

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
3/11/2019
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:32 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Moonen and Beal. Also present: Dan Green, Town Clerk and Gina Gresch, Town Administrator. Supervisor Plotecher was excused.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- i. February 25, 2019 Town Board minutes
- ii. Operator's Licenses

Motion by Supervisor Beal to approve the Consent Agenda. Seconded by Supervisor Gamiño. Motion carried, 4-0.

Approval of Bills.

Administrator Gresch gave an update to the Board of the top five expenditures. Supervisor Beal asked that it be marked in the ledger what items are reimbursable.

Motion by Supervisor Beal to approve the March 11, 2019 check register as presented. Seconded by Supervisor Moonen. Motion carried, 4-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

Chairman Osterman reviewed the list of upcoming Town meetings.

Department Reports - Presentation of activity statistics and recently attended meetings.

Fire Department – Chairman Osterman reviewed the Fire Department report including special activities and events along with meetings that Chief Brahm has attended.

Public Works Department- Supervisor Moonen gave an update from Director Joe DeStefano on what DPW has been working on the past month including snow plowing, de-icing pre-treating roads, refilling the salt shed, repair and preventative maintenance on equipment and filling pot holes. Mr. Moonen also reviewed various meetings and training that Mr. DeStefano attended.

Town Administrator – On March 6, 2019, Treasurer Buchman and I held the last of our 2nd round interviews. I did make an offer to one of the three final candidates and as of the time I'm writing this memo, I do not have a decision from her yet. She has until Friday afternoon to do so. If she doesn't accept, I have another candidate who is a close second who I will make an offer to. I hope to have an accepted offer by one of these two people by the time of the meeting.

The auditors completed their 2018 audit fieldwork on March 6 and everything went very well. They have a lot of work to do yet back at their office before they issue the draft of the final report. Wendi Unger, our lead auditor will attend the April 15 Annual Meeting to present the final audit report to the Town Board.

On Saturday March 9, Treasurer Buchman and I are attending a WTA Unit meeting in the Dells. Topics include Legislative Agenda Overview, a Legislative Panel, Town Insurance Fundamentals and FAQs, Municipal Financial

Report (Form CT) – GTA Implications as it relates to transportation aids and the Town’s levy limits. I will report on what we learned at Monday’s meeting.

Town Clerk - The Clerk’s Office has received ballots for the Spring Election and residents can now come in person to cast an absentee ballot. We encourage residents who will be out of town on Election Day to come in person while they are still in town. Absentee ballots can also be mailed upon request by going to myvote.wi.gov. Sample ballots are also available both on our website and at Town Hall. Poll worker trainings will be held at Town Hall next week Wednesday and Friday and our pre-lat test is this Friday. The public test will be Tuesday, March 26 at 10:00 am and is open to the public.

Bartender and Liquor license renewal letters were sent out last week and the newsletter has been printed. If you have not received your copy of the Gazette, you will soon!

Supervisor’s Reports.

New Business.

Motion to convene into Closed Session for the following items:

- A. Pursuant to Wisconsin Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, to discuss terms of an agreement and negotiations with the Briohn Corporation involving the possible sale of a portion of Town lands (formerly the Lied’s property).
- B. Pursuant to Wisconsin Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss and review the candidate for the Deputy Clerk position.

Motion to convene into Closed Session at PM to take possible action, if necessary, of items discussed in Closed Session.

Motion by Supervisor Moonen to convene into Closed Session for Items A. and B. pursuant to Wisconsin Statutes. Seconded by Supervisor Gamiño, motion carried by roll call vote.

ROLL CALL VOTE:

Chairman Osterman: Yes
Supervisor Gamiño: Yes
Supervisor Moonen: Yes
Supervisor Plotecher:
Supervisor Beal: Yes

Motion carried, 4-0. Town Board convened into Closed Session at 6:45 PM.

Motion to re-convene into Open Session to take possible action, if necessary, on items discussed in Closed Session deliberations.

Motion by Supervisor Beal to reconvene into Open Session for possible action on Closed Session deliberations pertaining to items A and B. Seconded by Supervisor Moonen.

ROLL CALL VOTE:

Chairman Osterman: Yes
Supervisor Gamiño: Yes

Supervisor Moonen: Yes
Supervisor Plotecher:
Supervisor Beal: Yes

Motion carried, 4-0. The Town Board reconvened into Open Session at 8:22PM.

Motion by Supervisor Moonen to take action on item 11B and approve hiring Natasha John for the Deputy Clerk position for a starting wage of \$18.75 per hour beginning March 25, 2019. Seconded by Supervisor Gamiño. Motion carries 4-0.

Adjournment.

Motion by Supervisor Gamiño to adjourn the Monday, March 11, 2019 Town Board of Supervisors meeting at 8:24 PM. Seconded by Supervisor Moonen. Motion carried, 4-0.

Respectfully submitted,

Daniel Green, WCMC
Town Clerk