

Lisbon Sanitary District # 1
Regular Meeting
January 16, 2019 7:30 PM
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 7:30 P.M.

ROLL CALL

Linda Beal, Dennis Golner, and Mark Vesely present.

APPROVAL OF THE MINUTES OF THE DECEMBER 12, 2018 REGULAR MEETING

Linda Beal made a motion to approve the December 12, 2018 regular meeting minutes as present by Dennis Golner, seconded by Mark Vesely. All commissioners voted Aye. The motion passed.

CITIZENS COMMENTS

None

DISCUSSION AND NECESSARY ACTION REGARDING RICHMOND SCHOOL

- a) The school is interested in a possible access road.

ENGINEERING REPORT

- a) Draft letter to mail out to Lisbon Sanitary District #1 customers.
The board approved the letter with recommended changes. This letter will be included in the second quarter billing mailed out the beginning of April 2019.
- b) WATER FLOW AS MEASURED AT THE JEANINE METERING STATION
The flow at this metering station continues to be extremely high with no explanation at this time. The possibility of televising was discussed. The Sanitary district cannot wait till spring to have this completed. Should the sanitary district televise the whole system in this area or only part of it? Who will pay for the televising of the system?
Mark Vesely made a motion to approve televising the whole system not to exceed \$4,000.00, seconded by Linda Beal. All commissioners voted Aye. The motion passes.
A second possibility is looking into when the meter was last calibrated. Lynch & Associates to work with LW Allen for this. Further investigation and action will continue and be reported at the next meeting.
- c) REVIEW OF SERVICE CONNECTION FAILURE FOR N77W22352 WOODED HILLS DRIVE, N77W22266 WOODED HILLS DR
The costliest part of this work was tearing up the road. There is no way to predict when and if a failure will occur like this in other systems.
Mark Vesely made a motion for the McGraw's to pay \$10,000.00 over a 5 year installment agreement with the balance of the bills payable by the Lisbon Sanitary District #1, seconded by Linda Beal. All commissioners voted Aye. The motion passed.

DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF A RESOLUTION ADDING TERRITORY TO THE SANITARY DISTRICT PURSUANT TO WIS. STAT.S SEC. 60.785(B)

The Lisbon Sanitary District #1 has to approve and sign and send the resolution to the Town Board, the town then adopts the resolution and give it to the DNR and Register of Deeds. This will then add the land into the sanitary district.

RESOLUTION REQUESTING CHANGE IN DISTRICT BOUNDARIES

Mark Vesely made a motion to adopt resolution to request change in district boundaries, seconded by Linda Beal. All commissioners voted Aye. The motion passed.

LANNON INTERCEPTOR PURCHASE AGREEMENT (DISCUSSION ONLY)

The Town of Lisbon is in the process of purchasing additional capacity for use of the Lannon interceptor.

DISCUSSION AND POSSIBLE ACTION TO APPROVE LANNON INTERCEPTOR MAINTENANCE AGREEMENT

There was a meeting to finalize the draft of the Lannon Interceptor Maintenance agreement. This will be retroactive to January 1, 2016 and will include interest on the past due bills. Mark Vesely made a motion to approve the Lannon Interceptor Maintenance Agreement, seconded by Linda Beal. All commissioners voted Aye. The motion passed.

DISCUSSION AND APPROVAL TO PAY FOR ALL PAST SERVICES PROVIDED BY THE VILLAGE OF LANNON REGARDING LANNON INTERCEPT NOT TO EXCEED \$35,000

Tabled until the bills are received.

DISCUSSION AND POSSIBLE ACTION REGARDING THE SEWER SERVICE CODE

- a) CONNECTION/HOOKUP FEES
- b) COMMERCIAL RATES
- c) GRINDER PUMP RATES AND FEES
- d) SEWER MAIN CONSTRUCTION

There will be a meeting between members from the Town, the Town Board, the Sanitary District, and Attorney James Hammes to discuss future rates. The meeting will be held on January 24, 2019 at 2:00pm at the Lisbon Town Hall.

DISCUSSION AND POSSIBLE ACTION REGARDING SERVICE EXTENSION

- a. EXTENSION OF SEWER MAIN TO N79W22120 BRAMBLE DRIVE
 - i. THIS LOCATION IS THREE HOUSES WEST OF FINAL SERVICE LOCATED AT N79W22170
- b. OTHER

There has been no action on these items at this time.

REPORT BY BOARD REPRESENTATIVE

Nothing to report at this time.

NOTICE OF CLAIM FILED BY MICHAEL AND MARY MCGRAW

Linda Beal made a motion to deny the claim, Mark Vesely seconded. All commissioners voted Aye. The motion passed.

Attorney Hammes to draft a letter to send with bill to the McGraws.

DISCUSSION AND POSSIBLE ACTION REGARDING BASEMENT DAMAGE AT W221N7897 GOLF VIEW LANE

There was back up in basement from the sewer system, the homeowner did not call the emergency number. Homeowner would like to know what the Sanitary District is going to do about this.

Linda Beal made a motion to deny the claim being made of the Sanitary District, seconded by Mark Vesely. All commissioners voted Aye. The motion passed.

CORRESPONDENCE (DISCUSSION ONLY)

Notice of the Town changing engineering firms.

Flow Analysis based on the Sussex invoice was discussed.

APPROVAL OF CURRENT INVOICES

Linda Beal made a motion to approve the current invoices totaling \$61,630.72, seconded by Mark Vesely. All commissioners voted Aye. The motion passed.

APPROVAL OF THE DECEMBER 2018 FINANCIAL STATEMENT

Mark Vesely made a motion to approve the December 2018 financial statements as presented by Michael Sargent, seconded by Linda Beal. All commissioners voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Water flow measured at Jeanine metering station
- b) Possible service code revisions
 - a. Hook up fees
 - b. Commercial rates
 - c. Connection fees
 - d. Grinder pump service prices
 - e. Sewer main extension

SET DATE FOR NEXT MEETING

The February regular meeting was set for Wednesday February 13, 2019 at 7:30 P.M.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 8:57 P.M., Mark Vesely seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent

Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above- stated meeting other than the governmental body specifically referred to above in this note