

**Minutes of the Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, March 19, 2018
6:30 P.M.**

1. **Roll Call.** Marlene Kumitsch, John Greiten, Jill Pichler, Carol Emmel, Lori Gitto (via phone), Ed Nelson, Tedia Gamino
2. **Exused:**
Chairperson Marlene Kumitsch called the Park Committee meeting to order at 6:30 P.M.

3. **Comments from citizens present pertaining to items on the agenda.**
Donnette Mayrack – attended the meeting

4. **Discussion and necessary action on the February 19, 2017 Park Committee minutes.**

Correction: rollcall updated.

Marlene made a motion to approve minutes as amended; seconded by Florin. Motion carried.

5. **Announcements/Correspondence - Listing of upcoming meeting dates & times. (No Discussion)**

6. **Reports. (No Discussion)**

- A. Park Superintendent read the Report.
- B. Budget & Finance
 - a. General: no report
 - b. Winterfest cost: \$239.28 (out of park budget)
 - c. Lions' Donated \$700 for bike helmets to be given away at the Easter Extravaganza
- C. Adopt-A-Road / Park – no report

7. **Unfinished Business.**

- A. Discussion and necessary action on 2019 Winterfest.
 - a. No discussion
- B. Discussion and necessary action on the Easter Eggstravaganza.
(March 24, 2018, 12:30 P.M. to 2:00 P.M.)
 - a. Marlene K. facilitated a discussion regarding activities and logistics during the events.
- C. Discussion and necessary action on Heritage Weekend.
(August 11 & 12, 2018, 10 year anniversary)
 - a. Marlene K. facilitated a discussion
 - i. Event sponsors need to be identified by July 10 to be mentioned in the Event Handout Flyer
 - ii. Everyone is encouraged to put together teams of 9 (of all ages) to play old fashion baseball; an expert in the sport will help explain the rules and help with the running of the games
- D. Discussion and necessary action on the Lake Five Pathway.
 - a. The Waukesha Land Use engineering department is asking for a drawing that supports the legal description of the connection between the Lisbon Park path and the Waukesha Bug Line.

8. **New Business.**

- a. Discussion and necessary action on the Spring Gazette.
 - i. Updates have been made and committee is invited to provide any additional updates.

- b. Discussion and necessary action on redesigning the Town's Park handout.
 - i. Committee members discussed updating the handout to make it more user friendly
 - ii.
- c. Discussion and necessary action on the Park Committee's Mission Statement.
 - i. Carol made a motion to table discussion to a later date; seconded by Ed; motion carried
- d. Discussion and necessary action on the SAFETY Dayz Auto Extrication Event.
 - i. June 2nd, 2018

8. Plan Commission Items.

No report

9. Other items for future agendas. (No Discussion)

Next meeting is March 19, 2018.

- Social media engagement for Heritage Weekend
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10. Adjournment.

Motion by Florin D., to adjourn the Monday, March 19, 2018 Park Committee Meeting at 7:37. Seconded by Ed N. Motion carried.

Marlene Kumitsch
Chairperson

Dr. Florin Docea
Secretary