



# Town of Lisbon Gazette Fall 2015

W234N8676 Woodside Road  
Lisbon, WI 53089  
www.townoflisbonwi.com



### **From the desk of Town Administrator/Clerk Matthew Janecke**

These last few months have been a busy time for Town Board members and Staff. Public Works and Parks are finishing up their seasonal projects for the year and preliminary prep begins with the next season that always seems to surprisingly sneak up on us – winter. Office staff has diligently been gathering budget information to present to the Board for the adoption of the Annual Budget on November 18th at the Richard Jung Memorial Fire Station at 7:00 p.m. Residents have the opportunity to weigh in directly on the budget by approving the tax rate, which by definition is determined by dividing the total levy by the assessed value of the town. Last year the tax rate was \$3.38 per thousand dollars of assessed value. On a \$200,000 home, that's \$676 for all services provided. Let's take it a step further now and break that down monthly and it equates to \$56 for services the Town provides, which includes but is not limited to snow plowing, garbage collection, fire services, etc. Compare that to your cable television or cell phone bill! Town government is considered the purest form of democracy, so I encourage you to come out the night of the 18th and review the budget my staff has worked so hard to prepare. Even better, I will be making a budget presentation that night to kick off the discussions.



On related news, the Town had a total net new construction totaling nearly \$21 million, and 8th among Waukesha municipalities. That's substantial considering Lisbon is primarily a bedroom community with some industrial development and very little commercial development. Every little bit helps in building the tax base and reducing the tax burden on residents of having to fund services through property taxes.

Tax season will begin with the delivery of tax bills somewhere around the middle of December. Once residents have received their tax bill they have the opportunity of either coming to Town Hall to pay their property taxes in person or visiting Waukesha County's website to pay their bill in the comfort of their own home. .

As of January our Facebook likes have been growing and at the time I write this article the Town of Lisbon, WI page has received 208 likes. This is a significant accomplishment given some municipalities receive 500 like in 3 years. In my opinion it shows Lisbon residents are passionate about where they live and look for more information regarding the Town. Facebook although a very good information outlet on its own, however, please do not forget about the Town's webpage (townoflisbonwi.com) for pertinent information. In the upcoming months look for updates on garbage and recycling collection and budget meetings.

If you have any question, please do not hesitate to call Town Hall at 246-6100. We are happy to answer your questions.

PRESORT  
STD  
U.S. POSTAGE  
**PAID**  
JANESVILLE, WI  
PERMIT 561

Town of Lisbon Gazette  
W234N8676 Woodside Road, Lisbon, WI 53089  
Fall 2015



**TRICK OR TREAT**

**Saturday, October 31<sup>ST</sup>**

**5:00 p.m. 'til 8:00 p.m.**

**Residents wishing to participate should have their porch lights on during those hours.**

**Dog Licenses**



The state of Wisconsin requires any dog over the age of 5 months to be licensed. In order to obtain a license, you must bring veterinary proof of the rabies vaccine with your application.

Dog at large without a license can be subject to a citation of \$125.00 in addition to an untagged dog fine of \$50.00. Having a license can also help authorities identify a lost dog. Applications are available online at [www.townoflisbonwi.com](http://www.townoflisbonwi.com) or at the Town Hall.

All licenses expire on 12/31/15 not one year from the date issued. You may renew your license until 3/31/16 without being assessed a late fee.

Remember: While walking your dog, you must have the animal on a leash and clean up any deposits. Failure to carry a means of cleaning up after your dog can result in a citation and fine. Please be respectful of your neighbors.

**SNOW PLOW DRIVER**  
**TOWN OF LISBON**

The Town of Lisbon is looking for a snowplow driver for this winter. Must have a CDL and will train. Pay is \$25.00 per hour plus time and one-half on holidays. If interested, please contact Public Works Director: Joe Klemm at 262-246-3416 or stop at the Lisbon Town Hall at: W234N8676 Woodside Road for an application.



**Just a reminder we will no longer continue to have a Fall Brush Pick-up. Spring Brush Pick-up will begin in May.**

**LISBON COMPOST SITE UPDATE**

Due to low attendance during daylight savings time the four communities have decided to be closed on Monday during the month of November.

## From the Sheriff's Department

### Safety Tips – Vehicle Thefts

- Don't place valuables in open view. Many of the thefts from motor vehicles are "Smash and Grabs". Suspects smash a window to grab an item they see in plain view.
- Store any valuables in the trunk, if possible, but at least out of public view.
- When parking, check that all doors and your trunk are locked and that you have your keys with you.
- Park in a well-lighted area.
- Don't tag your keys with your address or license plate number.
- Engrave any valuable vehicle equipment with a driver's license number that can be traced back to you or record the serial number of these items. If these items are stolen the police can enter them into a national database; which may assist in recovering these items.
- To help prevent your vehicle from being stolen, install a hidden "kill switch", use a steering wheel locking bar or install an alarm system.
- Never leave your car running when you are not in it. Park in areas that are not secluded. Well lit parking lots, with good "sight lines", make it more likely your vehicle is visible to the general public. Attended parking lots, monitored by uniformed or easily identifiable legitimate parking attendants, are ideal. Remember, criminals don't like witnesses.
- After market car stereos; consider models with removable faceplates. Take the faceplate with you when you leave your vehicle.

**\*\* Remember that YOU are an important partner in the fight against crime. \*\***

### Back to School - Sharing the road safely with school buses

School buses are one of the safest forms of transportation on the road today. In fact, according to the National Highway Traffic Safety Administration, riding a bus to school is 13 times safer than riding in a passenger vehicle and 10 times safer than walking to school. The reality of school bus safety is that more children are hurt outside the bus than inside as passengers. Most of the children who lose their lives in bus-related crashes are pedestrians, four to seven years old, who are hit by the bus or by motorists illegally passing a stopped school bus. For this reason, it is necessary to know the proper laws and procedures for sharing the road safely with school buses:



- After market car stereos; consider models with removable faceplates. Take the faceplate with you when you leave your vehicle.
- All 50 states have a law making it illegal to pass a school bus that is stopped to load or unload children.
- All 50 states require that traffic in both directions stop on undivided roadways when students are entering or exiting a school bus.
- While state laws vary on what is required on a divided roadway, in all cases, traffic behind the school bus (traveling in the same direction) must stop.
- The area 10 feet around a school bus is where children are in the most danger of being hit. Stop your car far enough from the bus to allow children the necessary space to safely enter and exit the bus.
- Be alert. Children are unpredictable. Children walking to or from their bus are usually very comfortable with their surroundings. This makes them more likely to take risks, ignore hazards or fail to look both ways when crossing the street.
- Never pass a school bus on the right. It is illegal and could have tragic consequences.

### Sharing the road safely with child pedestrians

All drivers need to recognize the special safety needs of pedestrians, especially those that are children. Young, elderly, disabled and intoxicated pedestrians are the most frequent victims in auto-pedestrian collisions. Generally, pedestrians have the right-of-way at all intersections; however, regardless of the rules of the road or right-of-way, you as a driver are obligated to exercise great care and extreme caution to avoid striking pedestrians.

- Never pass a school bus on the right. It is illegal and could have tragic consequences.
- Drivers should not block the crosswalk when stopped at a red light or waiting to make a turn. Do not stop with a portion of your vehicle over the crosswalk. Blocking the crosswalk forces pedestrians to go around your vehicle and puts them in a dangerous situation.
- In a school zone when a warning flasher or flashers are blinking, you must stop to yield the right-of-way to a pedestrian crossing the roadway within a marked crosswalk or at an intersection with no marked crosswalk.
- Always stop when directed to do so by a school patrol sign, school patrol officer or designated crossing guard.
- Children are the least predictable pedestrians and the most difficult to see.
- Take extra care to look out for children not only in school zones, but also in residential areas, playgrounds and parks.
- Don't honk your horn, rev your engine or do anything to rush or scare a pedestrian in front of your car, even if you have the legal right-of-way.

## From the desk of Town Park Director John Greiten

The park and recreation profession is truly a unique and gratifying field, it requires an unlimited amount of hours and dedication to run a successful park system. Over the years my staff and I have work hard to create a park system that offers our residents and their families some great quality outdoor recreational opportunities. I've experienced firsthand how quality recreational opportunities provide the platform that enhances an individual's quality of life.

Lisbon Parks has embraced a bond that exists between our resident's and their parks. The Town is dedicated to inviting all people to experience their parks and utilize any of our park facilities, promoting meaningful personal connections that enhance their quality of life. Some of my goals for the Lisbon Parks are to connect with individuals and communities in ways that are meaningful and promote the wonderful values that Lisbon represents.

My park staff employees work very hard to make all people who interact with the parks feel welcome, enlightened, and inspired by their association with the parks. I strongly believe that by creating these connections that this will build peoples appreciation for their parks. When a community forms a partnerships and works as one, together we can create a park system that is strong and will be able to provide great recreational programs that will service future generations for years to come while remaining fiscally responsible to our tax payers.

Remember that a community is at its strongest when people come together to work, play and socialize as one. So my challenge to you is too join our team and support your local park system, together we can experience some wonderful new adventures that will leave an impression in our memories that will last a lifetime.

My special thanks to the volunteer park committee members who have given freely of their time to make the park events happen. Without them we would not have many of the activities in our town.

Final note from the Park Director;

My staff and I work very diligently to keep a safe & clean park system, but there are some who think it funny to vandalize the playgrounds and other park amenities. **If you see any suspicious activities in any Lisbon Park please contact: John Greiten @ 262-246-7266 or call the Lisbon / Sussex Police Substation @ 262-246-5237.** Your help truly makes the Community a safer place, Thank You.

## Upcoming Family Events at the Lisbon Community Park

### Winter Fest

Admission is free non-perishable food items will be collected for the Sussex/Lisbon Food Pantry and would be greatly appreciated.

Date: Saturday January 23, 2016

Time: 1:00 pm - 4:00 pm

Location: Lisbon Community Park N78W26970 Bartlett Pkwy. Hartland, WI 53029

Enjoy the sled dogs that will be present. Bring your sleds, skis, snowboards, and ice skates to have some great community fun. Enjoy swapping stories around a bon fire while roasting hot dogs and drinking hot chocolate with family and friends.

### Easter Extravaganza

In partnership with Sussex Rec-Department, local businesses and area groups this great event will be held every year at the Lisbon Community Park. Mark your Calendars.

Date: Saturday March 19, 2016

Time: 12:30 pm - 2:30 pm

Location: Lisbon Community Park. N78W26970 Bartlett Pkwy. Hartland, WI 53029

Come get your photo with the Easter Bunny after you've filled your Easter basket with some goodies that you pick up along your walk through the Lisbon prairie areas.

### Heritage Weekend

Admission is free Non-perishable food items will be collected for the Sussex/Lisbon Food Pantry and would be greatly appreciated.

Date: Saturday August 13 & Sunday August 14, 2016

Time: Saturday 10:00 am - 5:00 pm Sunday 10:00 am - 4:00 pm

Location: Lisbon Community Park N78W26970 Bartlett Pkwy. Hartland, WI 53029

Bring your family and friends to this event and take a step back in history. Stop along your adventure: learn how to make a chain mail bracelet, a corn husk doll and soap wrapped in wool. Children's games from historic times for all ages will be at the children's area. Talk to an early American coffin maker. Witness an authentic 1800s Cannon and Gatling gun crew in action. Enter a mountain man's teepee and see how they lived. Meet and greet up to 40 camps that may include: Roman Legions, Greek Warriors, French traders, Scottish Highlanders, Early settlers, Army Chaplain (1940s), 1860s Civil war Surgical Team. Engage with the highly knowledgeable re-enactors to learn about their lives.

### 911 Memorial Service

Date: Saturday September 11, 2016

Event information TBA follow us on our town's website.

For a complete listing of other upcoming 2016 Family Community Events visit the Lisbon Parks web site: <http://lisbonparks.org>

**A Listing of Lisbon’s Park Facilities:**

**Town Hall Park**

Location: W234N86756 Woodside Road, Lisbon Wis. 53089

Amenities: 911 Memorial Site, Pavilion (Seating for up to 100) , Electricity, (2) Outdoor Grills, Metro Restroom, Wheelchair Accessible Playground, Baseball Field, Sand Volleyball Court, Soccer & Football Practice Field Space, Picnic Tables

**Lisbon Community Park**

Location: N78W26970 Bartlett Parkway Hartland, Wis. 53029

Amenities: Wheelchair Accessible Playground Site with water mister, (3) Main Pavilions (Seating varies depending on size of pavilion, 1-120), Electricity, Metro and Restroom Facilities, (3) Outdoor Grills, Sand Volleyball Court, 3 miles of Hiking Trails, Sledding Hills, Ice Rink, Cross Country Ski Trails, Fishing Pier, Picnic Tables, 25 Acres of Prairie Areas. Open grass practice areas for Lacrosse, Baseball, Football and Soccer.

**Lisbon Oaks Parks**

Location: Located in the Woodland Oaks Subdivision off of HWY VV and Woodland Oaks Drive.

Amenities: Pavilion (Seating for up to 14), Playground Site, Baseball & Soccer Fields, Metro Facilities, Sand Volleyball Court.

**Stony Halquist Park**

Location: Located right off of HWY K (Lisbon Road)

Amenities: Pavilion (Seating’s for up to 12), Playground Site, Baseball Field, Picnic Tables Metro Facilities.

**Stone Family Park**

Location: Located on the corner of Plainview Road and Plainview Parkway (Just west of Town Line Road).

Amenities: Baseball Diamond, Playground Site, Metro Facilities, Picnic Tables.

**Fred Keller Field**

Location: located behind the DPW Station on the Corners of Hillside Road and Good Hope Road.

Amenities: Baseball Diamond, Metro Facilities.

To reserve a Town Park please call the Town Hall 262-246-6100. To make a sports field reservation please call the Parks Department 262-246-7266.

If you have any park related questions please contact Mr. John Greiten @ [johng@lisbonparks.org](mailto:johng@lisbonparks.org) or call his office at 262-246-7266.

**EXPERIENCE YOUR PARKS**



**PLEASE SEND ME  
PHOTOGRAPHS OF YOUR  
PARK ADVENTURES.**



### Mission Statement:

*The Lisbon Fire Department was founded in 1982 to meet the specific fire and rescue goals developed by and for the people of Lisbon. The Lisbon Fire Department is committed to maintaining a state of readiness to meet the needs of this community. The department is proud to be a leader among peer departments, approaching and overcoming challenges with determination.*

*The vision, simply stated, is that: The Lisbon Fire Department will provide the highest standard of EMS/Fire Service to our citizens, 24 hours/day, and 7 days/week, as allowed by the resources available to the Fire Department and at the lowest cost to Lisbon residents.*

## LISBON FIRE DEPARTMENT LOOKING TO RECRUIT TOWN RESIDENTS

The Lisbon Fire department is 33 years old and was founded in 1982, as mentioned in our mission statement above, and has been evolving into the emergency service we have today. Over this developing time, we have seen a very notable change in our membership. In the 1980's, our fire department, like most in the area was staffed by all volunteers, people who lived and worked in the Town and were able to respond quickly to an emergency call from their homes and businesses. Over time our call volume and required level of training grew. As service levels and call volume increased and the demand for higher training was needed, the department witnessed a change to more in-house, on premise responders (non-residents) to cover the need. The number of Lisbon Fire personnel that lived in the Township declined and more non-resident members were accepted into the ranks. These members are very committed and highly trained. Full-member status is reached by new members after about 2-3 years of training and development. The department offers the training for the members and we develop emergency responders both in fire-fighting and emergency medical fields. Many of the non-residents serve time with us and eventually move on to full-time career jobs with larger departments. Having non-residents staff the station has tremendously cut down on response times, but the Lisbon Fire Department is in need of more local and town residents.

Lisbon Fire Department has progressed through six EMS levels of service and licensures (currently Critical Care Paramedic), increased to 60 "paid-on-call-members" (3 full-time) with numerous certifications in fire suppression, and we operate out of two stations. The Department takes pride in constantly assessing the needs of the community, setting goals, and achieving new service levels to best accommodate the safety and protection of our citizens.

The Department is currently staffed during the week (Monday through Friday; 6am to 6pm) by 3 full-time and 2 part-time members on a rotating basis. The rest of the coverage for the town is provided by our 5 on-call groups. These range from 7-10 members per group. Although a great majority of calls for the department are EMS based and most likely can be handled by one ambulance crew, the department is in need of Town residents for when more hands are needed. Car accidents, structure fires, grass fires, and mass-casualty incidents are only a few of the many instances where the department is in need of more hands to respond. In-Town residents have the advantage of responding to the station in a timely fashion to provide assistance during the call-of-duty to help our fellow citizens during times of crisis.

You can call the station with any questions you may have; 262-538-3902. Visit our website for more information about Lisbon Fire Department; . Please stop by our station to pick-up an application; N54 W26455 Lisbon Road (Pewaukee mailing address). We also invite you to attend our weekly trainings; every Tuesday at 6:45pm to meet our membership and learn our department.



### Chimney/Fireplace reminders

Regular chimney inspection and cleaning helps prevent fires from creosote buildup and saves money on repairs. Lisbon Fire department wants to remind citizens to clean your fireplace flues and chimneys. A variety of safety measures can prevent chimney fires. Burning dry wood reduces creosote production substantially. Regular cleaning is another must, even if dry wood is used.

Helpful tips to prevent a Chimney Fire:

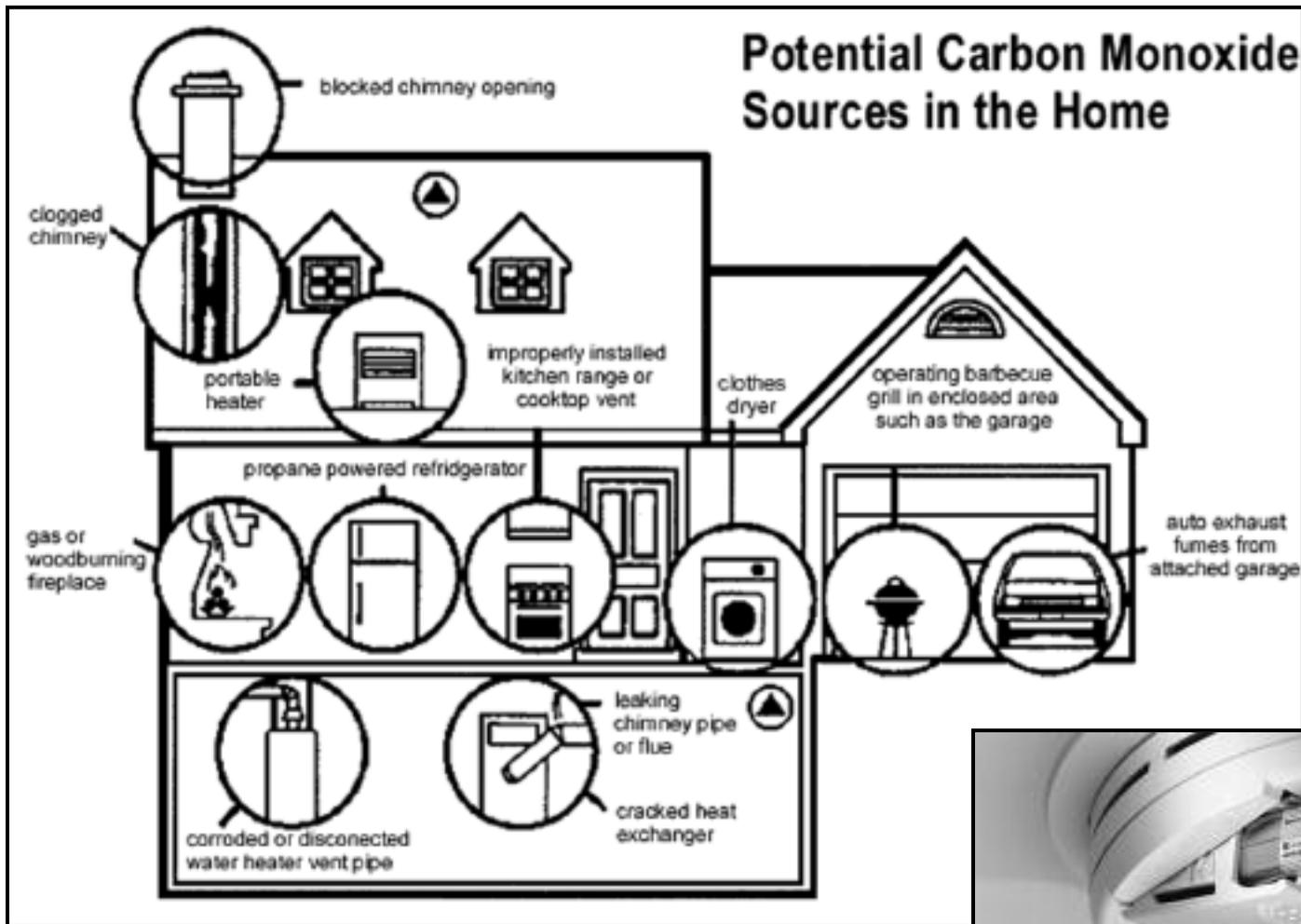
- Keep gas appliances properly adjusted
- Only burn seasoned or dried out wood – Wood that is completely dry will sound hollow when hit against another piece of wood, it will be dark in color and may have cracks in the ends. It takes about 6 months for wood to be ready to burn.
- Start fires with clean newspaper or dry kindling – Gasoline or kerosene should NEVER be used to start a fire.
- Never burn cardboard boxes, wrapping paper or your Christmas tree.
- Burn large logs, rather than many smaller logs when possible.
- Get regular chimney inspections and cleanings to remove the excess creosote from the chimney walls and ensure safe burning.

**Carbon Monoxide**

The cold crisp air is a sudden reminder that summer is falling rapidly behind us and the colder months are quickly approaching. Accompanying this cold weather is the heating of homes and the threat of carbon monoxide – the colorless, odorless, and tasteless gas. We would like to remind everyone to check that the batteries have been changed on all your carbon monoxide detectors according to manufacturer’s recommendations. Run the test function on each of your detectors to make sure each unit is working properly. If you and/or your family are concerned with the possibility of having carbon monoxide poisoning, don’t hesitate to call 911. A key symptom is all members living in the household will feel ill. Signs and symptoms of carbon monoxide poisoning to watch out for include: Fatigue, Headache, Dizziness, Nausea Confusion, Flu-like symptoms .

The following are some steps for reducing the exposure of carbon monoxide in the home:

- Keep gas appliances properly adjusted
- Use proper fuel in kerosene space heaters
- Install and use an exhaust fan vented to the outside over gas stoves
- Open flues when fireplaces are used
- Have a trained professional inspect, clean, and tune-up central heating systems
- Do not idle your car inside the garage



**Lovelights Christmas Tree Ceremony**

When: Friday December 4th, 7:00 p.m.  
 Where: Richard Jung Memorial Fire Station,  
 N54W26455 Lisbon Road

Refreshments will be served following the ceremony.

Lovelights can memorialize a deceased loved one or honor family and friends. To reserve you lovelights, please mail your donation along with the names of Your loved ones to:

Johnna Dederling, N84W16299 Elsie Avenue  
 Menomonee Falls, WI 53051  
 for questions call: 262-893-8708

(Please be sure to state if it is in honor of or in Memory of). A donation of \$5.00 per light is suggested. Checks should be made out to LFDA. Thank you.

**SAVE THE DATE:**



The Lisbon Fire Department Auxiliary is hosting a Pancake Breakfast on November 15th from 8 AM - Noon at the Jung Fire Station, N54W26455 Lisbon Road.

Cost is \$6.00 per person.

Free Blood Pressure checks will be done.

## From the Desk of Town Treasurer Nicole Theys

Greetings-

I am the new Treasurer for the Town of Lisbon and look forward to serving the community in the years to come. I have worked in municipal government for over 13 years, starting as Assistant Finance Director for Washington County and most recently serving as the Accountant for the Village of Brown Deer. My family and I live close by in Germantown and we enjoy getting outside to enjoy the beauty of our surrounding communities.

I look forward to meeting many of you during tax time this year but please do not hesitate to contact me before hand should you have any questions regarding taxes, garbage collection/billing, or dog licensing.

With Warm Regards,

*What do Accountants do for fun? Add the telephone book!*



### **TAX TIDBITS FOR THE UPCOMING TAX SEASON**

YOUR TAX BILL WILL BE MAILED OUT BY MID-DECEMBER.

#### **The Town has five options for payment of your 2015 property tax:**

- \* Pay in person at the Town Hall – Monday thru Friday 8:30 am ‘til 4:00 pm
- \* Mail the payment in the envelope provided (postmark is the payment date)
- \* Leave it in the drop box located in front of the Town Hall (No cash payments in the drop box please)
- \* Pay in person at numerous Waukesha State Bank locations
- \* Pay online at [www.townoflisbonwi.com](http://www.townoflisbonwi.com) with your debit card, credit card or an e-check (Processing fees do apply)

Either the full amount or the first installment is due to the Town by January 31, 2016. If you are paying only the first installment, Waukesha County will collect the second installment.

### Important Tax Information

The Town fire insurance classification (ISO rating) is “6”

Your Tax District numbers are:

Hamilton 2420 - Richmond 3122 - Merton 3528

### ASSESSOR UPDATE

Michael L. Grota is the Assessor for the Town of Lisbon. The Assessor is responsible for discovering, listing, and valuing all real and personal property. He also inspects and values all of the building permits taken out for such things as new homes, additions, garages, remodeling, decks and other improvement projects.

The Assessor and his assistant, Judy Hassmann will accumulate building permits and land divisions to review and inspect for the 2016 assessment year. Inspections will begin in November 2015 and will continue until complete. Personal Property notices will be mailed to all business owners the first week of January 2016.

All of the Town of Lisbon property files are kept at the office of Grota Appraisals located at N88 W16573 Main St. in Menomonee Falls. If you have any questions regarding your property assessment or personal property feel free to contact his office at (262) 253-1142. Mr. Grota can also be reached via email at [mike@wi.assessor.com](mailto:mike@wi.assessor.com).

### **Premier Building Inspections LLC**

W251 N8924 Crestwood Dr.

Lisbon, WI 53089

Office: 262-844-1594

Fax number: 262-372-4810

Email: [Lisbon-inspector@outlook.com](mailto:Lisbon-inspector@outlook.com)

Fall newsletter 2015

All types of construction in the Town of Lisbon require a permit. This includes, but is not limited to, additions, remodeling, sheds, decks, and pools. Along with the application, I will need 3 sets of plans and 3 copies of your property survey with the improvement shown on the survey. Applications can be found on our Town’s website under the “other information” tab, or contact me, and I will get one to you. If you have a private on-site septic system you will also need to contact Waukesha County Health Department for a preliminary site evaluation. They can be reached at 262-896-8300.

Permitting is also required for a service upgrade or replacement, window and roof replacement, water heater, furnace and air conditioner replacement. In an emergency situation, a licensed contractor should do the work, and then obtain your permit as soon as practical.

You can mail your information, or you can drop the information off in the drop box by my front door. When you receive your permit, you will be given a list of required inspections and when to call. It is very important to read this over and call for all your inspections, **including the final**. If you are disturbing land, your erosion control measures must be in place prior to starting any earth altering activity. Depending on the amount of your land disturbance, you may also need a minor or major grading permit. Call for details and information before you start.

If you have any questions, or are unsure if you need a permit, please call, Monday through Friday 8:30am to 4:30pm. Office hours are by appointment. Have safe and enjoyable projects.



**SNOW REMOVAL**

I would like to remind residents to check the ends of their culvert's making sure that they are not plugged with leaves or other debris. This will allow the melting snow to pass through without freezing and forming ice at the end of their driveway.

In addition, the Town Board adopted an ordinance prohibiting the plowing of snow from a driveway across the road. Specifically, the ordinance states: **“It shall be unlawful for any person to plow shovel or otherwise deposit or place snow on or across the maintained portion of any public road within the Town or permit such depositing of snow from property occupied by him or her. The “maintained portion” is defined as the pavement and shoulder of the road right of way.”**

This ordinance was adopted for the following reasons: The potential for unsafe driving conditions if mounded snow is left in the roadway; if the plow driver pushes snow back from the edge of the pavement, often times the plow bites into the shoulder removing gravel. This requires the Town to make repairs in the spring; if snow is mounded up very close to the pavement it can make it difficult for drivers to see around a curve creating a safety concern; in addition, if the snow is left close to the pavement and freezes, it can cause problems for the town snowplow to push back the snow away from the road; and finally, if the town has salted the road in front of the driveway, plowing the snow across the road will remove the salt from the roadway. Such activity is dangerous and may cause an accident. It also costs the Town extra when the Public Works crew must go out and re-plow after someone leaves snow in the road. It may cost you a fine of not less than \$25 and not more than \$5,000 for each offense.

If you have any questions, please feel free to contact the Public Works Director at: 262-246-3416

**RIGHT-OF-WAY**  
**ENCROACHMENTS**

The Town of Lisbon prohibits the placement of obstruction and encroachments within the public right-of-way. The public right-of-way is the land containing street pavement and the grass ditch line from the shoulder to the front of the property line.

- Obstructions are described as trees, landscape plantings, fences, posts, poles, temporary signs, bagged yard waste or rocks.
- Encroachments include fixed items such as buildings, structures, pedestal signs or hanging signs.

**Parking Regulations**

Just a reminder of the Town of Lisbon Parking Regulations. Overnight parking is enforced between the hours of 2:00 a.m. and 6:00 a.m. on all public streets, highways, alleys and public right-of-ways. In case of emergency, overnight permission can be approved through the Town of Lisbon Sheriff's Deputies. Parking violations are enforced through citations in the amount of \$10.00. There are signs posted indicating parking regulations.

Also, with the season upon us, please remain cognizant of snow emergencies which may be declared during periods of severe snow storms or immediately thereafter. It is important to keep our streets safe during these times which require the removal of snow and ice. During a snow emergency any vehicle that interferes with the removal of snow may be removed at the request of the Public Works Director.



***CHRISTMAS TREE PICK UP***

*Christmas trees will be picked up beginning January 4, 2016 and continue the whole month of January. Please place your discarded, unwrapped tree at the road side for pickup.*

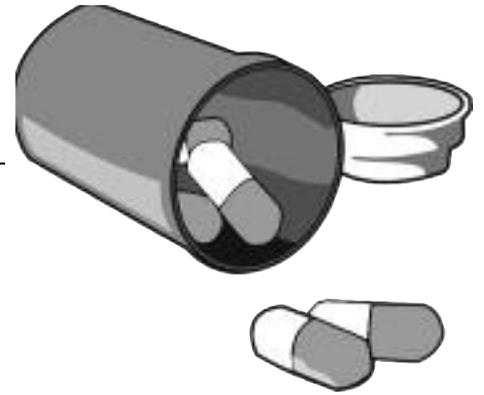
**WASTE OIL & ANTI-FREEZE**



There is a depository tank for waste oil located the Municipal Garage located at N72W24958 Good Hope Road. ONLY waste oil is to be deposited in this receptacle for recycling. You may also recycle your oil filters at this location.

Also at this site is a receptacle for used anti-freeze. We will accept the synthetic type of anti-freeze. Please be very careful to properly place these in the properly marked receptacles. It will cost the Town extra to haul away contaminated products.

**UNUSED  
MEDICATION  
RECYCLING**



New drug collection boxes have been installed at 3 locations in Waukesha County thanks to a grant from CVS pharmacy's Medication Disposal for Safer Communities program:

- Sheriff's Department Sub-Station in Sussex  
N63W24335 Main St.
- Sheriff's Department Sub-Station in Pewaukee  
W240N3065 Pewaukee Rd.
- Sheriff's Department Waukesha  
515 W. Moreland Blvd.

**Waukesha Memorial Hospital Pharmacy** now accepts most over-the-counter and prescription meds for disposal. Call the pharmacy at 928-2279 for more info.

**Walgreens and CVS** have mail-back programs for meds disposal; check with your local store for more details.

Disposing of your meds listed above is preferred. However, if this is not feasible, you may dispose of your medications at home using the following guidelines:

- 1 Seal the original child-proof container with tape.
- 2 Crush the pills and put them into a container with old coffee grounds or something children wouldn't eat.
- 3 Put in a plastic bag within your regular garbage. You may want to black out any personal information with a marker or remove the label.



**HAZARDOUS  
WASTE  
COLLECTION  
SITES**

**MENOMONEE FALLS**

Veolia Environmental Services  
W124N9451 Boundary Rd. (124<sup>th</sup> St.)  
Phone: 262-255-6655

Every Monday & Wednesday 11:00 a.m. to 6:00 p.m.  
Saturdays 8:00 a.m. to 2:00 p.m.

**WAUKESHA**

City Incinerator Building  
900 Sentry Drive

April – November  
2<sup>ND</sup> and 4<sup>TH</sup> Saturdays, 8:00 A.M. to 4:00 P.M.  
3<sup>RD</sup> Wednesday 11:00 A.M. to 7:00 P.M.

December – March  
2<sup>ND</sup> Saturday 8:00 A.M. to 4:00 P.M.

All sites are closed on holidays

**GARBAGE & RECYCLING COLLECTION**

ADVANCED DISPOSAL (262)367-6040

Remember: garbage cans should be no larger than 32 gallons in size and not weigh more than 60 lbs. Due to a large number of injuries caused by lifting and/or pulling bags from these cans, Advanced Disposal will no longer be emptying these containers. Upon encountering these cans/bags drivers will apply a sticker explaining this policy.

**Collection reminder:**

Garbage collection is delayed one day for the following holidays only:

Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day and New Years Day.



## SPRING ELECTION

The Spring Primary will be held on Tuesday February 16, 2016

The Spring Election will be held on Tuesday April 5, 2016

Polls will be open from 7:00 a.m. to 8:00 p.m.

### **POLLING LOCATIONS:**

**Wards 1 & 6 – Town Hall W234N8676 Woodside Road**

**Wards 2 & 3 – Hamilton High School W220N6151 Town Line Road**

**Wards 4 & 5 – Richard Jung Memorial Fire Station N54W26455 CTH K**



## THINGS A VOTER SHOULD KNOW

**The number one thing a voter should know is: You can register at the Poll on Election Day.**

To register on Election Day, voters must provide proof of residence. You must be a resident of your ward for 28 consecutive days and must now provide **Photo ID**. Acceptable proof of residency:

- A current and valid WI Driver License or ID Card.
- Any other official Identification card or license issued by a Wisconsin governmental body or unit.
- Any ID card issued by an employer in the normal course of business and bearing a photo of the card holder, but not including a business card.
- A real estate tax bill or receipt for the current year or the year preceding the date of the election.
- A university, college, or technical college identification card (must include photo) ONLY if the voter provides a fee receipt dated within the last 9 months or the institution provides a certified housing list to the municipal clerk.
- A gas, electric, or telephone service statement (utility bill) for the period commencing no earlier than 90 days before Election Day.
- Bank statement.
- Paycheck.
- A check or other document issued by a unit of government.
- An affidavit on public or private social service agency letterhead identifying a homeless voter and describing the individual's residence for voting purposes.
- Residential lease that is effective on the date of registration. (Not valid if registering by mail.)



## MAILBOX MAINTENANCE

The Town of Lisbon snowplow drivers do their best to prevent damage to private property while plowing, but occasionally snow pushed around structurally unsound mailboxes can damage them.

**Please inspect your mailbox before the first snowfall and replace rusty, rotten or flimsy mailbox posts.**

The Town policy is to replace only mailboxes and posts directly hit by the plow, not boxes or posts pushed by the weight of the snow or damaged by your mail carrier, newspaper carrier or another vehicle striking them. Also, if snow or slush from the plow blades happen to knock the box off its post, we will not be reinstalling the box to the post.

**Remember, you are responsible for keeping your box free of snow for mail delivery.**

**FOR THE SAFETY OF ALL RESIDENTS, PLEASE COMPLY WITH THE FOLLOWING SECTION OF THE TOWN OF LISBON CODE.**

### **3.04 DEBRIS AND SNOW IN THE STREET.**

(a) No person shall litter or deposit any foreign matter on any street, highway, sidewalk, park or public place unless permitted to do so by the DPW Director or the Town Board.

(b) Prohibited. It shall be unlawful for any person to plow, shovel or otherwise deposit or place snow on or across the maintained portion of any public road within the Town, or permit such depositing of snow from property occupied by him or her. The "maintained portion" is defined as the pavement and shoulder of the road right of way. Violations of this section may be enforced against either the owner or occupant of the property from which the snow was removed.

(c) Subsection (b) above shall not apply to Public Works Department crews when performing snow removal functions.

**TOWN OF LISBON PHONE NUMBERS**

**Town Hall - 262-246-3416      Office Hours: Monday-Friday 8:30 a.m. – 4:30 p.m.**

- Matt Janecke, Clerk/Administrator– Ext. 104
- Donna Cox, Deputy Clerk/Plan Commission – Ext. 103
- Kelley Sharon, Deputy Clerk/Deputy Treasurer – Ext. 106
- Nicole Theys, Treasurer – Ext. 105
- Kris Porter, Administrative Support – Ext. 100
- Joe Klemm, Director of Public Works – 246-3416
- John Greiten, Parks Director - 246-7266
- Doug Brahm, Fire Chief – 538-3902

**DIAL 911 FOR EMERGENCIES**

**FOR NON-EMERGENCIES**

Waukesha County Sheriff - (262)446-5070

**TOWN BOARD MEMBERS**

Chairman	Joe Osterman	(262)719-0000
Supervisor #1	Ryan Lippert	(262)720-7053
Supervisor #2	Hannah Heinritz	(414) 339-0246
Supervisor #3	Steve Panten	(262)246-1902
Supervisor #4	Rebecca Plotecher	(262)246-3757



**MONTHLY MEETING DATES**

TOWN BOARD	2 <sup>ND</sup> & 4 <sup>TH</sup> MONDAY	6:30 P.M.
PLAN COMMISSION	1 <sup>ST</sup> THURSDAY	6:30 P.M.
PARK COMMITTEE	3 <sup>RD</sup> MONDAY	6:30 P.M.
SANITARY DISTRICT #1	2 <sup>ND</sup> WEDNESDAY	7:30 P.M.

**2015-2016 HOLIDAY OFFICE CLOSINGS**

The Lisbon Town Hall will be closed for the following holidays:

- Thanksgiving - November 26th & 27th
- Christmas - December 24th & 25th
- New Years - December 31st & January 1st



**USE OF FIREARMS ORDINANCE**

The discharge of firearms, 22 caliber or smaller rim fire, in the Town shall be permitted under the following circumstances:

- The person using the firearm is the owner of the property or a lessee of the property with written permission from the owner to discharge firearms on the owner’s property.

**Prohibited Activities:**

- Within the confines of any recorded subdivision, on any lot less than 20 acres in size.
- Within 500 ft. of any occupied building, structure or roadway.
- Within 500 ft. of any lot less than two acres within a recorded subdivision.
- No person shall discharge a bow & arrow within 150 ft. of any building or roadway.
- No person shall discharge a bow and arrow or firearm within 600 ft. of any Town Park or within 1000 of any school within the Town.

