

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
January 28, 2019
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:45 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Moonen and Beal. Also present: Gina Gresch, Town Administrator. Supervisor Plotecher was excused.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- i. January 14, 2019 Town Board minutes
- ii. 2019 Lisbon Community Festival Beer Contract
- iii. 2019 Lisbon Community Festival Food Truck Revised Contract
- iv. Refrigerant Depot Appliance Drop-Off Community Event Agreement

Motion by Supervisor Beal to approve the Consent Agenda. Seconded by Supervisor Moonen. Motion carried, 4-0.

Approval of Bills.

Motion by Supervisor Beal to approve the January 25, 2019 check register as presented. Seconded by Supervisor Moonen. Motion carried, 4-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

- Email from resident complimenting DPW Snowplowing Operations
- Meeting Schedule
- April 13, 2019 Tire Round-Up & Appliance Drop-Off Flyer

Department Reports - Presentation of activity statistics and recently attended meetings.

These were postponed until the next meeting.

Supervisor's Reports.

No report.

New Business.

Discussion and necessary action on the requests from MLG/PF Twin Pines LLC, for Twin Pine Farms Subdivision Phase II-B:

- 1. Developer's Agreement and related exhibits, subject to staff review and approval.**

Motion by Chairman Osterman to approve the Developer's Agreement and related exhibits, subject to the Town Attorney's review and the Town Chairman's review and approval. Seconded by Supervisor Beal. Motion carried, 4-0.

- 2. Payment of a fee in lieu of installing a fire suppression tank pursuant to Section 8.14 of Chapter 12, Land Division and Development Ordinance and Section 34.26 of Chapter 34, Fire Department Ordinance, and the Town Engineer and Fire Chief's recommendation for**

\$16,550.

Motion by Chairman Osterman to approve the payment of a fee in lieu of installing a fire suppression tank pursuant to Section 8.14 of Chapter 12, Land Division and Development Ordinance and Section 34.26 of Chapter 34, Fire Department Ordinance, for \$16,550 as recommended by the Town Engineer and Fire Chief. Seconded by Supervisor Beal. Motion carried, 4-0.

Discussion and necessary action for the 2019 Compost Site Grinding Bid.

Joe DeStefano updated the board on the compost site grinding bid from Waukesha Landscape Supply LLC.

Motion by Supervisor Moonen to approve the bid from Waukesha Landscape Supply LLC for a single year of grinding for 2019 for the not to exceed amount of \$6,500. Seconded by Supervisor Beal. Motion carried, 4-0

Discussion and necessary action on the 2018 Capital Budget Carry-Over Items.

Motion by Chairman Osterman to approve the 2018 Capital Budget Carry-Over items including the Waukesha County Digital Paging project for \$1,670.00, the Waukesha County Hwy. intersection KF/JK preemption for \$5,000.00, and the Joint Lisbon & Pewaukee training center phase I for \$1,318.29. Seconded by Supervisor Moonen. Motion carried, 4-0.

Motion by Supervisor Beal to approve the carryover 2018 Capital Budget for the Town Hall and Park Department. Seconded by Supervisor Moonen. Motion carried, 4-0.

Discussion and necessary action on the audio/visual upgrade project quotes.

Motion by Chairman Osterman to postpone the audio/visual upgrade project until the next Town Board meeting. Seconded by Supervisor Moonen. Motion carried, 4-0

Discussion and necessary action on the proposal for an Actuarial Valuation of Other Post-Employment Benefits by Key Benefit Concepts, LLC.

Administrator Gresch explained that we need to hire an actuary go through benefit costs for potential personnel who may be retiring in the next year. The State requires this calculation be done by an actuary firm in which the auditors will place this as a liability on our financial statement. Supervisor Gamiño asked if this price was the standard price. Ms. Gresch explained that our auditors recommended this company and they do work with other municipalities.

Motion by Supervisor Moonen to approve the proposal by Key Benefits Concepts, LLC for the 2019 evaluation of post-employment benefits for an amount not to exceed \$3,865.00. Seconded by Supervisor Beal. Motion carried, 4-0

Discussion and necessary action on the Intermunicipal Agreement Between the Village of Lannon, the Village of Sussex, the Town of Lisbon, Lisbon Sanitary District #1 and the Village of Menomonee Falls

Motion by Chairman Osterman to approve the Intermunicipal Agreement between the Village of Lannon, the Village of Sussex, the Town of Lisbon, Lisbon Sanitary District #1 and the Village of Menomonee Falls for the Lannon Interceptor agreement. Seconded by Supervisor Moonen. Motion carried, 4-0

Adjournment.

Motion by Supervisor Beal to adjourn the Monday, January 28, 2019 Town Board of Supervisors meeting at 7:04 PM. Seconded by Supervisor Moonen. Motion carried, 4-0.

Respectfully submitted,

Dan Green, WCMC
Town Clerk