

Lisbon Sanitary District # 1
Regular Meeting Minutes
November 16, 2022, 6:00P.M.
Lisbon Town Hall W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:00 P.M.

1. ROLL CALL

Mark Vesely, Linda Beal and Dennis Golner present

2. APPROVAL OF THE MINUTES FROM THE OCTOBER 19, 2022, BUDGET HEARING

Dennis Golner presented the minutes from the October 19, 2022, budget hearing. (Attachment A). Mark Vesely made a motion to approve the minutes of the public hearing as presented. Linda Beal seconded the motion. All commissioners voted Aye. The motion passed.

3. APPROVAL OF THE MINUTES FROM THE OCT 19, 2022 REGULAR MEETING

Dennis Golner presented the minutes from the October 19, 2022, regularly scheduled meeting (Attachment B). Mark Vesely made a motion to approve the regular meeting minutes as presented. Seconded by Linda Beal. All commissioners voted Aye. The motion passed.

4. CITIZENS COMMENTS

No citizens were in attendance

5. ENGINEERING REPORT (Attachment C)

The District Engineer made his report.

1. Richmond School

The work to clean the force main is planned for the week of Thanksgiving. Ed Blake, Richmond School was informed of the scheduled work and of the concern that water may be infiltrating the sanitary system under the school slab.

2. Flow Study

The flows look normal except for the unusual rain event in September.

3. Business Park East

No update

4. Cherry Hill Sewer Televising

We Energy representative indicated that they would not televise the area where they have been renewing gas service laterals. The representative from Kunkel Engineering recommended that the Town and or the Sanitary District incorporate language in the permitting for future work that would require the company requesting permit to work under the roads where sanitary mains are located to televise the mains with 30 days of completing the permitted work

5. Televising Reports

Kunkel Engineering present quotes for televising District mains. Included in the written report were maps of the areas recommended for televising

6. Quote for flushing/cleaning of force main at Richmond School
Quotes from Brabazon Pump Compressor and Vacuum and The
Expeditors Inc for Vactor Truck and TV Truck were presented

7. Other

**6. DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP
OF THE PROPERTY LOCATED AT N71W22339 GOOD HOPE ROAD**

Nothing to report

**7. DISCUSSION AND POSSIBLE ACTION REGARDING VENDOR
QUOTES FOR 2023 SERVICES**

Mike Sargent presented the quotes received from Kunkel Engineering for
Televising the mains during 2023. The commissions discussed the
recommended areas and asked to include the area where WE Energy had been
working be included in the 2023 plan. The quotes were reviewed. Mark Vesely
made a motion that The Expeditors Inc be awarded the work for 2023. Linda
Beal seconded the motions. All commissions voted Aye. Motion Passed.
(Attachment D)

**8. DISCUSSION AND POSSIBLE ACTION REGARDING PROPERTIES
LOCATED IN THE DISTRICT POTENTIALLY UTILIZING SANITARY
SERVICE AND NOT BEING INVOICED.**

Mike Sargent presented a revised schedule of actions (Attachment E). Also
presented was a letter from John Macy regarding the statutes applicable to the
District's ability to bill for unbilled sewer service. The commissioners discussed
the letter from Joh Macy and directed Mike Sargent to contact John Macy for
clarification of the application of the statutes to unbilled hook-up fees. The
commissions also directed Mike Sargent to send letters to the property owners
with District mains adjacent to their property that they must pay the hookup fees
and complete the connection to the main on or before Oct 18, 2023.

9. REPORT BY BOARD REPRESENTATIVE

Linda Beal reported the Town approved the budget for 2023.

10. CORRESPONDENCE (DISCUSSION ONLY)

Meter calibration by Sussex Utility was completed
US Department of Commerce 2022 Census of Governments
Delinquent Sewer Bills turned over to the Waukesha County Treasurer

11. APPROVAL OF CURRENT INVOICES

Invoices totaling \$28,467.50 were presented to be paid. (Attachment F).
Linda Beal requested that Mike Sargent request the Town of Lisbon to include
a description of the work performed by the attorney on any future invoices.
Linda Beal made a motion to approve the current invoices totaling
\$28,467.50
as presented, seconded by Mark Vesely, All commissioners voted Aye.
The motion passed.

12. APPROVAL OF THE OCTOBER 2022 FINANCIAL STATEMENT

Linda Beal made a motion to approve the October 2022 financial
statements as presented (Attachment G). The motion was seconded
by Mark Vesely. All commissioners voted Aye. The motion passed.

13. ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - 1. Richmond School
 - 2. Flow study
 - 3. Business Park East
 - 4. Televising Reports
 - 5. Other
- b) Hook up of N71W22339 Good Hope Road
- c) Discussion and possible action regarding properties located in the district potentially utilizing sanitary service and not being invoiced.

**CONFIRM THE DATE FOR NOV MEETING CURRENTLY SET FOR
DECEMBER 21, 2022**

The November regular meeting was confirmed for Wednesday December 21, 2022, at 6:30 PM.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 7:35 P.M., Mark Vesely seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,



Michael Sargent
Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this

ATTACHMENT A

Lisbon Sanitary District # 1
2021 Budget Public Hearing
October 19, 2022
6:30 PM
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:30 P.M.

ROLL CALL

Dennis Golner, Linda Beal, and Mark Vesley present.

**2023 BUDGET PRESENTATION BY SANITARY DISTRICT ACCOUNTANT
(ATTACHMENT A)**

Michael Sargent presented the budget that had been published timely in the local papers. Mentioned that no phone calls have come in about the proposed budget.

OPEN PUBLIC COMMENTS ON PROPOSED 2023 BUDGET

Several citizens interested in the budget were in attendance.

CLOSE PUBLIC HEARING ON PROPOSED 2023 BUDGET

Linda Beal made a motion to adjourn the meeting at 6:37 P.M., Mark Vesley seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,



Michael Sargent
Lisbon Sanitary District #1 Accountant

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Lisbon Sanitary District # 1
 Regular Meeting Minutes
 October 19, 2022, 6:38 P.M.
 Lisbon Town Hall W234N8676 Woodside Rd,
 Sussex, WI 53089

Dennis Golner called the meeting to order at 6:38 P.M.

1. ROLL CALL

___ Mark Vesley, Linda Beal and Dennis Golner present

2. APPROVAL OF THE MINUTES FROM THE SEPT 21, 2022 REGULAR MEETING

___ Dennis Golner presented the minutes from the September 21, 2022, regularly scheduled meeting (Attachment A). Linda Beal made a motion to approve the regular meeting minutes as presented. Seconded by Mark Vesley All commissioners voted Aye.
 The motion passed.

3. CITIZENS COMMENTS

Several citizens interested in the annual budget were in attendance

4. ENGINEERING REPORT (Attachment B)

___ The District Engineer made his report.

a) Richmond School

There is a quote to remove the air relief valves to allow inspection at intervals as recommended by commission Golner

b) Sewage flows

The flows look normal except for the unusual rain event in September.

c) Business Park East

No update

d) Cherry Hill Sewer Repair

Kunkel Engineering left messages with WE Energies to determine if WE Energy would like to verify that no additional damage was done to the District's mains while No response to date

e) Televising Reports

Nothing to report. Discussion regarding 2023 televising followed. Kunkel Engineering is to obtain quotes on two alternatives.

f) Other

Nothing to report

5. REVIEW AND ACTION ON QUOTES FOR FLUSHING/CLEANING OF THE FORCE MAIN LOCATED AT RICHMOND SCHOOL

___ Don Neitzel presented a quote from Sabel Mechanical to remove three air release valves to allow inspection of the force main condition at various locations Attachment C Linda Beal made a motion to go forward with the project at a not to exceed amount of \$3,000.00. Mark Vesley 2nd the motion. All present voted Aye, Motion passed.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N71W22339 GOOD HOPE ROAD

Nothing to report

7. DISCUSSION AND POSSIBLE ACTION REGARDING VENDOR QUOTES FOR 2023 SERVICES

Mike Sargent reported no new quotes had been received.

8. DISCUSSION AND POSSIBLE ACTION REGARDING FEE CHARGED TO TITLE COMPANIES TO RESEARCH PROPERTY DETAILS AND BILLING CUT OFF STATEMENTS.

Mike Sargent presented a recommendation (Attachment D). Linda Beal made a motion to increase the fee charged from \$ 20.00 to 40.00 Mark Vesley 2nd the motion. All present voted Aye, Motion passed.

9. DISCUSSION AND POSSIBLE ACTION REGARDING 2023 BUDGET

Mike Sargent reported that the public hearing on the budget was held earlier in the evening and that there were no public comments regarding the budget as published in the local papers. This budget Attachment E included a unmetered quarterly sewer charge of \$ 150.00 and a tax levy of \$ 50,000.00. Mark Vesley made a motion to approve the 2023 budget as published. Linda Beal 2nd the motion. All present voted Aye, the motion passed,

10. REPORT BY BOARD REPRESENTATIVE

Linda Beal reported the Town is continuing the budget review for the 2023 budget. Updated commissioners that Business Part East is filling up.

11. DISCUSSION AND POSSIBLE ACTION ON THE 2021 AUDIT

Nothing to report

CORRESPONDENCE (DISCUSSION ONLY)

Correspondence regarding publishing the 2023 proposed budget
WIDOR Special District Apportionment Report
Workers Comp Audit Report
Notice of Exempt Computer Aid – 2023 Estimate
Correspondence regarding the property located at W22N8295 Tamarack Rd
Letter sent to owners of property located at N79W25727 Plainview Rd
Study of electrical use at lift stations

APPROVAL OF CURRENT INVOICES

Invoices totaling \$46,353.64 were presented to be paid. (Attachment F)
Linda Beal made a motion to approve the current invoices totaling \$46,353.64 as presented, seconded by Mark Vesley, All commissioners voted Aye. The motion passed.

APPROVAL OF THE SEPT 2022 FINANCIAL STATEMENT

Mark Vesley made a motion to approve the Sept 2022 financial statements as presented (Attachment G), seconded by Linda Beal. All commissioners voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 1. Richmond School
 2. Flow study

3. Business Park East
 4. Cherry Hill Sewer Televising
 5. Televising Reports
 6. Other
- b) Hook up of N71W22339 Good Hope Road
 - c) Review of vendor quotes for 2023 service
 - d) Discussion and possible action regarding properties located in the district potentially utilizing sanitary service and not being invoiced.

**CONFIRM THE DATE FOR NOV MEETING CURRENTLY SET FOR
NOVEMBER 16, 2022**

The November regular meeting was confirmed for Wednesday November 16, 2022,
at 6:30 PM.

ADJOURNMENT OF MEETING

Linda Beal made a motion to adjourn the meeting at 8:10 P.M., Mark Vesley
seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,



Michael Sargent
Lisbon Sanitary District #1 Accountant

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FINANCIAL HORIZONS
&
TAX MANAGEMENT

Michael Sargent <michael.sargent@managedtaxes.com>

Sanitary District - November Engineer's Report

Neitzel, Donald <dneitzel@geo-logic.com>

Tue, Nov 15, 2022 at 10:22 AM

To: "dgolner@wi.rr.com" <dgolner@wi.rr.com>, Linda Beal <lbeal@townoflisbonwi.com>, "mvesely@wi.rr.com" <mvesely@wi.rr.com>, Michael Sargent <michael.sargent@managedtaxes.com>, Kathy Nickolaus <knickolaus@townoflisbonwi.com>

Good Morning,

The monthly engineer's report for the November 2022 Sanitary District Meeting is as follows:

- **October Flows** – Attached are the flow totals for the month of October. Everything appears good with Jeanine & Plainview. If you remember from last month, the rain that we received in September ramped the flows up, especially on Willow Springs. As you will note on this month's report flows for Willow Springs continued to trend downward and returning back to "normal" flows around Oct. 10th. Richmond School Lift Station flows appeared good as well. The only thing I noted was the amount of flow on October 2nd, which appeared to be quite low from the number of hours and starts on the pumps. I'll check with the Sussex on this and see if anything was noted on their SCADA system during this time.
- **Richmond School Lift Station** – I spoke with Mark Grebe at Sabel Mechanical and he is looking to schedule the forcemain inspection (taking apart 3 cleanouts) next week. I had emailed him a map a couple of weeks ago, showing him the new discharge location for the forcemain after it was connected to the new subdivision in Sussex so he can plan accordingly. This eliminates about 2,000 LF of forcemain on the east end. I should hear from him yet this week regarding which day(s) he intends to do this. We may need to hire a septic hauler to assist with flows at the lift station at this time, but I will confirm this with him. I did speak with Ed Blake, Maintenance Supervisor, at Richmond School about Sabel doing the inspection and he stated that they have a half day of school on Tuesday and are off Wednesday next week.

- I also spoke with Ed Blake regarding the results of our televising of the sanitary lateral for the School from the Lift Station to just outside of the school. I told him that our contractor didn't see anything out of the ordinary that would cause them to believe that we are groundwater infiltration, on this section of the lateral. I told him that I thought it would be a good idea for the school to look at televising their sewer system under the school to ensure everything is in good working order. While on the phone he did tell me about a section of sewer they did have an issue with awhile back that needed to be repaired within the school, so he thought inspecting the rest of this would be a good idea. I'll let him speak with the school on this and then follow up with him for an update.

- **Business Park East** – Not much of an update from last month, other than potential development for the remaining lot on the commercial side of Business Park East, on the north side of the proposed Lieds Lane, which is great news. Contractor for Lieds Lane work was supposed to have begun with clearing and grubbing work a week or two ago. Waiting to hear back from them on when they are going to begin.

ATTACHMENT C

- **Possible Damage by WE Energy Gas Service Upgrade** – I was able to get in touch with both Tom Schmeckel at Meade Construction (sub-contractor for WE) and with Ron Glendenning at WE Energies regarding televising the areas of the sanitary sewer where their gas work (main and services) crossed the sanitary sewer this past year. In speaking with both Tom and Ron, they both agreed that this is probably a good idea. Ron told me that he requested a cost from Tom to completed this work and that Ron will then take it to him manager. He was hoping to have me an answer back prior to the meeting on Wednesday, so if I hear from him I will definitely update you prior to the meeting.

- Ron and I also spoke about the District/Town adding post construction televising to the permits that are issued for the work in the right of way. Ron told me he thought that was a good idea and that it's not uncommon. He brought up the City of West Bend as an example of one municipality that does this. He says when this is the case that they typically do a pre-inspection and then a post-inspection, and that they will then typically provide the municipality with a copy of the televised records on a stick drive. So, as we have discussed it would probably be a good idea to add this language to the work in right of way permit that is issued to contractors. Any questions on this please let me know. If you'd like a copy of the language from the West Bend permit please let me know and I can obtain that from the City, as our office in West Bend is right in City Hall.

- **Televising Report** – Attached are three quotes for sewer televising in 2023, from Northern Pipe, Green Bay Pipe & TV, and the Expeditors, for the sections of sewer that we discussed and reviewed at last months meeting. As we discussed at last month's meeting, we broke the area to be televised up into Area 1 (Plainview to north as shown on attached map in green) and Area 2 (south of Plainview as shown on the attached map in green). Northern Pipe submitted the lowest proposal at \$0.53 per lineal foot of televising and a total for \$9,784.86 for both Area 1 & 2. This is for televising only and not sewer cleaning. I double check with The Expeditors on what they have historically done for the District and he stated that it's just televising and not a sewer cleaning. Adding sewer cleaning to this will more than double the cost, if you look at Northern Pipe's proposal. Please review/discuss and let me know you if you would like to award to Northern Pipe. A summary of these quotes are as follows:

◦ Green Bay Pipe & TV – Area 1 – 9,903 LF x \$0.68 =	\$6,734.04
Area 2 – 8,559 LF x \$0.68 =	<u>\$5,820.14</u>
TOTAL	\$12,554.16
◦ The Expeditors - Area 1 - 9,903 LF x \$0.59 =	\$5,842.77
Area 2 - 8,559 LF x \$0.59 =	<u>\$5,049.81</u>
TOTAL	\$10,892.58
◦ Northern Pipe - Area 1 - 9,903 LF x \$0.53 =	\$5,248.59
Area 2 – 8,559 LF x \$0.53 =	<u>\$5,049.81</u>
TOTAL	\$9,784.86

11/15/22, 10:36 AM

Financial Horizon & Tax Management Mail - Sanitary District - November Engineer's Report

- **Manhole Lining** – I believe I mentioned this at last month's meeting, but the manhole lining of the 6 manholes by the Expeditors was completed on October 5th.
- **Hook up of Property Located at N71W22339 Good Hope Road** – SEWRPC is working on preparing their report. I spoke with Joe Dietl at SEWRP a couple of weeks ago and he thought that this whole process (barring any huge environmental setbacks) should be completed and approved by March 2023. I'll continue to update you on this.
- **Vendor Quotes** – I have note received any fee schedules from Expeditors, Brabazon, or LW Allen. I will follow up with them later today and try to have this information prior to your meeting tomorrow. If I do receive it prior to the meeting, I will forward it to you right away.

I believe that should cover everything for my report for this November meeting. If you think I missed anything or have any questions please let me know. Otherwise, I apologize for missing the meeting and appreciate your understanding. Pretty cool experience for your son to play his final high school game at Camp Randall. I hope everyone has a great Thanksgiving and I'll see you in December.

Thanks,

Don

Don Neitzel

General Manager



Kunkel Engineering Group

a Geo-Logic Company

107 Parallel Street

Beaver Dam, WI 53916

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5 attachments



 **October Flow Totals.pdf**
67K

 **GreenBay Pipe & TV.pdf**
655K

 **Expediters.pdf**
298K

 **Northern Pipe.pdf**
687K

Lisbon SD Monthly Flow Report

October 2022

Date	Jeanine Mtr Stn Flow Avg		Jeanine Mtr Stn Flow DTotal		Plainview Mtr Stn Flow Avg		Plainview Mtr Stn Flow DTotal		Combined Flow Total	
	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals	GPM	Kgals
10/1/2022	20	26	20	29	20	29	20	29	55	55
10/2/2022	22	29	25	36	25	36	25	36	65	65
10/3/2022	38	55	21	31	21	31	21	31	86	86
10/4/2022	27	37	21	30	21	30	21	30	67	67
10/5/2022	21	28	22	32	22	32	22	32	60	60
10/6/2022	18	24	22	31	22	31	22	31	55	55
10/7/2022	16	21	19	28	19	28	19	28	49	49
10/8/2022	18	24	22	31	22	31	22	31	55	55
10/9/2022	22	30	25	36	25	36	25	36	66	66
10/10/2022	18	23	22	32	22	32	22	32	55	55
10/11/2022	18	24	21	30	21	30	21	30	54	54
10/12/2022	18	24	23	33	23	33	23	33	57	57
10/13/2022	17	22	22	31	22	31	22	31	53	53
10/14/2022	16	22	22	31	22	31	22	31	53	53
10/15/2022	19	25	22	31	22	31	22	31	56	56
10/16/2022	20	27	24	34	24	34	24	34	61	61
10/17/2022	17	23	20	29	20	29	20	29	52	52
10/18/2022	17	22	19	28	19	28	19	28	50	50
10/19/2022	18	23	19	27	19	27	19	27	50	50
10/20/2022	17	23	17	25	17	25	17	25	48	48
10/21/2022	18	24	19	27	19	27	19	27	51	51
10/22/2022	19	25	21	31	21	31	21	31	56	56
10/23/2022	20	27	23	34	23	34	23	34	61	61
10/24/2022	18	23	22	31	22	31	22	31	54	54
10/25/2022	18	24	22	31	22	31	22	31	55	55
10/26/2022	18	23	19	28	19	28	19	28	51	51
10/27/2022	19	25	17	24	17	24	17	24	49	49
10/28/2022	16	21	17	25	17	25	17	25	46	46
10/29/2022	21	28	21	30	21	30	21	30	58	58
10/30/2022	22	28	23	32	23	32	23	32	60	60
10/31/2022	16	20	19	26	19	26	19	26	46	46
Minimum	16	20	17	24	17	24	17	24	46	46
Maximum	38	55	25	36	25	36	25	36	86	86
Total	602	800	651	934	651	934	651	934	1,734	1,734
Average	19	26	21	30	21	30	21	30	56	56

Willow Springs Mtr Stn Flow Avg	GPM	Willow Springs Mtr Stn Flow DTotal	Kgals	Combined plus Willow Springs	Kgals
28	28	41	41	96	96
27	27	40	40	105	105
25	25	37	37	123	123
25	25	37	37	104	104
25	25	36	36	96	96
24	24	36	36	91	91
25	25	36	36	85	85
25	25	36	36	91	91
26	26	39	39	105	105
22	22	33	33	88	88
22	22	33	33	87	87
22	22	32	32	89	89
22	22	33	33	86	86
21	21	31	31	84	84
22	22	32	32	88	88
23	23	34	34	95	95
22	22	32	32	84	84
21	21	32	32	82	82
20	20	30	30	80	80
21	21	31	31	79	79
23	23	33	33	84	84
23	23	33	33	89	89
24	24	35	35	96	96
22	22	33	33	87	87
22	22	32	32	87	87
23	23	34	34	85	85
21	21	32	32	81	81
21	21	31	31	77	77
22	22	32	32	90	90
23	23	33	33	93	93
22	22	31	31	77	77
20	20	30	30	77	77
28	28	41	41	123	123
714	714	1,050	1,050	2,784	2,784
23	23	34	34	90	90

Richmond School Flows & Runtimes

Sussex RWPCF

October 2022

	Richmond Road LS Pump 1 RT	Richmond Road LS Pump 2 RT	Richmond Road LS Pump 1 ST	Richmond Road LS Pump 2 ST	Richmond Road LS Total Flow Daily
Date	Hours	Hours	Starts	Starts	kGals
Oct 01, Sat	0.1	0.1	1	2	4.200
Oct 02, Sun	0.5	0.7	4	5	0.600
Oct 03, Mon	0.9	0.8	10	9	16.200
Oct 04, Tue	1.3	1.2	9	10	15.600
Oct 05, Wed	1.4	1.4	13	13	8.400
Oct 06, Thu	1.1	0.8	11	10	18.000
Oct 07, Fri	1.1	1.2	10	11	10.200
Oct 08, Sat	0.8	0.8	7	7	10.200
Oct 09, Sun	0.4	0.3	4	3	6.600
Oct 10, Mon	0.9	0.7	9	10	12.600
Oct 11, Tue	1.3	1.4	12	14	11.400
Oct 12, Wed	1.0	1.1	11	13	16.200
Oct 13, Thu	1.0	0.9	11	10	10.200
Oct 14, Fri	1.5	1.2	15	14	12.600
Oct 15, Sat	0.4	0.4	4	5	10.200
Oct 16, Sun	0.4	0.6	4	6	6.000
Oct 17, Mon	1.8	1.3	16	14	9.600
Oct 18, Tue	0.8	0.7	10	10	17.400
Oct 19, Wed	1.3	1.2	13	12	16.200
Oct 20, Thu	1.7	1.5	17	15	13.800
Oct 21, Fri	2.2	2.0	17	17	21.600
Oct 22, Sat	1.2	1.1	13	13	19.200
Oct 23, Sun	1.1	0.9	10	11	10.200
Oct 24, Mon	1.1	1.0	12	13	15.000
Oct 25, Tue	1.2	0.9	12	11	14.400
Oct 26, Wed	1.0	0.9	11	12	7.200
Oct 27, Thu	0.7	0.6	6	6	12.000
Oct 28, Fri	1.0	0.9	7	7	4.200
Oct 29, Sat	0.0	0.1	1	2	9.000
Oct 30, Sun	0.4	0.4	3	3	4.200
Oct 31, Mon	1.3	1.3	13	15	9.000
Minimum	0.0	0.1	1	2	0.600
Maximum	2.2	2.0	17	17	21.600
Total	30.9	28.4	296	303	352.200
Average	1.0	0.9	10	10	11.361

11/15/22, 7:49 AM

Financial Horizon & Tax Management Mail - Wednesdays Meeting



FINANCIAL HORIZONS
&
TAX MANAGEMENT

Michael Sargent <michael.sargent@managedtaxes.com>

Wednesdays Meeting

Neitzel, Donald <dneitzel@geo-logic.com>

To: "dgolner@wi.rr.com" <dgolner@wi.rr.com>, Linda Beal <lbeal@townofisbonwi.com>, "mvesely@wi.rr.com" <mvesely@wi.rr.com>, Michael Sargent

Cc: Kathy Nickolaus <Knickolaus@townofisbonwi.com>

Mon, Nov 14, 2022 at 4:08 PM
Michael Sargent

Good Afternoon,

My youngest son's football team was fortunate enough to win their final playoff game this past Friday and has made it to state. They play this Thursday at Camp Randall Stadium. In advance of the game, there is a function on Wednesday evening that I would like to attend if possible. I can provide Dennis and Mike with an update tomorrow and I can prepare a report as well. I do have quotes from three companies for the sewer televising, so you will have those. I need to follow-up with Sabel Mechanical on the forcemain inspection as I haven't heard a schedule for this. I will have an update on this tomorrow. I also spoke with Ed Blake the maintenance supervisor for Richmond School about televising the sewer that is under/in the school and about the District having the forcemain inspected and then possibly cleaned. I'll include this in my report tomorrow as well.

In the meantime, any questions or if you'd like to discuss please let me know.

Thanks,

Don Neitzel

General Manager



Kunkel Engineering Group

a Geo-Logic Company

107 Parallel Street

11/15/22, 7:49 AM

Financial Horizon & Tax Management Mail - Wednesdays Meeting

Beaver Dam, WI 53916

Office: (920)356-9447 | Direct: (920)210-6335

dneitzel@kunkelengineering.com or dneitzel@geo-logic.com

www.kunkelengineering.com | www.geo-logic.com

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19K



1100 Columbia Avenue
Green Bay WI 54303

Bid Proposal

Date	Estimate #
11/8/2022	2405

Name / Address
Kunkel Engineering Group 107 Parallel Street Beaver Dam WI 53916

PROJECT
Lisbon Sanitary District



DESCRIPTION	QTY	COST	TOTAL
TV Inspection-Area 1 Sanitary Sewers	9,903	0.68	6,734.04
TV Inspection-Area 2 Sanitary Sewers	8,559	0.68	5,820.12
Bid proposal is good for 45 days Authorized Signature: Stephanie De Keyser		TOTAL	\$12,554.16

Any bond fee and/or additional insurance requirements are not included in the quote given. If applicable, add the amount to this quote.

Signature/Date _____

www.greenbaypipe.net

Phone #	Fax #
920-490-5501	920-490-6242



Quote

2094 County Road QQ
 Green Bay, WI 54311
 Phone (920) 655-8049
 adamtierney@northernpipeinc.com
 www.northernpipeinc.com

Date	Quote #
10/27/2022	1151

Kunkel Engineering Group
 107 Parallel Street
 Beaver Dam, WI 53916

Quote Good Thru	Payment Terms		Sales Rep	
Description	Unit of Measure	Quantity	Unit Price	Total
Kunkel Engineering Group Sewer Cleaning and Televising Town of Lisbon Sanitary District				
Area 1				
Sanitary Sewer Cleaning	Foot	9,903	0.54	5,347.62
Sanitary Sewer Televising	Foot	9,903	0.53	5,248.59
Area 2				
Sanitary Sewer Cleaning	Foot	8,559	0.54	4,621.86
Sanitary Sewer Televising	Foot	8,559	0.53	4,536.27
Heavy Cleaning - more than two passes with jetter - \$285 per hour				
Upon completion of the televising the customer will receive a flash drive and hard copy of all data collected.				
Northern Pipe Inc. will provide a detailed report and a quote for repairing all defects throughout the system, including manholes.				
If approved, please sign and return.				

Total	\$19,754.34
--------------	--------------------

Please notify Northern Pipe, Inc. within 30 days if the quotation is accepted and the above prices will be honored.
 All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. If prevailing wage apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount (s) to this quote.



FINANCIAL HORIZONS
&
TAX MANAGEMENT

Michael Sargent <michael.sargent@managedtaxes.com>

Sanitary District - November Engineer's Report

Neitzel, Donald <dneitzel@geo-logic.com>

To: "dgoehner@wi.rr.com" <dgoehner@wi.rr.com>, Linda Beal <lbeal@townoffisbonwi.com>, "mvesely@wi.rr.com" <mvesely@wi.rr.com>, Michael Sargent <michael.sargent@managedtaxes.com>, Kathy Nickolaus <knickolaus@townoffisbonwi.com>

Wed, Nov 16, 2022 at 11:49 AM

Good Morning,

As an update to my report, I did speak with Ron from WE Energies this morning about the additional televising in the areas where they did gas work in 2022. He said that he spoke with his manager and that his manager told him that they would not undertake any additional televising or assist in paying for any additional televising in these areas where they worked. Ron stated that we should definitely get this language included as part of the permitting process moving forward. He also said that he had mentioned to his manager that when they have done this televising in the pasts that they provided the municipality with a copy of the video on a stick drive and his manager told him that they should not be doing that either. I said to him that you are then asking people to take you on your word that there are no issues, rather than providing them proof. He agreed and said his prior manager had them providing the video.

So my thought is to ensure there appropriate language in the permit that requires contractors to undertake post-construction televising of the sanitary sewer system, if they are working near it or crossing it as part of their project. This language should include that the contractor must provide video documentation to the District/Town of the post-construction televising. Any questions on this please let me know.

In terms of fee schedules, LW Allen stated that they haven't updated theirs as of yet, the Expeditors is attached to this email and Jesse at Brabazon Pumps provided the following:

2022 rates below.

2023 rates have not been released yet

2022 Rates

\$150/hr (per tech)

\$1.80/Mile

\$300 Confined Space Fee

\$90 Gas Monitor Fee

Thank you,

Jesse Macco | Shop Supervisor
(920) 429-2705 Office
(920) 366-7507 Mobile
jmacco@brabazon.com

Brabazon Pump, Compressor & Vacuum
2484 Century Road
Green Bay, WI 54303
www.brabazon.com



**Midwest's Largest Air & Pump Distributor
Over 40 Years Strong**

Any questions please let me know.

Thanks,

Don

[Quoted text hidden]

2 attachments



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Lisbon Sanitary District Minimum Charges-Hourly Rate 2023.pdf
297K

The Expeditors, Inc.

QUOTATION

CUSTOMER: Lisbon Sanitary District

QUOTE DATE: 11-15-22

CONTACT: Don Neitzel

PROJECT: 2023 Minimum Charges & Hourly Rates

WORK DESCRIPTION:

QUOTE: Vactor Truck Hourly Rate of \$375.00 Per Hour. With Minimum Charge of \$1,500.00. Dumping Fees may also apply.

TV Truck Hourly Rate of \$375.00 Per Hour. With Minimum Charge of \$1,500.00

Thank you for the opportunity to bid this work. If you have any questions, please feel free to call us at 1-800-657-0879.

Sincerely,
The Expeditors, Inc.



Peter J. Muchka

CUSTOMER SIGNATURE:

139 N. Main St. Dousman, WI. 53118
Phone 800-657-0879 Fax 800-261-3582
theexpeditors@aol.com

The Expeditors, Inc.

QUOTATION

CUSTOMER: Lisbon Sanitary District

QUOTE DATE: 10-21-22

CONTACT: Claire Bohn

PROJECT: 2023 Sanitary Sewer Televising

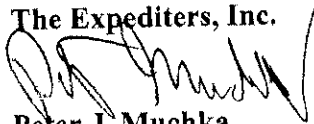
WORK DESCRIPTION: Televis Sanitary Sewer in Area 1 & Area 2

QUOTE: Televis Sanitary Sewer Main in Area 1 @ .59 Per Linear Foot.
Televis Sanitary Sewer Main in Area 2 @ .59 Per Linear Foot

*This price does not include sewer cleaning.

Thank you for the opportunity to bid this work. If you have any questions, please feel free to call us at 1-800-657-0879.

Sincerely,
The Expeditors, Inc.



Peter J. Muchka

CUSTOMER SIGNATURE:

139 N. Main St. Dousman, WI. 53118
Phone 800-657-0879 Fax 800-261-3582
theexpeditors@aol.com

LISBON SANITARY DISTRICT NO 1
 RECOMMENDATIONS REGARDING PROPERTIES CURRENTLY NOT BEING INVOICED OR REQUIRED TO COBECT TO THE SEWER MAIN

ADDRESS	PIPE IN STREET BY MAP	SEPTIC		ACTION	HOOKUP	PAST SERVICE	LATE FEE	TOTAL
		WAWUKESHA POWTS						
1 W225N8336 LONGVIEW DR	PIPE	NO		NOTIFIED OCT 18, 2022 NO RESPONSE	\$ 15,390.00	\$ -	\$ -	\$ 15,390.00
2 N82W22530 SCOTT ST	PIPE	NO		NOTIFIED OCT 18, 2022 NO RESPONSE	\$ 15,390.00			\$ 15,390.00
3 W220N7266 COVENTRY MEADOWS	PIPE	NO		NOTIFIED OCT 18, 2022 NO RESPONSE	\$ 15,390.00			\$ 15,390.00
4 W225N8357 LONGVIEW DR	PIPE	NO		NOTIFIED OCT 18, 2022 NO RESPONSE LIMITED TO 2 YEARS BILLING	\$ -	\$ 1,270.00	\$ 80.00	\$ 1,350.00
5 N81W22520 SUSAN PL	PIPE	NO		NOTIFIED OCT 18, 2022 NO RESPONSE	\$ 15,390.00			\$ 15,390.00
6 W222N7455 WILLOW VIEW DR	PIPE	NO		ATTORNEY LETTER, NO INDICATION OF PAYMENT LIMIT TWO YEARS	\$ 15,390.00	\$ 1,270.00	\$ 80.00	\$ 16,740.00
7 W224N8187 RUDY JR CT	PIPE	NO		NOTIFIED OCT 18, 2022 CALLED FELT EXCESSIVE LIMITED TO 2 YEARS BILLING	\$ 15,390.00	\$ 1,270.00	\$ 80.00	\$ 16,740.00
TOTAL					<u>\$ 92,340.00</u>	<u>\$ 3,810.00</u>	<u>\$ 240.00</u>	<u>\$ 96,390.00</u>
W227N8295 TAMARACK RD	PIPE	NO		ATTORNEY PROVIDED COPY OF CHECK DATES 9/20/2001 \$ 1809.00 ALSO CLOSING DOCUMENT THAT SHOWS INTERCEPTER FEE PAID LIMIT TO 2 YEARS	\$ 3,050.00	\$ 1,270.00	\$ 80.00	\$ 4,400.00
GRAND TOTAL					<u>\$ 95,390.00</u>	<u>\$ 5,080.00</u>	<u>\$ 320.00</u>	<u>\$ 100,790.00</u>

ATTACHMENT 12

11/16/2022 8:26 AM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 11/01/2022

From Account:

Thru: 11/16/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
211	11/16/2022	DeBelak, Joe Plumbing & Heating Company Inc. INVOICE 130360	
100-00-55000-000-000		MAINTENANCE & REPAIRS 130360	6,162.00
		Total	6,162.00
212	11/16/2022	KUNKEL ENGINEERING GROUP	
100-00-55500-000-000		ENGINEERING FEES 257174	3,471.25
		Total	3,471.25
213	11/16/2022	MILWAUKEE JOURNAL PUBLISHING GROUP LAKE COUNTRY NOW & NORTH WEST NOW	
100-00-53000-000-000		PUBLICATION FEES LAKE COUNTRY NOW & NORTH WEST NOW 5058043	979.40
		Total	979.40
214	11/16/2022	TAX MANAGEMENT & FINANCIAL HORIZONS	
100-00-50500-000-000		DEPUTY SECRETARY & BOOKKEPPIN 9165	2,443.90
100-00-53500-000-000		POSTAGE 9165	27.93
		Total	2,471.83
215	11/16/2022	Town of Lisbon	
100-00-52100-000-000		LEGAL FEES 20200994	1,132.00
100-00-52100-000-000		LEGAL FEES 20200995	559.20
		Total	1,691.20
216	11/16/2022	Village of Sussex	
100-00-60100-000-000		SEWAGE TREATMENT EXPENSE 6611	12,825.44
100-00-55000-000-000		MAINTENANCE & REPAIRS 6611	612.36
		Total	13,437.80

11/16/2022 8:26 AM

Check Register - Full Report - ALL
ALL Checks

Page: 2
ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 11/01/2022

From Account:

Thru: 11/16/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount	
217	11/16/2022	WE Energies		
OCT				
100-00-54100-000-000		UTILITIES	254.02	
OCT				
			Total	254.02
			Grand Total	28,467.50

11/16/2022 8:26 AM

Check Register - Full Report - ALL
ALL Checks

Page: 3
ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 11/01/2022 From Account:
Thru: 11/16/2022 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	28,467.50
Total Expenditure from all Funds	28,467.50

LISBON SANITARY DISTRICT
COMPARATIVE HISTORY
RESTRICTED VS UNRESTRICTED CASH
RESTRICTED VS UNRESTRICTED RESERVE
MONTH END

ATTACHMENT G

Account Number	Account Description	11/30/2021	12/31/2021	01/31/2022	02/28/2022	03/31/2022	04/30/2022	05/31/2021	06/30/2021
100-00-10100-000-000	CHECKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10200-000-000	MONEY MARKET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$22,390.77	\$10,678.76	\$93,484.54	\$42,170.99	\$9,299.47	\$22,237.15	\$23,502.00	-\$26,145.01
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$675,428.58	\$665,471.31	\$665,507.04	\$725,544.51	\$750,599.13	\$750,690.64	\$730,854.57	\$761,205.67
100-00-12000-000-000	REPLACEMENT CASH	\$118,769.52	\$118,775.57	\$118,782.40	\$118,790.35	\$118,806.77	\$118,835.64	\$118,897.98	\$118,993.53
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$30,659.15	\$30,666.13	\$30,667.90	\$30,669.95	\$30,674.19	\$30,681.64	\$30,697.73	\$30,722.40
	TOTAL CASH	\$847,248.02	\$825,591.77	\$908,441.88	\$917,175.80	\$909,379.56	\$922,445.07	\$903,952.28	\$884,776.59
	LESS: RESTRICTED ASSETS	-\$364,314.67	-\$367,648.00	-\$372,648.00	-\$377,648.00	-\$382,648.00	-\$387,648.00	-\$392,648.00	-\$397,648.00
	UNRESTRICTED CASH	\$482,933.35	\$457,943.77	\$535,793.88	\$539,527.80	\$526,731.56	\$534,797.07	\$511,304.28	\$487,128.59

Account Number	Account Description	11/30/2021	12/31/2021	01/31/2022	02/28/2022	03/31/2022	04/30/2022	05/31/2021	06/30/2021
	INVESTMENT IN CAPITAL ASSETS	\$2,754,832.88	\$2,749,932.88	\$2,744,932.88	\$2,739,932.88	\$2,734,932.88	\$2,729,932.88	\$2,724,932.88	\$2,719,932.88
	RESTRICTED FOR EQUIPMENT REPLACEMENT	\$364,314.67	\$367,648.00	\$372,648.00	\$377,648.00	\$382,648.00	\$387,648.00	\$392,648.00	\$397,648.00
	UNRESTRICTED	\$419,300.33	\$445,834.33	\$488,271.53	\$469,531.75	\$447,888.98	\$473,066.48	\$439,349.04	\$418,812.20
	TOTAL NET POSITION	\$3,538,447.88	\$3,563,415.21	\$3,605,852.41	\$3,587,112.63	\$3,565,469.86	\$3,590,647.36	\$3,556,929.92	\$3,536,393.08

Account Number	Account Description	07/31/2021	08/31/2021	09/30/2022	10/31/2021	CHANGE THIS YEAR
100-00-10100-000-000	CHECKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10200-000-000	MONEY MARKET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$54,789.33	\$52,164.64	\$11,817.41	\$57,198.27	\$46,519.51
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$721,758.87	\$722,675.21	\$748,898.66	\$735,367.59	\$69,896.28
100-00-12000-000-000	REPLACEMENT CASH	\$119,149.94	\$119,367.48	\$119,604.65	\$119,900.19	\$1,124.62
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$30,762.78	\$30,818.95	\$30,880.18	\$30,956.48	\$290.35
	TOTAL CASH	\$926,460.92	\$925,026.28	\$911,200.90	\$943,422.53	\$117,830.76
	LESS: RESTRICTED ASSETS	-\$402,648.00	-\$407,648.00	-\$412,648.00	-\$417,648.00	-\$50,000.00
	UNRESTRICTED CASH	\$523,812.92	\$517,378.28	\$498,552.90	\$525,774.53	\$67,830.76

Account Number	Account Description	07/31/2021	08/31/2021	09/30/2022	10/31/2021	CHANGE THIS YEAR
	INVESTMENT IN CAPITAL ASSETS	\$2,714,932.88	\$2,709,932.88	\$2,711,958.88	\$2,705,958.88	
	RESTRICTED FOR EQUIPMENT REPLACEMENT	\$402,648.00	\$407,648.00	\$412,648.00	\$417,648.00	
	UNRESTRICTED	\$504,260.95	\$504,441.42	\$436,930.78	\$488,084.18	
	TOTAL NET POSITION	\$3,621,841.83	\$3,622,022.30	\$3,561,537.66	\$3,611,691.06	

Account Number	Account Description	07/31/2021	08/31/2021	09/30/2022	10/31/2021	CHANGE THIS YEAR
	OPERATING INCOME OR (LOSS) YEAR TO DATE	\$8,423.25	\$4,863.31	-54592.82	-\$6,280.19	
	OPERATING INCOME OR (LOSS) MONTH	-\$18,513.99	-\$22,073.93	-76666.75	-\$28,354.12	

LISBON SANITARY DISTRICT NO 1
BALANCE SHEETS
AS OF OCT 31, 2022 VS OCT 31, 2021

Account Number	Account Description	10/31/2022	10/31/2021	Change	Change %
100-00-10100-000-000	CHECKING	\$ -		\$ -	
100-00-10200-000-000	MONEY MARKET	-	-	-	
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	57,198.27	32,998.42	24,199.85	73.34%
100-00-10400-000-000	TOWN BANK MONEY MARKET	735,367.59	660,400.97	74,966.62	11.35%
100-00-12000-000-000	REPLACEMENT CASH	119,900.19	118,762.13	1,138.06	0.96%
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	30,956.48	30,657.24	299.24	0.98%
	TOTAL CASH	943,422.53	842,818.76	100,603.77	11.94%
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	32,058.75	42,914.78	(10,856.03)	-25.30%
100-00-12220-000-000	COMMERCIAL	(835.07)	1,766.78	(2,601.85)	-147.27%
100-00-12300-000-000	ACCTS REC- INTEREST	-	-	-	
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN	-	-	-	
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	2,210.00	6,210.00	(4,000.00)	-64.41%
100-00-12600-000-000	RECEIVABLE CAPCITY BILLING	(149.41)	-	(149.41)	
100-00-12700-000-000	ENGN ADMIN BILL CUSTOMER REC	-	160.00	(160.00)	
100-00-13600-000-000	SEWER CONNECTION REC	-	-	-	#DIV/0!
100-00-14000-000-000	TAXES RECEIVABLE	15,010.73	13,917.54	1,093.19	7.85%
100-00-15500-000-000	CLAIM RECEIVABLE	-	-	-	
	TOTAL RECEIVABLE	48,295.00	64,969.10	(16,674.10)	-25.66%
100-00-16000-000-000	UTILITY PLANT	4,365,739.00	4,358,713.00	7,026.00	0.16%
100-00-16500-000-000	ACCUMULATED DEPR.	(1,659,780.12)	(1,598,980.12)	(60,800.00)	3.80%
	NET PLANT	2,705,958.88	2,759,732.88	(53,774.00)	-1.95%
100-00-16999-000-000	PREPAID EXPENSE	-	-	-	#DIV/0!
	TOTAL ASSETS	\$ 3,697,676.41	\$ 3,667,520.74	\$ 30,155.67	0.82%
100-00-21000-000-000	ACCOUNTS PAYABLE	\$ 34,213.38	\$ 18,288.02	\$ 15,925.36	87.08%
100-00-25000-000-000	DEFERRED REVENUE TAXES	50,000.00	50,000.00	-	0.00%
	TOTAL LIABILITY AND DEFERRED REV	84,213.38	68,288.02	15,925.36	23.32%
100-00-30000-000-000	FUND BALANCE	3,611,659.99	3,492,667.14	118,992.85	3.41%
	CURRENT YEAR CHANGE	1,803.04	106,565.58	(104,762.54)	-98.31%
	TOTAL FUND BALANCE	3,613,463.03	3,599,232.72	14,230.31	0.40%
	TOTAL LIABILITIES AND FUND BALANCE	\$ 3,697,676.41	\$ 3,667,520.74	\$ 30,155.67	0.82%

LISBON SANITARY DISTRICT NO 1
INCOME STATEMENT
AS OF OCT 31, 2022 VS OCT 31, 2021

Account Number	Account Description	10/31/2022	10/31/2021	Change	Change %
100-00-40000-000-000	USER FEES	\$ 358,819.14	\$ 353,989.23	\$ 4,829.91	1.36%
100-00-40020-000-000	COMMERCIAL	3,184.82	766.78	2,418.04	315.35%
100-00-40100-000-000	SUSSEX PLANT PASSTHRU		-	-	
100-00-41000-000-000	TAXES REVENUE	371.75	-	371.75	
100-00-42000-000-000	CAPITAL CONTRIBUTION	1,552.50	-	1,552.50	
100-00-43000-000-000	INTEREST INCOME	6,311.25	286.93	6,024.32	2099.58%
100-00-45000-000-000	FINANCE CHARGE	3,276.50	3,945.00	(668.50)	-16.95%
100-00-48000-000-000	MISCELLANEOUS REVENUES	2,155.43	1,185.29	970.14	81.85%
100-00-48002-000-000	CREDIT CARD FEES	40.00	20.00	20.00	100.00%
	TOTAL REVENUE	375,711.39	360,193.23	15,518.16	4.31%
100-00-50000-000-000	COMMISSIONERS FEES	2,490.00	2,490.00	-	
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEEPIN	21,195.33	14,065.10	7,130.23	50.69%
100-00-51000-000-000	TRAVEL		-	-	
100-00-52100-000-000	LEGAL FEES	2,011.00	-	2,011.00	
100-00-52200-000-000	AUDIT & ACCOUNTING FEES	10,937.50	10,000.00	937.50	9.38%
100-00-52500-000-000	BANK CHARGES	6.50	(337.56)	344.06	-101.93%
100-00-52600-000-000	SQUARE FEES	383.45	11.50	371.95	3234.35%
100-00-53000-000-000	PUBLICATION FEES	979.40		979.40	
100-00-53500-000-000	POSTAGE	1,165.18	1,187.90	(22.72)	-1.91%
100-00-53700-000-000	INSURANCE	2,991.00	3,071.00	(80.00)	-2.61%
100-00-54000-000-000	SUPPLIES	203.95	-	203.95	
100-00-54100-000-000	UTILITIES	3,048.34	2,975.59	72.75	2.44%
100-00-54500-000-000	REPLACEMENT	-	-	-	
100-00-55000-000-000	MAINTENANCE & REPAIRS	82,033.63	24,620.79	57,412.84	233.19%
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS	(728.73)	2,000.00	(2,728.73)	-136.44%
100-00-55500-000-000	ENGINEERING FEES	40,400.63	28,944.61	11,456.02	39.58%
100-00-55700-000-000	ENGN ADMIN EXP BILL CUSTOMER	-	-	-	
100-00-56000-000-000	DEPRECIATION EXPENSE	51,000.00	49,000.00	2,000.00	4.08%
100-00-57000-000-000	MISCELLANEOUS EXPENSE	1,053.20	1,130.00	(76.80)	-6.80%
100-00-58500-000-000	INTEREST AND FISCAL CHARGES	-	-	-	
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	154,737.97	114,468.72	40,269.25	35.18%
	TOTAL EXPENSES	373,908.35	253,627.65	120,280.70	47.42%
100-00-60200-000-000	CLAIM REVENUE		-	-	
	REVENUE OVER (UNDER) EXPENSES	1,803.04	106,565.58	(104,762.54)	-98.31%

LISBON SANITARY DISTRICT NO 1
STATEMENT OF NET POSITION
AS OF OCT 31, 2022 VS OCT 31, 2021

Account Number	Account Description	10/31/2022	10/31/2021	Change	Change %
ASSETS					
100-00-10100-000-000	CHECKING	\$ -	\$ -	\$ -	
100-00-10200-000-000	MONEY MARKET	\$ -	\$ -	\$ -	
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$ 57,198.27	\$ 32,998.42	24,199.85	73.34%
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$ 735,367.59	\$ 660,400.97	74,966.62	11.35%
100-00-12000-000-000	REPLACEMENT CASH	\$ 119,900.19	\$ 118,762.13	1,138.06	0.96%
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$ 30,956.48	\$ 30,657.24	299.24	0.98%
	LESS: RESTRICTED ASSETS	(417,648.00)	(359,565.33)	(58,082.67)	16.15%
	TOTAL UNRESTRICTED CASH	525,774.53	483,253.43	42,521.10	8.80%
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	32,058.75	42,914.78	(10,856.03)	-25.30%
100-00-12220-000-000	COMMERCIAL	(835.07)	1,766.78	(2,601.85)	-147.27%
100-00-12300-000-000	ACCTS REC- INTEREST	-	-	-	
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN	-	-	-	
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	2,210.00	6,210.00	(4,000.00)	-64.41%
100-00-12600-000-000	RECEIVABLE CAPCITY BILLING	(149.41)	-	(149.41)	
100-00-12700-000-000	ENGN ADMIN BILL CUSTOMER REC	-	160.00	(160.00)	
100-00-13600-000-000	SEWER CONNECTION REC	-	-	-	#DIV/0!
100-00-14000-000-000	TAXES RECEIVABLE	15,010.73	13,917.54	1,093.19	7.85%
100-00-15500-000-000	CLAIM RECEIVABLE	-	-	-	
	TOTAL RECEIVABLE	48,295.00	64,969.10	(16,674.10)	-25.66%
100-00-16999-000-000	PREPAID EXPENSE	-	2,000.00	(2,000.00)	-100.00%
	TOTAL CURRENT ASSETS	574,069.53	550,222.53	23,847.00	4.33%
NON CURRENT ASSETS					
	RESTRICTED ASSETS	417,648.00	359,565.33	58,082.67	16.15%
100-00-16000-000-000	UTILITY PLANT	4,365,739.00	4,358,713.00	7,026.00	0.16%
100-00-16500-000-000	ACCUMULATED DEPR.	(1,659,780.12)	(1,598,980.12)	(60,800.00)	3.80%
	TOTAL NON CURRENT ASSETS	3,123,606.88	3,119,298.21	4,308.67	0.14%
	TOTAL ASSETS	\$ 4,641,098.94	\$ 4,512,339.50	\$ 128,759.44	2.85%
LIABILITIES					
100-00-21000-000-000	ACCOUNTS PAYABLE	\$ 34,213.38	\$ 18,288.02	\$ 15,925.36	87.08%
DEFERRED INFLOW OF RESOURCES					
100-00-25000-000-000	DEFERRED REVENUE TAXES	50,000.00	50,000.00	-	0.00%
	TOTAL LIABILITY AND DEFERRED REVENUE	84,213.38	68,288.02	15,925.36	23.32%
NET POSITION					
	INVESTMENT IN CAPITAL ASSETS	\$ 2,705,958.88	\$ 2,759,732.88	\$ (53,774.00)	-1.95%
	RESTRICTED FOR EQUIPMENT REPLACEMENT	417,648.00	359,565.33	58,082.67	16.15%
	UNRESTRICTED	488,084.18	414,379.20	73,704.98	17.79%
	TOTAL NET POSITION	3,611,691.06	3,533,677.41	71,989.33	2.04%

LISBON SANITARY DISTRICT NO 1
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
YEAR ENDED OCT 2022 VS OCT 2021

Account Number	Account Description	10/31/2022	10/31/2021	Change	Change %
100-00-40000-000-000	USER FEES	\$ 358,819.14	\$ 353,989.23	\$ 4,829.91	1.36%
100-00-40020-000-000	COMMERCIAL	\$ 3,184.82	\$ 766.78	2,418.04	315.35%
100-00-40100-000-000	SUSSEX PLANT PASSTHRU	\$ -	\$ -	-	
100-00-41000-000-000	TAXES REVENUE	\$ 371.75	\$ -	371.75	
100-00-42000-000-000	CAPITAL CONTRIBUTION	\$ 1,552.50	\$ -	1,552.50	
	CHARGES FOR SERVICES AND SALES	363,928.21	354,756.01	9,172.20	2.59%
100-00-45000-000-000	FINANCE CHARGE	3,276.50	3,945.00	(668.50)	-16.95%
100-00-48000-000-000	MISCELLANEOUS REVENUES	40.00	20.00	20.00	100.00%
	OTHER OPERATING EXPENES	3,316.50	3,965.00	(648.50)	-16.36%
	TOTAL OPERATING REVEUE	367,244.71	358,721.01	8,523.70	2.38%
100-00-50000-000-000	COMMISSIONERS FEES	2,490.00	2,490.00	-	0.00%
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEEPING	21,195.33	14,065.10	7,130.23	50.69%
100-00-51000-000-000	TRAVEL	-	-	-	
100-00-52100-000-000	LEGAL FEES	2,011.00	-	2,011.00	
100-00-52200-000-000	AUDIT & ACCOUNTING FEES	10,937.50	10,000.00	937.50	9.38%
100-00-52500-000-000	BANK CHARGES	6.50	(337.56)	344.06	-101.93%
100-00-53000-000-000	PUBLICATION FEES	979.40	-	979.40	
100-00-53500-000-000	POSTAGE	1,165.18	1,187.90	(22.72)	-1.91%
100-00-53700-000-000	INSURANCE	2,991.00	3,071.00	(80.00)	-2.61%
100-00-54000-000-000	SUPPLIES	203.95	-	203.95	
100-00-54100-000-000	UTILITIES	3,048.34	2,975.59	72.75	2.44%
100-00-54500-000-000	REPLACEMENT	-	-	-	
100-00-55000-000-000	MAINTENANCE & REPAIRS	82,033.63	24,620.79	57,412.84	233.19%
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS	(728.73)	2,000.00	(2,728.73)	-136.44%
100-00-55500-000-000	ENGINEERING FEES	40,400.63	28,944.61	11,456.02	39.58%
100-00-55700-000-000	ENGN ADMIN EXP BILL CUSTOMER	-	-	-	
100-00-57000-000-000	MISCELLANEOUS EXPENSE	1,053.20	1,130.00	(76.80)	-6.80%
100-00-57500-000-000	INTEREST AND FISCAL CHARGES	-	-	-	
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	154,737.97	114,468.72	40,269.25	35.18%
	TOTAL OPERATING AND MAINTENANCE	322,524.90	204,616.15	117,908.75	57.62%
100-00-56000-000-000	DEPRECIATION EXPENSE	51,000.00	49,000.00	2,000.00	4.08%
	TOTAL OPERATING EXPENSES	373,524.90	253,616.15	119,908.75	47.28%
	OPERATING INCOME OR (LOSS)	(6,280.19)	105,104.86	(111,385.05)	-105.98%
	TAX LEVY				
100-00-43000-000-000	INTEREST INCOME	6,311.25	286.93	6,024.32	2099.58%
100-00-60200-000-000	CLAIM REVENUE	-	-	-	
	TOTAL ONE OPERATING REVENUE	6,311.25	286.93	6,024.32	2099.58%
	CHANGE IN FINANCIAL POSITION	31.06	105,391.79	(111,385.05)	-105.69%
	NET POSITION BEGINNING OF YEAR	3,611,660.00	3,428,285.62	183,374.38	5.35%
	NET POSITION	3,611,691.06	3,533,677.41	71,989.33	2.04%