

Lisbon Sanitary District # 1
Regular Meeting
October 17, 2018 7:33 P.M.
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 7:33 P.M.

ROLL CALL

Linda Beal, Dennis Golner, and Mark Vesely present.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 19, 2018 REGULAR MEETING

Mark Vesely made a motion to approve the September 19, 2018 meeting minutes as presented by Dennis Golner, seconded by Linda Beal. All commissioners voted Aye. The motion passed.

CITIZENS COMMENTS

None

DISCUSSION AND NECESSARY ACTION REGARDING RICHMOND SCHOOL

- a) Trouble with grease trap was brought up, Lynch is making a connection to help with this problem.
- b) Final landscape restoration from removing the chemical tank still needs to be completed.
- c) Potential gravel road to the lift station

ENGINEERING REPORT

- a) Spare man hole covers have arrived.
- b) Presentation of draft letter to Sanitary District customers.

REPORT BY BOARD REPRESENTATIVE

- a) Working on the budget for the Town

DISCUSSION, POSSIBLE ACTION, POSSIBLE CLOSED SESSION ESTABLISHING CONTRACT(S) FOR REPAYMENT OF SERVICE LATERAL REPAIR COST PAID BY THE DISTRICT.

Linda Beal made a motion to convene into closed session for the following items: A. pursuant to the Wisconsin Statute §19.85(1)(G) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Mark Vesely seconded. All commissioners voted Aye. The motion passed.

Dennis Golner announced that the meeting was now in closed session.

Closed session commenced.

Linda Beal made a motion to re-convene into open session. Mark Vesely seconded. All commissioners voted Aye. The motion passed.

Dennis Golner re-convened the open session.

N77W22266 Wooded Hills

Reported that a check was received from the homeowners' insurance company for all but \$500.00, the deductible, of the total bill. The remaining balance will be billed to the homeowner.

DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACTS

- a) ENGINEERING
 - a. Two quotes received one from Lynch & Associates and one from CTW. The board members asked a few questions of representatives from each company.
- b) MAINTANENCE AND REPAIRS FOR LIFT STATIONS
 - a. No quotes received at this time
- c) MAINTANENCE AND REPAIRS FOR GINDER PUMPS
 - a. No quotes received at this time.
- d) SNOW PLOWING
 - a. No quotes received at this time.
- e) ACCOUNTING
 - a. Received a quote from Tax Management & Financial Horizons and a response for a non-quote from D&M Accounting.
- f) AUDIT SERVICES
 - a. A quote and contract were presented from Baker Tiley. Michael Sargent is calling to question the amount of the proposed charges.

Michael Sargent is going to call the companies that we did not have responses from for next meetings.

DISCUSSION AND POSSIBLE ACTION ON LANNON INTERCEPTOR INTERMUNICIPAL AGREEMENT

Nothing to report at this time.

DISCUSSION AND POSSIBLE ACTION ON BUDGET FOR THE LISBON SANITARY DISTRICT #1 2019 YEAR

A review of the public hearing was presented.

Mark Vesely made a motion to approve the 2019 budget. Linda Beal seconded. All commissioners voted Aye. The motion passed.

DISCUSSION AND POSSIBLE ACTION TO ADOPT THE 2019 RESIDENTAL SERVICE RATES

Vesely made a motion to approve the increase in quarterly service rate from \$90.00 a quarter to \$105.00 a quarter. Linda Beal seconded. All commissioners voted Aye. The motion passed.

Discussion on potential rate change for customers with pressurized systems due to the cost of maintaining these systems.

DISCUSSION AND POSSIBLE ACTION TO ADOPT THE 2019 TOTAL TAX LEVY

Mark Vesely made a motion to approve the increase in the 2019 total tax levy to \$45,300.00 from \$44,000.00. Linda Beal seconded. All commissioners voted Aye. The motion passed.

CORRESPONDENCE (DISCUSSION ONLY)

- a) Flow analysis was discussed.
- b) Insurance audit results were discussed.

APPROVAL OF CURRENT INVOICES

Invoices totaling \$40,432.56 were submitted for approval.

Linda Beal made a motion to approve checks totaling \$40,432.56. The motion was seconded by Mark Vesely. All commissioners voted Aye. The motion passed.

APPROVAL OF THE SEPTEMBER 2018 FINANCIAL STATEMENT

Mark Vesely made a motion to approve the September 2018 financial statements as presented. Linda Beal seconded the motion. All commissioners voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Draft letter to Lisbon Sanitary District #1 customers
- b) Water flow as measured at Jeanine metering station
- c) Contracts with vendors for 2019

SET DATE FOR NEXT MEETING

The November regular meeting was set for Tuesday November 13, 2018 at 7:30 P.M.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting 9:15 P.M. Mark Vesely seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent
Lisbon Sanitary District #1 Accountant