

**Minutes of the Town Board Meeting  
Town of Lisbon, Town Hall  
Monday, March 25, 2019  
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:32 PM.

**Roll Call:** Present: Chairman Osterman, Supervisors, Moonen, and Beal. Also present: Dan Green, Town Clerk and Gina Gresch, Town Administrator. Excused was Supervisors Gamiño and Plotecher.

**Comments from citizens present.** None.

**Consent Agenda.** Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- i. March 11, 2019 Town Board minutes
- ii. Operator's Licenses
- iii. Annual Mobile Home Park License for American Mobile Home Communities
- iv. Public Officials Bond

Administrator Gresch explained that the cost of the Public Officials Bond will be \$1360 but will cover a 2 year period.

*Motion by Supervisor Beal to approve the Consent Agenda with an amendment to IV, approving a two year public officials bond totally \$1,360.00. Seconded by Supervisor Moonen. Motion carried, 3-0.*

**Approval of Bills.**

*Motion by Supervisor Beal to approve the March 25, 2019 check register as presented. Seconded by Supervisor Moonen. Motion carried, 3-0.*

**Announcements/Correspondence - Listing of upcoming meeting dates & times.**

- Meeting Schedule - Chairman Osterman reviewed the list of upcoming Town meetings.
- SEWRPC Newsletter

**Department Reports - Presentation of activity statistics and recently attended meetings.**

**Town Administrator** – I am very happy to announce Natasha John starts her new position with the Town on Monday, March 25. We are very much looking forward to her joining us and helping her get settled in to her new role with the Town. The AV equipment upgrade project started Monday, March 18. It is anticipated to have it fully up and running, including streaming online on YouTube, for the Monday, April 8 Town Board meeting. I will be out of the office on vacation Tuesday, April. 23 and will return Monday, May 6. Assembly Representative Janel Brandtjen's office scheduled a "Listening Session" on Wednesday, May 1, 2019 from 6:00 Pm to 7:00 PM to be held at the Lisbon Town Hall.

**Clerk** – A reminder to all residents that the Spring Election will be held on Tuesday, April 2. Poll are open from 7:00 AM until 8:00 PM. In-person absentee voting is going on at Town Hall until this Friday, March 29 and residents have until that Friday to register to vote at Town Hall before Election Day.

**Parks Department** – Marc Moonen updated the Board on Easter Extravaganza which will be held on April 13<sup>th</sup> from 12:30 to 2:30 PM. The Tire Round up and Appliance Drop off is on the same date from 8:00 AM until 12:00 PM swing at the DPW.

## **Supervisor's Reports.**

**Supervisor Beal** – Finalizing cost increases for Sanitary District.

### **New Business.**

#### **Discussion and necessary action on Resolution 04-19, Resolution Authorizing Participation in the Preparation of a Cooperative Plan.**

Administrator Gresch explained the next step is sending out a mailing. There are 52 mailings to go out and everything is ready to go.

*Motion by Supervisor Beal to approve Resolution 04-19, Resolution Authorizing Participation in the Preparation of a Cooperative Plan. Seconded by Supervisor Moonen. Motion carried, 3-0.*

#### **Discussion and necessary action referring to the Plan Commission the Town Board's request to rezone a 44.96-acre parcel of the former Lied's property for industrial uses under the M-2 General Industrial Zoning classification.**

This is the portion of the property already set to be industrial and was in the boarder agreement.

*Motion by Chairman Osterman to refer to the Plan Commission the Town Board's request to rezone a 44.96-acre parcel of the former Lied's property for industrial uses under the M-2 General Industrial Zoning classification. Seconded by Supervisor Beal. Motion carried, 3-0.*

#### **Discussion and necessary action to authorize Kunkel Engineering to prepare drawings and contract proposals for both water and sewer for the Lieds Property/TID District, LSBT 0241.999, at the corner of CTH F and CTH V.**

*Motion by Supervisor Beal to authorize Kunkel Engineering to prepare drawings and contract proposals for both water and sewer for the Lieds Property/TID District, LSBT 0241.999, at the corner of CTH F and CTH V. Seconded by Supervisor Moonen. Motion carried, 3-0.*

#### **Discussion and necessary action to authorize Kunkel Engineering to prepare a Certified Survey Map for the Lieds Property/TID District, LSBT 0241.999, at the corner of CTH F and CTH V.**

*Motion by Chairman Osterman to authorize Kunkel Engineering to prepare a Certified Survey Map for the Lieds Property/TID District, LSBT 0241.999, at the corner of CTH F and CTH V. Seconded by Supervisor Beal. Motion carried, 3-0.*

#### **Discussion and necessary action to approve a contract with Corre Engineering, Bill Hove for the Plainview Bridge Inspection.**

Administrator Gresch explained on March 1<sup>st</sup> she received an email from Waukesha County stating we are responsible for the inspection of this bridge.

*Motion by Supervisor Beal to approve a contract with Corre Engineering, Bill Hove for the Plainview Bridge Inspection for the cost not to exceed \$500. Seconded by Supervisor Moonen. Motion carried, 3-0.*

#### **Discussion and necessary action the recommendation from the Plan Commission to approve the following items:**

1. **Ordinance 05-19, an Ordinance Rezoning LSBT 0205.995 from A-10 Agricultural District a**

**District to R-1 Suburban Single-Family Residential District for Neumann Developments Inc, for the property located on Hillside Road. ([link to the P.C. Packet](#))**

*Motion by Chairman Osterman to approve Ordinance 05-19, an Ordinance Rezoning LSBT 0205.995 from A-10 Agricultural District a District to R-1 Suburban Single-Family Residential District for Neumann Developments Inc, for the property located on Hillside Road. Seconded by Supervisor Beal. Motion carried, 3-0.*

**2. Ordinance 07-19, an Ordinance Rezoning LSBT 0167.999 from A-10 Agricultural District to R-1 Suburban Single-Family Residential District, for Town owned land located on Lake Five Road, a/k/the Pauline Haass land. ([link to the P.C. Packet](#))**

Commissioner Beal asked if there would be a conversion fee for the land no longer being used for agricultural purposes. The Chairman explained that this is Town owned land and is currently exempt from property taxes.

*Motion by Chairman Osterman to approve Ordinance 07-19, an Ordinance Rezoning LSBT 0167.999 from A-10 Agricultural District to R-1 Suburban Single-Family Residential District, for Town owned land located on Lake Five Road, a/k/the Pauline Haass land. Seconded by Supervisor Beal. Motion carried, 3-0.*

**3. Ordinance 08-19, an Ordinance Rezoning LSBT 0167.999.001 from A-3 Agricultural/Residential Estate District to R-1 Suburban Single-Family Residential District, for Mike Kaerek, on behalf of Donald and Eileen Dlobik, for the property located at W275N9101 Lake Five Road. ([link to the P.C. Packet](#))**

*Motion by Chairman Osterman to approve the Ordinance 08-19, an Ordinance Rezoning LSBT 0167.999.001 from A-3 Agricultural/Residential Estate District to R-1 Suburban Single-Family Residential District, for Mike Kaerek, on behalf of Donald and Eileen Dlobik, for the property located at W275N9101 Lake Five Road. Seconded by Supervisor Moonen. Motion carried, 3-0.*

**Adjournment.**

*Motion by Supervisor Beal to adjourn the Monday, March 25, 2019 Town Board of Supervisors meeting at 6:50 PM. Seconded by Supervisor Moonen. Motion carried, 5-0.*

Respectfully submitted,

Dan Green, WCMC  
Town Clerk