



Agenda
Town Board Meeting
Town of Lisbon, Town Hall
Monday, May 13, 2019
6:30 p.m.

1. **Roll Call.**
2. **Pledge of Allegiance.**
3. **Comments from citizens present.** Citizens are invited to share their questions, comments, or concerns with the Town Board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the Board will answer factual questions immediately. If a response would involve discussion of Board policy or decisions, which might be of interest to citizens, not present at the meeting, the Board may place the item on a future meeting agenda.
4. **Consent Agenda.** Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.
 - i. April 22, 2019 Town Board minutes
 - ii. Peddler's Permits
 - iii. Operator's Licenses
5. **Approval of Bills.**
6. **Announcements/Correspondence.**
 - Notice from WI DOR regarding 2019 Personal Property Aids Distribution to the Town
 - Meeting Schedule
 - Sussex Outreach Services Thank You letter; Easter Eggstravaganza Food Donation
 - New Berlin Notice to Participate in a Cooperative Plan with Town of Brookfield
 - Sled Bugs Thank You Letter
 - Letter from VFW regarding 2019 Memorial Day Parade
7. **Department Reports - Presentation of activity statistics and recently attended meetings.**
 - Administrator
 - Parks Department
 - Public Works Department
 - Treasurer - Quarterly
8. **Supervisor's Reports** - This is an opportunity for Supervisors to report on respective Committees, Commissions, and Boards of which they serve as a member. Matters require no action or approval.
9. **Unfinished Business.**
 - A. Discussion and necessary action on the Town's Health Insurance Opt-Out Benefit Payment.

10. New Business.

- A. Discussion and necessary action to authorize a Traffic Improvement Analysis for the Lied's Property / TID #1.
- B. Discussion and necessary action on the purchase of a stump grinder attachment.
- C. Discussion and necessary action to install a stop sign on Plainview Road at Maple Avenue.
- D. Discussion and necessary action to carry-over the 2019 road paving sinking fund to be used in 2020 to complete additional road paving projects.
- E. Discussion and necessary action to rescind the Liquor License Transfer Agreement with the Village of Richfield.
- F. Discussion and necessary action on the Town's assessment services.
- G. Discussion and necessary action on the recommendations from the Plan Commission for the following items:
 - (1) Ordinance 06-19, An Ordinance establishing a Planned Unit Development Overlay Zoning Classification of Property located along Hillside Road, in the Town of Lisbon, LSBT 0205.998, LSBT 0208.987 and LSBT 0205.994, for Neumann Developments Inc and recommendation to Waukesha County of the same.
 - (2) Neumann Developments Inc., on behalf of Bowen Global Investments, Inc., for the property located at N56W27476 Lisbon Road, Tax Key LSBT 0264.998, known as the "Stolz Property" for the following items:
 - (i) Resolution 05-19, Town of Lisbon Land Use Map Amendment Approval and recommendation to Waukesha County of the same.
 - (ii) Ordinance 09-19, Ordinance Rezoning LSBT 0264.998, Known as the "Stolz Property", From A-10 Agricultural District to R-1 Suburban Single-Family Residential District in the Town of Lisbon, Waukesha County, Wisconsin and recommendation to Waukesha County of the same.
 - (iii) Ordinance 11-19, An Ordinance Establishing a Planned Unit Development Overlay Zoning Classification for LSBT 0264.998, Known as the "Stolz Property" and recommendation to Waukesha County of the same.
 - (3) Ordinance 10-19, an Ordinance Rezoning LSBT 0241.999 from Agricultural District to M-2 General Industrial District to Allow Industrial Uses Town of Lisbon, for the property owned by the Town of Lisbon, located at N63W22039 County Road F, LSBT 0241.999, known as the "Lied's Property" and recommendation to Waukesha County of the same.

11. Adjournment.

Joseph Osterman
Town Chairman

Gina C. Gresch, MMC/WCPC
Town Administrator

NOTE: Individual members of the Town Board will be available after the meeting to discuss town related issues with citizens who are present.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device.

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Consent Agenda Items

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 9, 2019

RECOMMENDATION:

Approval of the Consent Agenda items.

EXPLANATION:

i. Town Board Meeting Minutes

- April 22, 2019 Town Board minutes

ii. Peddler's Permits – *See Clerk Green's memo.*

iii. Operator's Licenses – *See Clerk Green's memo.*

I recommend approval of all of the Consent Agenda items.

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, April 22, 2019
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:30 PM.

Roll Call: Present: Chairman Osterman, Supervisors Plotecher and Beal. Also present: Dan Green, Town Clerk. Excused were Supervisors Gamiño, Moonen and Administrator Gina Gresch.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- i. April 8, 2019 Town Board minutes
- ii. Operator's Licenses

Motion by Supervisor Plotecher to approve the Consent Agenda. Seconded by Supervisor Beal. Motion carried, 3-0.

Approval of Bills.

Motion by Supervisor Beal to approve the April 22, 2019 check register as presented. Seconded by Supervisor Plotecher. Motion carried, 3-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

- 2019 WTA Town Officials Workshops
- Meeting Schedule - Chairman Osterman reviewed the list of upcoming Town meetings.
- Hamilton Board of Education May 1 Special Meeting with Village-Town-County Officials

Department Reports - Presentation of activity statistics and recently attended meetings.

Town Administrator – The AV upgrade is 100% complete. The audio and video have been able to broadcast to Channel 14. Thanks to some avid Town of Lisbon Facebook page followers, they've been able to help us fine tune the audio settings. There is a very slight hum to the cable feed, but that is on Spectrum's end to fix. The Channel 14 computer/slideshow is also back up and running and the audio to YouTube live stream is working now.

Just a reminder the Administrator is out of the office starting Tuesday, April 23 and will return Monday, May 6. Office staff, Department Heads, Attorney, Planner and Engineer have all been sent notes on who is handling what while she is out. Clerk Dan is the main contact if you need anything. The Town is in great hands while she is gone!

Building Inspector - Clerk Dan Green gave an update of the new homes and building permits pulled the first quarter of 2019.

Town Clerk –

All but one of our liquor license establishments have turned in their renewal license. The Town Board will be seeing those renewals at the second meeting in May. Operator renewals have been coming in more steadily and those will start to be added to the Town Board agenda at the first meeting in May. We will be adding a new liquor license for the upcoming licensing year with the Heartland Weddings and Events application coming the second meeting in May.

I have ordered the Board of Review DVD for the public hearing part of the procedures. The DVD should be arriving early next week (the week of April 29). For those of you who need training, you can check out the DVD and the material packet. We will have copies of the test and affidavit you can return to me to report to the Department of Revenue. Board members who are expired or will be expired are below.

Chairman Osterman (expired), Supervisor Moonen (expires 6/13) Supervisor Plotecher (expires 4/26) Supervisor Beal (expires 6/12)

Fire Department – Chairman Osterman reviewed special activities, events and meetings attended by Fire Chief Doug Brahm including the Winterfest event, conducting full-time position testing and hazmat training of Bark River at the Lisbon Fire Department.

Public Works Department – Chairman Osterman gave a report from Public Works Director Joe DeStefano. He reviewed what staff has been working on including snow plowing, refilling the salt shed, washing equipment and vehicles, performing preventative maintenance on equipment, filling pot holes, pumping water from flooding issues, sweeping ditches and grinding brush and yard waste. He also reviewed meetings that Joe attended last month.

Supervisor's Reports.

Supervisor Beal – The Sanitary District is working on cost of pumps and will make decisions at next month's meeting.

Unfinished Business.

None

New Business.

Discussion and necessary action on the recommendations from the Plan Commission for the following items:

- (1) **One lot Certified Survey Map for John Then, dba SPACE4U LLC, for the property located at W230N9515 Colgate Road, LSBT 0149.999.**

Chairman Osterman explained this was voted on and approved unanimously at Plan Commission. Clerk Dan Green explained that the DNR did a navigability study on the property and determined there was no shoreland jurisdiction on Mr. Then's property. An updated conditions of approval from the Planner was handed out at the meeting.

Motion by Chairman Osterman to approve the One lot Certified Survey Map for John Then, dba SPACE4U LLC, for the property located at W230N9515 Colgate Road, LSBT 0149.999. Seconded by Supervisor Beal. Motion carried, 3-0.

- (2) **Unspecified Conditional Use Permit for a wedding and event barn and Conditional Use for a Major Grading Permit, for David and Kim Meyer dba Hartland Weddings and Events, for the property located at W259N8598 State Road 164, Hartland, WI 53029, LSBT 0178.995.001.**

Clerk Dan Green explained that the agenda has "Hartland Weddings and Events", but the name of the business is actually "Heartland Weddings and Events"

Motion by Chairman Osterman to approve an Unspecified Conditional Use Permit for a wedding and event barn and Conditional Use for a Major Grading Permit, for David and Kim Meyer dba Heartland Weddings and Events, for the property located at W259N8598 State Road 164, Hartland, WI 53029, LSBT 0178.995.001. Seconded by Supervisor Beal. Motion carried, 3-0.

Discussion and necessary action to adopt the Virtual Private Network Remote Connection Policy.

Chairman Osterman explained this policy regulates accessing the Town's server via remoting in to a virtual machine from outside of the network. The policy limits who can use it and where it can be accessed from.

Motion by Supervisor Plotecher to adopt the Virtual Private Network Remote Connection Policy. Seconded by Supervisor Beal. Motion carried, 3-0.

Discussion and necessary action on hosting a Fall Appliance Drop-Off event with Refrigerant Depot on Saturday, September 21.

The Board explained that the first event went very well and discussed the wide range of items that were dropped off at the first event. Supervisor Beal asked if this would affect Advanced Disposal's service of picking up appliances. This event is separate of Advanced Disposal and would not affect their normal operations.

Motion by Supervisor Beal to approve the Town hosting a Fall Appliance Drop-Off event with Refrigerant Depot on Saturday, September 21. Seconded by Supervisor Plotecher. Motion carried, 3-0.

Adjournment.

Motion by Supervisor Beal to adjourn the Monday, April 22, 2019 Town Board of Supervisors meeting at 6:47 PM. Seconded by Supervisor Plotecher. Motion carried, 3-0.

Respectfully submitted,

Dan Green, WCMC
Town Clerk



TOWN CLERK REPORT

PREPARED BY: Dan Green, Town Clerk

REPORT DATE: May 7, 2019

Licensing

Peddlers Permit

Active Environmental – Door to Door sales of pest control

Jeffrey Kyle Ledbetter

Joshua Michael Ledbetter

Diego Andre Rosario

Taylor Alan Barnes

Carlos Martin

Operator License Renewals

Shooter's Pub & Grill

Dawn Kaul

Sherwood Forest Bowmen

Robert P. Schluga

Bonnie L. Reynolds

James R. Reynolds Jr.

Kevin Willoughby

Dennis Kudronowicz

Badgerland Waterski Club

Nicholas Findlay

Ironwood Golf Course

Samantha Hagenow

Katlynn Mushall

Jacob Duchac

Abbey Paighton Lippold

Kathryn Marie Voigt

Tyler Adam Becker

Kyle Ballmann

Tessa DeQuardo

Ericka Schaeffer

Nicole Densing Pink

Rachael Chupka

Joshua Samuel Trasser

Mason Seifert

Janet Pauly

Kevin Willoughby

Thomas Michael Hill

Dennis Scott Kudronowicz

Emily Rose Bagin

County Line Liquor

Thomas Michael Hill

Fairways of Woodside

Janet Pauly

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1ST AYD CORPORATION								
2	1ST AYD CORPORATION	PSI269039	RUBBER UNDERCOATING SPR	04/11/2019	180.76	.00		
2	1ST AYD CORPORATION	PSI269039	BATHROOM SUPPLIES - DPW	04/11/2019	85.10	.00		
Total 1ST AYD CORPORATION:					265.86	.00		
ADVANCED DISPOSAL SERVICES								
13	ADVANCED DISPOSAL SERVIC	APRIL 2019	GARBAGE & RECYC COLLECTI	04/30/2019	66,277.77	.00		
Total ADVANCED DISPOSAL SERVICES:					66,277.77	.00		
ARROW INTERNATIONAL INC								
53	ARROW INTERNATIONAL INC	02152019JH	FD - IO NEEDLES	02/15/2019	562.50	.00		
Total ARROW INTERNATIONAL INC:					562.50	.00		
ASPEN HOMES INC.								
903	ASPEN HOMES INC.	S582-18-29	LOT 83 TWIN PINE FARMS BON	04/25/2019	2,500.00	.00		
Total ASPEN HOMES INC.:					2,500.00	.00		
BEACON ATHLETICS								
93	BEACON ATHLETICS	0504852-IN	FIELD & BASE MARKING SUPPL	05/01/2019	292.04	.00		
93	BEACON ATHLETICS	0505197-IN	FIELD MARKING TOOL SYSTEM	05/07/2019	49.00	.00		
Total BEACON ATHLETICS:					341.04	.00		
BLAIR FIRE PROTECTION								
113	BLAIR FIRE PROTECTION	12482	FIRE SPRINKLER AIR SYSTEM	04/15/2019	209.50	.00		
Total BLAIR FIRE PROTECTION:					209.50	.00		
BOUND TREE MEDICAL LLC								
130	BOUND TREE MEDICAL LLC	83185410	FD - MEDICAL SUPPLIES AMBO	04/22/2019	541.31	.00		
Total BOUND TREE MEDICAL LLC:					541.31	.00		
BUELOW VETTER BUIKEMA OLSON &								
145	BUELOW VETTER BUIKEMA OL	MAY 2019	FD LABOR ATTY	05/07/2019	88.50	.00		
Total BUELOW VETTER BUIKEMA OLSON &:					88.50	.00		
BURGHARDT SPORTING GOODS								
149	BURGHARDT SPORTING GOOD	AAT019325	PITCHERS BAG FRED KELLER	05/08/2019	15.99	.00		
149	BURGHARDT SPORTING GOOD	ACC005608	1 SET BASES & 1 FIRST BASE D	04/18/2019	314.98	.00		
Total BURGHARDT SPORTING GOODS:					330.97	.00		
BURRIS EQUIPMENT CO.								
152	BURRIS EQUIPMENT CO.	APRIL2019	REPLACEMT TINES & BRUSH R	05/01/2019	421.01	.00		
Total BURRIS EQUIPMENT CO.:					421.01	.00		
COMMUNITY MEMORIAL HOSPITAL								
193	COMMUNITY MEMORIAL HOSPI	0416	FD - AMBO DRUGS	04/16/2019	48.03	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total COMMUNITY MEMORIAL HOSPITAL:					48.03	.00		
COREY OIL LTD								
205	COREY OIL LTD	130972	GAS/OIL MIX FOR 2 CYCLE EQ	04/26/2019	118.92	.00		
Total COREY OIL LTD:					118.92	.00		
EH WOLF & SONS								
267	EH WOLF & SONS	514043	502.5 GAL	04/24/2019	1,369.81	.00		
267	EH WOLF & SONS	514044	152.2 GAL	04/24/2019	401.19	.00		
267	EH WOLF & SONS	514103	980.8 GAL	05/06/2019	2,673.67	.00		
267	EH WOLF & SONS	514104	128.0 GAL	05/06/2019	356.61	.00		
Total EH WOLF & SONS:					4,801.28	.00		
FOX BROTHERS PIGGLY WIGGLY								
337	FOX BROTHERS PIGGLY WIGG	8809	APRIL ELECTION FOOD	05/01/2019	238.37	.00		
Total FOX BROTHERS PIGGLY WIGGLY:					238.37	.00		
INSIGHT SERVCO FS MAPLETON								
346	INSIGHT SERVCO FS MAPLETO	57009300	1 PALLET FERTILIZER - PARKS	04/23/2019	680.62	.00		
Total INSIGHT SERVCO FS MAPLETON:					680.62	.00		
ITU ABSORB TECH INC.								
469	ITU ABSORB TECH INC.	7231220	MATS & RUGS	04/29/2019	72.99	.00		
Total ITU ABSORB TECH INC.:					72.99	.00		
JOURNAL SENTINEL INC.								
541	JOURNAL SENTINEL INC.	5TOWNLL-5-4-	APRIL LEGAL NOTICES	04/30/2019	196.48	.00		
Total JOURNAL SENTINEL INC.:					196.48	.00		
KERSHEK LAW OFFICES								
509	KERSHEK LAW OFFICES	05/19 18453	PROSECUTORIAL SERVICES W	05/02/2019	294.00	.00		
Total KERSHEK LAW OFFICES:					294.00	.00		
KUNKEL ENGINEERING GROUP								
370	KUNKEL ENGINEERING GROUP	0234617	PAVEMENT RESURFACE PUBLI	04/11/2019	31.25	.00		
370	KUNKEL ENGINEERING GROUP	0234619	MISCELLANEOUS	04/11/2019	325.00	.00		
370	KUNKEL ENGINEERING GROUP	0234619	BARNWOOD REIMB	04/11/2019	1,432.50	.00		
370	KUNKEL ENGINEERING GROUP	0234619	STORMWATER ENGINEERING F	04/11/2019	3,015.00	.00		
370	KUNKEL ENGINEERING GROUP	0234686	LIEDS ENGINEER COSTS	04/14/2019	10,180.00	.00		
Total KUNKEL ENGINEERING GROUP:					14,983.75	.00		
LANGE ENTERPRISES INC.								
552	LANGE ENTERPRISES INC.	68848	SPEED LIMIT SIGNS, BRACKET	05/02/2019	766.64	.00		
552	LANGE ENTERPRISES INC.	68863	18" SIGN BRACKETS - DPW	05/03/2019	155.40	.00		
Total LANGE ENTERPRISES INC.:					922.04	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LISBON SANITARY DISTRICT #1								
575	LISBON SANITARY DISTRICT #1	MARCH 2019	SEWER FLOW FROM SUSSEX	04/17/2019	45.32	.00		
575	LISBON SANITARY DISTRICT #1	MARCH 2019	SEWER MAINTENANCE	04/17/2019	181.31	.00		
Total LISBON SANITARY DISTRICT #1:					226.63	.00		
MAELSTROM SOLUTIONS								
2578	MAELSTROM SOLUTIONS	7824	INTERNET DOMAIN RENEWAL -	05/06/2019	250.00	.00		
Total MAELSTROM SOLUTIONS:					250.00	.00		
MENARDS -- PEWAUKEE								
607	MENARDS -- PEWAUKEE	43578	MAILBOXES & POSTS FOR PLO	04/15/2019	277.96	.00		
Total MENARDS -- PEWAUKEE:					277.96	.00		
MERRY MAIDS								
612	MERRY MAIDS	72079941	CLEANING SERVICES	05/01/2019	218.00	.00		
Total MERRY MAIDS:					218.00	.00		
MERTON FEED COMPANY								
615	MERTON FEED COMPANY	25772	GRASS SEED & MILORGANITE	05/07/2019	122.50	.00		
Total MERTON FEED COMPANY:					122.50	.00		
MILLER-BRADFORD & RISBERG INC								
628	MILLER-BRADFORD & RISBERG	R01203	COMPOST SITE COMPACTOR R	04/15/2019	235.00	.00		
Total MILLER-BRADFORD & RISBERG INC:					235.00	.00		
MOST DEPENDABLE FOUNTAINS INC.								
649	MOST DEPENDABLE FOUNTAIN	INV55357	REPAIR KITS FOR MISTER STA	04/24/2019	112.00	.00		
Total MOST DEPENDABLE FOUNTAINS INC.:					112.00	.00		
OFFICE COPYING EQUIPMENT LTD								
686	OFFICE COPYING EQUIPMENT	AR83925	FD-COPIER LEASE-RICHMOND-	04/29/2019	92.72	.00		
686	OFFICE COPYING EQUIPMENT	AR84235	FD-COPIER LEASE-GOOD HOP	04/30/2019	1.84	.00		
Total OFFICE COPYING EQUIPMENT LTD:					94.56	.00		
PREMIER BLDG INSPECTIONS LLC								
745	PREMIER BLDG INSPECTIONS	APRIL 2019	MEETING/ENFORCEMENT	04/30/2019	71.00	.00		
745	PREMIER BLDG INSPECTIONS	APRIL 2019	APRIL INSPECTIONS/PERMITS	04/30/2019	14,177.78	.00		
Total PREMIER BLDG INSPECTIONS LLC:					14,248.78	.00		
RELIANT FIRE APPARATUS INC.								
776	RELIANT FIRE APPARATUS INC.	119-21427	TRANSDUCER FOR 2661	04/22/2019	208.77	.00		
776	RELIANT FIRE APPARATUS INC.	119-21479	PRESSURE GAUGE FOR 2661 -	04/29/2019	167.90	.00		
Total RELIANT FIRE APPARATUS INC.:					376.67	.00		
REVERE ELECTRIC								
2577	REVERE ELECTRIC	S3850161.001	OUTSIDE LIGHTS GH STATION -	04/23/2019	622.29	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
					622.29	.00		
	Total REVERE ELECTRIC:							
	SERVICE SANITATION WISCONSIN, INC							
2576	SERVICE SANITATION WISCON	MAY 2019	PORTABLE RESTROOM COMP	05/03/2019	151.43	.00		
	Total SERVICE SANITATION WISCONSIN, INC:				151.43	.00		
	SHAWN'S DEER PICK UP							
837	SHAWN'S DEER PICK UP	04-2019	DEER REMOVAL RIP ISIS, JUNE	04/01/2019	260.00	.00		
	Total SHAWN'S DEER PICK UP:				260.00	.00		
	STATEWIDE SERVICES							
869	STATEWIDE SERVICES	82463	2 YR PUBLIC OFFICIALS BOND	03/25/2019	1,360.00	.00		
	Total STATEWIDE SERVICES:				1,360.00	.00		
	STEEPLE POINTE HOMES							
2186	STEEPLE POINTE HOMES	S559-18-25	BULDING BOND S559-18-25 RE	04/25/2019	2,500.00	.00		
	Total STEEPLE POINTE HOMES:				2,500.00	.00		
	STICKY BOYZ LLC							
877	STICKY BOYZ LLC	7319	NEW BUSINESS CARDS - PARK	04/15/2019	98.00	.00		
	Total STICKY BOYZ LLC:				98.00	.00		
	STRAIGHT LINE AUTOMOTIVE							
880	STRAIGHT LINE AUTOMOTIVE	MAY 2019	DRIVER SEAT REUPHOLSTERE	05/06/2019	125.00	.00		
	Total STRAIGHT LINE AUTOMOTIVE:				125.00	.00		
	SUSSEX ACE HARDWARE							
7	SUSSEX ACE HARDWARE	185085	HOSE COUPLING - FD	04/12/2019	4.49	.00		
7	SUSSEX ACE HARDWARE	185182	AIR LINE SUPPLIES - FD	04/18/2019	28.76	.00		
7	SUSSEX ACE HARDWARE	185191	AIR LINE SUPPLIES - FD	04/18/2019	16.17	.00		
7	SUSSEX ACE HARDWARE	185368	CLIP TENSION BAR - FD	04/29/2019	7.19	.00		
	Total SUSSEX ACE HARDWARE:				56.61	.00		
	SUSSEX AUTO INC.							
896	SUSSEX AUTO INC.	580802	GUAGE REPLACEMENT	04/16/2019	7.54	.00		
	Total SUSSEX AUTO INC.:				7.54	.00		
	SUSSEX COUNTRY FLORAL SHOPPE							
891	SUSSEX COUNTRY FLORAL SH	17810	FUNERAL FLOWERS - RITA JUN	05/04/2019	62.50	.00		
	Total SUSSEX COUNTRY FLORAL SHOPPE:				62.50	.00		
	TEN 2 COMMUNICATIONS							
2099	TEN 2 COMMUNICATIONS	5276	STAFF RAIN GEAR - DPW	04/23/2019	147.80	.00		
	Total TEN 2 COMMUNICATIONS:				147.80	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TRANSCENDENT TECHNOLOGIES								
2335	TRANSCENDENT TECHNOLOGI	M3048	2018 PRIOR DOG LICENSE SOF	01/17/2019	270.00	.00		
Total TRANSCENDENT TECHNOLOGIES:					270.00	.00		
UNEMPLOYMENT INSURANCE								
2348	UNEMPLOYMENT INSURANCE	000009518746	FD UNEMPLOYMENT - SAYRE	05/03/2019	34.94	.00		
Total UNEMPLOYMENT INSURANCE:					34.94	.00		
UNIFIRST CORPORATION								
2349	UNIFIRST CORPORATION	0961068771	DPW UNIFORMS & MATS	04/22/2019	70.37	.00		
2349	UNIFIRST CORPORATION	0961069864	DPW UNIFORMS & MATS	04/29/2019	65.17	.00		
2349	UNIFIRST CORPORATION	0961070931	DPW UNIFORMS & MATS	05/06/2019	70.37	.00		
Total UNIFIRST CORPORATION:					205.91	.00		
UW EXTENSION								
2575	UW EXTENSION	1548	TRAINING MATERIALS FOR BO	04/19/2019	35.00	.00		
Total UW EXTENSION:					35.00	.00		
WAUKESHA COUNTY								
2389	WAUKESHA COUNTY	2019-0000002	ANNUAL DISPATCH CAD & NET	04/01/2019	1,878.85	.00		
2404	WAUKESHA COUNTY	534185	ROD RECORDINGS & CERTIFIE	05/01/2019	282.00	.00		
Total WAUKESHA COUNTY:					2,160.85	.00		
WAUKESHA COUNTY TREASURER								
2390	WAUKESHA COUNTY TREASUR	2019-0000000	ELECTION SUPPLIES	04/25/2019	257.38	.00		
Total WAUKESHA COUNTY TREASURER:					257.38	.00		
WCTC								
2411	WCTC	S0688918	FD - TUITIONS	04/26/2019	3,957.50	.00		
Total WCTC:					3,957.50	.00		
Grand Totals:					122,369.79	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: _____

Chairman: _____

Board Member #1: _____

Board Member #2: _____

Board Member #3: _____

Board Member #4: _____

TOP 5 EXPENDITURES

\$ 66,277.77	Advanced Disposal - April Services
\$ 14,983.75	Kunkel Engineering Group - Lieds, Stormwater, Barnwood, Misc
\$ 14,248.78	Premier Building Inspections - April Inspections/Permits
\$ 4,801.28	EH Wolf & Sons - Bulk Gasoline
\$ 3,957.50	WCTC - Fire Dept Tuitions

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.



RECEIVED
By Gina Gresch at 11:30 am, May 06, 2019

State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

Mailing Address:
PO Box 8971 #6-97
Madison WI 53708-8971
Fax: (608) 264-6887
lgs@wisconsin.gov

May 6, 2019

GINA GRESCH
TOWN OF LISBON
W234 N8676 WOODSIDE RD
SUSSEX WI 53089-1545

Notice of Personal Property Aid – May 2019 Distribution

Notice Information

Under state law, the Wisconsin Department of Revenue (DOR) will distribute personal property aid to your local government on May 6, 2019 (sec. 79.096, Wis. Stats.).

District	TOWN OF LISBON	County	WAUKESHA	District code	67010
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Payment Summary

Review the summary below for an explanation of your payment.

May 2019 Distribution	
1. Calculated personal property aid	\$30,408.41
2. Adjustment	\$0.00
3. Total May 6, 2019 Payment <i>(sum of Lines 1 and 2)</i>	\$30,408.41

Note: DOR may adjust your aid amounts to accommodate district boundary changes, district closures or upon district request.

Contact Information

If you have questions, contact us at (608) 266-8618 or lgs@wisconsin.gov.



Tuesday, May 07, 2019

Dear Board Members:

This is to notify you of the Town of Lisbon meetings, office closures and elections from **May 14, 2019 through June 30, 2019** at the Town Hall, W234N8676 Woodside Road, unless indicated otherwise.

Wednesday, May 15, 2019	Sanitary District Committee at 7:30 P.M.
Monday, May 20, 2019	Park Committee at 6:30 P.M. (Richard Jung Memorial Fire Station)
Monday, May 27, 2019	OFFICES CLOSED – MEMORIAL DAY
Tuesday, May 28, 2019	Supervisor's Office Hours at 6:00 P.M. followed by Town Board at 6:30 P.M.
Monday, June 10, 2019	Supervisor's Office Hours at 6:00 P.M. followed by Town Board at 6:30 P.M.
Thursday, June 13, 2019	Plan Commission at 6:30 P.M.
Monday, June 17, 2019	Park Committee at 6:30 P.M. (Richard Jung Memorial Fire Station)
Wednesday, June 19, 2019	Sanitary District Committee at 7:30 P.M.
Monday, June 24, 2019	Supervisor's Office Hours at 6:00 P.M. followed by Town Board at 6:30 P.M.

Sincerely,

Gina C. Gresch, MMC/WCPC
Town of Lisbon Administrator

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meetings to gather information: no action will be taken by any governmental body at the above-stated meetings other than the governmental body specifically referred to above in this notice. (All meetings are subject to change or cancellation)



016



N64 W23760 Main Street
Sussex, WI 53089

April 23, 2019

Town of Lisbon
W234 N8676 Woodside Road
Lisbon, WI 53089-1545

Dear Town of Lisbon Friends,

Help me count the ways-that your gift touches a life. Throughout the year our clients can depend on us. Delores, a senior on a limited income, signs up for the Food Pantry in January and gets groceries and household items twice a month. While visiting the Food Pantry at different times, she receives information about nutrition, Medicare, tax assistance, dental services, and housing. In February, she can apply for crisis energy assistance right at SOS. In March, she gets help signing up for Food Share benefits, giving her an additional \$80 for food. When she falls ill in the spring, her groceries are delivered to her by a volunteer and she begins to receive Meals on Wheels. During June, a depression screening at SOS guides Delores to find treatment and she begins to feel much better. In July, she volunteers at SOS in order to give back and connect with others. September finds her short on her rent and SOS is able to send \$300 directly to her landlord. Heading into the holiday season, Delores receives a Thanksgiving meal and she is able to host her daughter's family for the first time in several years. Christmas means another holiday meal and senior gift just for her.

Over the course of the year, SOS has become a part of Delores' support system and her safety net. Whether we have provided food, clothing, housewares, holiday meals, or access to resources, your donation allows us to fill many needs. Your donation is how we are providing support and caring to our most vulnerable neighbors. Words cannot express how grateful we are for the backing we have received from you. If you haven't visited SOS for a tour, please stop by or give me a call at 262-347-3563. We would love to see you! Please keep this letter as a receipt for tax purposes.

Description

382.0 lbs. of food from Easter Eggstravaganza

In gratitude,

Jennifer Waltz
Executive Director
director@sussexareasos.org
Direct line: (262) 347-3563

So wonderful that so many thought to bring food! The event was well organized, great crowd and lots of fun! Thank you for including SOS!

P.S. You can find our latest news and needs on our Facebook page, Sussex Outreach Services.

Sussex Outreach Services is a 501(c)(3) nonprofit organization, and acknowledges that no goods or services were provided to you in return for your contribution. This letter is your receipt and should be kept with your tax credit records.



City of New Berlin
City Clerk's Office

City of New Berlin ▪ 3805 S. Casper Drive ▪ New Berlin, Wisconsin 53151-0921 ▪ (262)786-8610 ▪ www.newberlin.org

April 11, 2019

RE: NOTICE OF AUTHORIZATION TO PARTICIPATE IN A COOPERATIVE PLAN

To Whom It May Concern:

In accordance with the provisions of Sec. 66.0307(4), Wis. Stats., notice is hereby given that the Town Board of the Town of Brookfield has authorized the participation in the preparation of a Cooperative Plan involving territories in the Town of Brookfield and City of New Berlin.

A copy of the executed resolution is enclosed.

Georgia Stanford

Georgia Stanford
City Clerk

Enclosure

Cc: Mayor Ament
City Attorney Mark Blum

STATE OF WISCONSIN

CITY OF NEW BERLIN

WAUKESHA COUNTY

RESOLUTION NO. 19-9

**AUTHORIZING PREPARATION OF COOPERATIVE BOUNDARY PLAN
BETWEEN THE CITY OF NEW BERLIN AND THE TOWN OF BROOKFIELD**

WHEREAS, the Common Council of the City of New Berlin has determined that in order to promote the public health, safety and welfare, as well as the best interests of the City of New Berlin citizens, the City must provide for the harmonious and planned development of the City of New Berlin in conjunction with its neighbors; and

WHEREAS, the Wisconsin Legislature has provided a means for municipalities to cooperate and plan for development and growth as well as establish boundaries among themselves, under the provisions of Sec. 66.0307 Wis. Stats.

WHEREAS, the Town of Brookfield has expressed an interest arriving at a Border Agreement with the City of New Berlin.

NOW THEREFORE, BE IT RESOLVED, by the City of New Berlin that:

1. The City, through its agents and officials, is authorized to participate in the preparation with a Cooperative Boundary Plan with the Town of Brookfield under the procedures and standards set forth in Sec. 66.0307 Wis. Stats.;
2. That the City elected officials, staff and consultants are hereby authorized and directed to work with representatives of the Town of Brookfield to prepare a Cooperative Plan for the consideration the Common Council and Town Board and the eventual submission to the Department of Administration for review;
3. The City Clerk is directed to give written notice of the adoption of this Resolution within five (5) days of adoption to the following entities:
 - a. The Department of Administration, Transportation, Natural Resources and Agriculture, Trade and Consumer Protection;
 - b. The Clerk of any Municipality, School District, Technical College District, Sewerage District or Sanitary District which has any part of its territory within five (5) miles of a participating Municipality;
 - c. The Waukesha County Clerk;
 - d. The Waukesha County zoning agency created under Sec.59.63(2) Wis. Stats. and the Southern Wisconsin Regional Planning Commission.
4. Upon adoption of this Resolution by both the Common Council of the City of New Berlin and the Town Board of the Town of Brookfield, not less than sixty (60) days after adoption, and not less than sixty (60) days before submitting the Cooperative

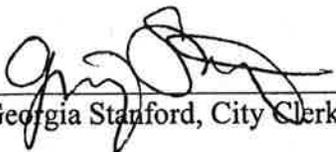
Plan the Department of Administration review, the City of New Berlin and the Town of Brookfield shall hold a Joint Public Hearing on the proposed Plan. Notice of said Hearing shall be by Class III Notice pursuant to the Chapter 985 of the Wisconsin Statutes.

5. All comments that are received at the Public Hearing or written comments received before, at or within twenty (20) days following the Hearing, shall be considered before the Common Council and the Town Board.
6. The City Staff is hereby directed to effectuate the intention of this Resolution by following the procedure for adoption of the Plan pursuant to Sec. 66.0307 (4), Wis. Stats.

Passed and approved on this 9 day of April, 2019

CITY OF NEW BERLIN

By: 
David Ament, Mayor

By: 
Georgia Stanford, City Clerk



May, 2019

Dear Landowner,

Thank you, thank you!!

What a year 2018-2019 has been for snowmobiling. We even got to open the trails in Waukesha County but only due to your wonderful generosity allowing the Sussex Sled Bugs, along with family and friends to use your land for a day or evening ride together. It was wonderful riding in our own "backyard" and seeing how beautiful this area still is.

Without you working with our club, we could not have the trails we have. Together we are able to set up safe trails in safe areas. Protection of your property and safety for all is our biggest concern.

We are extremely grateful. If you have any questions or need changes to the trail on your property, please call Jerry Fink, trail coordinator 262-538-4250 or Delores Scharmer (cell) 414-840-0072.

We hope you will enjoy the special treat we are including with our sincere "Thank you". We wish you a wonderful summer.

Sincerely,

Handwritten signature of Delores Scharmer in cursive script.

Sussex Sled Bugs Snowmobile Club
Delores Scharmer – Committee Chairman
delores.scharmer@yahoo.com





HORNE-MUDLITZ POST #6377
PO Box 402
Sussex, WI 53089

April, 2019

Our annual Memorial Day Parade in the Village of Sussex will be on Monday, May 27, 2019 at 1:00 PM.

The parade route will start at the Sussex Village Hall on Main St across from Piggly Wiggly. Line up for the parade will begin at 12pm behind the Village Hall in their parking lot. The parade will proceed out of the driveway going East on Main Street past Waukesha Avenue and turning South (before RR tracks) into the parking lot behind Rumors to the VFW back entry.

We are sending this letter to you in hopes that your unit will be represented with a color guard, marching unit or a piece of equipment. Enclosed is a post card for your response.

As we cannot offer prize monies or appearance fees, after the parade we do furnish refreshments and lunch to all participants at our post on Waukesha Avenue.

It would be an honor to have you participate in joining us in honoring our Veterans, Prisoners of Wars and those Missing in Action who have protected our Country.

After the parade a Memorial Service will be presented by the VFW Post to recognize the heroic efforts of men and women in our Armed Forces.

Respectfully,

Gabe Kolesari
Commander
Horne-Mudlitz Post #6377
414-315-8469 (cell)



ADMINISTRATOR REPORT

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 9, 2019

TREASURER BUCHMAN RECEIVES CONFERENCE SCHOLARSHIP

Treasurer Buchman applied for an education scholarship through the Municipal Treasurers of Wisconsin Association (MTAW) and received one for \$130 to be applied towards their two-day conference in the fall. Congrats!

CLEANING UP VENDOR ACCOUNTS

During the interim period without a Deputy Clerk, Fire Captain Michelle Drager was helping me figure out the Fire Department's phone bills and was able to work with Verizon to change our billing status to tax exempt and in turn, credited the Town \$265 in taxes charged on prior invoices.

Since joining the Town, Deputy Clerk John has been reviewing the Town's utility vendor accounts for accurate contacts, services and charges. By doing that, she worked with our Spectrum account manager (who happens to be a Lisbon resident) who reviewed our services and was able to lower the Town Hall's internet account charge by \$40 per month (\$480 per year). She also worked with WE Energies and they combined the Town's 18 separately invoiced accounts into one detailed invoice, with one due date and one payment, which helps make the monthly bank reconciliation easier.

She is also working with EH Wolf & Sons who delivers all of the Town's fuel. Currently our payment terms are net 10 days which isn't possible the way our meetings fall. However, if we were to pay in those 10 days, we could receive a discounted fuel price, which comes out to about 2%. Natasha is working with EH Wolf to give us longer payment terms (net 21 days) so the Town can take advantage of the discount. She calculated 2018's fuel bills to see what we paid vs. what we could have paid and what the discount would have been and it was about \$1,222. If we can get this started right away the Town could probably save at least half of that amount this year. Combo that with the approximately \$1,000 a year the Treasurer is getting the Town back from the state fuel tax credit and our rebates really start adding up!

APRIL ACH/AUTOPAY LIST

Enclosed in the packet is the April ACH/Auto Pay listing for the Town Board's information.

2020 BUDGET

Treasurer Buchman and I are already starting to think about the 2020 Budget. I have a tentative budget workshop schedule started and would like to know if the Town Board wants to continue the same type of schedule we did last year, which was five workshops and if they had any suggestions on the budget workshops, what they'd like to see more of or different. Thank you.

2019 PARKS MAY REPORT

TOWN BOARD & PARK COMMITTEE

Park Staff duties:

- ☺ Sport field maintenance operations are being done daily on all baseball fields (Removal of lips from the infield grass areas, resetting home plates and pitchers bags, grooming of infields Monday – Thursday weather permitting, Adding second set of bases to Fred Keller field)
- ☺ Seasonal mowing operations has started at all of our parks & open green space turf areas including the grounds at the DPW, Town Hall, Richmond Cemetery and both Fire Stations
- ☺ Performing Equipment & Fleet maintenance as needed
- ☺ Pruning of low hanging tree limbs that pose a safety risk for the mowing staff.
- ☺ Fixing plow damage in parking lots and along park roadways as time and staffing allows
- ☺ Fertilized all sport fields and the DPW, Town Hall and both Fire Stations municipal grounds
- ☺ will be performing the weed control program for the parks & municipal grounds the week of 13th -17th May weather permitting.
- ☺ Cleaning up planting beds throughout the park system as needed.
- ☺ Picking up the garbage bags/debris left from the Spring Adopt A Road Pick Up.
- ☺ Spring set up of the open air shelters for the 2019 season (flip down tables ,clean off concrete, repair tables and repaint as needed, turn on electric and water to shelters)
- ☺ Weekly garbage collection and restroom/shelter cleaning.

Superintendent duties:

- Planning and preparing for the upcoming (Lisbon Community Festival Event) on June 22, 2019 Lisbon Community Park from 11:00am till 4:00pm
- Planning and preparing for the (Lions Ride for the Blind Event) on June 15, 2019 Lisbon Community Park 9:00 am- 2:00 pm.
- Put together the 2019 seasonal sport field requests / schedules for baseball, soccer
- Spring Adopt A Road Program is currently ongoing and is 30% completed.
- Held interviews and filled 3 seasonal park staff positions
- Preparing training materials for the new seasonal park staff on park safety producers and equipment handling operations.
- Worked on water system problems with the fountain mister, bubblers and hydrants in Community Park.
- Prepared all paper work and performed the seasonal water system start -up procedures for the drinking water program required by the DNR and Waukesha County. Waiting for the Water test results to come back from Waukesha County.
- Took delivery of all port o lets facilities and place them into service for the 2019 season throughout the parks and compost site.
- Ordered and took delivery for sport field and turf maintenance materials, cleaning supplies-equipment parts, facility operations parts. Vendors used F/S InSight, Burghardts Sporting Goods, Beacon Athletics, Reinders, Burris Equipment, Napa Auto and Menards.
- I continue working with staff on park projects of operation on a daily bases.

Submitted by:
John Greiten
Lisbon Park Superintendent

APRIL 2019 DPW MONTHLY REPORT



TOWN BOARD & ADMINISTRATOR,

- Staff took down snow fence and pulled the posts.
 - Staff had 5 loads of salt delivered.
 - Staff took down the Temporary Weight Limit signs.
 - Staff removed the plows, wings, and sanders from all trucks.
 - Staff prepped 3 trucks to be proactive for the April snow events, we did not have to go out for any of the April snows.
 - Staff prepped the Compost Site for its opening on April 6th.
 - Staff spent a couple days cutting dead trees within the right of way.
 - Staff put up and took down the voting equipment for the spring election.
 - Staff replaced a driveway culvert in Mountain Shadows.
 - Staff started the annual brush pick up on April 16th.
 - Staff performed repairs and preventive maintenance on trucks and equipment when needed.
-
- Gina and I met with the Village of Sussex to talk about the Maple Avenue reconstruction.
 - I met with Mitch (Kunkel) to go over 2019 crack-filling, paving, and storm water projects.
 - I prepped the DPW and helped at the annual tire round up. Where we had the appliance drop off as well, which went very well.
 - I attended a meeting at Waukesha County with all the department heads from the other municipalities in the county.
 - I worked with staff throughout the month on truck maintenance, receiving salt deliveries, and brush pick-up.

**REGARDS,
JOE DESTEFANO JR.
DPW DIRECTOR**

REV/EXP SUMMARY

3/31/2019

REVENUES

	Actual	Budget	Over / (Under)
Taxes	\$ 2,095,775	\$ 2,770,316	\$ (674,541)
Intergovernmental Revenues	\$ 99,575	\$ 531,735	\$ (432,160)
Regulation and Compliance	\$ 77,032	\$ 392,640	\$ (315,608)
Public Charges for services	\$ 1,030,094	\$ 1,417,562	\$ (387,468)
Intergovernmental charges for services	\$ 31,249	\$ 35,000	\$ (3,751)
Investment Income	\$ 31,875	\$ 30,000	\$ 1,875
Miscellaneous	\$ 888	\$ 50,766	\$ (49,878)
Total Revenues	<u>\$ 3,366,488</u>	<u>\$ 5,228,019</u>	<u>\$ (1,861,531)</u>

EXPENDITURES

Current			
General Government	\$ 231,031	\$ 826,222	\$ (595,191)
Public Safety	\$ 501,392	\$ 2,022,799	\$ (1,521,407)
Public Works	\$ 294,678	\$ 1,353,859	\$ (1,059,181)
Sanitation	\$ 127,794	\$ 838,950	\$ (711,156)
Culture and Recreation	\$ 33,891	\$ 186,187	\$ (152,296)
Conservation and development	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -
Principal	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ 1,188,786</u>	<u>\$ 5,228,017</u>	<u>\$ (4,039,231)</u>

Excess (deficiency) of Revenues over
expenditures

\$ 2,177,702 \$ 2 \$ 2,177,700

OTHER FINANCING SOURCES (USES)

Proceeds from sale of capital assets	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Net Change in Fund Balances

\$ 2,177,702 \$ 2 \$ 2,177,700

FUND BALANCE - BEGINNING OF YEAR

\$ 2,938,007 \$ - \$ -

FUND BALANCE - END OF YEAR

\$ 5,115,709



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Insurance Opt-Out Payments

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 9, 2019

RECOMMENDATION: Approve a "Health Insurance Opt-Out Payment" Policy

EXPLANATION

Recently, it came to our attention that there are two different payment schedules for the health and dental insurance opt-out benefit, and the one that we are currently using was never adopted by the Town Board at the time it was put into place. The Town Board was made aware of it earlier last month and the Town Board and gave me some time to do some research.

I sent a survey to the Waukesha County Clerks and of the responses I received, the majority of them are under the State Group Health Insurance Plan so they are not allowed to offer such a payment. The two municipalities who do offer this payment are as follows:

- Village of Dousman: \$250 per month
- City of Muskego: \$400 per month for a family plan; \$150 per month for single plan.

The Town Board did discuss last time eliminating the dental opt-out payment, which I agree with. I also recommend the Town simplify this benefit as follows:

If you will not be taking the Town's health insurance (single or family) you receive \$250 per month (\$3,000 per year).

Also, I suggest this take affect January 1, 2020 to give employees time to adjust to the change. Thank you for your consideration.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Stumper 280 – Stump Grinder attachment for Excavator & Skid Steer

PREPARED BY: Joe DeStefano Jr.

REPORT DATE: 4/8/2019

RECOMMENDATION: To purchase the Stumper 280 from L.F. George

EXPLANATION:

In the budget workshops for 2019, the board budgeted \$12,500 for the Stumper 280. A stump grinding attachment that can go on both the excavator and skid steer. The heavy duty mount for the skid steer compared to the standard duty mount would put us over budget. If the board does not want to spend the extra, we can go with the standard mount, the heavy duty would provide more longevity.

Pricing as follows:

L.F. George – Waukesha, WI

Option #1

Stumper 280 includes Excavator Mount.....	\$11,571.76
Standard Duty Skid Steer Mount.....	\$856.98
Total...	\$12,428.74

Option #2 - Preferred

Stumper 280 includes Excavator Mount.....	\$11,571.76
Heavy Duty Skid Steer Mount.....	\$1,797.94
Total...	\$13,369.70
Over by.....	\$869.70

Bobcat Plus – Butler, WI

Stumper 280 includes Excavator Mount.....	\$11,850.60
Standard Duty Skid Steer Mount.....	\$890.00
Heavy Duty Skid Steer Mount.....	\$1,865.00

Trenchers Plus – Burnsville, MN

Stumper 280 includes Excavator Mount.....	\$11,950.00
Standard Duty Skid Steer Mount.....	\$900.00
Heavy Duty Skid Steer Mount.....	\$1,950.00

I would recommend spending the extra \$869.70 for the heavy duty mount from L.F. George. Otherwise we can go with the standard duty mount and keep it within budget.

Respectfully submitted,

Joe DeStefano Jr.



April 8, 2019

Joe Destefano
Town of Lisbon Public Works
N72W24958 Good Hope Rd
Lisbon, WI 53089

Dear Joe:

It is my pleasure to present the following for your review and consideration:

Stumper 280 HD EX \$11,571.76
Includes: Stumper to CAT M318D Pin Grabber and hoses with 1/2" FF QC's

Options:

Universal Skid Steer Mount. Standard Duty: \$856.98

Or

Heavy Duty Skid Steer Mount: \$1,797.94

The HD Skid Mount is recommended for better longevity. Im giving you the option because the excavator is the primary use. Both will get the job done.

The above prices may be subject to applicable taxes and shipping fees.
Quote good for 30 days
In-stock, demo, and pre-owned equipment is subject to availability.

Please ensure that this quote reflects the items we discussed and is to your expectation. Let me know if it is not and we can revise the quote to better reflect your needs.

Thank you for the opportunity to serve your needs, as always, should you have any questions and/or concerns please don't hesitate to contact me.

Sincerely,

Dan McCarthy
dmccarthy@lfgeorge.com

Under & Above Ground Equipment

Joe Destefano
Town of Lisbon Public Works
N72W24958 Good Hope Rd
Lisbon, WI 53089
jdestefano@townoflisbonwi.com

Hi Joe,

Per your request we offer the following:

Stumper 280 HD EX \$11,850.60
Stumper 280HD Includes mount to Cat M318D with Pin Grabber / hoses with 1/2" quick couplers
<https://gostumper.com/excavator>

Skid Steer Mounting Plate Options:

Standard Duty Universal Skid Steer Mount bracket \$890
Heavy Duty Skid Steer Mount: \$1,865

If you have any questions or would like to proceed let us know.

Thanks!

Katie Torgerson
General Manager
Bobcat Plus
12411 W. Silver Spring Dr.
Butler, WI 53007
Office: 262-781-1199
Mobile: **262-957-0374**
ktorgerson@bobcatplus.com
www.bobcatplus.com



TrenchersPlus

Underground Equipment Specialists

2309 W Hwy. 13 Burnsville, MN 55337

Ph: 952-890-6000 Fax: 952-890-4563

www.trenchersplus.com

March 22, 2019

**Town of Lisbon Public Works
N72W24958 Good Hope Rd
Lisbon, WI 53089
Attn: Joe Destefano**

Trenchers Plus, is please to quote the following equipment:

1- New Stumper Model 280 HDEX Special Price	\$ 11,950.00
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280HD Includes:

- * Mount to Cat M318D
- * Pin Grabber
- * Hoses and ½" quick couplers

Optional Equipment:

Skid Mounting Plate Options:

Standard Skid Steer Mount bracket	\$900.00
--	-----------------

HD Skid Steer Mount Bracket:	\$1,950.00
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We appreciate the opportunity of quoting you and look forward to serving your future equipment needs.

Sincerely,

**John Rabideaux
Trenchers Plus, Inc.
612-868-5646 Mobile**



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: 2019 Paving Program

PREPARED BY: Public Works Director Joe DeStefano Jr.

REPORT DATE: 5/9/2019

RECOMMENDATION: Use 2019 funds in 2020 to be able to pave more roads.

EXPLANATION:

In 2019 we put \$124,400 into the sinking fund for contracted paving. At the end of 2018 that fund's balance was \$689,433 resulting in a total sinking fund balance of \$813,833.

We are in a good spot at the moment with paving over 20 miles of road in the last three years. Instead of doing smaller projects this year and paying premium dollar for, I suggest we carry over the sinking fund monies into 2020. There are areas throughout Town that could be resurfaced but nothing is catastrophic at the moment.

In 2020 we will be resurfacing our section of Maple Avenue in conjunction with the Village of Sussex taking care of their portion. Early estimates for resurfacing our section of Maple Avenue are at \$146,100. Being conservative and rounding up to \$150,000, that leaves \$663,833 in the paving sinking fund for other road projects. Not to mention the budgeted amount that will be added to the fund in 2020. Those project estimates will be brought forth during the 2020 budget workshops. Once the Town Board decides on how and where to spend those monies, the bidding process can begin much sooner to secure the best pricing possible.

I will be attending the board meeting and able to answer any questions that come up.

Respectfully submitted,

Joe DeStefano Jr.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Discussion of a potential "Stop Signs" on Plainview Road at Maple Ave.

PREPARED BY: Joe DeStefano Jr.

REPORT DATE: 5/7/2019

RECOMMENDATION: To not put stop signs on Plainview Road at Maple Ave.

EXPLANATION:

Last month Gina and I sat down with Judy, Jeremy and Kelsey from the Village of Sussex to kick the tires on the large Maple Avenue resurfacing project that will be taking place in 2020. And one thing that came up was that the engineering firm, Graef, did a study at the intersection of Plainview Road and Maple Avenue and came to a conclusion that stop signs COULD be added on Plainview at Maple in both directions but were not required. And also adding a deceleration/acceleration kick-out on Plainview.

Sussex is open to either direction the Town would like to go. Gina and I both feel there is no need at this point in time to have these stop signs or lanes added. I do plow this area of the Town and even at the rush hours of the day, I see no need for this.

But we would like to discuss with the board and make sure we are all on the same page.

Respectfully submitted,

Joe DeStefano Jr.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Rescind Village of Richfield Liquor License Transfer Agreement

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 9, 2019

RECOMMENDATION: Rescind the Liquor License Transfer Agreement

EXPLANATION

On February 11, 2019 the Town Board approved a Liquor License Transfer Agreement for the Village of Richfield, subject to the Village approving the newly acquired license to Basse's Taste of County. As of today, the Village Board has not yet taken action to do so. The original agreement the Town Board approved specifically stated the license was for Basse's. After further research, the name of the establishment does not legally have to be in the agreement. It was for the Town of Brookfield because of the type of development it was being used for. The Village requested removing any reference to Basse's so the license can be used for another establishment, if the Village Board doesn't approve Basse's request for the license. However, I feel it would appropriate to rescind the approval of the Liquor License Transfer Agreement until the Town and Village can work on acceptable terms for the transfer.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Assessment Services Contract

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 9, 2019

RECOMMENDATION:

Direct the Administrator on how to proceed with an Assessment Services contract.

EXPLANATION:

The current assessment services contract with Grota Appraisals expires December 31, 2019. Not only does the Town Board need to approve a new contract, but in 2020, the Town Assessor needs to conduct a statistical (a/k/a "market") re-evaluation because the Town's assessed ratio has dropped to 87.85%.

The following is the statutory requirement stating when a re-evaluation is needed, taken from the DOR 2019 Property Assessment Process Guide for Municipal Officials: *Assessment compliance Under state law (sec 70.05(5)(b), Wis. Stats.), each municipality must assess all major classes of property within 10 percent of full value in the same year, at least once within a five-year period. A 'major class' of property is defined as a property class that includes more than 10 percent of the full value of the taxation district. If a municipality is non-compliant after four consecutive years, the Wisconsin Department of Revenue (DOR) must notify the municipality of its non-compliance status. DOR issues the municipality a second non-compliance notice after five consecutive years of non-compliance, and issues an order for supervised assessment after six consecutive years of non-compliance.*

Our historical ratios are as follows:

- 2018 – 87.85%
- 2017 – 90.28%
- 2016 – 91.12%
- 2015 – 96.98%
- 2014 – 97.89%
- 2013 – 100.19% - this was the last time a statistical reval was conducted.

In an effort to have a good number for the budget, I am asking the Town Board to review the following options and give me direction on which one you want me to proceed with:

1. Direct me to send a RFP for Assessment Services to various firms
2. Request Grota Appraisals to submit a contract extension for review and approval

****Note:** Both options will require a separate amount for the statistical re-evaluation work, as well as yearly contract amounts, for which I recommend a five-year contract.



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board
ITEM DESCRIPTION: Ordinance 06-19
PREPARED BY: Gina C. Gresch, Administrator
REPORT DATE: Thursday, May 9, 2019
RECOMMENDATION: Adopt Ordinance 06-19
EXPLANATION <p>The following ordinance is to establish a Planned Unit Development Overlay for the proposed 55-lot subdivision for the property along Hillside Road, as recommended for approval by the Plan Commission. The rezoning ordinance for this development was adopted at a prior Town Board meeting. Once approved all required documentation will be forwarded on to Waukesha County for their review and approval process.</p> <p>Planner Lindstrom, Attorney Gutenkunst and I have reviewed and edited the ordinance. We recommend adoption.</p>

STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 06-19

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT OVERLAY ZONING CLASSIFICATION OF PROPERTY LOCATED ALONG HILLSIDE ROAD IN THE TOWN OF LISBON, LSBT 0205.995, LSBT 0208.987, LSBT 0205.994

WHEREAS, Hillside Ridge LLC, the new owner of the property located identified by Tax Key No. LSBT 0205.995, along with the owners of LSBT 0208.987, LSBT 02059.994, and described more particularly on Exhibit A which is appended hereto and incorporated herein by reference, has requested that the Town of Lisbon establish a Planned Unit Development Overlay Zoning Classification, the purpose of which is to allow a development of the property as a Planned Unit Development, but consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications; and,

WHEREAS, in accordance with the Zoning Code of the Town of Lisbon, the applicant has submitted a General Development Plan outlining the proposed development of the property; and,

WHEREAS, the Town Plan Commission, on April 11, 2019, considered the request for establishment of a Planned Unit Development Zoning District in accordance with the terms of the Development Plan, and after conducting a Public Hearing, has recommended to the Town Board that the Planned Unit Development Zoning Classification be established as it relates to the property;

NOW, THEREFORE, the Town Board of Lisbon does ordain as follows:

SECTION 1: In accordance with a General Development Plan submitted by the Property owner, and incorporated in this Ordinance by reference, the Property described on Exhibit A may be developed as a Planned Unit Development, consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications, subject to the following conditions:

- A. The number of Single Family Residential Dwelling Units shall not exceed fifty-five (55) units.
- B. The minimum lot size shall be not less than 30,000 square feet for any Single-Family Residential Unit.

- C. The minimum required open space shall be 40% of the entire development site, less Planned Hillside Road dedications.
- D. The minimum lot size, lot width, public road set back, and yard setbacks may be modified from those minimum requirements contained in the underlying R- 1 Suburban Single Family Residential Zoning Classification, such reductions, if any, to be determined by the Plan Commission and Town Board upon review and approval of a specific development plan.

SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This Ordinance shall become effective upon passage and publication as required by law and upon satisfaction of any the contingencies set forth by Resolution of the Plan Commission.

SECTION 4: Notwithstanding anything contained in this Ordinance to the contrary, this Zoning Ordinance is contingent upon the approval, not later than April 11, 2020, of a Specific Development Plan as required by the Town Zoning Code of the Town of Lisbon. In the event a Specific Development Plan implementing the Planned Unit Development authorized by this Ordinance is not adopted and approved by the Town Board on or before April 11, 2020, then this Ordinance shall lapse and the right to develop the Property as a Planned Unit Development under the terms of this Ordinance shall automatically terminate.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this day this 13th day of May, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
Dan Green, WCMC
Town Clerk



STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 06-19

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT OVERLAY ZONING CLASSIFICATION OF PROPERTY LOCATED ALONG HILLSIDE ROAD IN THE TOWN OF LISBON, LSBT 0205.995, LSBT 0208.987, LSBT 0205.994

WHEREAS, Hillside Ridge LLC, the new owner of the property located identified by Tax Key No. LSBT 0205.995, along with the owners of LSBT 0208.987, LSBT 02059.994, and described more particularly on Exhibit A which is appended hereto and incorporated herein by reference, has requested that the Town of Lisbon establish a Planned Unit Development Overlay Zoning Classification, the purpose of which is to allow a development of the property as a Planned Unit Development, but consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications; and,

WHEREAS, in accordance with the Zoning Code of the Town of Lisbon, the applicant has submitted a General Development Plan outlining the proposed development of the property; and,

WHEREAS, the Town Plan Commission, on April 11, 2019, considered the request for establishment of a Planned Unit Development Zoning District in accordance with the terms of the Development Plan, and after conducting a Public Hearing, has recommended to the Town Board that the Planned Unit Development Zoning Classification be established as it relates to the property;

NOW, THEREFORE, the Town Board of Lisbon does ordain as follows:

SECTION 1: In accordance with a General Development Plan submitted by the Property owner, and incorporated in this Ordinance by reference, the Property described on Exhibit A may be developed as a Planned Unit Development, consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications, subject to the following conditions:

- A. The number of Single Family Residential Dwelling Units shall not exceed fifty-five (55) units.
- B. The minimum lot size shall be not less than 30,000 square feet for any Single-Family Residential Unit.

- C. The minimum required open space shall be 40% of the entire development site, less Planned Hillside Road dedications.
- D. The minimum lot size, lot width, public road set back, and yard setbacks may be modified from those minimum requirements contained in the underlying R- 1 Suburban Single Family Residential Zoning Classification, such reductions, if any, to be determined by the Plan Commission and Town Board upon review and approval of a specific development plan.

SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This Ordinance shall become effective upon passage and publication as required by law and upon satisfaction of any the contingencies set forth by Resolution of the Plan Commission.

SECTION 4: Notwithstanding anything contained in this Ordinance to the contrary, this Zoning Ordinance is contingent upon the approval, not later than ~~March~~, April 11, 2020, of a Specific Development Plan as required by the Town Zoning Code of the Town of Lisbon. In the event a Specific Development Plan implementing the Planned Unit Development authorized by this Ordinance is not adopted and approved by the Town Board on or before ~~March~~, April 11, 2020, then this Ordinance shall lapse and the right to develop the Property as a Planned Unit Development under the terms of this Ordinance shall automatically terminate.

Commented [GG1]: Should these reflect the April 11 Plan Commission approval date or the Town Board approval date? (may 8)

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this day this ~~22nd day of April~~ ^{13th day of May}, 2019.

Formatted: Superscript

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
Dan Green, WCMC
Town Clerk



STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

RESOLUTION 05-19**TOWN OF LISBON LAND USE MAP AMENDMENT APPROVAL**

WHEREAS, The Town of Lisbon Plan Commission adopted the Town of Lisbon Land Use Plan for the Town of Lisbon pursuant to the authority granted the Plan Commission under Section 62.23(3), Wisconsin Statutes, on October 7, 2004; and

WHEREAS, on April 11, 2019, the Town of Lisbon Plan Commission and the Town Board held a joint Public Hearing to receive testimony on the proposed land use map amendment to the Town of Lisbon Land Use Plan regarding LSBT 0264.998, known as the "Stolz Property"; and

WHEREAS, the Town of Lisbon Plan Commission on April 11, 2019, considered said land use amendment and a decision thereon reported to the Town Board of Supervisors, which was for approval as presented in Exhibit A.

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF LISBON PLAN COMMISSION that the map amendment is hereby approved for the Town of Lisbon Land Use Map.

BE IT FURTHER RESOLVED that the detailed land use map amendment exhibit is on file in the office of the Town of Lisbon and is attached Exhibit A.

BE IT FURTHER RESOLVED that the Secretary of the Plan Commission shall file a certified copy of this resolution with the Town Board.

PASSED AND ADOPTED by the Plan Commission of the Town of Lisbon, Waukesha County, Wisconsin this 11th day of April, 2019.

**PLAN COMMISSION, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN**

BY: _____
Chairman Joseph Osterman

This resolution was adopted on a motion by Commissioner Nelson, seconded by Supervisor Plotecher, the affirmative votes of not less than a majority of all the members of the Town Plan Commission being required for adoption of the above resolution.

Town Board Endorsement

The Town of Lisbon Land Use Plan was amended, after adoption by the Plan Commission of the above resolution. The resolution was certified to the Town Board by the Secretary of the Plan Commission. The Town Board does hereby endorse the amendment by a motion made by Supervisor _____, seconded by Supervisor _____.

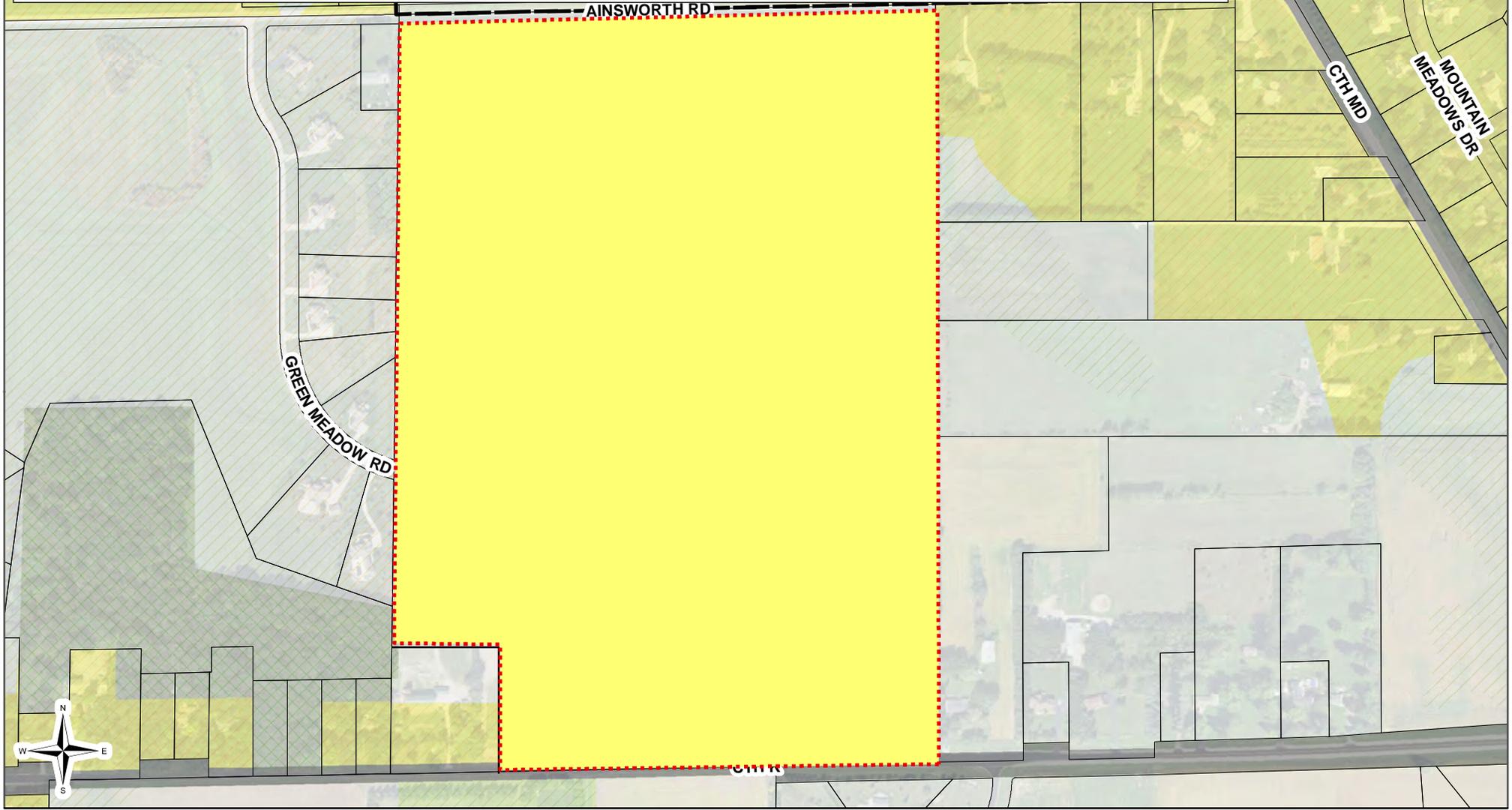
Certification

I, Jane Stadler, Secretary of the Town of Lisbon Plan Commission, hereby certify to the Town Board a copy of this Town of Lisbon Land Use Plan map amendment for the Town of Lisbon approved by the Plan Commission of the Town of Lisbon by resolution on April 11, 2019.

BY: _____
Plan Commission Secretary Jane Stadler



- | | | | |
|--|----------------------------------|--------------------------------|---|
| High density residential; High density residential | Farmland Preservation | Isolated Natural Resource Area | Transportation, communication and utilities |
| Medium density residential | Farmland Preservation w/PEC | Surface Water | Highway Rights of Way |
| Low density residential | Other Open Lands to be Preserved | Governmental and institutional | Landfill |
| Suburban density I residential | Recreational | Commercial and Office Park | Extractive |
| Suburban density II residential | Primary Environmental Corridor | Mixed Use | Industrial |
| Rural density and Other Agricultural Land | Secondary Environmental Corridor | | |



Parcel ID LSBT0264998: Future Land Use (Proposed Amendment)

Town of Lisbon



Town of Lisbon Boundary
 Subject Parcels



REEDSBURG - MADISON - PRAIRIE DU CHIEN - MILWAUKEE METRO
 N27 W23957 Paul Road, Suite 105, Pewaukee, WI 53072
 Phone: (262) 875-5000 Fax: (608) 826-0530

STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

RESOLUTION 05-19

TOWN OF LISBON LAND USE MAP AMENDMENT APPROVAL

WHEREAS, The Town of Lisbon Plan Commission adopted the Town of Lisbon Land Use Plan for the Town of Lisbon pursuant to the authority granted the Plan Commission under Section 62.23(3), Wisconsin Statutes, on October 7, 2004; and

WHEREAS, on April 11, 2019, the Town of Lisbon Plan Commission and the Town Board held a joint Public Hearing to receive testimony on the proposed land use map amendment to the Town of Lisbon Land Use Plan regarding LSBT 0264.998, known as the "Stolz Property"; and

WHEREAS, the Town of Lisbon Plan Commission on April 11, 2019, considered said land use amendment and a decision thereon reported to the Town Board of Supervisors, which was for approval as presented in Exhibit A.

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF LISBON PLAN COMMISSION that the map amendment is hereby approved for the Town of Lisbon Land Use Map.

BE IT FURTHER RESOLVED that the detailed land use map amendment exhibit is on file in the office of the Town of Lisbon and is attached Exhibit A.

BE IT FURTHER RESOLVED that the Secretary of the Plan Commission shall file a certified copy of this resolution with the Town Board.

PASSED AND ADOPTED by the Plan Commission of the Town of Lisbon, Waukesha County, Wisconsin this 11th day of April, 2019.

**PLAN COMMISSION, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN**

BY: _____
Chairman Joseph Osterman

This resolution was adopted on a motion by Commissioner Nelson, seconded by Supervisor Plotecher, the affirmative votes of not less than a majority of all the members of the Town Plan Commission being required for adoption of the above resolution.

Town Board Endorsement

The Town of Lisbon Land Use Plan was amended, after adoption by the Plan Commission of the above resolution. The resolution was certified to the Town Board by the Secretary of the Plan Commission. The Town Board does hereby endorse the amendment by a motion made by Supervisor _____, seconded by Supervisor _____.

Certification

I, Jane Stadler, Secretary of the Town of Lisbon Plan Commission, hereby certify to the Town Board a copy of this Town of Lisbon Land Use Plan map amendment for the Town of Lisbon approved by the Plan Commission of the Town of Lisbon by resolution on _____, April 11, 2019.

BY: _____
Plan Commission Secretary Jane Stadler





REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board

ITEM DESCRIPTION: Ordinances 09-19, 11-19 & Resolution 05-19

PREPARED BY: Gina C. Gresch, Administrator

REPORT DATE: Thursday, May 9, 2019

RECOMMENDATION: Adopt Ordinances 09-19, 11-19 & Resolution 05-19

EXPLANATION

The following ordinances and resolution are to change the Town's Comprehensive Land Use Plan Map, rezone lands and establish a Planned Unit Development Overlay for the proposed 64-lot subdivision for the property along Lisbon Road, known as the "Stolz Property", as recommended for approval by the Plan Commission. Once approved all required documentation will be forwarded on to Waukesha County for their review and approval process.

Planner Lindstrom, Attorney Gutenkunst and I have reviewed and edited both ordinances and the resolution 05-19. We recommend adoption.

STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 09-19

ORDINANCE REZONING LSBT 0264.998, KNOWN AS THE "STOLZ PROPERTY", FROM A-10 AGRICULTURAL DISTRICT TO R-1 SUBURBAN SINGLE-FAMILY RESIDENTIAL DISTRICT IN THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN

WHEREAS, property owner, Bowen Global Investments, petitioned the Town of Lisbon to rezone property from A-10 Agricultural District to R-1 Suburban Single-Family Residential District; and

WHEREAS, the change in zoning is contingent on an amendment to the Town of Lisbon Comprehensive Plan land use element from Rural Density and Other Agricultural Land & Other Open Lands to be Preserved to Suburban I Density Residential and Other Open Lands to be Preserved; and

WHEREAS, the Lisbon Plan Commission and Town Board of Supervisors held a Joint Public Hearing on the rezoning request on Thursday, April 11, 2019.

NOW, THEREFORE, the Town Board of the Town of Lisbon, Waukesha County, Wisconsin, does ordain as follows:

SECTION 1: The following described property is rezoned from A-10 Agricultural District to R-1 Suburban Single-Family Residential District and Planned Unit Development Overlay District:

PT S1/2 SEC 30 T8N R19E; COM W 757.0 FT FROM E1/4 COR; S 2649.0 FT; W 1910.5 FT; N
2653.0 FT; E 1875.0 FT TO BGN DOC# 4101209
LSBT 0264.998

SECTION 2: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this 13th day of May, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

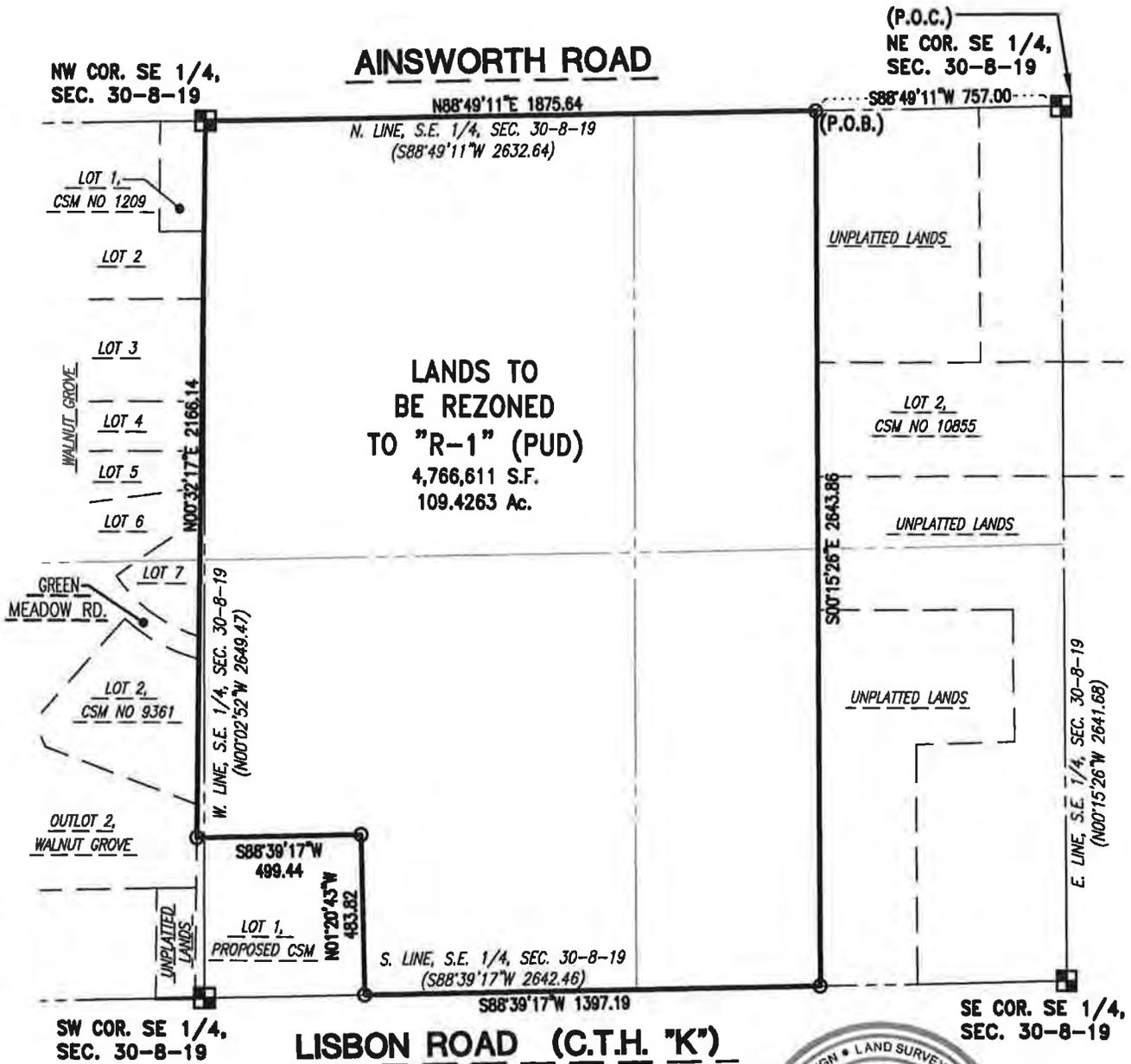
ATTEST:

BY: _____
Dan Green, WCMC
Town Clerk



REZONING EXHIBIT "A"⁰⁵³

BEING A PART OF THE SOUTHEAST 1/4 AND THE SOUTHWEST 1/4 OF SECTION 30, TOWN 8 NORTH,
RANGE 19 EAST, IN THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN.



SCALE: 1" = 500'



12660 W. North Avenue
Building "D"
Brookfield, WI 53005

Phone: (262) 790-1480
Fax: (262) 790-1481

THIS EXHIBIT WAS PREPARED BY TED R. INDERMUEHLE, P.L.S. (S-3119)

DATE: 2/25/19

REZONING EXHIBIT "B"

LANDS TO BE REZONED TO "R-1" (PUD)

LEGAL DESCRIPTION:

All that part of the Southeast 1/4 and the Southwest 1/4 of Section 30, Town 8 North, Range 19 East, in the Town of Lisbon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the Northeast corner of said Southeast 1/4; Thence South 88°49'11" West along the North line of said Southeast 1/4, 757.00 feet to the place of beginning of lands hereinafter described;

Thence South 00°15'26" East and parallel with the East line of said Southeast 1/4, 2643.86 feet to a point on the South line of said Southeast 1/4; Thence South 88°39'17" West along said South line, 1397.19 feet to a point on the East line of a "Proposed Certified Survey Map"; Thence North 01°20'43" West along said East line, 483.82 feet to a point on the North line of said Certified Survey Map; Thence South 88°39'17" West along said North line, 499.44 feet to a point on the East line of "Walnut Grove Subdivision"; Thence North 00°32'17" East along said East line and it's extension, 2166.14 feet to a point on the North line of said Southeast 1/4; Thence North 88°49'11" East along said North line, 1875.64 feet to the point of beginning of this description.

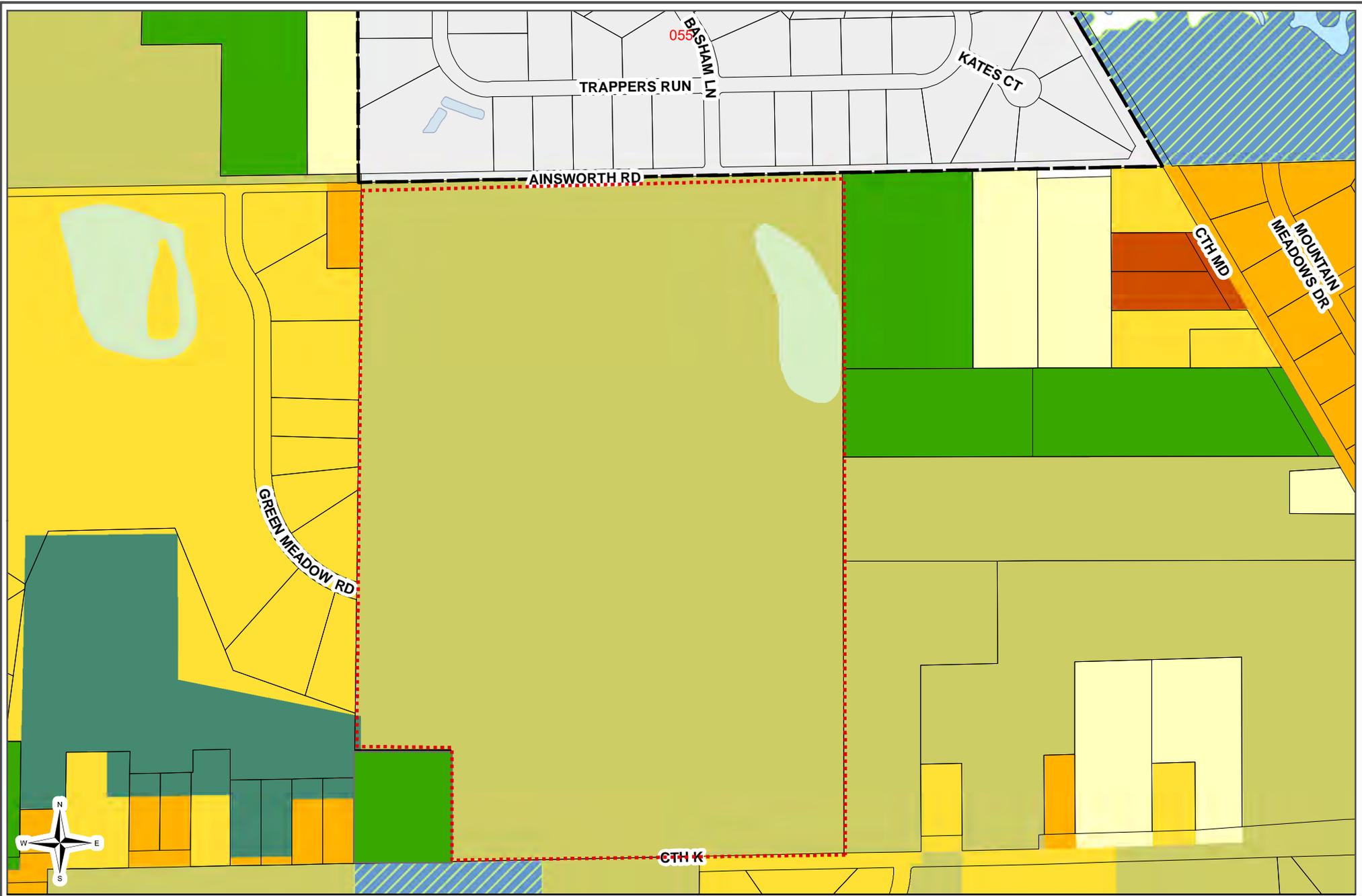
Said Parcel contains 4,766,611 Square Feet (or 109.4263 Acres) of land, more or less.

Date: 2-25-19



A handwritten signature in black ink, appearing to read "Ted R. Indermuehle".

Ted R. Indermuehle, P.L.S.
Professional Land Surveyor, S-3119
TRIO ENGINEERING, LLC
12660 W. North Avenue, Building "D"
Brookfield, WI 53005
Phone: (262)790-1480 Fax: (262)790-1481



Parcel ID LSBT0264998: Zoning
Town of Lisbon

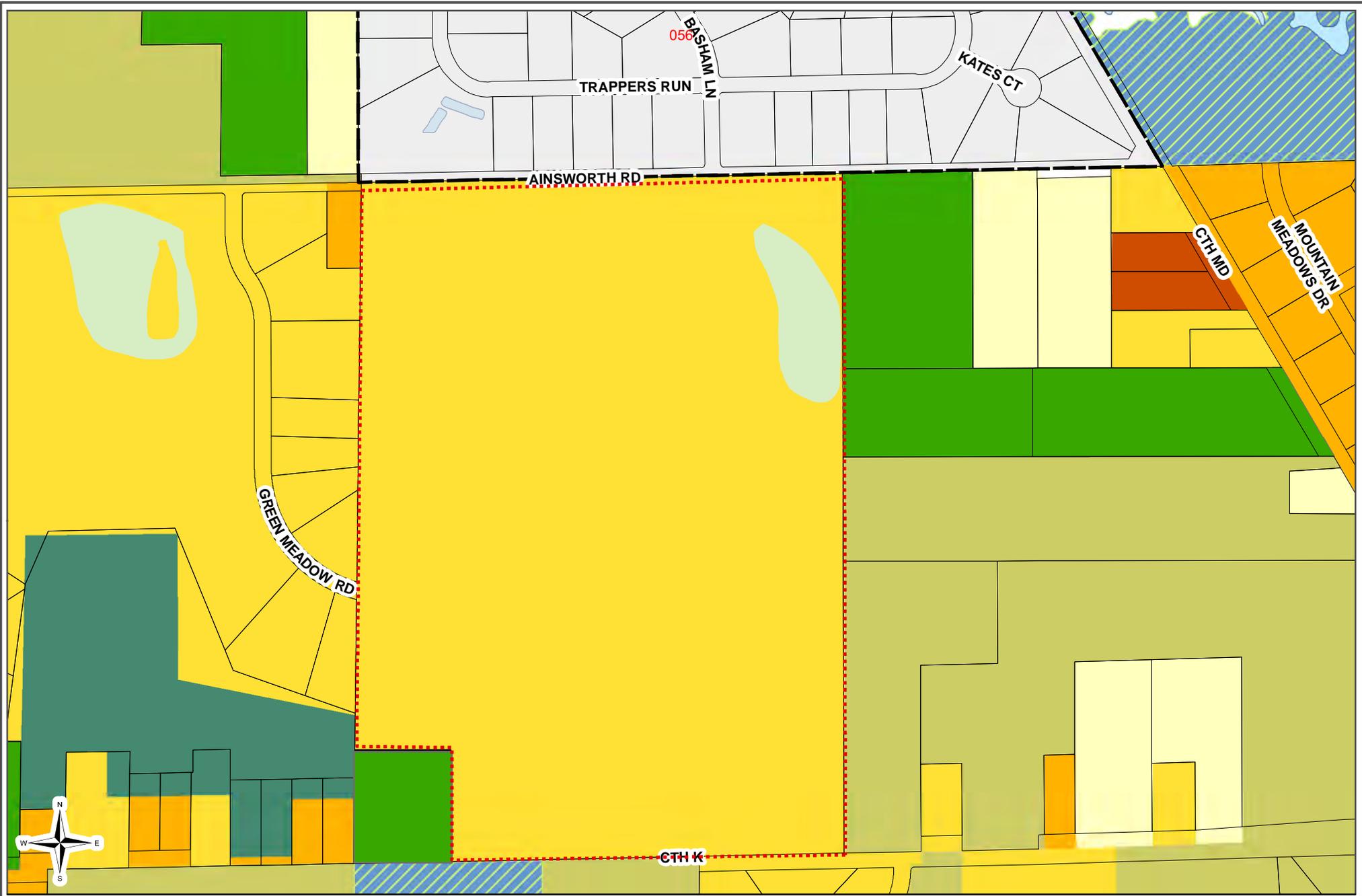


	AD-10		A-5		R-2		B-1		B-4		M-1		C-1
	RD-5		A-3		R-3		B-2		B-P		M-2		UC
	A-10		R-1		RM		B-3		Q-1		P-I		PR

Town of Lisbon Boundary
 Subject Parcels

vierbicher
 planners | engineers | advisors

REEDSBURG - MADISON - PRAIRIE DU CHIEN - MILWAUKEE METRO
 N27 W23957 Paul Road, Suite 105, Pewaukee, WI 53072
 Phone: (262) 875-5000 Fax: (608) 826-0530



Parcel ID LSBT0264998: Proposed Zoning

Town of Lisbon

1 inch = 500 feet



	AD-10		A-5		R-2		B-1		B-4		M-1		C-1
	RD-5		A-3		R-3		B-2		B-P		M-2		UC
	A-10		R-1		RM		B-3		Q-1		P-I		PR

Town of Lisbon Boundary
 Subject Parcels

vierbicher
 planners | engineers | advisors

REEDSBURG - MADISON - PRAIRIE DU CHIEN - MILWAUKEE METRO
 N27 W23957 Paul Road, Suite 105, Pewaukee, WI 53072
 Phone: (262) 875-5000 Fax: (608) 826-0530

STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 11-19

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT OVERLAY ZONING CLASSIFICATION FOR LSBT 0264.998, KNOWN AS THE "STOLZ PROPERTY"

WHEREAS, property owner, Bowen Global Investments, for LSBT 0264.998, described more particularly on Exhibit A which is appended hereto and incorporated herein by reference, has requested that the Town of Lisbon establish a Planned Unit Development Overlay Zoning Classification, the purpose of which is to allow a development of the property as a Planned Unit Development, but consistent with the proposed underlying R-1 Suburban Single Family Residential District.

WHEREAS, in accordance with the Zoning Code of the Town of Lisbon, the applicant has submitted a General Development Plan outlining the proposed development of the property; and,

WHEREAS, the Town Plan Commission, on April 11, 2019, considered the request for establishment of a Planned Unit Development Zoning District in accordance with the terms of the Development Plan, and after conducting a Public Hearing, has recommended to the Town Board that the Planned Unit Development Zoning Classification be established as it relates to the property;

NOW, THEREFORE, the Town Board of Lisbon does ordain as follows:

SECTION 1: In accordance with a General Development Plan submitted by the Property owner, and incorporated in this Ordinance by reference, the Property described on Exhibit A may be developed as a Planned Unit Development, consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications, subject to the following conditions:

- A. The number of Single-Family Residential Dwelling Units shall not exceed sixty-four (64) units.
- B. The minimum lot size shall be not less than 30,000 square feet for any Single-Family Residential Unit.
- C. The minimum required open space shall be 40% of the entire development site, less planned road dedications.

- D. The minimum lot size, lot width, public road set back, and yard setbacks may be modified from those minimum requirements contained in the underlying R- 1 Suburban Single-Family Residential Zoning Classification, such reductions, if any, to be determined by the Plan Commission and Town Board upon review and approval of a specific development plan.
1. Reduction to 35' Front Yard setback.
 2. Reduction of minimum lot width to 110'.
- E. The Specific Development Plan is prepared in substantial conformity with the approved General Development Plan – Concept Plan listed as Exhibit B.

SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This Ordinance shall become effective upon passage and publication as required by law and upon satisfaction of any the contingencies set forth by Resolution of the Plan Commission.

SECTION 4: Notwithstanding anything contained in this Ordinance to the contrary, this Zoning Ordinance is contingent upon the approval, not later than April 11, 2020, of a Specific Development Plan as required by the Town Zoning Code of the Town of Lisbon. In the event a Specific Development Plan implementing the Planned Unit Development authorized by this Ordinance is not adopted and approved by the Town Board on or before April 11, 2020, then this Ordinance shall lapse and the right to develop the Property as a Planned Unit Development under the terms of this Ordinance shall automatically terminate.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this day this 13th day of May, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
Dan Green, WCMC
Town Clerk



STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 11-19

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT OVERLAY ZONING CLASSIFICATION ~~FOR LSBT 0264.998, KNOWN AS THE "STOLZ PROPERTY" OF PROPERTY LOCATED ALONG LISBON ROAD IN THE TOWN OF LISBON, LSBT 0264.998~~

WHEREAS, ~~property owner~~, Bowen Global Investments, ~~the new owner of the property located identified by Tax Key No. for~~ LSBT 0264.998, ~~along and~~ described more particularly on Exhibit A which is appended hereto and incorporated herein by reference, has requested that the Town of Lisbon establish a Planned Unit Development Overlay Zoning Classification, the purpose of which is to allow a development of the property as a Planned Unit Development, but consistent with the proposed underlying R-1 Suburban Single Family Residential District.

WHEREAS, in accordance with the Zoning Code of the Town of Lisbon, the applicant has submitted a General Development Plan outlining the proposed development of the property; and,

WHEREAS, the Town Plan Commission, on April 11, 2019, considered the request for establishment of a Planned Unit Development Zoning District in accordance with the terms of the Development Plan, and after conducting a Public Hearing, has recommended to the Town Board that the Planned Unit Development Zoning Classification be established as it relates to the property;

NOW, THEREFORE, the Town Board of Lisbon does ordain as follows:

SECTION 1: In accordance with a General Development Plan submitted by the Property owner, and incorporated in this Ordinance by reference, the Property described on Exhibit A may be developed as a Planned Unit Development, consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications, subject to the following conditions:

- A. The number of Single-Family Residential Dwelling Units shall not exceed ~~fifty-fivesixty-four~~ (64) units.
- B. The minimum lot size shall be not less than 30,000 square feet for any Single Family Residential Unit.

- C. The minimum required open space shall be 40% of the entire development site, less planned road dedications.
- D. The minimum lot size, lot width, public road set back, and yard setbacks may be modified from those minimum requirements contained in the underlying R- 1 Suburban Single-Family Residential Zoning Classification, such reductions, if any, to be determined by the Plan Commission and Town Board upon review and approval of a specific development plan.
 - 1. Reduction to 35' Front Yard setback.
 - 2. Reduction of minimum lot width to 110'.
- E. The Specific Development Plan is prepared in substantial conformity with the approved General Development Plan – Concept Plan listed as Exhibit B.

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SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This Ordinance shall become effective upon passage and publication as required by law and upon satisfaction of any the contingencies set forth by Resolution of the Plan Commission.

SECTION 4: Notwithstanding anything contained in this Ordinance to the contrary, this Zoning Ordinance is contingent upon the approval, not later than ~~_____~~ April 11, 2020, of a Specific Development Plan as required by the Town Zoning Code of the Town of Lisbon. In the event a Specific Development Plan implementing the Planned Unit Development authorized by this Ordinance is not adopted and approved by the Town Board on or before ~~_____~~ ~~_____~~ April 11, 2020, then this Ordinance shall lapse and the right to develop the Property as a Planned Unit Development under the terms of this Ordinance shall automatically terminate.

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ORD. 11-19 – ESTABLISH PUD FOR LSBT 0264.998 "STOLZ PROPERTY"
Page 3 of 3

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PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this day this 13th ~~22nd~~ day of ~~April~~ May, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: _____
JOSEPH OSTERMAN, Chairman

BY: _____
TEDIA GAMIÑO, Supervisor

BY: _____
MARC MOONEN, Supervisor

BY: _____
LINDA BEAL, Supervisor

BY: _____
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: _____
Dan Green, WCMC
Town Clerk





REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Town Board
ITEM DESCRIPTION: Ordinance 10-19
PREPARED BY: Gina C. Gresch, Administrator
REPORT DATE: Thursday, May 9, 2019
RECOMMENDATION: Adopt Ordinance 10-19
EXPLANATION <p>The following ordinance is to rezone the Town owned Lied's Property. Once approved all required documentation will be forwarded on to Waukesha County for their review and approval process.</p> <p>Planner Lindstrom, Attorney Gutenkunst and I have reviewed and edited the ordinance; there were minor grammatical changes. We recommend adoption.</p>

STATE OF WISCONSIN

TOWN OF LISBON

WAUKESHA COUNTY

Ord. 10-19

**AN ORDINANCE REZONING LSBT 0241.999, KNOWN AS THE LIEDS
PROPERTY, TO ALLOW INDUSTRIAL USES IN ACCORDANCE WITH THE M2
GENERAL INDUSTRIAL DISTRICT ZONING CLASSIFICATION**

THE TOWN BOARD OF THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

WHEREAS, the Town of Lisbon is owner of LSBT 0241.999, a 44.96 acre parcel of property described more particularly on Exhibit A, known as the Lieds Property, which is appended hereto and incorporated herein; and,

WHEREAS, the property was conditionally rezoned from the Agricultural District to the General Industrial District zoning classification by enactment of Ordinance 02-08 on May 12, 2008; and,

WHEREAS, the Town Board has determined that the condition necessary to place in effect the rezoning established by Ordinance 02-08 have not been fulfilled; and,

WHEREAS, the Town Board has now determined that the property should be rezoned to the M2 General Industrial District zoning classification;

NOW THEREFORE, the Town Board of the Town of Lisbon does ordain as follows:

SECTION 1: That 44.96-acre parcel of property described on Exhibit A, which is appended hereto and incorporated herein by reference, shall be zoned for uses allowed by the M2 General Industrial District zoning classification as established by the Zoning Code of the Town of Lisbon.

SECTION 2: All Ordinances or parts of Ordinances, including but not limited to Ordinance 02-08, which conflict with or contravene the provisions of this Ordinance are hereby repealed.

SECTION 3: This Ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this 13th day of May, 2019.

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WAUKESHA COUNTY, WISCONSIN

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Town Clerk





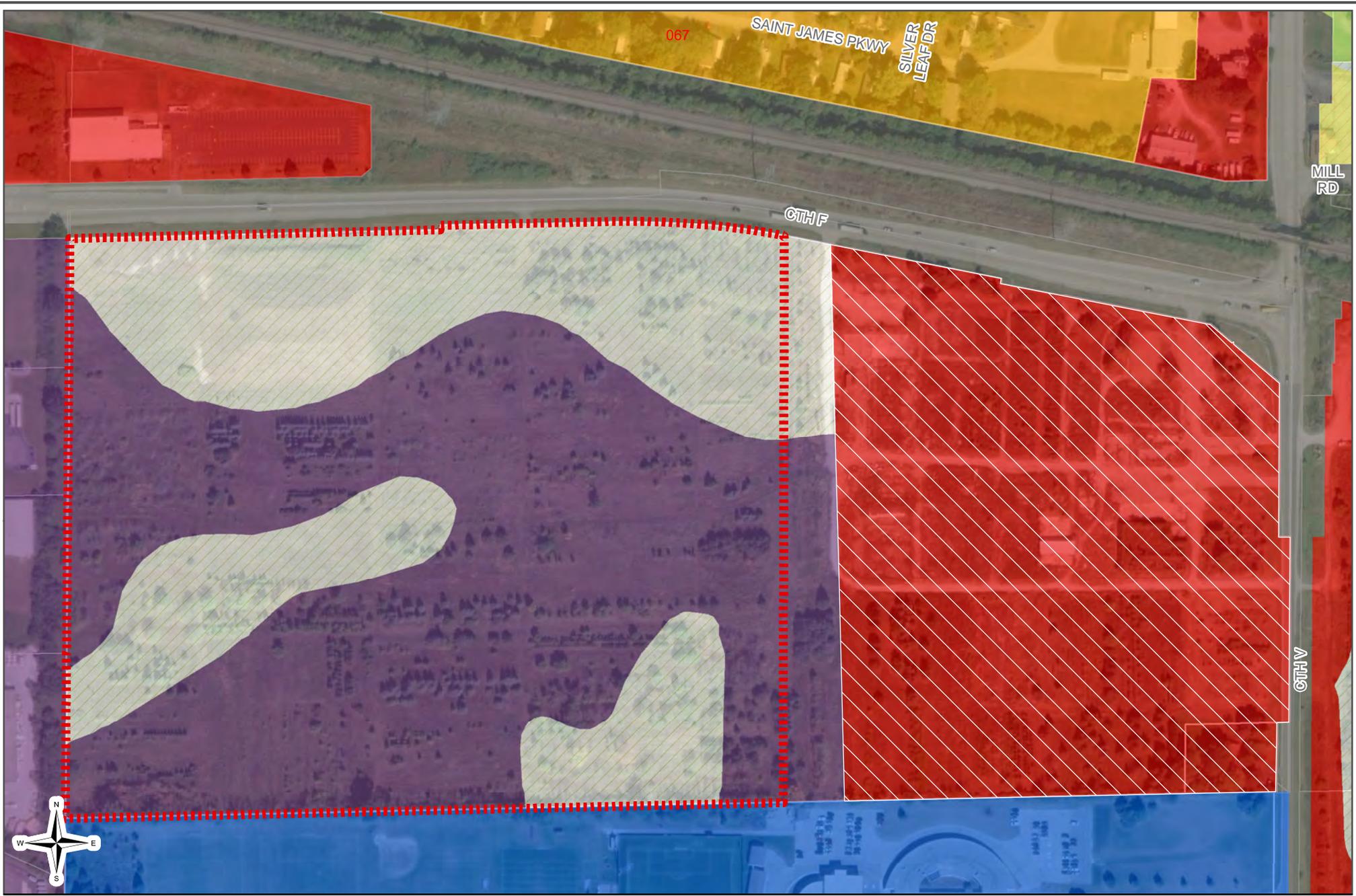
Portion of the Lied's Property (LSBT0241999) Site Map
Town of Lisbon



vierbicher
 planners | engineers | advisors



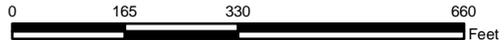
REEDSBURG - MADISON - PRAIRIE DU CHIEN - MILWAUKEE METRO
 N27 W23957 Paul Road, Suite 105, Pewaukee, WI 53072
 Phone: (262) 875-5000 Fax: (608) 826-0530



Lied's Property (LSBT0241999) Comprehensive Development Plan Map

Town of Lisbon

1 inch = 279 feet

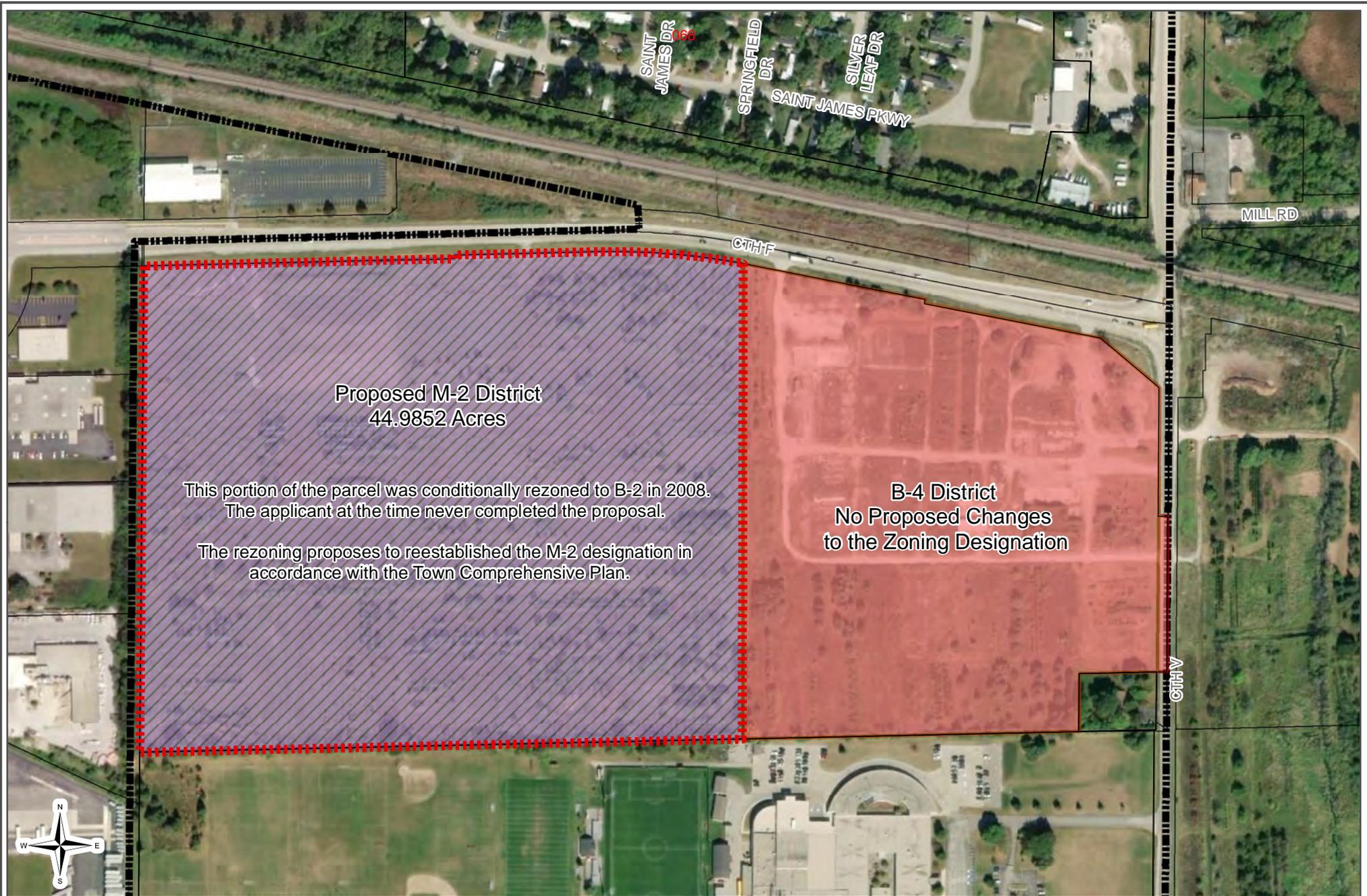


- | | |
|--|--|
|  Medium Density Residential |  Industrial |
|  Other Open Lands to be Preserved |  Commercial and Office Park |
|  Governmental & Institutional |  Commercial Special Use |

vierbicher
planners | engineers | advisors



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Proposed M-2 District
44.9852 Acres

This portion of the parcel was conditionally rezoned to B-2 in 2008.
The applicant at the time never completed the proposal.
The rezoning proposes to reestablished the M-2 designation in
accordance with the Town Comprehensive Plan.

B-4 District
No Proposed Changes
to the Zoning Designation

Portion of the Lied's Property (LSBT0241999) Rezoning

Town of Lisbon



- Proposed Rezoning Area
- B-4
- Town of Lisbon Boundary
- M-2 (*See ZT-1675)

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STATE OF WISCONSIN

TOWN OF LISBON

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Ord. 10-19

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