



Town of Lisbon Gazette Spring 2018

W234N8676 Woodside Road
Lisbon, WI 53089
www.townoflisbonwi.com

Upcoming Elections: 2018



Spring Election - April 3

State offices to be elected include Court of Appeals Judge and Circuit Court Judge. Also local municipality and school board races.

Partisan Primary (If Needed) - August 14

Any races on the General Election Ballot if 3 or more people are running for the same seat.

General Election – November 6 *Gubernatorial Election*

Offices on the ballot are Governor, U.S. Senator, U.S. Representative, odd-numbered Wisconsin State Senate seats, and all Wisconsin Assembly seats.

PRESORT
STD
U.S. POSTAGE
PAID
JANESVILLE, WI
PERMIT 561

Town of Lisbon Gazette
W234N8676 Woodside Road, Lisbon, WI 53089
Spring 2018

The Difference Between **PROOF OF RESIDENCE AND PHOTO ID** for Voting in Wisconsin



PROOF OF RESIDENCE

Proof of Residence is used to Register to Vote
You can use documents like....

-  **UTILITY BILL** - issued with 90 days of the Election
-  **DRIVERS LICENSE OR ID** - Must be valid and show the voter's current name and address
-  **PAY STUB, BANK STATEMENT** - There are many other documents like a pay stub that can be used. Must show the voter's current name and address
- 

Shows voter's current name and current address
Can show a **copy** or show it on your **electronic device**

MORE INFORMATION ON PROOF OF RESIDENCE:
<https://myvote.wi.gov/ProofofResidence>

PHOTO ID

Photo ID is used after you're registered to get your ballot
You can use documents like....

-  **U.S.PASSPORT** - can be expired since Nov. 4, 2014
-  **WISCONSIN DRIVERS LICENSE OR ID** - can be expired since Nov. 4, 2014. Can be revoked
-  **VETERAN'S & MILITARY ID** - ID's like a Veterans's ID can also be used
- 

DOES NOT NEED A CURRENT ADDRESS
Show's voter's name as they are registered to vote

MORE INFORMATION ON PHOTO ID:
<https://myvote.wi.gov/PhotoIDRequired>

From the desk of Clerk Gina Gresch

Happy 2018! Along with a new year comes another election cycle which includes the Governor's race in November. You can now register to vote online up to 20 days prior to an election. If it's less than 20 days prior to an election, registration must be done in the Clerk's Office or on Election Day. You can also request an absentee ballot online at www.myvote.wi.gov. The system will prompt you to upload a copy of your Photo ID with your absentee ballot request if you don't already have it on file. Furthermore, you can sign up for a calendar year application, which means you'll receive a ballot for every election in 2018. If you are traveling and know where you will be, we can also mail you your ballot wherever you will be.



VISIT myvote.wi.gov to

- **REGISTER TO VOTE** (online or via mail)
- **LOCATE your municipal clerk**
- **SEE WHO is on your ballot** (21 days before election)
- **FIND WHERE to vote**
- **APPLY for ABSENTEE BALLOT**



TOWN STAFF & ELECTED OFFICIALS PHONE NUMBERS

The Town Hall installed a new phone system and our menu options and extensions have changed.
The main number remains as 262-246-6100.

- For the Town Hall, press 1
- For Public Works, press 2
- For the Building Inspector, press 3
- For the Parks Department, press 4
- For the Sheriff's Department non-Emergency number and overnight parking, press 5
- For the Lisbon Fire Department, press 6
- For the Town Board of Supervisors, press 7
- If you don't know which extension to choose, please stay on the line and the next available person will help you

Below are the new direct extensions:

- | | |
|--|--|
| • 1001 – Office Asst. Kris Porter
(General Town Hall Information) | kporter@townoflisbonwi.com |
| • 1002 – Treasurer Amy Buchman | abuchman@townoflisbonwi.com |
| • 1003 – Clerk Gina Gresch
(Elections, Planning & Zoning) | ggresch@townoflisbonwi.com |
| • 1004 – Administrator Matt Janecke | mjanecke@townoflisbonwi.com |
| • 1005 – Deputy Treasurer Kelley Sharon | ksharon@townoflisbonwi.com |
| • 2001 – Fire Chief Doug Brahm | dbrahm@townoflisbonwi.com |
| • 4001 – Parks Director John Greiten | jgreiten@townoflisbonwi.com |
| • 5001 – Public Works Director Joe DeStefano, Jr. | jdestefano@townoflisbonwi.com |
| • 6001 – Building Inspector Bryan Oelhafen | lisbon-inspector@outlook.com |
| • 1200 – Chairman Joseph Osterman | josterman@townoflisbonwi.com |
| • 1201 – Supervisor #1 Tedia Gamiño | tgamino@townoflisbonwi.com |
| • 1202 – Supervisor #2 Marc Moonen | mmoonen@townoflisbonwi.com |
| • 1203 – Supervisor #3 Linda Beal | lbeal@townoflisbonwi.com |
| • 1204 – Supervisor #4 Rebecca Plotecher | rplotecher@townoflisbonwi.com |

Become a Poll Worker

The Town of Lisbon encourages all citizens to vote and to become involved in the election process. One of the most rewarding ways to contribute is to serve your community as an Election Inspector (poll worker). Citizen involvement is essential in conducting open, accurate and fair elections. We hope that you will consider participating in the election process by signing up to be an election inspector.

Generally, the Town staffs three polling places with 21 election inspectors and are in need of more people to work in August and November. For a Presidential Election, an additional 20 election inspectors are needed.

To help you make an informed decision before applying for the position, please visit our website at
<http://townoflisbonwi.com/Jobs>



DIAL 911 FOR EMERGENCIES
FOR NON-EMERGENCIES

Waukesha County Sheriff - 262-446-5070

WHO DO I CALL....?

- If my garbage and/or recycling didn't get picked up? I have an appliance or large item to get rid of (special pick-up)?
 - **Advanced Disposal at 367-6040.**
- If I need a burn permit?
 - **It's included in your tax bill, you can download it from our website or pick one up at Town Hall.**
- If I need a permit for a building, plumbing, electrical or HVAC, remodeling, new roof, etc.?
 - **Building Inspector Bryan Oelhafen at 844-1594.**
- If you need to park on the street overnight.
 - **Sheriff's Department non-emergency at 246-6100 and press 5.**

NEW PLAN COMMISSION MEETING
DATE & TOWN PLANNER

Starting in March, the Town Plan Commission now meets on the 2nd Thursday of the month. We also welcome Dan Lindstrom of Vierbicher to our team. Dan has over 10 years of experience and knowledge as a community planner. With a background of integrating participatory planning, urban design, sustainability, and economic development approaches into community development, he is able to better integrate the desires of a community into implementable plans. Dan manages a team of experienced community development planners and landscape architects that strive to help communities and individuals shape their vision of the future. We are very excited to have him as our Town grows.

DOG LICENSES



MARCH 31 DOG LICENSES ARE DUE
 If you submit your dog license application on or after April 1, please add a \$10 PER DOG late fee to your payment. Don't forget to include a copy of your dog's rabies vaccination certificate. You can find the application form online:
<http://townoflisbonwi.com/DocumentCenter/Home/View/380>



MONTHLY MEETING DATES

Town Board	2nd & 4th Monday, 6:30 P.M. at the Town Hall
Plan Commission	2nd Thursday, 6:30 P.M. at the Town Hall **NEW**
Park Committee	3rd Monday, 6:30 P.M. at the Richard Jung Memorial Fire Station

2018 HOLIDAY OFFICE CLOSINGS

- Memorial Day - May 28, 2018
- Independence Day - Jul 4 - 5, 2018
- Labor Day - Sep 3, 2018
- Thanksgiving - Nov 22, 2018 — Nov 23, 2018
- Christmas - Dec 24, 2018 — Dec 25, 2018

LISBON & SUSSEX NATIONAL
NIGHT OUT

Wednesday, August 8, 2018, from 6-8 P.M. at the Sussex Civic Center



From the desk of the
Lisbon Fire Dept Auxiliary

Thanks to the generosity of Town of Lisbon residents and Lannon Stone Products, the Lisbon Fire Department Auxiliary presented a check for \$20,000 to Lisbon Fire Chief Doug Brahm.

These funds will allow the Fire Department to purchase a Lucas machine, which provides automated chest compressions to improve effectiveness of CPR.

Thank you, Lisbon residents, for your support!

DAYLIGHT SAVING TIME

Don't forget to spring ahead at 2:00 A.M. on Sunday, March 11.

This is also a good time to check your smoke detector batteries.

From the desk of Park Superintendent John Greiten & the Park Committee

Bringing our community together through recreation and family activities is the central focus of the Parks Committee and Superintendent Greiten. We're excited about the events we have planned for 2018 and the many updates that have been made to the parks to enhance your recreational experiences. We look forward to seeing you at the parks!

2018 Free Events for the Whole Family

March 24 Easter Extravangza (12:30 P.M. - 2:00 P.M.)
Lisbon Community Park

June 2 S.A.F.E.ty Dayz (8:00 A.M. - 5:00 P.M.)
Lisbon Community Park

August 8 National Night Out (6:00 P.M. - 8:00 P.M.)
Sussex Civic Campus

August 11-12 Heritage Weekend (10:00 A.M.– 5:00 P.M.)
Lisbon Community Park



Easter Extravangza

Heritage Weekend



Interested in Learning More or Want to Get Involved?

Contact:

John Greiten, Park Superintendent
262-246-7266, jgreiten@townoflisbonwi.com
Marlene Kumistch, Parks Committee Chairperson
262-538-4448

Opportunities:

Adopt-a-Road sponsorship
Purchase a tree or bench as a memorial
Volunteer for park events

The park committee and staff will continue to provide residents with quality outdoor recreational opportunities, in a way that meets the needs of our citizens while remaining fiscally responsible to our tax payers. Parks provide individuals experiences that enhance our communities' quality of life with healthier lifestyle choices.

Please support our local park system. Together we can experience some wonderful adventures that will rejuvenate our spirits without draining our pockets.

More Park Notes:

Noxious weeds:

Please be aware in your yard for noxious weeds that have been invading Waukesha County. If you are not familiar with buck-thorn, Garlic mustard and Teasel go to the attached websites for pictures and how to eradicate these unwelcome plants. Dnr.wi.gov/topic/invasive, click on search, type in name of species that you need information on. We are always looking for individual or groups that would be willing to join forces with the park staff in clearing out trouble spots in our park system. If you are interested, please call John Greiten at 262-246-6100 ext 4001.

Park safety:

Please help in keeping a safe and clean environment. If you see any suspicious activities in any of the parks, please contact:
John Greiten at 262-246-6100 - ext. 4001 Or Sussex/Lisbon Police substation at 262-246-5237

Park committee volunteer needed:

We are in need of a civic minded person who would like to help out at the park events. The park committee meets once a month and hosts three events during the year. If you would like to receive some information on volunteering on the Park committee, please call Marlene Kumitsch at 262-538-4448.

A Listing of Lisbon's Park Facilities:

Town Hall Park

Location: W234N8624 Woodside Road, Lisbon Wis. 53089

Amenities: 911 Memorial Site, Pavilion (Seating for up to 100) , Electricity, (2) Outdoor Grills, Metro Restroom, Wheelchair Accessible Playground, Baseball Field, Sand Volleyball Court, Soccer & Football Practice Field Space, Picnic Tables

Lisbon Community Park

Location: N78W26970 Bartlett PKWY Hartland, Wis. 53029

Amenities: Wheelchair Accessible Playground Site with water mister, (3) Main Pavilions (Seating varies depending on size of pavilion, 1-120), Electricity, Metros and Restroom Facilities, (3) Outdoor Grills, Sand Volleyball Court, 3 miles of Hiking Trails, Sledding Hills, Ice Rink, Cross Country Ski Trails, Fishing Pier, Picnic Tables, 25 Acres of Prairie Areas. Open grass practice areas for Lacrosse, Baseball, Football and Soccer.

Lisbon Oaks Parks

Location: W268N7098 Woodland Oaks Dr. Located in the Woodland Oaks Subdivision off of HWY VV and Woodland Oaks Dr.

Amenities: Pavilion (Seating for up to 14), Playground Site, Baseball & Soccer Fields, Metros Facilities, Sand Volleyball Court.

Stony Halquist Park

Location: W238N5279 Parkview Drive Located right off of HWY K (Lisbon Road)

Amenities: Pavilion (Seating's for up to 12), Playground Site, Baseball Field, Picnic Tables Metros Facilities.

Stone Family Park

Location: W224 N7975 Plainview Parkway. Located on the corner of Plainview Road and Plainview Parkway (Just west of Town Line Road).

Amenities: Baseball Diamond, Playground Site, Metros Facilities, Picnic Tables.

Fred Keller Field

Location: N72W24958 Good Hope Road, Lisbon Wis.53089. Located behind the DPW Station on the Corners of Hillside Road and Good Hope Road.

Amenities: Baseball Diamond, Metro Facilities.

For More Information, Visit our Website: www.townoflisbonwi.com

From the desk of the Assessor Mike Grot

Michael L. Grot is the statutory Assessor for the Town of Lisbon. The Assessor is responsible for discovering, listing, and valuing all real and personal property. He performs the duties of the Assessor such as onsite inspections valuation of all building permits taken out for such things as new homes, additions, garages, remodeling, decks and other improvement projects.

The Assessor and his assistant, Judy Hassmann, have accumulated building permits and land divisions to review and inspect for the 2018 assessment year. Inspections began in December 2017 and will continue until complete. Personal Property notices were mailed to all business owners on January 5, 2018 and need to be returned to our office by March 1, 2018.

All of the Town of Lisbon property files are kept at the office of Grot Appraisals located at N88 W16573 Main St. in Menomonee Falls. If you have any questions regarding your property assessment or personal property feel free to contact his office at (262) 253-1142. Mr. Grot can also be reached via email at mike@wi.assessor.com.

From the desk of the Building Inspector Bryan Oelhafen

In 2017, we received a total of 803 permits, 32 new homes and 4 new commercial buildings. I've enjoyed working with each of you and look forward to a great 2018.

Please remember that all types of construction in the Town of Lisbon require a permit. Applications and submittal information can be found on our Town's website, or contact me, and I will get an application, or information to you. If you have a private on-site septic system, and your improvement is outside the footprint of your home, you will also need to contact Waukesha County Health Department at 262-896-8300 for a preliminary site evaluation. Permitting is also required for kitchen and bath remodels, service upgrades, window and roof replacement, water heaters, furnace and air conditioners. In an emergency situation, hire a reputable, licensed contractor, and then obtain your permit as soon as practical.

If you have any additional questions, or are unsure if you need a permit, please call me Monday through Friday 8:30 A.M. to 4:30 P.M at 262-844-1594.

Have a safe and enjoyable project.

From the desk of Public Works Director Joe DeStefano Jr.

As I sit here today and write this, it is a fifty degree day in January. This winter has had its ups and downs. But so far we have had a very successful and safe plowing operation. We will see what winter has in store for us as it comes to an end.

As we move forward, most of you know we have been in an extensive road resurfacing program over the last two years and that is going to continue this year. We have a few remaining sections throughout the town to take care of. We will be taking care of roughly a dozen culverts ahead of the road resurfacing. As well as all of our duties in the public works consisting of signs, roadside mowing, small road repairs, ditching, etc. We will also be having a significant amount of crack filling done in 2018.

Within the newsletter please find information on our annual spring brush pick-up, the compost site, the tire round-up, recycling, debris in road and town right-of-ways. And as always if there are any questions, comments, or concerns, please feel free to call or e-mail me at 262.246.3416 or jdestefano@townoflisbonwi.com.

With spring in the air, I'm sure a lot of people are looking forward to warmer weather and I want to take this time to wish everyone a safe and healthy summer!



BRUSH PICK-UP

The Town of Lisbon Public Works Department will begin the Spring Brush Pick-up on Monday April 16, 2018 (tentative/weather permitting)

All brush must be out by the road at 6:00 A.M. that morning.

Only one pass through the Town will be made which will take approximately 3 to 4 weeks to complete. Any brush brought out after this time will not be picked up and will be the owner's responsibility to remove. **Due to budget and time constraints, there is NO FALL BRUSH PICKUP.**

- No branches will be picked up that are over 8 feet in length. Small branches should be tied together with string.
- Branches over 5 inches in diameter should be cut up and used for firewood.
- All branches should be neatly stacked with butt ends facing the road.
- The crew will not pick up from vacant lots or new construction.
- No stumps, railroad ties or landscape timbers are allowed.
- No garden or yard waste, bagged, boxed or other containers of brush will be picked up. Please take these items to the Compost Site.

Please do not drop brush off at the Department of Public Works.

WASTE OIL & ANTI-FREEZE



There is a depository tank for waste oil located at the Municipal Garage at N72W24958 Good Hope Road. **ONLY waste oil** is to be deposited in this receptacle for recycling. You may also recycle your oil filters at this

location. Also at this site is a receptacle for used anti-freeze. We will accept the synthetic type of anti-freeze. Please be very careful to place these in the properly marked receptacles. It will cost the Town extra to haul away contaminated products.

RIGHT-OF-WAY ENCROACHMENTS

The Town of Lisbon prohibits the placement of obstruction and encroachments within the public right-of-way. The public right-of-way is the land containing street pavement and the grass ditch line from the shoulder to the front of the property line.

Obstructions are described as trees, landscape plantings, fences, posts, poles, temporary signs, bagged yard waste or rocks.

Encroachments include fixed items such as buildings, structures, pedestal signs or hanging signs.



HAZARDOUS WASTE COLLECTION SITES

MENOMONEE FALLS

Veolia Environmental Services
W124N9451 Boundary Rd. (124th St.)
Phone: 262-255-6655

Every Monday & Wednesday 11:00 A.M. to 6:00 P.M.
Saturdays 8:00 A.M. to 2:00 P.M.

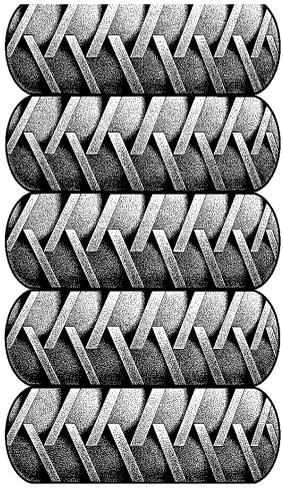
WAUKESHA

City Incinerator Building
900 Sentry Drive

April - November
2nd and 4th Saturdays, 8:00 A.M. to 4:00 P.M.
3rd Wednesday 11:00 A.M. to 7:00 P.M.

December - March
2nd Saturday 8:00 A.M. to 4:00 P.M.

All sites are closed on holidays



TIRE ROUND-UP

Saturday, April 21, 2018

8:00 A.M. – 12:00 Noon

Cost: \$2.00 per tire

Residents can bring tires to The Municipal Garage located at N72W24958 Good Hope Rd.

Note: ONLY passenger car and Small truck tires will be accepted. Rims & wheels must be removed.

REMINDER TO NOT DEPOSIT DEBRIS ON THE ROAD

It is a town ordinance (3.04a) to not deposit any foreign matter, which grass clippings and leaves would be considered, on any town roads. They pose a safety concern for people on bicycles and motorcycles.

It is easy to prevent the clippings from flying into the street by mowing with the discharge chute aimed back at the yard. If you don't want the clippings in your yard, just rake them up. They do add nutrients to your lawn if left alone. It's inevitable that some grass will fly astray and end up on the roadway, that's understandable. But when there are clumps and piles, that is blatant disregard for others safety.

Be a good neighbor and make certain that you don't leave clippings in the street. Use a blower and blow them back into your yard or use a broom and sweep them up, or cut in a manner that the grass gets thrown away from the street.

BURNING PERMITS

We mailed burn permits with tax bills in December. Simply read the ordinance, sign and date the permit and keep it. If you are a renter, permits are available at the town hall. Burning permits expire yearly on December 31 and are required for any outdoor burning, this includes backyard bonfires as well as portable fire pits.

TOWN OF LISBON COMPOST SITE



Hours of Operation:

Mondays: 4:00 P.M. – 8:00 P.M.

(Residents must be at the gate by 7:50 P.M.)

Saturdays: 9:00 A.M. – 4:00 P.M.

(Residents must be at the gate by 3:50 P.M.)



THE SITE ACCEPTS LEAVES, GRASS CLIPPINGS, BRUSH & BRANCHES.

No Landscape Timbers, Railroad Ties or Construction Lumber

No Chainsaws or Axes

No Front End Loaders or Trucks larger than a Pickup

No children on any piles & dogs must be on a leash

Do cover your load with a tarp (County Ordinance 346.94 or pay a fine of \$114.00)

ELECTRONICS ARE NO LONGER ACCEPTED AT THE COMPOST SITE. PLEASE VISIT WWW.WAUKESHACOUNTY.GOV/RECYCLING FOR MORE INFORMATION ON HOW TO PROPERLY DISPOSE OF ELECTRONICS.

To find out if the compost site is open due to weather, please call [262-719-5411](tel:262-719-5411)

The annual pass obtainable at the Town Hall is \$18.00. There is an additional \$2.00 handling fee if done by mail.

COMPOST SITE APPLICATION

NAME: _____

ADDRESS: _____

CITY, ZIP: _____

Mail this form with your check for \$20.00 to: Town of Lisbon W234N8676 Woodside Rd. Lisbon, WI 53089

ELECTRONICS & APPLIANCE RECYCLING EVENTS



2018 EVENT SCHEDULE 9am - Noon

Month	Date	Location	Location Address
January	13	City of Brookfield	19700 Riverview Drive
February	10	City of Oconomowoc	630 South Worthington Street
March	10	New Berlin	16550 W. National Ave
April	14	Village of Hartland	701 Progress Drive
May	12	City of Muskego	W182 S8200 Racine Ave
June	9	City of Pewaukee	800 Main St. (WCTC)
July	14	City of Brookfield	19700 Riverview Drive
August	11	Town of Merton	N78 W32101 Peterson Road.
September	8	City of Muskego	W182 S8200 Racine Ave
October	13	Village of Hartland	701 Progress Drive
November	10	City of Oconomowoc	630 South Worthington Street
December	8	Village of Mukwonago	630 W. Veterans Way

Electronics (Legacy Recycling LLC)

Items collected for a fee (cash only):

- Television Sets (\$25 each)
- CRT Computer Monitor (\$10 each)

Items collected at no fee:

- Other Computer Monitors & LCDs
- Computers
- Keyboards
- Laptops

- Printers
- Scanners
- Cell Phones
- Telephones
- DVD Players, VCRs, & Stereos

Appliances (Refrigerant Depot)

Items collected at no fee:

- Air Conditioners
- Dehumidifiers
- Refrigerators
- Microwaves
- Water Coolers
- Freezers
- Water Heaters

- Washer/Dryers
- Stoves
- Oven/Ranges
- Dishwashers

For more information visit, www.waukeshacounty.gov/recycling

ATTENTION:

Changes are coming! Effective January 1, 2018

IDENTIFICATION REQUIRED AT HOUSEHOLD HAZARDOUS WASTE COLLECTION SITES

Residents will be required to show driver's license at all Waukesha County HHW sites



PAINT DISPOSAL

For detailed information on how to dispose of latex and oil based paint, as well as paint cans, please visit our website at:

www.townoflisbonwi.com/350/Refuse-Recycling

GARBAGE & RECYCLING COLLECTION

Garbage cans should be no larger than 32 gallons in size and not weigh more than 60 lbs. Due to a large number of injuries caused by lifting and/or pulling bags from these cans, Advanced Disposal will no longer be emptying these containers. Upon encountering these cans/bags drivers will apply a sticker explaining this policy.

Garbage collection is delayed one day for the following holidays only: Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Day and New Years Day.



MAILBOX MAINTENANCE

The Town of Lisbon snowplow drivers do their best to prevent damage to private property while plowing, but occasionally snow pushed around structurally unsound mailboxes can damage them.

Please inspect your mailbox before the first snowfall and replace rusty, rotten or flimsy mailbox posts.

The Town policy is to replace only mailboxes and posts directly hit by the plow, not boxes or posts pushed by the weight of the snow or damaged by your mail carrier, newspaper carrier or another vehicle striking them. Also, if snow or slush from the plow blades happen to knock the box off its post, we will not be reinstalling the box to the post.

Remember, you are responsible for keeping your box free of snow for mail delivery.

FOR THE SAFETY OF ALL RESIDENTS, PLEASE COMPLY WITH THE FOLLOWING SECTION OF THE TOWN OF LISBON CODE.

3.04 DEBRIS AND SNOW IN THE STREET.

(a) No person shall litter or deposit any foreign matter on any street, highway, sidewalk, park or public place unless permitted to do so by the DPW Director or the Town Board.

(b) Prohibited. It shall be unlawful for any person to plow, shovel or otherwise deposit or place snow on or across the maintained portion of any public road within the Town, or permit such depositing of snow from property occupied by him or her. The "maintained portion" is defined as the pavement and shoulder of the road right of way. Violations of this section may be enforced against either the owner or occupant of the property from which the snow was removed.

(c) Subsection (b) above shall not apply to Public Works Department crews when performing snow removal functions.