



**Minutes of the Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday May 20, 2019
6:30 P.M.**

- 1. Roll Call. Present:** John Greiten, Marlene Kumitsch, Donnette Mayrack, Florin Docea, Jill Pichler, and Carol Emmel, Tedia Gamiño.
Excused: Ed Nelson, Ryan Kitzinger,

2. Citizens Comments

- Scott Krieger attended the meeting to observe.

3. Approval of minutes from April 15, 2019.

Motion by Marlene to approve the April 15, 2019 Park Committee minutes. Seconded by Donette. Motion carried 4-0; 2 were absent, two abstained.

4. Correspondence.

- Victoria Brahm received the Sammys Award. Congratulations on this wonderful achievement!

5. Reports

- a. Park Superintendent's Report.
 - i. John G. sent the report by email and mentioned highlights.
 - ii. National Night Out – Aug. 7th 6:00 PM – 8:00 PM @ Civic Center in Sussex
- b. Budget and Finance
 - i. Marlene reviewed the Special Events budget.
- c. Adopt a Road/Park
 - i. Spring cleaning is in progress.

6. Sub-Committee Reports

- a. Lisbon Community Festival - Saturday June 22, 2019 11:00-4:00
 - i. Committee reviewed the proposed set up for parking, amenities, car exhibitors, food and beverage trucks, activities, and music.
 - ii. Reviewed the safety and security considerations.
 - iii. Reviewed marketing ideas.
- b. Winterfest – February 1, 2020 - 1:00-4:00
 - i. No discussion
- c. Easter Eggstravaganza – April 4, 2020 - 12:30 P.M. - 2:00 P.M.

- i. Reviewed options to change the time of the event; no changes.

7. Unfinished Business.

- b. None

8. New Business

- a) Discussion of new ideas for parks improvements, expansion, events and maintenance
 - i. Stewardship Grant has been received; approval review is projected for some time in the summer.
- b) Discussion and necessary action on revision of Park brochure and thank you notes.
 - i. The thank you note language has been updated to “The Lisbon Community Park Committee thanks for your support.”
 - ii. The brochure will be updated to point individuals to the website for events.

10. Plan Commission Items

- a. None

11. Other items for future agenda

- i. None

12. Adjournment.

*Motion by Carol to adjourn the Monday, May 20, 2019 Park Committee Meeting at 7:25 PM.
Seconded by Marlene. Motion carried 6-0.*

Marlene Kumitsch
Chairperson

Ed Nelson
co-chair

Dr. Florin Docea
Secretary

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device. MEMBERS: Please notify Town Hall at 262-246-6100 or Marlene Kumitsch if you are unable to attend the meeting.