



PREMIER BUILDING INSPECTIONS

Bryan K. Oelhafen, Inspector

W251N8924 Crestwood Dr.

Lisbon, Wisconsin 53089

PERMIT APPLICATION REQUIREMENTS

(Please **do not** email permit applications)

Wooden decks, sheds, additions, gazebos, pools, fence, roofing, window replacement, siding, etc.

- One copy of the application for permit
- Two hard copies of building/improvement plans (This is not required for pools, roofing, window replacement, or siding)
- Two copies of property land survey showing improvement on the survey including dimensions and distance from lot lines. You can take an existing survey and draw this information on the copies. (this is not required for roofing, siding or window replacement)
- Preliminary site evaluation conducted by Waukesha County Health Department. This applies only if you have a mound or septic system. Their phone number is 262-896-8300 to schedule and apply. (this is not required for roofing, siding, or window replacement)
- If you are creating a driveway, (temporary or permanent) please call for more information.

Rec rooms or interior remodeling

- One copy of the application for permit
- Two copies of the building/improvement plans
- Electrical and plumbing permits are also required if they apply for your project

What to do with your plans and application

- Plans and applications can be dropped off anytime at the address shown above.
- Please come to the front door and drop your applications/plans in the drop box just to the right.
- **Do not** place your plans or applications in the mailbox or paper box at the street. It will not be processed.
- Please call with any questions about the application process or if unsure whether permit is required

For new home applications, please see New Home Permit Information