



**TOWN OF LISBON
SPECIAL TOWN BOARD MINUTES
NOVEMBER 9, 2022**

**DRAFT
Regular Meeting**

A special meeting of the Town of Lisbon Town Board of Supervisors was held on Wednesday, November 9, 2022, in the Lisbon Town Hall Board Room, W234N8676 Woodside Road, Lisbon, WI.

Chairman Osterman called the regular Town Board meeting to order at 7:21 p.m.

Roll Call: Present: Chairman Joseph Osterman; Supervisors Paula Quinn, Marc Moonen, Linda Beal, and Rebecca Plotecher. Also present were Administrator Kathy Nickolaus, and Clerk Elisa Cappozzo Katch to record the minutes.

Citizen Comment: None.

Minutes – October 24, 2022 Town Board

Motion by Beal, second by Quinn, to approve the minutes of the October 24, 2022 regular Town Board meeting as presented. Motion carried.

Accounts Payable

- A. Authorize payment of the Falls Auto Parts bill in the amount of \$8.70
Motion by Plotecher, second by Moonen, to approve payment of the Falls Auto Parts bill as presented. Motion carried 4:0 with Chairman Osterman abstaining.
- B. Authorize payment of remaining bills in the amount of \$215,866.43
Motion by Beal, second by Quinn, to approve payment of remaining bills as presented. Motion carried unanimously.

Announcements/Correspondence

- Town Board Meeting – Monday, 11/4/22 – Cancelled
- Sanitary Sewer District #1 Commission – Wednesday 11/16/22 at 6:30p.m., Town Hall
- Parks Committee – Monday, 11/21/22 at 6:30p.m., Richard Jung Fire Station
- Spec. Jt. Town Board/Parks/Pub. Safety – Monday 11/21/22 after Parks Mtg, Richard Jung Fire Station
- Town Board Meeting – Monday, 11/28/22 at 6:30 p.m. Town Hall
- Plan Commission – Thursday, 12/1/22 at 6:30p.m., Richard Jung Fire Station

Administrator Report

Administrator Nickolaus gave a brief update on current Town projects and departments.

Incorporation Update

Administrator Nickolaus gave a brief update on the progression of the incorporation effort.

Lisbon Economic Conditions Update: None.

Supervisor Reports: None.

Plan Commission Recommendations

- A. Request for approval of amendments to Lisbon Zoning Code Addendum E "Design Standards"
Motion by Osterman, second by Moonen, to approve amendments to Lisbon Zoning Code Addendum E "Design Standards" as presented (see Planner Report for details). Motion carried unanimously.

New Business

- A. Request for approval of the 2023 Budgets
Motion by Osterman to approve the following 2023 budgets and amounts as presented:
- General Fund \$6,621,544.00
 - Special Revenue Fund \$66,647.00
 - Debt Service \$1,476,690.00
 - Capital Fund \$1,364,302.00
 - Stormwater Fund \$237,360
 - TID Fund \$2,251,880.00
- The motion was seconded by Supervisor Plotecher, was voted on, and carried unanimously.
- B. Request for approval of agreement with Sauld family for creation of Lisbon Oaks Basketball Court
Motion by Plotecher, second by Beal, to approve a donation agreement with the Sauld family as presented for the creation of a basketball court at Lisbon Oaks Park. Motion carried unanimously.
- C. Request for approval of Deed Restriction for Lisbon-owned parcel within Business Park East
Motion by Plotecher, second by Beal, to approve a Deed Restriction as presented for a Lisbon-owned parcel located within Business Park East. Motion carried unanimously.
- D. Discussion and necessary action re: current bank rates and addition of a new bank
Treasurer Girard gave a brief overview of current CD, Money Market, and loan rates. Waukesha State Bank has a number of favorable options available for upcoming loan needs and asked for direction from the Board.
Motion by Osterman, second by Beal, directing Treasurer Girard to obtain additional information on a 7-year general obligation loan with 3.4% rate at Waukesha State Bank and have documents prepared for consideration of loan approval at a future meeting. Motion carried unanimously.
- E. Discussion and necessary action re: quotes for Richard Jung Fire Station caulking repair
Motion by Osterman, second by Beal, to approve the quote from Resistance Exteriors for caulking repair at the Richard Jung Fire Station for an amount not to exceed \$5,478.04. Motion carried unanimously.

Adjournment

Motion by Beal, second by Moonen, to adjourn the meeting at 8:29p.m. Motion carried.

Respectfully Submitted,

Elisa Cappozzo Katch, WCMC
Lisbon Municipal Clerk