

Lisbon Sanitary District # 1  
Regular Meeting  
August 15, 2018 7:30 PM  
Lisbon Town Hall  
W234N8676 Woodside Rd,  
Lisbon, WI 53089

Dennis Golner called the meeting to order at 7:30 P.M.

**Roll Call.**

Linda Beal, Dennis Golner and Mark Vesely present

**APPROVAL OF THE MINUTES OF THE JULY 18, 2018 REGULAR MEETING**

Linda Beal made a motion to approve the July 18, 2018 meeting minutes as presented by Dennis Golner, seconded by Mark Vesely. All commissioners voted Aye. The motion passed.

**CITIZENS COMMENTS**

**1. DISCUSSION AND NECESSARY ACTION REGARDING INVOICES FOR WORK ON SEWER LATERALS**

Homeowner for N77W22266 Wooded Hills Dr and Lawyer for homeowners for N77W22352 Wooded Hills Dr were present.

The options for payment were discussed relative to the Sewer Service Code. Suggested a joint meeting of residents (their representatives), representative of the District (Linda Beal), and Joe DeBelak Company. To be discussed at the September meeting.

Received open records request in regards to the relationship of Lisbon Sanitary District #1 and Joe DeBelak Co from 2013 to date.

Further action has been deferred to the September meeting.

**DISCUSSION AND NECESSARY ACTION REGARDING RICHMOND SCHOOL AGREEMENT**

1. Nothing new to report

**ENGINEERING REPORT.**

Tianna Pitas will be taking over for Sarah Nunn as of September 1, 2018.

CMAR results came back with a grade of A. Only point made is an update to overflow response plan should be completed.

**REPORT BY BOARD REPRESENTATIVE**

Nothing to report

**DISCUSSION AND NECESSARY ACTION REGARDING ENGINEERING CONSULTANT CONTRACT**

This is being put out for bid due by the September meeting to be considered.

**DISCUSSION AND NECESSARY ACTION REGARDING INSURANCE FOR THE LISBON SANITARY DISTRICT #1**

Mark Vesely made a motion to request a binder on the insurance policy proposed with no optional options selected costing \$2,444.00. Linda Beal seconded. All commissioners voted aye. Motion passed.

**DISCUSSION AND NECESSARY ACTION ON THE LANNON INTERCEPTOR INTERMUNICIPAL AGREEMENT.**

Since the final agreement was not yet completed the board deferred this until the September meeting.

**DISCUSSION AND NECESSARY ACTION REGARDING THE PURCHASE OF SPARE MAN HOLE CASTINGS**

Two options for man hole castings were presented by Lynch and Associates. Linda Beal made a motion to purchase two, man hole castings with seals not to exceed \$280.00 a piece total not to exceed \$625.00. Mark Vesely seconded the motion. All commissioners voted aye. Motion passed.

**DISCUSSION REGARDING THE PRELIMINARY BUDGET FOR THE LISBON SANITARY DISTRICT #1 2019 YEAR**

A preliminary budget for 2019 comparing to 2016, 2017, and 2018 was discussed. Additional discussion at the September meeting.

**CORRESPONDENCE (DISCUSSION ONLY)**

The flow analysis was discussed.  
Second quarter bill for Lannon was received.  
Second quarter late fees were presented.

**APPROVAL OF CURRENT INVOICES**

Bills totaling \$45,294.86 were submitted for approval.  
Linda Beal made a motion to approve checks totaling \$26,568.86, removing two bills from DeBelak one for \$12,958.00 and one for \$5,768.00. The motion was seconded by Mark Vesely. All commissioners voted Aye. The motion passed.

**APPROVAL OF THE JULY 2018 FINANCIAL STATEMENTS**

Mark Vesely made a motion to approve the July 2018 financial statements as presented. Linda Beal seconded the motion. All commissioners voted Aye. The motion passed.

**ITEMS TO BE PLACED ON FUTURE AGENDA**

1. Lannon Interceptor Intermunicipal Agreement
2. Discussion and possible action regarding engineering consulting services.
3. Discussion and possible action regarding maintenance contracts
4. Discussion and possible action regarding the invoices for lateral repair at N77 W22352 Wooded Hills Dr and N77 W22266 Wooded Hills Dr and Longview Property.
5. Discussion regarding the preliminary budget for 2019

**SET DATE FOR NEXT MEETING DATES**

The September regular meeting was set for September 19, 2018 7:30 PM.

**ADJOURNMENT OF MEETING**

Linda Beal made a motion to adjourn the meeting 9:28 P.M. Mark Vesely seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent  
District Accountant  
Lisbon Sanitary District #1