

**Minutes of the Town Board Meeting  
Town of Lisbon, Town Hall  
Monday, February 25, 2019  
6:30 p.m.**

**PUBLIC HEARING:**

Chairman Osterman called the public hearing to order at 6:30 PM.

**NOTICE OF PUBLIC HEARING TO AMEND BOUNDARY OF TOWN OF LISBON SANITARY DISTRICT NO. 1. PLEASE TAKE NOTICE** that the Town Board of the Town of Lisbon will conduct a Public Hearing beginning at 6:30 p.m. on Monday, February 25, 2019 to receive and accept public comments regarding a request by the Commissioners of the Town of Lisbon Sanitary District No. 1 to amend the boundaries of the Sanitary District for the purpose of including within the Sanitary District boundaries the following described property: Revised 9-13-2018. Commencing at the NW corner of the NE1/4 of Section 25, T8N, R19E, Waukesha County, Wisconsin; then south along the west line of said NE1/4 of Section 25, to a point in the north line of Main Street (STH 74) and point of beginning; then easterly along the northerly line of Main Street (STH 74) and it's easterly projection to the east line of Town Line Road (CTH V); then southerly along the east line of Town Line Road (CTH V) and it's southerly projection, to the intersection with the southerly line of CTH VV; then northwesterly along the southerly line of CTH VV, to the intersection with a southerly projection of the east line of CSM 2195; then north, west and south along the boundary of CSM 2195 and southerly projections of its east and west lines, to a point in the southerly line of CTH VV; then northwesterly along the southerly line of CTH VV, to the intersection with a southerly projection of the east line of CSM 843 and lands recorded in 2674/305; then northerly, west, and south along the boundaries of CSM 843 and lands recorded in 2674/305 and southerly projections of it's east and west lines, to a point in the southerly line of CTH VV; then northwesterly along the southerly line of CTH VV, to the intersection with a southerly projection of the west line of lands recorded in DOC. # 549195 V889 P503; then north along the west line, and it's southerly projection, of lands recorded in DOC. #549195 V889 P503 to a point in the north line of the of the SE1/4 of Section 25, T8N, R19E; then west, along the north line of said SE1/4 Section 25, to the NW corner of said SE1/4 of said Section 25, also being the SW corner of the NE1/4 of said Section 25; then north, along the west line of the NE1/4 of said Section 25, to the point of beginning.

**Adjourn Public Hearing.**

Chairman Osterman adjourned the Public Hearing at 6:35 pm

**SPECIAL ORDER OF BUSINESS: Discussion and necessary action to adopt Resolution 02-19, Resolution Adding Territory to Sanitary District No. 1 – Town of Lisbon.**

Motion by Supervisor Plotecher to approve Resolution 02-19. Seconded by Supervisor Beal.

Motion carried, 5-0.

Chairman Osterman called the Town Board meeting to order at 6:36 PM.

**Roll Call:** Present: Chairman Osterman, Supervisors Gamiño, Moonen, Plotecher and Beal. Also present: Dan Green, Town Clerk and Gina Gresch, Town Administrator.

**Comments from citizens present.** None.

**Consent Agenda.** Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- i. February 11, 2019 Town Board minutes
- ii. Resolution 03-19, A Resolution Updating the Fee Schedule

*Motion by Supervisor Moonen to approve the Consent Agenda. Seconded by Supervisor Gamiño. Motion carried, 5-0.*

### **Approval of Bills.**

Administrator Gresch read the 5 largest expenditures over the past accounts payable period.

*Motion by Supervisor Plotecher to approve the check register dated February 22, 2019 as presented. Seconded by Supervisor Gamiño. Motion carried, 5-0.*

### **Announcements/Correspondence - Listing of upcoming meeting dates & times.**

- Meeting Schedule – Osterman reviewed meeting schedule
- Lannon Stone 2018 Season Recap

### **Department Reports - Presentation of activity statistics and recently attended meetings.**

**Town Clerk** – The ballots for the April Election have been ordered. As soon as they arrive the Town will be accepting in-person absentee voters. We will make the announcement on our website and facebook page when residents can start voting in-person. Election Day will be Tuesday, April 2, 2019. Remember to visit myvote.wi.gov to check your registration status. You can also utilize this website to request an absentee ballot by mail and to check your polling location.

The 1<sup>st</sup> draft of the newsletter has been submitted and we are going through finishing touches at this point. Plan Commission applications have picked up with spring approaching. In March we will have two rezones for potential subdivisions as well as scheduling for site inspections by the Plan Commissioners.

Other projects we have been working on are getting payroll items cleaned up and ready for the new Deputy Clerk which Gina has been going through interview processes with. We hope to have a smooth transition when that position gets filled. We have also scheduled the AV Equipment upgrade from March 17 through March 22. We had Mike Miles come out on Tuesday to review the placement of equipment and we are excited to get this project underway.

### **Supervisor's Reports.**

**Supervisor Beal** – The Sanitary District is working on paying bills and talking over rates.

**Administrator** – Ms. Gresch updated the Board on how the interviews for the Deputy Clerk were going. She also reviewed the costs and reimbursement from computer breach last year. Supervisor Beal asked what the price range was for the new deputy clerk. Administrator Gresch stated the position was advertised at \$18.00 per hour.

### **New Business.**

**Discussion and necessary action on the recommendation from the Plan Commission for the request for John Matter, for the property located at W263N6314 Ridge Drive, Lisbon, LSBT 0257.995.001, for the following items:**

1. **Ordinance 04-19, an Ordinance Rezoning LSBT 0257.995.001 from A-10 Agricultural District to A-5 Mini-Farm District.**

*Motion by Supervisor Gamiño to approve the request for John Matter for the property located at W263N6314 Ridge Drive, Lisbon, to adopt Ordinance 04-19, an Ordinance Rezoning LSBT 0257.995.001 from A-10 Agricultural District to A-5 Mini-Farm District. Seconded by Supervisor Beal. Motion carried, 5-0*

## 2. Two Lot Certified Survey Map.

*Motion by Supervisor Gamiño to approve the request for John Matter for the property located at W263N6314 Ridge Drive, Lisbon, LSBT 0257.995.001 for a Two-Lot Certified Survey Map. Seconded by Supervisor Beal. Motion carried, 5-0*

### **Discussion and necessary action on the request for Donald Schneider for the property located at W220N4879 Townline Road, LSBT 0288.987.001 for a three Certified Survey Map.**

*Motion by Chairman Osterman to approve the request for Donald Schneider for the property located at W220N4879 Townline Road, LSBT 0288.987.001 for a three-lot Certified Survey Map. Seconded by Supervisor Gamiño. Motion carried, 5-0.*

### **Discussion and necessary action on the request from LaFarge Aggregates for a permanent change in work hours for the Colgate Sand and Gravel operation on Hillside Road from 6AM to 6PM to 6AM to 10PM.**

Administrator Gresch explained they are looking for permanent hours, not temporary. Supervisor Beal stated she had a problem with this and would not vote for it for the resident's sake. Supervisor Gamiño stated she would deny the request based on it being inconsistent with the Town Code and similar businesses do not operate beyond these timeframes. She also expressed concerns with traffic in the area and agreed with Supervisor Beal's concerns as well.

*Motion by Supervisor Gamiño to deny the request from LaFarge Aggregates for a permanent change in work hours for the Colgate Sand and Gravel operation on Hillside Road from 6AM to 6PM to 6AM to 10PM. Seconded by Supervisor. Motion to Deny carried, 5-0*

### **Adjournment.**

*Motion by Supervisor Gamiño to adjourn the Monday, February 25, 2018 Town Board of Supervisors meeting at 6:48 PM. Seconded by Supervisor Beal. Motion carried, 5-0.*

Respectfully submitted,

Daniel Green, WCMC  
Town Administrator