

TOWN OF LISBON TAX COLLECTION 2020-2021

Joan Siefert - Treasurer



* IMPORTANT: CALLING ALL TAX PAYERS! *

Due to COVID-19 we STRONGLY suggest tax payments be made by Drop Box, Mail or using the Bank drive-up locations.

- ✓ Enclosed is your 2020 Property Tax Statement.
- ✓ Please **MAKE CHECKS PAYABLE TO: Town of Lisbon Treasurer.**
- ✓ If you are sending an escrow check, please make sure that **all parties** listed endorse the check.
- ✓ The *full amount* or the *first installment* is **due by January 31, 2021** to the **Town of Lisbon.**
- ✓ The *second installment* is **due by July 31, 2021** to the **Waukesha County Treasurer.**
- ✓ Processing times vary if payments were made at the bank or online.

2020 PROPERTY TAX PAYMENT OPTIONS

MAIL PAYMENT or DROP OFF AT ONE OF THE THREE TOWN DROP BOXES

1. **Make checks payable to: Town of Lisbon Treasurer**
2. Use the enclosed blue envelope to send your payment

Drop Boxes: (Any payments deposited in the box by 7:00 a.m. will be dated for the previous day.)

- **Town Hall** - W234N8676 Woodside Road
- **Fire Station/DPW building** – Corner of Goodhope and Hillside
- **Richmond Fire Station** -Corner of MD and Hwy K.

PAY AT ANY WAUKESHA STATE BANK DRIVEUP LOCATIONS

1. **REFUNDS** can be issued immediately up to \$500 at any Waukesha State Bank.
2. The closest branch is the Sussex location at **W249N6688 HWY 164.**

DRIVEUP HOURS: Monday – Friday 8:30AM to 6PM, Saturday 9AM - Noon

PAY ONLINE

1. Payments can be made by Credit Card with a **2.39%** convenience fee or by Electronic Check with a \$1.50 convenience fee.
2. Pay online by visiting Waukesha County <https://tax.waukeshacounty.gov/>

PAY IN PERSON AT THE TOWN HALL

1. **Credit cards are NOT accepted at the counter.**
2. **REFUNDS will not** be issued until the following month after the payment is posted by the Town of Lisbon. Checks will not be issued for refunds under \$5.00.
3. The Town Hall is located at W234N8676 Woodside Road

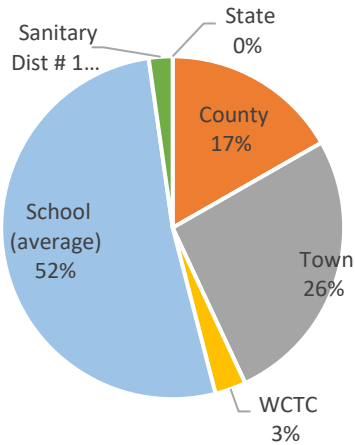
TOWN HALL TAX COLLECTION HOURS: Monday - Friday 9:00 am - 4:00 pm

4. The Town Hall will be **CLOSED** on the following dates:

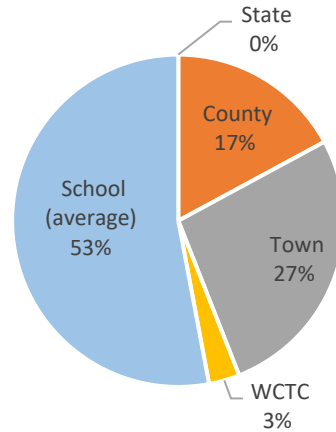
Thur-Fri, Dec 24 & 25, 2020

Thur-Fri, Dec 31, 2020 and Jan 1, 2021

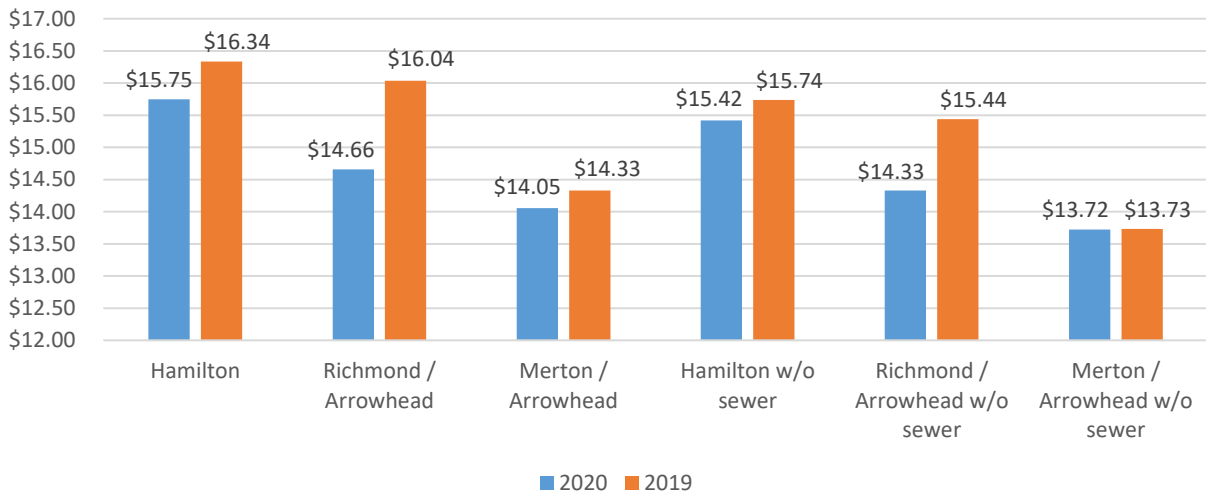
2020 Tax Rate Distribution
With Sewer



2020 Tax Rate Distribution
Without Sewer



Full Tax Rate Compared to Prior Year (By School District)



Please Note

- ✓ The Town of Lisbon honors the **postmark date**. If your tax payment has a postmark of Dec 31, 2020, it will be receipted in 2020.
- ✓ Payments dropped in a Town drop box before 7:00 a.m. January 4, 2021 will be receipted in 2020.
No cash payments should be left in a drop box!
- ✓ You may view and print your tax bill by visiting <http://tax.waukeshacounty.gov/>. Enter the address or tax key number (no dashes or spaces). The most up-to-date 'Tax Paid' information is on the site. There is usually a 2-3 day delay from when the payment is received at Town Hall to when it shows 'Paid' on the website.
- ✓ **Lottery Credit** – the only time a property owner can claim the lottery credit at the municipal level is during tax collection season.