

**Minutes of the Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, June 18, 2018 6:30 P.M.**

1. **Roll Call.** Marlene Kumitsch, Jill Pichler, Carol Emmel, Donnette Mayrack, John Greiten, Ed Nelson,

A. Excused: Tedia Gamino, Florin Docea

B. Chairperson Kumitsch called the Park Committee meeting to order at 6:30 P.M.

C. Ryan Kitzinger attending the meeting as a non-voting citizen.

2. Comments from citizens present pertaining to items on the agenda.

A. No citizens present.

3. Discussion and necessary action on the April 16, 2017 Park Committee minutes.

A. Carol Emmel made a motion to amend the May 21, 2018 minutes Section 7 Item C. Parks mission statement to add that no action was taken. Second by Marlene Kumitsch all ayes motion carried.

4. Announcements/Correspondence - Listing of upcoming meeting dates & times. (No Discussion)

A. Kumitsch announced that the Town Board is looking into appointing Ryan Kitzinger to the Park Committee at the next Town Board meeting on June 25, 2018.

5. Reports. (No Discussion)

A. Park Superintendent Report: Mr. Greiten read the report.

B. Budget & Finance; No report

C. Adopt-A-Road / Park

1. Park Director Greiten reported that the spring adopt a road cleanup is completed.

6. Sub-Committee Reports

A. Heritage Weekend: Kumitsch read off the park accounts totals.

1. Heritage Weekend Donations and carry over \$6,685

2. Heritage weekend Bills \$2,965

3. Park Events \$1,140

4. Chairman Kumitsch briefly explained to the committee members the need for help from them on Heritage Weekend duties Friday through Sunday. Kumitsch was asked to set up a sign up spreadsheet so members can sign up for the duties/ help where needed for this event. (Camp set up, park auction tent, front check in table, kids game area, pass books, etc.)

B. Winter fest: No Report

C. Easter Extravaganza: No Report

7. Unfinished Business.

A. Discussion and necessary action on Lake Five Pathway extension.

1. Kumitsch reported that we received the right of way easement to connect our bike path to the Bugline Trail from Waukesha County Dept. of Parks and Land Use, Stephen Siodlarz.

2. Park Committee signed a thank you card that Greiten is to send to Mr. Stephen Siodlarz

B. Discussion and necessary action on Park Handout

1. Park member Emmel discussed the new park handout pointing out spacing of words and the layout of the content. After a brief discussion with the committee members Emmel made a motion to modify the spacing of the wording with the handout and then approved the handout to be sent out to print. Second by Nelson all ayes motion pass.

C. Discussion and necessary action regarding park mission statement: Motion by Emmel second by Mayrack to table talks and remove from agenda until fall of 2018. All Ayes motion pass.

D. Discussion and necessary action regarding thank you notes

1. Kumitsch and Emmel are working on the wording for the park department's thank you cards that the park committee sends out to the public and or companies that support park events /donations/park projects, no action taken.

7. New Business.

A. Discussion on the Wisconsin Open Meeting Laws

1. Committee members started to discuss open meeting laws that Clerk Gina Gresch email all committee members to review. After a brief discussion this topic was tabled until Gresch can attend the next park meeting in July to present a brief presentation on open meeting laws.

8. Plan Commission Items.

A. Barnwood Conservatory

1. Nelson talked briefly about the Barnwoods Conservatory development, home lot layout / lot size for the subdivision and the trails that are within the development.

2. Committee members showed concerns about traffic flow on Lake Five Road given the fact that Harmony estates Development and Barnwood Conservatory Development will increase traffic on an already busy traveled roadway and about the traffic crossing Highway VV and Lake Five Road. No action taken by committee members.

9. Other items for future agendas. (No Discussion)

A. Nothing at this time

10. Adjournment.

A. Motion by Ms. Mayrack, to adjourn the meeting at 7:39. Seconded by Mr. Nelson. Motion Carried.