balance remaining		Total Balance remaining	\$

Price includes product, supplies, 2 coats epoxy if needed, and labor. At times a second coat is needed for various reasons. Price is with or without second coat under discretion of La Belle Vernice.

At the time of booking an appointment I do ask for 50 percent down. You can pay through Venmo it's free unless you use a credit card! Here's how you can find me. If you decide to cancel there is a \$50 restocking fee. Thank you for the opportunity for me to help make your home into what you love! Heidi

