

RESOLUTION 03-18

RESOLUTION UPDATING THE FEE SCHEDULE FOR THE TOWN OF LISBON

WHEREAS, the Town Board, pursuant to its statutory authority, and as required by the Town of Lisbon Code of Ordinances, is empowered and required to set fees for various Town services, permits, licenses, inspections, and services; and

WHEREAS, the Town Board has reviewed such fees as required to be set throughout the Code, and

WHEREAS, the Town Board has determined appropriate fees consistent with the objective of recouping only direct and actual costs attendant with the various matters for which fees are required, and

WHEREAS, the Town Board has determined it is in the public interest to set such fees in a readily discernable format, which format shall be conducive to public disclosure and review.

NOW, THEREFORE BE IT RESOLVED, that the Town Board adopts such fees as herein set forth in the attached fee schedule, and

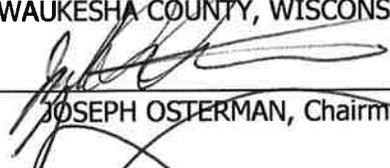
BE IT FURTHER RESOLVED, that the Town Board adopts such fees as therein set forth, under its statutory authority, and in accord with the various sections of the Town of Lisbon Code as therein referenced, and

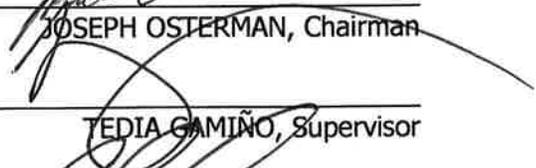
BE IT FURTHER RESOLVED, that Town Staff is directed to bring this resolution forward to the Town Board on an annual basis as part of its annual budget review, and

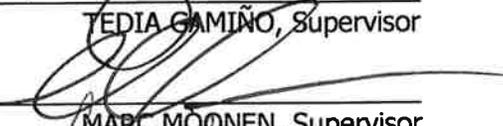
BE IT FURTHER RESOLVED, that Town Staff is directed to maintain this fee schedule at the Town Hall for the convenience of the public, and to further publish such fee schedule on the Town website.

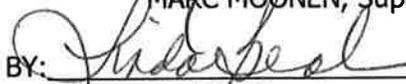
PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this 23rd day of July, 2018.

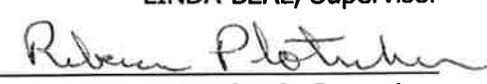
TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: 
JOSEPH OSTERMAN, Chairman

BY: 
TEDIA GAMINO, Supervisor

BY: 
MARC MOONEN, Supervisor

BY: 
LINDA BEAL, Supervisor

BY: 
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: 
Gina C. Gresch, MMC/WCPC
Interim Administrator & Town Clerk



TOWN OF LISBON FEE SCHEDULE

Adopted: 2017-03-27; Revised: 2017-09-14; 2017-11-13; 2018-04-09; 2018-05-29

TYPE OF FEE	CURRENT FEE	UNIT/DURATION
ADMINISTRATION		
Compost Permit		
In-Office	\$ 18.00	Each
Mailed	\$ 20.00	Each
Copies (B/W & Color)	\$ 0.50	First 10 Pages
Copies (B/W)	\$ 0.25	11+ Pages
House Numbers	\$ 20.00	Each Set
Late Charge for Delinquent Accounts Receivable	1.50%	Compounded Monthly
NSF / Returned Check	\$ 20.00	Each Check
Noxious Weed & Grass Cutting		
1st Offense	\$50+Contractor's Fees	
2nd Offense	\$200+Contractor's Fees	
3rd Offense	\$450+Contractor's Fees	
Special Assessment Letters		
Special Assessment Letter	\$ 25.00	Per Letter
Special Assessment Letter - Rush	\$ 30.00	Per Letter
LICENSES & PERMITS		
Adult Oriented Establishments		
Original	\$ 250.00	Each Application
Renewal	\$ 250.00	Each Application
Renewal Late Penalty	\$ 100.00	Each Application
Auto Salvage License	\$ 200.00	Each
Dog Licenses		
Fixed	\$ 10.00	Per Year
Intact	\$ 15.00	Per Year
Late Fee	\$ 10.00	Per Dog
Kennel License	\$ 50.00	Per Year
Gun Club License	\$ 250.00	Each
Junk Business	\$ 100.00	Per Year or Prorated
Junk Dealer		
One Cart or Vehicle	\$ 5.00	For One
Additional Carts or Vehicles	\$ 2.00	Each Additional
Liquor / Beer / Cigarette License Related		
Cigarette	\$ 70.00	Per Year
Class "A" Beer	\$ 70.00	Per Year
"Class A" Liquor	\$ 500.00	Per Year (Max Fee)
Class "B" Beer	\$ 100.00	Per Year (Max Fee)
"Class B" Liquor	\$ 500.00	Per Year (Max Fee)
"Class B" Liquor - Reserve	\$ 10,000.00	Each; Non-Refundable
Liquor License Agent / Entity Change	\$ 15.00	Each Application
Liquor License Publication Fee	\$ 8.00	Each Application
Temporary "Class B" (Picnic)	\$ 10.00	Each Application (Max Fee)
Mobile Home Park		
Renewal	\$ 2.00	Per Space
Transfer	\$ 10.00	Per Lot
Operator's Licenses		
New & Renewal	\$ 30.00	Per Year
Provisional	\$ 5.00	Per License
Temporary	\$ -	Per License (Allowed 2/Year)
Background Check	\$ 7.00	Per Applicant
Peddler's Permit	\$ 25.00	Per Applicant
Sewerage Sludge Disposal	\$ 500.00	Each Application
Transient Public Entertainment Permit	\$ 25.00	Per Day
Waste & Refuse Disposal	\$ 1,000.00	Per Application
PARKING CITATIONS		
Initial Citation - to be paid within 10 days of issuance	\$ 20.00	Each
Unpaid Citations - 11-29 days from issue date	\$ 30.00	Each
Unpaid Citations - 30-59 days from issue date	\$ 50.00	Each
Unpaid Citations - 60+ days from issue date	\$ 75.00	
<i>Citations that remain unpaid beyond 60 days be referred to WISDOT for current vehicle registration suspension</i>		
PARKS		
Community Park - Down Under	\$ 75.00	Per Day
Community Park - Gazebo	\$ 10.00	Per 2 Hours
Community Park - Hex Shelter	\$ 50.00	Per Day
Community Park - Hilltop Shelter	\$ 75.00	Per Day
Lisbon Oaks - Open Shelter	\$ 50.00	Per Day
Stony Halquist - Open Shelter	\$ 50.00	Per Day
Stone Family - Open Lawn Area	\$ 25.00	Per Day
Town Hall Park - Open Shelter	\$ 75.00	Per Day
Non-Resident	\$ 25.00	More than resident fee unless otherwise stated
Liquor Deposit	\$ 100.00	Refundable
Security Deposit	\$ 100.00	Refundable
Field Rentals		
Adult Baseball	\$ 25.00	Per Event
Field Prep - Weekday	\$ 25.00	Each
Field Prep - Weekends	\$ 85.00	Each
Adult Soccer	\$ 25.00	Per Event
Soccer Field Prep - Weekdays Only	\$ 35.00	Each
PLANNING & ZONING - APPLICATIONS		
Accessory Building Waiver	\$ 100.00	Per Application
After the Fact Application	Double Fees	Per Application

*NEW FEE
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TOWN OF LISBON FEE SCHEDULE

Adopted: 2017-03-27; Revised: 2017-08-14; 2017-11-13; 2018-01-09; 2018-05-19

TYPE OF FEE	CURRENT FEE	UNIT/DURATION
Board of Zoning Appeals / Variances	\$ 350.00	Per Application
Certified Survey Map	\$200 + \$10 per lot	Per Application
Conceptual	\$ 100.00	Per Application
Conditional Use	\$ 350.00	Per Application
Deed Restriction	\$ 100.00	Per Application
Developer's Agreement	\$ 250.00	Per Application
Drainage Easement Fees		
Easements up to 20 feet wide	\$ 5.00	Per Lineal Foot of Length
Easements over 20 feet wide & irregular shaped areas	\$ 0.45	Per Square Foot
Final Plat Review	\$ 200.00	Per Application
Grading Permit (Major)	\$ 300.00	Per Application
Groundwater Separation Waiver	\$ 100.00	Per Application
Impact Fees		
Park Facilities	\$ 755.96	Per Each Residential Lot Created
Building Facilities	\$ 1,947.80	Per Each Residential Lot Created
Land Use Amendment	\$ 300.00	Per Application
Preliminary Plat Review	\$ 500.00	Per Application
Professional Services		
Attorney	Actual Costs	Per Hour
Engineer	Actual Costs	Per Hour
Planner	Actual Costs	Per Hour
Re-Submittal	\$ 200.00	Per Application
Rezone	\$ 350.00	Per Application
Signs	\$ 30.00	Per Application - Include Fees Below
Wall and Window		
Non-illuminated	\$ 0.55	Per Square Foot
Illuminated	\$ 1.00	Per Square Foot
Projecting		
Non-illuminated	\$ 2.00	Per Square Foot
Illuminated	\$ 2.50	Per Square Foot
Ground/Monument		
Non-illuminated	\$ 2.50	Per Square Foot
Illuminated	\$ 5.50	Per Square Foot
Changeable Message		
Illuminated	\$ 5.50	Per Square Foot
Site Plan and Plan of Operation - Original	\$ 500.00	Per Application
Site Plan and Plan of Operation - Amendment	\$ 250.00	Per Application
Site Plan and Plan of Operation - Temporary	\$ 125.00	Per Application
Special Meeting	\$ 600.00	Per Application
PLANNING & ZONING - DOCUMENTS		
Comprehensive Land Use Plan Book	\$ 30.00	Each
Land Division & Development Control Ordinance	\$ 15.00	Each
Zoning Code Book With Map	\$ 44.00	Each
Zoning Code Book Without Map	\$ 15.00	Each
Zoning Map	\$ 29.00	Each
ROCK CRUSHING, BLASTING & QUARRYING		
Blasting		
High Energy Blasting	\$ 7,500.00	Each Site
Building Stone (Black Powder) Blasting	\$ 500.00	Each Site
Crushing Fee		
Permanent Crusher (<30 days)	\$ 1,000.00	Each Site
Asphalt Batch Plant	\$ 1,000.00	Each Site
Concrete Batch Plant	\$ 1,000.00	Each Site
Gravel Pit	\$ 500.00	Each Site
Operating Fee		
Limestone Quarry	\$ 500.00	Each Site
Temporary Permit		
Blasting	\$ 250.00	Each Site
Crushing	\$ 250.00	Each Site
BUILDING		
Minimum Permit Fee	\$ 60.00	Each
Single Family Home	\$ 0.30	Per Square Foot
Plan Review - Residential	\$ 200.00	Each
Erosion Control		
Residential	\$ 175.00	Each Application
Misc. (i.e. Sheds & Additions)	\$ 75.00	Each Application
State Stamp	\$ 45.00	Each
Driveway/Culvert	\$ 250.00	Each Application
Occupancy Permit - Residential	\$ 60.00	Each
Commercial Construction	\$ 0.30	Per Square Foot
Plan Review - Commercial	\$ 200.00	Each
Erosion Control - Commercial	\$ 175.00	Each
Occupancy Permit - Commercial	\$ 150.00	Each
Driveway/Culvert (All)	\$ 250.00	Each
Minor Grading Permit	\$ 200.00	Each
Additions/Alterations	\$ 0.30	Per Square Foot
Plan Review (add's)	\$ 75.00	Each Review
Fireplace	\$ 60.00	Each
Early Start Permit	\$ 200.00	Each
Special Inspections	\$ 100.00	Each
Razing Permit	\$ 75.00	Each
Minimum Permit Fee	\$ 60.00	

TOWN OF LISBON FEE SCHEDULE

Adopted: 2017-03-27; Revised: 2017-09-14; 2017-11-13; 2018-04-09; 2018-05-29

TYPE OF FEE	CURRENT FEE	UNIT/DURATION
Reinspection Fee	\$ 60.00	Each
Decks (all)	\$ 150.00	Each Application
Detached Garage/ Shed	\$40 + \$0.33	Per Square Foot
Pools - In-Ground / Above Ground	\$ 9.00	Per \$1,000 Value; Each (Min. \$100)
Roofing / Siding / Fences	\$ 9.00	Per \$1,000 Value; Each (Min. \$100)
Permit Renewal (All Permits Pulled)	\$ 100.00	Each Application for 1 Year
Work without permit	Double	Regular Permit Fees
ELECTRICAL		
Minimum Permit Fee	\$ 60.00	Each
Openings for all fixtures, all lamps, switches and receptacles	\$ 1.20	Each
Ranges, including opening, outlet and receptacle	\$ 10.00	Each
Garbage disposal or Dishwasher	\$ 10.00	Each
Automatic heating or cooling device	\$ 10.00	Each
Water Heater or clothes dryer	\$ 10.00	Each
Rectifiers and transformers	\$ 0.75	Per KVA
Signs	\$ 50.00	Each
X-ray, moving picture machinery, stereopticon, etc..	\$ 50.00	Each
Wire ways, bus ways, under floor raceways or aux. Gutters	\$ 60.00	Per Linear Foot
Total capacity of service switches - 9 to 100 amps	\$ 75.00	Each
Total capacity of service switches - 101 to 600 amps	\$ 85.00	Each
Total capacity of service switches - 601 amps and over	\$ 105.00	Each
Trenched wire or pipe	\$ 45.00	Per Linear Foot
Arc, mercury, search and floodlights	\$ 15.00	Each
Feeder or sub-feeder changes	\$ 40.00	Each
Dimmers	\$ 7.00	Each
Temporary permits or Generators	\$ 65.00	Each
Service Upgrade or Repair	\$ 80.00	Each
Space heating device	\$ 6.50	Each
Tubular lamps such as fluorescent, or mercury vapor	\$ 0.50	Per Tube
Amp outlet 30 amp or more	\$ 10.00	Each
Whirlpools, spas, In-ground or above ground pools	\$ 85.00	Each
Whirlpool baths	\$ 60.00	Each
Well inside and/or outside work	\$ 15.00	Each
GFI's	\$ 8.00	Each
Fuel dispensing pumps	\$ 100.00	Each
Fire alarm devices	\$ 6.50	Each
Bath fans and paddle fans	\$ 6.00	Each
Overhauling of condemned work	\$ 60.00	Each
Any work not listed	\$ 70.00	Each
Work without permit	Double	Regular Permit Fees
PLUMBING		
Minimum Permit Fee	\$ 60.00	Each
Fixtures	\$ 12.00	Each
Outside Sewer - First 100 Feet	\$ 65.00	Each
Outside Sewer - Each Additional 100 Feet	\$ 40.00	Each
Inside Sewer - First 100 Feet	\$ 65.00	Each
HVAC		
Minimum Permit Fee	\$ 60.00	Each
Add or Replacement Only		
Heating Units	\$ 50.00	Per Unit
A/C Units	\$ 50.00	Per Unit
New Additions/Alterations		
Conditioned Air (all floor levels incl. basements & crawl spaces)	\$ 0.08	Per Square Foot
Fireplaces	\$ 60.00	Each
Wood Burners	\$ 60.00	Each
Commercial Projects		
Square Footage of all conditioned space	\$ 0.08	Per Square Foot
Exhaust Unit - First	\$ 60.00	Each
Exhaust Unit - Each Additional	\$ 30.00	Each
Plan Review	\$ 60.00	Each
Work without permit	Double	Normal Permit Fees
FIRE DEPARTMENT ADMINISTRATION		
Administration Fees		
Work Without Permit	Quadruple Normal Fees	Each Project
Re-Inspection - Once	\$ 150.00	Each
Re-inspection - More than Once	Double Fees	Each Re-Inspection
Variance Requests	\$ 100.00	Each Code Section
Occupancy Inspection	\$ 125.00	Each
Plan Review Resubmittal	\$ 100.00	Each For All Systems
Construction/Alteration & Occupancy Permit (PF-117)		
Complete Submittal of State Approved Plans	\$ 0.08	Per Square Foot (Min \$100)
Re-Inspection	\$ 150.00	Each
Pre-Construction Meeting	\$75	Each, but Included in review fee for projects over 5,000 sf
Fire Alarm Permit (PF-217)		
Plan Review Fee	\$ 150.00	Minimum; Each
Fire Alarm & Detection System OR	\$ 0.08	Per Square Foot
Audio/Visual Annunciation System	\$ 200.00	Per Plan w/Fire Marshall Approval Only
Acceptance Test	\$ 150.00	Each
Re-Testing	Double Fees	Each
Water Based Suppression System Permit (PF-317)		
Plan Review Fee	\$ 0.08	Per Square Foot (Min. \$150)

TOWN OF LISBON FEE SCHEDULE

Adopted: 2017-03-27; Revised: 2017-08-14; 2017-11-13; 2018-04-09; 2018-09-29

TYPE OF FEE	CURRENT FEE	UNIT/DURATION
Tests		
Hydro	\$ 150.00	Each
Air	\$ 150.00	Each
Fire Pump	\$ 150.00	Each
Re-Testing	Double Fees	Each
Alternative Suppression System Permit (PF-417)		
Plan Review Fee	\$ 150.00	Per Plan
Acceptance Test	\$ 150.00	Per Test
Re-Testing	Double Fees	Each
Other Suppression Systems	\$ 150.00	Per Plan
Kitchen Hood & Duct Permit (PF-417K)		
Plan Review Fee	\$ 150.00	Each
Acceptance Test	\$ 75.00	Each
Re-Testing	Double Fees	Each
Flammable Finishes Permit (PF-517)		
Plan Review Fee	\$ 100.00	Per System
Tests	\$ 150.00	Each
Re-Testing	\$ 150.00	Per Test
Tents Used for Public Assembly & Amusement Park/Carnival Permit (PF-617)		
Amusement Parks or Carnivals (w/rides)	\$ 100.00	Per Tent
Bonfires & Vegetation Burns Permit (<4'x4'x4') (PF-717)	\$ 150.00	Per Site
Hot Work and Demolition (PF-817)		
Hot Work	\$ 100.00	Per Site
Demolition	\$ 150.00	Each Operation
Miscellaneous Systems Review / Tests / Inspections		
Fireworks Displays	\$ 150.00	Each Operation
Indoor/Outdoor Exhibits	\$ 75.00	Each Operation
Temporary Fuel Storage	\$ 75.00	Minimum
Code or Education Plan Consulting and Review	\$ 75.00	Per Location
		Per Hour (2 Hour Minimum)
FIRE DEPARTMENT AMBULANCE		
BLS Non-Emergency Base Rate		
Resident	\$ 750.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 850.00	Each
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Resident	\$ 750.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 850.00	Each
ALS1 Non-Emergency Rates - ALS1 Base Rate would be charged when it is medically necessary or an assessment by an advanced life support (ALS) provider is given and does one or more ALS interventions.		
Resident	\$ 950.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 1,050.00	Each
ALS1 Emergency Rates - ALS1 Base Rate would be charged when it is medically necessary or an assessment by an advanced life support (ALS) provider is given and does one or more ALS interventions.		
Resident	\$ 950.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 1,050.00	Each
ALS2 Base Rates - ALS2 Base Rate would be charged when it is medically necessary to administer at least three different medications by intravenous push/bolus or continuous infusion or provide one or more of the following ALS procedures: manual defibrillation/cardioversion, endotracheal intubation, central venous line, cardiac pacing, chest compression, surgical airway, introsseous line.		
Resident	\$ 1,050.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 1,150.00	Each
BLS On-Scene Care - This is charged when your service responds to a call, provides treatment, and the patient refused transport and/or is simply not transported.		
Resident	\$ 350.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 400.00	Each
ALS On-Scene Care - This is charged when your service responds to a call, provides treatment including an ALS assessment or at least one ALS intervention. The rate should be equal the ALS base rate because of the level of service given, example being, treating a diabetic who then does not require transport.		
Resident	\$ 675.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 725.00	Each
SCT Base Rate - SCT Base Rate would be charged when it is medically necessary for a critically injured or ill patient to be transferred from one hospital to another hospital. The level of service being provided has to be beyond the scope of the paramedic. This is necessary when a beneficiary's condition requires ongoing care that must be provided by one or more health professionals in an appropriate specialty area, e.g., nursing, medical respiratory care, cardiovascular care, or a paramedic with additional training.		
Resident	\$ 1,300.00	Each
Non-Resident (Non-Resident rates are reimbursed by virtually all-private insurance companies)	\$ 1,400.00	Each