

Lisbon Sanitary District # I
Regular Meeting
July 20, 2022
6:30P.M.
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:30 P.M.

ROLL CALL

Dennis Golner and Mark Vesley present. Linda Beal arrived at 6:38PM

APPROVAL OF THE MINUTES FROM THE JUNE 15, 2022 REGULAR MEETING

Dennis Golner presented the minutes from the June 15, 2022, regularly scheduled meeting (Attachment A). Mark Vesley made a motion to approve the regular meeting minutes as presented. Seconded by Dennis Golner. All commissioners voted Aye. The motion passed.

CITIZENS COMMENTS

No citizens in attendance.

ENGINEERING REPORT (Attachment B)

The District Engineer was unable to attend and emailed in his report.

- a) Richmond School
 - a. No vendors have been located that have equipment to clean the force main. Additional research will be undertaken during July and August
- b) Sewage flows
 - a. The flows look normal
- c) Leid's Property
 - a. No update
- d) Cherry Hill Sewer Repair
 - a. Mead mailed the check to reimburse the Sanitary District for the Work Kunkel performed and paid by the Sanitary District to Kunkel. Kunkel will provide a credit on their invoice to the Sanitary District next month.
- e) Televising Reports
 - a. Nothing to report
- t) Other
 - a. Nothing to report

REVIEW AND ACTION ON QUOTES FOR FLUSHING/CLEANING OF THE FORCE MAIN LOCATED AT RICHMOND SCHOOL

No quotes to date, Don Neitzel to continue soliciting quotes.

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N71W22339 GOOD HOPE ROAD

Nothing to report

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N60W22684 SILVER SPRING DRIVE

Nothing to report

REPORT BY BOARD REPRESENTATIVE

Nothing to report

DISCUSSION AND POSSIBLE ACTION ON THE 2021 AUDIT

The audit is wrapping up and we expect the final audit to be presented at the August regularly scheduled meeting

CORRESPONDENCE (DISCUSSION ONLY)

Preliminary quote to renew insurance
Study of electrical use at lift stations
Study of lift station flows
Presentation of accounts payable accrual

APPROVAL OF CURRENT INVOICES

Invoices totaling \$24,913.86 were presented to be paid. (Attachment C)
Ind Beal made a motion to approve the current invoices totaling \$24,913.86 as presented, seconded by Mark Vesley, All commissioners voted Aye. The motion passed.

APPROVAL OF THE MAY 2022 FINANCIAL STATEMENT

Mark Vesley made a motion to approve the June 2022 financial statements as presented (Attachment D), seconded by Linda Beal. All commissioners voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - a. Richmond School
 - b. Flow study
 - c. Leid's Property
 - d. Cherry Hill Sewer Repair
 - e. Televising Reports
 - f. Other
- b) Quote for flushing/cleaning of Force main at Richmond School
- c) Hook up of N71W22339 Good Hope Road
- d) Hook up of N60W22684 Silver Spring
- e) 2021 Audit
- f) Insurance for 2022-2023

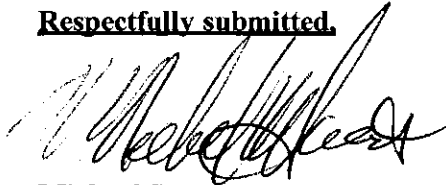
**CONFIRM THE DATE FOR AUG MEETING CURRENTLY SET FOR
AUGUST 17, 2022**

The Aug regular meeting was confirmed for Wednesday Aug 17, 2022 at 6:30 PM.

ADJOURNMENT OF MEETING

Mark Vesley made a motion to adjourn the meeting at 7:15 P.M., Linda Beal seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Sargent", written over a horizontal line.

Michael Sargent

Lisbon Sanitary District #1 Accountant

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this

ATTACHMENT EN)

Lisbon Sanitary District # 1
Regular Meeting
June 15, 2022
6:30 P.M.
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:30 P.M.

ROLL CALL

Linda Beal \, Dennis Golner and Mark Vesley present.

APPROVAL OF THE MINUTES FROM THE APRIL 20, 2022 REGULAR MEETING

Dennis Golner presented the minutes from the May 18, 2022, regularly scheduled meeting (Attachment A). Mark Vesley made a motion to approve the regular meeting minutes as presented. Seconded by Linda Beal. All commissioners voted Aye. The motion passed.

CITIZENS COMMENTS

No citizens in attendance.

ENGINEERING REPORT (Attachment B)

The District Engineer was unable to attend and emailed in his report.

- a) Richmond School
 - a. Brabazon is going to prepare a quote to clean the force main. Don Neitzel to follow up with Brabazon.
- b) Sewage flow as measured at the Jeanine metering station.
 - a. The flows look normal, they are higher due to the amount of rain.
- c) Leid's Property
 - a. Working through permits for the intersection and storm water.
- d) Cherry Hill Sewer Repair
 - a. Bill for engineering work on this project to be sent to responsible party. Don Neitzel will send contact information to Michael Sargent who will in turn create invoice,
- e) Televising Reports
 - a. Nothing to report
- f) Other
 - a. Brabazon did lift station review at Plainview.

REVIEW AND ACTION ON QUOTES FOR FLUSHING/CLEANING OF THE FORCE MAIN LOCATED AT RICHMOND SCHOOL

Don Neitzel to solicit quote.

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N71W22339 GOOD HOPE ROAD

There seems to be no interest in the parcel on the north side of the district that is not in the sewer service area. Efforts on the original plan for SEWRPAC are being worked on.

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N60W22684 SILVER SPRING DRIVE

Same as above.

REPORT BY BOARD REPRESENTATIVE

There was a special meeting regarding the Lied property concerning the removal of the berm

DISCUSSION AND POSSIBLE ACTION ON THE 2021 AUDIT

There has been no change on the status of the audit.

CORRESPONDENCE (DISCUSSION ONLY)

Study of Electrical Use at lift stations

Study of lift station flows

APPROVAL OF CURRENT INVOICES

Invoices totaling \$27,212.15 were presented to be paid. (Attachment C)

Ind Beal made a motion to approve the current invoices totaling \$27,212.15 as presented, seconded by Mark Vesley, All commissioners voted Aye. The motion passed.

APPROVAL OF THE MAY 2022 FINANCIAL STATEMENT

Mark Vesley made a motion to approve the May 2022 financial statements as presented (Attachment F), seconded by Linda Beal. All commissioners voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - a. Richmond School
 - b. Leid's Property
 - c. Cherry Hill Sewer Repair
 - d. Televising Reports
 - e. Other
- b) Quote for flushing/cleaning of Force main at Richmond School
- c) Hook up of N71W22339 Good Hope Road
- d) Hook up of N60W22684 Silver Spring
- e) 2021 Audit

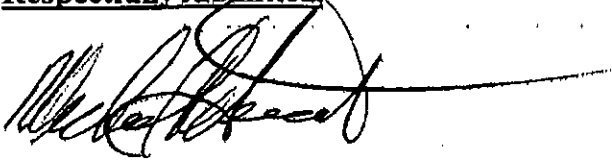
CONFIRM THE DATE FOR JUNE MEETING CURRENTLY SET FOR JULY 20, 2022

The July regular meeting was confirmed for Wednesday July 20, 2022 at 6:30 PM.

ADJOURNMENT OF MEETING

Mark Vesley made a motion to adjourn the meeting at 7:05 P.M., Linda Beal seconded the motion. All commissioners voted Aye. The motion passed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Sargent", with a long horizontal line extending to the right.

Michael Sargent

Lisbon Sanitary District #1 Accountant

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Lisbon Sanitary District # 1
Regular Meeting
May 18, 2022
6:30 P.M.
Lisbon Town Hall
W234N8676 Woodside Rd,
Sussex, WI 53089

Dennis Golner called the meeting to order at 6:30 P.M.

ROLL CALL

Dennis Golner and Mark Vesley present, Linda Beal excused.

APPROVAL OF THE MINUTES FROM THE APRIL 20, 2022 REGULAR MEETING

Dennis Golner presented the minutes from the April 20, 2022 regularly scheduled meeting (Attachment A). Mark Vesley made a motion to approve the regular meeting minutes as presented. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

CITIZENS COMMENTS

No citizens in attendance.

ENGINEERING REPORT (Attachment B)

The District Engineer was unable to attend and emailed in his report.

- a) Richmond School
 - a. The high-level alarm keeps going off but the pumps are running and flow seem to be normal. Brabazon is going to come and check it out. There may be an issue with the float.
- b) Sewage flow as measured at the Jeanine metering station.
 - a. The flows look normal, they are higher due to the amount of rain.
 - b. The Plainview lift station had a few telemetry problems, LW Allen fixed this issue.
- c) Leid's Property
 - a. Working through permits for the intersection and storm water.
- d) Cherry Hill Sewer Repair
 - a. Mead Construction, a subcontractor for WE Energies, has made the repair to the sewer pipe related to the intrusion of gas pipes into the sewer pipe.
- e) Televising Reports
 - a. Expediters will complete the work on the six manholes later this summer.
- f) Other
 - a. Brabazon contacted Kunkel Engineering about coming to do the first inspection of all the lift stations. Brabazon is looking to do this May 23-

REVIEW AND ACTION ON QUOTES FOR FLUSHING/CLEANING OF THE FORCE MAIN LOCATED AT RICHMOND SCHOOL

Kunkel Engineering has not found anyone that can complete the work.

An option to put in another manhole/cleanout to make the run shorter.

Kunkel to investigate who could do the work with the size pipe that is in the ground and what is the maximum length that can be done.

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N71W22339 GOOD HOPE ROAD

There is another parcel on the north side of the district that is not in the sewer service area at this time. Need to coordinate with Sussex about adding this to the boundary.

Submittal of the SEWRPAC is on hold till this gets figured out.

Kunkel is going to follow up with Newman to make sure they are interested and see if Sussex will allow this addition. Mike Sargent to forward information provided Newman to Don Neitzel.

DISCUSSION AND POSSIBLE ACTION REGARDING THE HOOK UP OF THE PROPERTY LOCATED AT N60W22684 SILVER SPRING DRIVE

No new information.

REPORT BY BOARD REPRESENTATIVE

The board representative was excused from the meeting.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2022-1 TO APPROVE THE CMAR REPORT (ATTACHMENT C)

The CMAR is all entered and just waiting on Board Approval.

Mark Vesley made a motion to approve Resolution No. 2022-1 to accept the CMAR as presented. Seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

DISCUSSION AND POSSIBLE ACTION ON THE 2021 AUDIT

There has been no change on the status of the audit.

CORRESPONDENCE (DISCUSSION ONLY)

Study of Sewer Treatment charges from the Sussex Treatment Plant

Study of Electrical Use at lift stations

Digger's Hotline Annual Meeting

Email on Sewage Deduction Meter

Village of Sussex Audit Report

ADD IN MISSING INFORMATION

APPROVAL OF CURRENT INVOICES

Invoices totaling \$43,083.31 were presented to be paid. (Attachment D)

Mark Vesley made a motion to approve the current invoices totaling \$43,083.31 as presented, seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

APPROVAL OF THE APRIL 2022 FINANCIAL STATEMENT

Mark Vesley made a motion to approve the April 2022 financial statements as presented (Attachment E), seconded by Dennis Golner. All commissioners present voted Aye. The motion passed.

ITEMS TO BE PLACED ON FUTURE AGENDA

- a) Engineering report
 - a. Richmond School
 - b. Sewage flow as measured at the Jeanine Lift Station
 - c. Leid's Property
 - d. Cherry Hill Sewer Repair
 - e. Televising Reports
 - f. Other
- b) Flushing/cleaning of Force main at Richmond School
- c) Hook up of N71W22339 Good Hope Road
- d) Hook up of N60W22684 Silver Spring
- e) 2021 Audit

CONFIRM THE DATE FOR JUNE MEETING CURRENTLY SET FOR JUNE 15, 2022

The June regular meeting was confirmed for Wednesday June 15, 2022 at 6:30 PM.

ADJOURNMENT OF MEETING

Mark Vesley made a motion to adjourn the meeting at 7:00 P.M., Dennis Golner seconded the motion. All commissioners present voted Aye. The motion passed.

Respectfully submitted,

Michael Sargent
Lisbon Sanitary District #1 Accountant

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Lisbon SD Monthly Flow Report

May 2022

ATTACHMENT B

Date	Jeanline Mtr Stn Flow Avg	Jeanline Mtr Stn Flow DTotal	Plainview Mtr Stn Flow Avg	Plainview Mtr Stn Flow DTTotal	Plainview Mtr Stn Flow DTTotal	Combined Flow Total	Kgals	Kgals	Kgals	Willow Springs Mtr Stn Flow DTotal	Willow Springs Mtr Stn Flow DTotal	Combined plus Willow Springs
	GPM	Kgals	GPM	Kgals	Kgals	Kgals				Kgals	Kgals	Kgals
5/1/2022	43	61	38	55	116				44	65	181	
5/2/2022	33	46	32	46	92				40	58	150	
5/3/2022	45	62	40	57	119				50	73	192	
5/4/2022	42	59	35	50	109				48	69	178	
5/5/2022	37	52	32	47	99				47	68	167	
5/6/2022	35	47	30	42	89				44	64	153	
5/7/2022	32	44	33	48	92				44	64	156	
5/8/2022	35	48	33	48	96				43	62	158	
5/9/2022	29	40	31	44	84				40	58	142	
5/10/2022	26	36	29	42	78				37	55	133	
5/11/2022	23	30	27	39	69				34	49	118	
5/12/2022	24	33	29	42	75				31	46	121	
5/13/2022	21	28	25	36	64				30	45	109	
5/14/2022	22	29	28	40	69				28	41	110	
5/15/2022	23	32	32	46	78				28	41	119	
5/16/2022	20	27	27	38	65				25	36	101	
5/17/2022	22	30	25	36	66				25	38	104	
5/18/2022	22	30	25	37	67				23	34	101	
5/19/2022	19	25	25	35	60				27	40	100	
5/20/2022	19	25	23	34	59				29	43	102	
5/21/2022	20	26	26	37	63				28	41	104	
5/22/2022	23	32	28	41	73				29	43	116	
5/23/2022	19	25	26	37	62				28	40	102	
5/24/2022	20	28	24	34	62				23	35	97	
5/25/2022	22	29	27	39	68				24	35	103	
5/26/2022	20	27	26	37	64				22	33	97	
5/27/2022	19	24	23	34	58				22	33	91	
5/28/2022	19	25	23	33	58				23	34	92	
5/29/2022	20	25	22	31	56				21	30	86	
5/30/2022	24	31	29	40	71				23	33	104	
5/31/2022	18	22	24	32	54				22	30	84	
Minimum	18	22	22	31	54				21	30	84	
Maximum	45	62	40	57	119				50	73	192	
Total	796	1,078	877	1,257	2,335				982	1,436	3,771	
Average	26	35	28	41	75				32	48	122	

Richmond School Flows & Runtimes

Sussex RWPCF

May 2022

	Richmond Road LS Pump 1 RT	Richmond Road LS Pump 2 RT	Richmond Road LS Pump 1 ST	Richmond Road LS Pump 2 ST	Richmond Road LS Total Flow Daily
Date	Hours	Hours	Starts	Starts	kGals
May 01, Sun	0.1	0.0	1	0	8,400
May 02, Mon	1.3	1.1	7	7	14,400
May 03, Tue	1.6	1.4	10	10	10,200
May 04, Wed	0.7	0.6	7	7	15,600
May 05, Thu	0.6	0.6	7	6	7,200
May 06, Fri	2.4	1.8	11	10	12,000
May 07, Sat	0.5	0.5	3	4	18,000
May 08, Sun	0.5	0.4	3	3	2,400
May 09, Mon	1.1	1.3	8	7	9,600
May 10, Tue	0.4	0.5	4	5	14,400
May 11, Wed	1.5	1.5	7	7	17,400
May 12, Thu	1.3	1.4	7	8	8,400
May 13, Fri	0.7	0.6	5	6	16,200
May 14, Sat	2.0	2.0	1	1	24,000
May 15, Sun	0.9	1.0	3	3	3,600
May 16, Mon	2.1	1.9	7	7	31,800
May 17, Tue	1.2	1.2	1,640	3,286	13,800
May 18, Wed	1.5	1.8	8,379	6,732	12,000
May 19, Thu	1.9	1.4	8	10	27,600
May 20, Fri	1.9	1.8	10	9	15,600
May 21, Sat	0.7	0.5	2	2	7,200
May 22, Sun	0.4	0.4	2	2	12,000
May 23, Mon	1.3	1.4	9	9	12,000
May 24, Tue	1.6	1.7	10	11	15,600
May 25, Wed	1.6	1.6	8	9	27,600
May 26, Thu	1.9	1.8	11	10	16,800
May 27, Fri	1.5	1.3	8	8	14,400
May 28, Sat	0.1	0.0	1	0	8,400
May 29, Sun	0.2	0.2	0	0	2,400
May 30, Mon	0.8	0.7	3	3	0,600
May 31, Tue	1.1	0.9	9	9	24,600
Minimum	0.1	0.0	0	0	0,600
Maximum	2.4	2.0	8,379	6,732	31,800
Total	35.4	33.3	10,191	10,191	424,200
Average	1.1	1.1	329	329	13,684

6/15/2022 11:56 AM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 6/01/2022

From Account:

Thru: 6/15/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
168	6/15/2022	DeBelak, Joe Plumbing & Heating Company Inc. TOWN LINE ROAD AIR RELIEF PROBLEM	
100-00-55000-000-000		MAINTENANCE & REPAIRS TOWN LINE ROAD AIR RELIEF PROBLEM 128788	2,263.00
Total			2,263.00
169	6/15/2022	Golner, Dennis 2ND QTR FEE 2022	
100-00-50000-000-000		COMMISSIONERS FEES 2ND QTR FEE 2022	465.00
Total			465.00
170	6/15/2022	KUNKEL ENGINEERING GROUP MAY 2022 INVOICE 0254647	
100-00-55500-000-000		ENGINEERING FEES MAY 2022 INVOICE 0254647 254647	3,617.50
Total			3,617.50
171	6/15/2022	TAX MANAGEMENT & FINANCIAL HORIZONS billing to 6/12/2022	
100-00-50500-000-000		DEPUTY SECRETARY & BOOKKEPPIN billing to 6/12/2022 8850	2,022.95
100-00-53500-000-000		POSTAGE BILLING TO 6/12/2022 8850	9.54
Total			2,032.49
172	6/15/2022	Town of Lisbon INVOICE 20200770 5/31/2022	
100-00-52100-000-000		LEGAL FEES 20200770	30.00
Total			30.00
173	6/15/2022	Vesley, Mark 2ND QTR 2022 FEE	
100-00-50000-000-000		COMMISSIONERS FEES 2ND QTR 2022 FEE	365.00
Total			365.00
174	6/15/2022	Village of Sussex MAY 2022 INVOICE 6407	

6/15/2022 11:56 AM

Check Register - Full Report - ALL
ALL Checks

Page: 2
ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 6/01/2022 From Account:
Thru: 6/15/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-60100-000-000		SEWAGE TREATMENT EXPENSE MAY 2022 INVOICE 6407	16,838.23
100-00-55000-000-000		MAINTENANCE & REPAIRS MAY 2022 INVOICE 6407	1,243.82
100-00-54100-000-000		UTILITIES MAY 2022 INVOICE 6407	26.34
		Total	18,108.39
<hr/>			
	175 6/15/2022	WE Energies	
	6/3/2022	BILLING	
100-00-54100-000-000		UTILITIES 0712583118-00004	48.90
100-00-54100-000-000		UTILITIES 0712583118-00005	19.55
100-00-54100-000-000		UTILITIES 0712583118-00001	78.37
100-00-54100-000-000		UTILITIES 0712583118-00002	157.90
100-00-54100-000-000		UTILITIES 0712583118-00003	26.05
		Total	330.77
		Grand Total	27,212.15

6/15/2022 11:56 AM

Check Register - Full Report - ALL
ALL Checks

Page: 3
ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 6/01/2022
Thru: 6/15/2022

From Account:
Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND

27,212.15

Total Expenditure from all Funds

27,212.15

6/15/2022 11:58 AM

Check Posting Control Report

Page: 1

ALL Checks

ACCT

Posting Date: 6/15/2022

TOWN BANK CHECKING ACCOUNT

Dated From: 6/01/2022

Thru: 6/15/2022

<u>Account Number</u>	<u>Account Code Description</u>	<u>Debit</u>	<u>Credit</u>
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT		27,212.15
	Total Expenditure - Fund # 100	27,212.15	
	Total	27,212.15	27,212.15

LISBON SANITARY DISTRICT
 COMPARATIVE HISTORY
 RESTRICTED VS UNRESTRICTED CASH
 RESTRICTED VS UNRESTRICTED RESERVE
 MONTH END

Account Number	Account Description	11/30/2021	12/31/2021	01/31/2022	02/28/2022	03/31/2022	04/30/2022	05/31/2021
100-00-10100-000-000	CHECKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10200-000-000	MONEY MARKET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$22,390.77	\$10,678.76	\$93,484.54	\$42,170.99	\$9,299.47	\$22,237.15	\$23,502.00
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$675,428.58	\$665,471.31	\$665,507.04	\$725,544.51	\$750,599.13	\$750,690.64	\$730,854.57
100-00-12000-000-000	REPLACEMENT CASH	\$118,769.52	\$118,775.57	\$118,782.40	\$118,790.35	\$118,806.77	\$118,835.64	\$118,897.98
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$30,659.15	\$30,666.13	\$30,667.90	\$30,669.95	\$30,674.19	\$30,681.64	\$30,697.73
	TOTAL CASH	\$847,248.02	\$825,591.77	\$908,441.88	\$917,175.80	\$909,379.56	\$922,445.07	\$903,952.28
	LESS: RESTRICTED ASSETS	-\$364,314.67	-\$367,648.00	-\$372,648.00	-\$377,648.00	-\$382,648.00	-\$387,648.00	-\$392,648.00
	UNRESTRICTED CASH	\$482,933.35	\$457,943.77	\$535,793.88	\$539,527.80	\$526,731.56	\$534,797.07	\$511,304.28

INVESTMENT IN CAPITAL ASSETS
 RESTRICTED FOR EQUIPMENT REPLACEMENT
 UNRESTRICTED

\$2,754,832.88	\$2,749,932.88	\$2,744,932.88	\$2,739,932.88	\$2,734,932.88	\$2,729,932.88	\$2,724,932.88
\$364,314.67	\$367,648.00	\$372,648.00	\$377,648.00	\$382,648.00	\$387,648.00	\$392,648.00
\$419,300.33	\$445,834.33	\$488,271.53	\$469,531.75	\$447,888.98	\$473,066.48	\$439,349.04
\$3,538,447.88	\$3,563,415.21	\$3,605,852.41	\$3,587,112.63	\$3,565,469.86	\$3,590,647.36	\$3,556,929.92

OPERATING INCOME OR (LOSS) YEAR TO DATE
 OPERATING INCOME OR (LOSS) MONTH

\$90,756.71	\$115,668.28	\$42,392.87	\$23,605.62	\$1,887.57	\$26,937.24	-\$7,022.56
\$11,170.32	\$36,081.89	\$42,392.87	-\$18,787.25	-\$21,718.05	\$25,049.67	-\$33,959.80

ATTACHMENT 7

LISBON SANITARY DISTRICT NO 1
BALANCE SHEETS
AS OF MAY 31, 2022 VS MAY 31, 2021

Account Number	Account Description	05/31/2022	05/31/2021	Change	Change %
100-00-10100-000-000	CHECKING	\$ -	\$ -	\$ -	
100-00-10200-000-000	MONEY MARKET	-	-	-	
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	23,502.00	11,456.53	12,045.47	105.14%
100-00-10400-000-000	TOWN BANK MONEY MARKET	730,854.57	625,274.96	105,579.61	16.89%
100-00-12000-000-000	REPLACEMENT CASH	118,897.98	118,738.06	159.92	0.13%
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	30,697.73	30,653.72	44.01	0.14%
	TOTAL CASH	903,952.28	786,123.27	117,829.01	14.99%
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	20,739.26	17,436.05	3,303.21	18.94%
100-00-12220-000-000	COMMERCIAL	767.08	74.82	692.26	925.23%
100-00-12300-000-000	ACCTS REC- INTEREST	-	-	-	
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWA	-	-	-	
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	3,210.00	8,280.00	(5,070.00)	-61.23%
100-00-12600-000-000	RECEIVABLE CAPCITY BILLING	(149.41)	-	(149.41)	
100-00-12700-000-000	ENGN ADMIN BILL CUSTOMER REC	-	-	-	
100-00-13600-000-000	SEWER CONNECTION REC	-	2,522.00	(2,522.00)	-100.00%
100-00-14000-000-000	TAXES REVEIVABLE	24,765.06	24,054.22	710.84	2.96%
100-00-15500-000-000	CLAIM RECEIVABLE	-	-	-	
	TOTAL RECEIVABLE	49,331.99	52,367.09	(3,035.10)	-5.80%
100-00-16000-000-000	UTILITY PLANT	4,358,713.00	4,358,713.00	-	0.00%
100-00-16500-000-000	ACCUMULATED DEPR. NET PLANT	(1,633,780.12)	(1,574,480.12)	(59,300.00)	3.77%
		2,724,932.88	2,784,232.88	(59,300.00)	-2.13%
100-00-16999-000-000	PREPAID EXPENSE	-	2,000.00	(2,000.00)	-100.00%
	TOTAL ASSETS	\$ 3,678,217.15	\$ 3,624,723.24	\$ 53,493.91	1.48%
100-00-21000-000-000	ACCOUNTS PAYABLE	\$ 22,289.99	\$ 29,650.98	\$ (7,360.99)	-24.83%
100-00-25000-000-000	DEFERRED REVENUE/TAXES	50,000.00	50,000.00	-	0.00%
	TOTAL LIABILITY AND DEFERRED REV	72,289.99	79,650.98	(7,360.99)	-9.24%
100-00-30000-000-000	FUND BALANCE	3,611,659.99	3,492,667.14	118,992.85	3.41%
	CURRENT YEAR CHANGE	(5,732.83)	52,405.12	(58,137.95)	-110.94%
	TOTAL FUND BALANCE	3,605,927.16	3,545,072.26	60,854.90	1.72%
	TOTAL LIABILITIES AND FUND BALANCE	\$ 3,678,217.15	\$ 3,624,723.24	\$ 53,493.91	1.48%

LISBON SANITARY DISTRICT NO 1
INCOME STATEMENT
AS OF MAY 31, 2022 VS MAY 31, 2021

Account Number	Account Description	05/31/2022	05/31/2021	Change	Change %
100-00-40000-000-000	USER FEES	\$ 178,476.44	\$ 175,490.39	\$ 2,986.05	1.70%
100-00-40020-000-000	COMMERCIAL	2,515.19	360.54	2,154.65	597.62%
100-00-40100-000-000	SUSSEX PLANT PASSTHRU	-	-	-	-
100-00-41000-000-000	TAXES REVENUE	352.00	-	352.00	-
100-00-42000-000-000	CAPITAL CONTRIBUTION	-	-	-	-
100-00-43000-000-000	INTEREST INCOME	537.27	203.33	333.94	164.24%
100-00-45000-000-000	FINANCE CHARGE	1,490.00	1,835.00	(345.00)	-18.80%
100-00-48000-000-000	MISCELLANEOUS REVENUES	950.16	560.00	390.16	69.67%
100-00-48002-000-000	CREDIT CARD FEES	30.00	-	30.00	-
	TOTAL REVENUE	184,351.06	178,449.26	5,901.80	3.31%
100-00-50000-000-000	COMMISSIONERS FEES	830.00	830.00	-	-
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEEPIN	7,378.75	4,500.30	2,878.45	63.96%
100-00-51000-000-000	TRAVEL	-	-	-	-
100-00-52100-000-000	LEGAL FEES	125.00	-	125.00	-
100-00-52200-000-000	AUDIT & ACCOUNTING FEES	10,937.50	5,975.00	4,962.50	83.05%
100-00-52500-000-000	BANK CHARGES	-	592.53	(592.53)	-100.00%
100-00-52600-000-000	SQUARE FEES	197.70	-	197.70	-
100-00-53000-000-000	PUBLICATION FEES	-	-	-	-
100-00-53500-000-000	POSTAGE	508.61	477.10	31.51	6.60%
100-00-53700-000-000	INSURANCE	-	100.00	(100.00)	-100.00%
100-00-54000-000-000	SUPPLIES	-	-	-	-
100-00-54100-000-000	UTILITIES	1,626.02	1,149.09	476.93	41.51%
100-00-54500-000-000	REPLACEMENT	-	-	-	-
100-00-55000-000-000	MAINTENANCE & REPAIRS	48,615.46	15,936.20	32,679.26	205.06%
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS	-	-	-	-
100-00-55500-000-000	ENGINEERING FEES	17,896.25	9,435.86	8,460.39	89.66%
100-00-55700-000-000	ENGN ADMIN EXP BILL CUSTOMER	-	-	-	-
100-00-56000-000-000	DEPRECIATION EXPENSE	25,000.00	24,500.00	500.00	2.04%
100-00-57000-000-000	MISCELLANEOUS EXPENSE	510.40	529.60	(19.20)	-3.63%
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	76,458.20	62,018.46	14,439.74	23.28%
	TOTAL EXPENSES	190,083.89	126,044.14	64,039.75	50.81%
.00-00-60200-000-000	CLAIM REVENUE	-	-	-	-
	REVENUE OVER (UNDER) EXPENSES	(5,732.83)	52,405.12	(58,137.95)	-110.94%

LISBON SANITARY DISTRICT NO 1
STATEMENT OF NET POSITION
AS OF MAY 31, 2022 VS MAY 31, 2021

Account Number	Account Description	05/31/2022	05/31/2021	Change	Change %
ASSETS					
100-00-10100-000-000	CHECKING	\$ -	\$ -	\$ -	
100-00-10200-000-000	MONEY MARKET	\$ -	\$ -	\$ -	
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$ -	\$ -	\$ -	
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$ 23,502.00	\$ 11,456.53	\$ 12,045.47	105.14%
100-00-12000-000-000	REPLACEMENT CASH	\$ 730,854.57	\$ 625,274.96	\$ 105,579.61	16.89%
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$ 118,897.98	\$ 118,738.06	\$ 159.92	0.13%
	LESS: RESTRICTED ASSETS	\$ 30,697.73	\$ 30,653.72	\$ 44.01	0.14%
	TOTAL UNRESTRICTED CASH	<u>(392,648.00)</u>	<u>(342,898.67)</u>	<u>(49,749.33)</u>	<u>14.51%</u>
		<u>511,304.28</u>	<u>443,224.60</u>	<u>68,079.68</u>	<u>15.36%</u>
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	20,739.26	17,436.05	3,303.21	18.94%
100-00-12220-000-000	COMMERCIAL	767.08	74.82	692.26	925.23%
100-00-12300-000-000	ACCTS REC- INTEREST	-	-	-	
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN	-	-	-	
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	3,210.00	8,280.00	(5,070.00)	-61.23%
100-00-12600-000-000	RECEIVABLE CAPCITY BILLING	(149.41)	-	(149.41)	
100-00-12700-000-000	ENGN ADMIN BILL CUSTOMER REC	-	-	-	
100-00-13600-000-000	SEWER CONNECTION REC	-	2,522.00	(2,522.00)	-100.00%
100-00-14000-000-000	TAXES RECEIVABLE	24,765.06	24,054.22	710.84	2.96%
100-00-15500-000-000	CLAIM RECEIVABLE	-	-	-	
	TOTAL RECEIVABLE	<u>49,331.99</u>	<u>52,367.09</u>	<u>(3,035.10)</u>	<u>-5.80%</u>
100-00-16999-000-000	PREPAID EXPENSE	-	2,000.00	(2,000.00)	-100.00%
	TOTAL CURRENT ASSETS	<u>560,636.27</u>	<u>497,591.69</u>	<u>63,044.58</u>	<u>12.67%</u>
NON CURRENT ASSETS					
	RESTRICTED ASSETS	392,648.00	342,898.67	49,749.33	14.51%
100-00-16000-000-000	UTILITY PLANT	4,358,713.00	4,358,713.00	-	0.00%
100-00-16500-000-000	ACCUMULATED DEPR.	(1,633,780.12)	(1,574,480.12)	(59,300.00)	3.77%
	TOTAL NON CURRENT ASSETS	<u>2,724,932.88</u>	<u>2,784,232.88</u>	<u>(59,300.00)</u>	<u>-2.13%</u>
	TOTAL ASSETS	<u>\$ 4,189,521.43</u>	<u>\$ 4,067,947.84</u>	<u>\$ 121,573.59</u>	<u>2.99%</u>
LIABILITIES					
00-00-21000-000-000	ACCOUNTS PAYABLE	\$ 22,289.99	\$ 29,650.98	\$ (7,360.99)	-24.83%
DEFERRED INFLOW OF RESOURCES					
00-00-25000-000-000	DEFERRED REVENUE TAXES	50,000.00	50,000.00	-	0.00%
	TOTAL LIABILITY AND DEFERRED REVENUE	<u>72,289.99</u>	<u>79,650.98</u>	<u>(7,360.99)</u>	<u>-9.24%</u>
NET POSITION					
	INVESTMENT IN CAPITAL ASSETS	\$ 2,724,932.88	\$ 2,784,232.88	\$ (59,300.00)	-2.13%
	RESTRICTED FOR EQUIPMENT REPLACEMENT	392,648.00	342,898.67	49,749.33	14.51%
	UNRESTRICTED	439,349.04	352,999.19	86,349.85	24.46%
	TOTAL NET POSITION	<u>3,556,929.92</u>	<u>3,480,130.74</u>	<u>76,465.24</u>	<u>2.20%</u>

LISBON SANITARY DISTRICT NO 1
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
YEAR ENDED MAY 2022 VS MAY 2021

Account Number	Account Description	05/31/2022	05/31/2021	Change	Change %
100-00-40000-000-000	USER FEES	\$ 178,476.44	\$ 175,490.39	\$ 2,986.05	1.70%
100-00-40020-000-000	COMMERCIAL	\$ 2,515.19	\$ 360.54	2,154.65	597.62%
100-00-40100-000-000	SUSSEX PLANT PASSTHRU	\$ -	\$ -	-	
100-00-41000-000-000	TAXES REVENUE	\$ 352.00	\$ -	352.00	
100-00-42000-000-000	CAPITAL CONTRIBUTION	\$ -	\$ -	-	
	CHARGES FOR SERVICES AND SALES	181,343.63	175,850.93	5,492.70	3.12%
100-00-45000-000-000	FINANCE CHARGE	1,490.00	1,835.00	(345.00)	-18.80%
100-00-48000-000-000	MISCELLANEOUS REVENUES	30.00	-	30.00	
	OTHER OPERATING EXPENES	1,520.00	1,835.00	(315.00)	-17.17%
	TOTAL OPERATING REVEUE	182,863.63	177,685.93	5,177.70	2.91%
100-00-50000-000-000	COMMISSIONERS FEES	830.00	830.00	-	0.00%
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEEPING	7,378.75	4,500.30	2,878.45	63.96%
100-00-51000-000-000	TRAVEL	-	-	-	
100-00-52100-000-000	LEGAL FEES	125.00	-	125.00	
100-00-52200-000-000	AUDIT & ACCOUNTING FEES	10,937.50	5,975.00	4,962.50	83.05%
100-00-52500-000-000	BANK CHARGES	-	592.53	(592.53)	-100.00%
100-00-53000-000-000	PUBLICATION FEES	-	-	-	
100-00-53500-000-000	POSTAGE	508.61	477.10	31.51	6.60%
100-00-53700-000-000	INSURANCE	-	100.00	(100.00)	-100.00%
100-00-54000-000-000	SUPPLIES	-	-	-	
100-00-54100-000-000	UTILITIES	1,526.02	1,149.09	476.93	41.51%
100-00-54500-000-000	REPLACEMENT	-	-	-	
100-00-55000-000-000	MAINTENANCE & REPAIRS	48,615.46	15,936.20	32,679.26	205.06%
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS	-	-	-	
100-00-55500-000-000	ENGINEERING FEES	17,896.25	9,435.86	8,460.39	89.66%
100-00-55700-000-000	ENGN ADMIN EXP BILL CUSTOMER	-	-	-	
100-00-57000-000-000	MISCELLANEOUS EXPENSE	510.40	529.60	(19.20)	-3.63%
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	76,458.20	62,018.46	14,439.74	23.28%
	TOTAL OPERATING AND MAINTENANCE	164,886.19	101,544.14	63,342.05	62.38%
100-00-56000-000-000	DEPRECIATION EXPENSE	25,000.00	24,500.00	500.00	2.04%
	TOTAL OPERATING EXPENSES	189,886.19	126,044.14	63,842.05	50.65%
	OPERATING INCOME OR (LOSS)	(7,022.56)	51,641.79	(58,664.35)	-113.60%
	TAX LEVY				
100-00-43000-000-000	INTEREST INCOME	537.27	203.33	333.94	164.24%
100-00-60200-000-000	CLAIM REVENUE	-	-	-	
	TOTAL ONE OPERATING REVENUE	537.27	203.33	333.94	164.24%
	CHANGE IN FINANCIAL POSITION	(6,485.29)	51,845.12	(58,664.35)	-113.15%
	NET POSITION BEGINNING OF YEAR	3,563,415.21	3,428,285.62	135,129.59	3.94%
	NET POSITION	3,556,929.92	3,480,130.74	76,465.24	2.20%

Lisbon SD Monthly Flow Report

June 2022

ATTACHMENT B

Date	Jeanine Mtr Stn Flow Avg	Jeanine Mtr Stn Flow DTotal	Plainview Mtr Stn Flow Avg	Plainview Mtr Stn Flow DTotal	Combined Flow Total	Willow Springs Mtr Stn Flow Avg	Willow Springs Mtr Stn Flow DTotal	Combined plus Willow Springs
	GPM	Kgals	GPM	Kgals	Kgals	GPM	Kgals	Kgals
1/1/2022	18	24	22	32	56	21	31	87
2/1/2022	18	23	23	34	57	21	32	89
3/1/2022	16	21	22	31	52	21	31	83
4/1/2022	20	27	24	33	60	22	31	91
5/1/2022	23	30	27	38	68	23	36	104
6/1/2022	21	29	25	36	65	23	34	99
7/1/2022	19	26	24	34	60	23	34	94
8/1/2022	23	31	28	42	73	24	36	109
9/1/2022	20	26	25	36	62	22	33	95
10/1/2022	20	26	23	33	59	23	34	93
11/1/2022	21	29	24	36	64	25	37	101
12/1/2022	22	29	27	39	68	23	34	102
13/1/2022	21	28	24	35	63	24	36	99
14/1/2022	20	27	24	34	61	23	34	95
15/1/2022	21	28	27	40	68	25	37	105
16/1/2022	21	28	27	39	67	23	35	102
17/1/2022	18	25	25	36	61	22	33	94
18/1/2022	20	26	24	35	61	27	39	100
19/1/2022	21	28	25	37	65	23	34	99
20/1/2022	20	28	24	35	63	25	38	101
21/1/2022	19	24	24	34	58	24	35	93
22/1/2022	19	26	22	32	58	24	35	93
23/1/2022	19	25	23	33	58	22	32	90
24/1/2022	17	22	21	30	52	22	33	85
25/1/2022	18	23	20	29	52	22	32	84
26/1/2022	21	28	21	31	59	21	32	91
27/1/2022	17	23	18	27	50	21	31	81
28/1/2022	19	25	19	27	52	21	31	83
29/1/2022	20	26	19	28	54	22	33	87
30/1/2022	18	24	20	28	52	20	30	82
Minimum	16	21	18	27	50	20	30	81
Maximum	29	31	28	42	73	27	39	109
Average	590	785	701	1,013	1,798	682	1,013	2,811
	20	26	23	34	60	23	34	94

Lisbon SD Monthly Flow Report

July 2022

Date	Jeanine Mtr Stn Flow Avg	Jeanine Mtr Stn Flow DTotal	Jeanine Mtr Stn Flow Avg	Plainview Mtr Stn Flow Avg	Plainview Mtr Stn Flow DTotal	Plainview Mtr Stn Flow DTotal	Combined Flow Total	Willow Springs Mtr Stn Flow Avg	Willow Springs Mtr Stn Flow DTotal	Willow Springs Mtr Stn Flow DTotal	Combined Willow Springs
	GPM	Kgals	GPM	GPM	Kgals	Kgals	Kgals	GPM	Kgals	Kgals	Kgals
7/1/2022	17	20	17	17	23	43		21	30	73	
7/2/2022	18	23	19	19	27	50		22	31	81	
7/3/2022	18	23	18	18	26	49		21	30	79	
7/4/2022	19	25	23	23	32	57		23	32	89	
7/5/2022											
7/6/2022											
7/7/2022											
7/8/2022											
7/9/2022											
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7/26/2022											
7/27/2022											
7/28/2022											
7/29/2022											
7/30/2022											
7/31/2022											
Minimum	17	20	17	17	23	43		21	30	73	
Maximum	19	25	23	23	32	57		23	32	89	
Average	18	23	19	19	27	50		22	31	81	

Richmond School Flows & Runtimes

Sussex RWPCF

June 2022

Date	Richmond Road LS Pump 1 RT	Richmond Road LS Pump 2 RT	Richmond Road LS Pump 1 ST	Richmond Road LS Pump 2 ST	Richmond Road LS Total Flow Daily
	Hours	Hours	Starts	Starts	kGals
Jun 01, Wed	1.4	1.2	10	9	15.000
Jun 02, Thu	2.3	2.0	19	20	18.600
Jun 03, Fri	1.7	1.5	10	9	18.000
Jun 04, Sat	0.6	0.6	2	2	16.200
Jun 05, Sun	1.2	1.1	4	3	4.200
Jun 06, Mon	1.6	1.4	8	9	26.400
Jun 07, Tue	1.8	1.3	8	8	19.200
Jun 08, Wed	1.7	1.9	11	11	14.400
Jun 09, Thu	0.9	1.0	5	5	19.200
Jun 10, Fri	0.1	0.2	2	2	1.800
Jun 11, Sat	1.0	1.0	3	3	3.600
Jun 12, Sun	0.0	0.0	0	1	8.400
Jun 13, Mon	0.4	0.5	1	2	5.400
Jun 14, Tue	0.7	0.8	3	2	0.000
Jun 15, Wed	0.5	0.4	3	2	14.400
Jun 16, Thu	0.1	0.1	1	2	1.200
Jun 17, Fri	2.0	2.0	4	4	4.800
Jun 18, Sat	0.0	0.0	0	0	19.200
Jun 19, Sun	0.3	0.3	1	1	3.600
Jun 20, Mon	0.7	0.8	3	3	1.200
Jun 21, Tue	0.3	0.3	1	1	11.400
Jun 22, Wed	0.8	0.8	3	3	9.600
Jun 23, Thu	0.8	0.9	4	4	1.200
Jun 24, Fri	0.4	0.4	2	2	13.800
Jun 25, Sat	0.1	0.1	1	1	0.600
Jun 26, Sun	0.8	0.7	3	2	1.200
Jun 27, Mon	0.3	0.5	1	2	13.200
Jun 28, Tue	0.1	0.2	1	2	1.200
Jun 29, Wed	1.4	1.0	5	4	6.000
Jun 30, Thu	0.5	0.5	2	2	15.000
Minimum	0.0	0.0	0	0	0.000
Maximum	2.3	2.0	19	20	26.400
Total	24.5	23.5	121	121	288.000
Average	0.8	0.8	4	4	9.600

Richmond School Flows & Runtimes

Sussex RWPCF

July 2022

	Richmond Road LS Pump 1 RT	Richmond Road LS Pump 2 RT	Richmond Road LS Pump 1 ST	Richmond Road LS Pump 2 ST	Richmond Road LS Total Flow Daily
Date	Hours	Hours	Starts	Starts	kGals
Jul 01, Fri	1.0	0.9	4	4	3.000
Jul 02, Sat	0.7	0.7	2	3	9.000
Jul 03, Sun	0.2	0.2	2	2	9.000
Jul 04, Mon	0.7	0.5	5	3	7.200
Jul 05, Tue					1.200
Jul 06, Wed					
Jul 07, Thu					
Jul 08, Fri					
Jul 09, Sat					
Jul 10, Sun					
Jul 11, Mon					
Jul 12, Tue					
Jul 13, Wed					
Jul 14, Thu					
Jul 15, Fri					
Jul 16, Sat					
Jul 17, Sun					
Jul 18, Mon					
Jul 19, Tue					
Jul 20, Wed					
Jul 21, Thu					
Jul 22, Fri					
Jul 23, Sat					
Jul 24, Sun					
Jul 25, Mon					
Jul 26, Tue					
Jul 27, Wed					
Jul 28, Thu					
Jul 29, Fri					
Jul 30, Sat					
Jul 31, Sun					
Minimum	0.2	0.2	2	2	1.200
Maximum	1.0	0.9	5	4	9.000
Total	2.6	2.3	13	12	29.400
Average	0.7	0.6	3	3	5.880

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ALL Checks

ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 5/01/2022

From Account:

Thru: 7/20/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
176	7/20/2022	Brabazon LIFT STATION INSPECTION	
100-00-55000-000-000		MAINTENANCE & REPAIRS LIFT STATION INSPECTIONS	5,895.00
			Total 5,895.00
177	7/20/2022	Diggers Hotline PREPAYMENT	
100-00-57000-000-000		MISCELLANEOUS EXPENSE PREPAMENT	492.80
		220 6 50701 PP2	
			Total 492.80
178	7/20/2022	KUNKEL ENGINEERING GROUP SERVICES THROUGH 5-31-2022	
100-00-55500-000-000		ENGINEERING FEES CHARGES THROUGH MAY 31, 2022	3,360.00
		255247	
			Total 3,360.00
179	7/20/2022	TAX MANAGEMENT & FINANCIAL HORIZONS REPRINT LOST CHECK	
100-00-50500-000-000		DEPUTY SECRETARY & BOOKKEPPIN REPLACE LOST JUNE CHECK	2,022.88
		8880	
100-00-53500-000-000		POSTAGE REPLAE LOST JUNE CHECK	9.54
		8880	
			Total 2,032.42
180	7/20/2022	TAX MANAGEMENT & FINANCIAL HORIZONS JULY BILLING	
100-00-50500-000-000		DEPUTY SECRETARY & BOOKKEPPIN JULY INVOICE	1,382.70
		8909	
100-00-53500-000-000		POSTAGE JULY INVOICE	9.54
		8909	
100-00-54000-000-000		SUPPLIES checks	203.95
		8909	
			Total 1,596.19
181	7/20/2022	Village of Sussex LATE CHARGE	
100-00-58500-000-000		INTEREST & FISCAL CHARGES FOR LATE PAYMENT OF MAY INVOICE	311.25

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Check Register - Full Report - ALL
ALL Checks

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ACCT

TOWN BANK CHECKING ACCOUNT

Dated From: 5/01/2022

From Account:

Thru: 7/20/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 311.25
182	7/20/2022	Village of Sussex	
JUNE CHARGES			
100-00-60100-000-000		SEWAGE TREATMENT EXPENSE	11,842.92
JUNE CHARGES			
100-00-55000-000-000		MAINTENANCE & REPAIRS	1,119.63
JUNE CHRGES			
100-00-54100-000-000		UTILITIES	21.77
JUNE CHARGES			
			Total 12,984.32
183	7/20/2022	WE Energies	
6-3 to 7-5			
100-00-54100-000-000		UTILITIES	274.30
6-3 to 7-5			
			Total 274.30
			Grand Total 26,946.28

Less:
Void

2032.42
24,913.86

ISSON BILLS FOR JULY 2022 MEETING

DATE	WHO	INVOICE	ACCOUNT	AMOUNT	ACCOUNT TOTAL	PAYMENT TOTAL	CHECK NO	DISTRICT EXPENSE	RE INVOICED	TOTAL
7/11/2022	DIGGERS HOT LINE		57000	\$ 492.80	\$ 492.80	\$ 492.80	177	\$ 492.80		\$ 492.80
	BRABAZON		55000	\$ 5,895.00	\$ 5,895.00	\$ 5,895.00	176	\$ 5,895.00		\$ 5,895.00
	WE ENERGIES	0707064455-000C	54100	\$ 274.30	\$ 274.30	\$ 274.30	183	\$ 274.30		\$ 274.30
06/11/2022	TAX MANAGEMENT & FINANCIAL HORIZONS	8909	50500	\$ 1,382.70	\$ 1,382.70					
		8909	53500	\$ 9.54	\$ 9.54					
		8909	54000	\$ 203.95	\$ 203.95	\$ 1,596.19	180	\$ 1,596.19		\$ 1,596.19
	TAX MANAGEMENT & FINANCIAL HORIZONS	255247	55500	\$ 3,360.00	\$ 3,360.00	\$ (2,032.42)	171	\$ (2,032.42)		\$ (2,032.42)
	TAX MANAGEMENT & FINANCIAL HORIZONS		60100	\$ 11,842.92	\$ 11,842.92	\$ 2,032.42	179	\$ 2,032.42		\$ 2,032.42
	KUNKEL ENGINEERING		55000	\$ 1,119.63	\$ 1,119.63	\$ 3,360.00	178	\$ 3,085.00	\$ 275.00	\$ 3,360.00
	Village of Sussex		54100	\$ 21.77	\$ 21.77	\$ 12,984.32	182	\$ 8,087.78	\$ 4,896.54	\$ 12,984.32
			43000	\$ 311.25	\$ 311.25	\$ 311.25	181	\$ 311.25		\$ 311.25
				\$ 24,913.86	\$ 24,913.86			\$ 19,742.32	\$ 5,171.54	\$ 24,913.86

CHARGE	DISTRICT	TO BE BILLED TO CUSTOMER							TOTAL CHECK FIGURE
		WILLOW SPRINGS	TEMPLETON HAMILTON	CASEY	WIKOFF	RICHMOND SCHOOL	TOWN OF LISBON		
SEWER	\$ 8,399.03	\$ 3,353.03	\$ 1,261.45	\$ 63.55	\$ 29.13	\$ 163.76	\$ 25.62	\$	\$ 13,295.57
FIXED CHARGE	\$ 3,085.00	\$ 2,124.24							\$ 2,124.24
KUNHEL ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ 178.75	\$ -	\$ 96.25	\$ -	\$ 3,360.00
SABEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EXPIDITERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BRABAZON	\$ 5,895.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,895.00
TOTAL	\$ 17,379.03	\$ 5,477.27	\$ 1,261.45	\$ 63.55	\$ 29.13	\$ 342.51	\$ 121.87	\$	\$ 24,674.81
									FIXED CHARGE \$ (2,124.24)
									VARIABLE \$ 22,550.57

LISBON SANITARY DISTRICT
 COMPARATIVE HISTORY
 RESTRICTED VS UNRESTRICTED CASH
 RESTRICTED VS UNRESTRICTED RESERVE
 MONTH END

Account Number	Account Description	11/30/2021	12/31/2021	01/31/2022	02/28/2022	03/31/2022	04/30/2022	05/31/2021	06/30/2021
100-00-10100-000-000	CHECKING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10200-000-000	MONEY MARKET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$22,390.77	\$10,678.76	\$93,484.54	\$42,170.99	\$9,299.47	\$22,237.15	\$23,502.00	-\$26,145.01
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$675,428.58	\$665,471.31	\$665,507.04	\$725,544.51	\$750,599.13	\$750,690.64	\$730,854.57	\$761,205.67
100-00-12000-000-000	REPLACEMENTS CASH	\$118,769.52	\$118,775.57	\$118,782.40	\$118,790.35	\$118,806.77	\$118,835.64	\$118,897.98	\$118,993.53
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$30,659.15	\$30,666.13	\$30,667.90	\$30,669.95	\$30,674.19	\$30,681.64	\$30,697.73	\$30,722.40
	TOTAL CASH	\$847,248.02	\$825,591.77	\$908,441.88	\$917,175.80	\$909,379.56	\$972,445.07	\$903,952.28	\$884,776.59
	LESS: RESTRICTED ASSETS	-\$364,314.67	-\$367,648.00	-\$372,648.00	-\$377,648.00	-\$382,648.00	-\$387,648.00	-\$392,648.00	-\$397,648.00
	UNRESTRICTED CASH	\$482,933.35	\$457,943.77	\$535,793.88	\$539,527.80	\$526,731.56	\$584,797.07	\$511,304.28	\$487,128.59

INVESTMENT IN CAPITAL ASSETS	\$2,754,832.88	\$2,749,932.88	\$2,744,932.88	\$2,739,932.88	\$2,734,932.88	\$2,729,932.88	\$2,724,932.88	\$2,719,932.88
RESTRICTED FOR EQUIPMENT REPLACEMENT	\$364,314.67	\$367,648.00	\$372,648.00	\$377,648.00	\$382,648.00	\$387,648.00	\$392,648.00	\$397,648.00
UNRESTRICTED	\$419,300.33	\$445,834.33	\$488,271.53	\$469,531.75	\$447,888.98	\$473,066.48	\$439,349.04	\$418,812.20
TOTAL NET POSITION	\$538,447.88	\$563,415.21	\$605,852.41	\$587,112.63	\$565,469.86	\$590,647.36	\$556,929.92	\$536,393.08

OPERATING INCOME OR (LOSS) YEAR TO DATE	\$90,756.71	\$115,668.28	\$42,392.87	\$23,605.62	\$1,887.57	\$26,937.24	-\$7,022.56	-\$28,030.72
OPERATING INCOME OR (LOSS) MONTH	\$11,170.32	\$36,081.89	\$42,392.87	-\$18,787.25	-\$21,718.05	\$25,049.67	-\$33,959.80	-\$54,967.96

ATTACHMENT D

BALANCE SHEETS
AS OF JUNE 30, 2022 VS JUNE 30, 2021

Account Number	Account Description	06/30/2022	06/30/2021	Change	Change %
100-00-10100-000-000	CHECKING	\$ -	\$ -		
100-00-10200-000-000	MONEY MARKET	-	-		
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	(26,145.01)	19,744.29	(45,889.30)	-232.42%
100-00-10400-000-000	TOWN BANK MONEY MARKET	761,205.67	605,300.22	155,905.45	25.76%
100-00-12000-000-000	REPLACEMENT CASH	118,993.53	118,742.33	251.20	0.21%
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	30,722.40	30,654.83	67.57	0.22%
	TOTAL CASH	<u>884,776.59</u>	<u>774,441.67</u>	<u>110,334.92</u>	<u>14.25%</u>
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	24,051.10	13,449.60	10,601.50	78.82%
100-00-12220-000-000	COMMERCIAL	(864.43)	76.61	(941.04)	-1228.35%
100-00-12300-000-000	ACCTS REC- INTEREST	-	-	-	
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN	-	-	-	
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	3,210.00	8,280.00	(5,070.00)	-61.23%
100-00-12600-000-000	RECEIVABLE CAPCITY BILLING	(149.41)	-	(149.41)	
100-00-12700-000-000	ENGN ADMIN BILL CUSTOMER REC	-	-	-	
100-00-13600-000-000	SEWER CONNECTION REC	-	-	-	#DIV/0!
100-00-14000-000-000	TAXES REVEIVABLE	24,765.06	24,054.22	710.84	2.96%
100-00-15500-000-000	CLAIM RECEIVABLE	-	-	-	
	TOTAL RECEIVABLE	<u>51,012.32</u>	<u>45,860.43</u>	<u>5,151.89</u>	<u>11.23%</u>
100-00-16000-000-000	UTILITY PLANT	4,358,713.00	4,358,713.00	-	0.00%
100-00-16500-000-000	ACCUMULATED DEPR.	(1,638,780.12)	(1,579,380.12)	(59,400.00)	3.76%
	NET PLANT	<u>2,719,932.88</u>	<u>2,779,332.88</u>	<u>(59,400.00)</u>	<u>-2.14%</u>
100-00-16999-000-000	PREPAID EXPENSE	-	2,000.00	(2,000.00)	-100.00%
	TOTAL ASSETS	<u>\$ 3,655,721.79</u>	<u>\$ 3,601,634.98</u>	<u>\$ 54,086.81</u>	<u>1.50%</u>
100-00-21000-000-000	ACCOUNTS PAYABLE	\$ 20,191.47	\$ 29,650.98	\$ (9,459.51)	-31.90%
100-00-25000-000-000	DEFERRED REVENUE/TAXES	50,000.00	50,000.00	-	0.00%
	TOTAL LIABILITY AND DEFERRED REV	<u>70,191.47</u>	<u>79,650.98</u>	<u>(9,459.51)</u>	<u>-11.88%</u>
100-00-30000-000-000	FUND BALANCE	3,611,659.99	3,492,667.14	118,992.85	3.41%
	CURRENT YEAR CHANGE	(26,129.67)	29,316.86	(55,446.53)	-189.13%
	TOTAL FUND BALANCE	<u>3,585,530.32</u>	<u>3,521,984.00</u>	<u>63,546.32</u>	<u>1.80%</u>
	TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 3,655,721.79</u>	<u>\$ 3,601,634.98</u>	<u>\$ 54,086.81</u>	<u>1.50%</u>

INCOME STATEMENT
AS OF JUNE 30, 2022 VS JUNE 30, 2021

Account Number	Account Description	06/30/2022	06/30/2021	Change	Change %
100-00-40000-000-000	USER FEES	\$ 187,348.91	\$ 183,777.41	\$ 3,571.50	1.94%
100-00-40020-000-000	COMMERCIAL	2,798.19	437.15	2,361.04	540.10%
100-00-40100-000-000	SUSSEX PLANT PASSTHRU	-	-	-	
100-00-41000-000-000	TAXES REVENUE	352.00	-	352.00	
100-00-42000-000-000	CAPITAL CONTRIBUTION	-	(2,522.00)	2,522.00	-100.00%
100-00-43000-000-000	INTEREST INCOME	1,008.59	233.97	774.62	331.08%
100-00-45000-000-000	FINANCE CHARGE	1,490.00	1,835.00	(345.00)	-18.80%
100-00-48000-000-000	MISCELLANEOUS REVENUES	1,130.16	820.00	310.16	37.82%
100-00-48002-000-000	CREDIT CARD FEES	30.00	-	30.00	
	TOTAL REVENUE	194,157.85	184,581.53	9,576.32	5.19%
100-00-50000-000-000	COMMISSIONERS FEES	1,660.00	1,660.00	-	
100-00-50500-000-000	DEPUTY SECRETARY & BOOKKEEPIN	9,997.89	5,621.40	4,376.49	77.85%
100-00-51000-000-000	TRAVEL	-	-	-	
100-00-52100-000-000	LEGAL FEES	155.00	-	155.00	
100-00-52200-000-000	AUDIT & ACCOUNTING FEES	10,937.50	5,975.00	4,962.50	83.05%
100-00-52500-000-000	BANK CHARGES	-	(337.56)	337.56	-100.00%
100-00-52600-000-000	SQUARE FEES	237.70	-	237.70	
100-00-53000-000-000	PUBLICATION FEES	-	-	-	
100-00-53500-000-000	POSTAGE	518.15	481.10	37.05	7.70%
100-00-53700-000-000	INSURANCE	-	100.00	(100.00)	-100.00%
100-00-54000-000-000	SUPPLIES	-	-	-	
100-00-54100-000-000	UTILITIES	1,957.43	1,410.55	546.88	38.77%
100-00-54500-000-000	REPLACEMENT	-	-	-	
100-00-55000-000-000	MAINTENANCE & REPAIRS	52,122.28	17,625.24	34,497.04	195.73%
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS	-	-	-	
100-00-55500-000-000	ENGINEERING FEES	17,873.75	12,618.36	5,255.39	41.65%
100-00-55700-000-000	ENGN ADMIN EXP BILL CUSTOMER	-	-	-	
100-00-56000-000-000	DEPRECIATION EXPENSE	30,000.00	29,400.00	600.00	2.04%
100-00-57000-000-000	MISCELLANEOUS EXPENSE	1,053.20	529.60	523.60	98.87%
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	93,774.62	80,180.98	13,593.64	16.95%
	TOTAL EXPENSES	220,287.52	155,264.67	65,022.85	41.88%
100-00-60200-000-000	CLAIM REVENUE	-	-	-	
	REVENUE OVER (UNDER) EXPENSES	(26,129.67)	29,316.86	(55,446.53)	-189.13%

STATEMENT OF NET POSITION
AS OF JUNE 30, 2022 VS JUNE 30, 2021

Account Number	Account Description	06/30/2022	06/30/2021	Change	Change %
ASSETS					
100-00-10100-000-000	CHECKING	\$ -	\$ -	\$ -	
100-00-10200-000-000	MONEY MARKET	\$ -	\$ -	\$ -	
100-00-10300-000-000	TOWN BANK CHECKING ACCOUNT	\$ (26,145.01)	\$ 19,744.29	(45,889.30)	-232.42%
100-00-10400-000-000	TOWN BANK MONEY MARKET	\$ 761,205.67	\$ 605,300.22	155,905.45	25.76%
100-00-12000-000-000	REPLACEMENT CASH	\$ 118,993.53	\$ 118,742.33	251.20	0.21%
100-00-12100-000-000	INVESTMENTS POOLED ACCOUNT	\$ 30,722.40	\$ 30,654.83	67.57	0.22%
	LESS: RESTRICTED ASSETS	(397,648.00)	(346,232.00)	(51,416.00)	14.85%
	TOTAL UNRESTRICTED CASH	487,128.59	428,209.67	58,918.92	13.76%
100-00-12200-000-000	SEWER USER FEES RECEIVABLE	24,051.10	13,449.60	10,601.50	78.82%
100-00-12220-000-000	COMMERCIAL	(864.43)	76.61	(941.04)	-1228.35%
100-00-12300-000-000	ACCTS REC- INTEREST	-	-	-	
100-00-12400-000-000	REC RELATED TO REIMB FROM TOWN	-	-	-	
100-00-12500-000-000	ACCOUNT RECL DEFERRED BILLING	3,210.00	8,280.00	(5,070.00)	-61.23%
100-00-12600-000-000	RECEIVABLE CAPCITY BILLING	(149.41)	-	(149.41)	
100-00-12700-000-000	ENGN ADMIN BILL CUSTOMER REC	-	-	-	
100-00-13600-000-000	SEWER CONNECTION REC	-	-	-	#DIV/0!
100-00-14000-000-000	TAXES RECEIVABLE	24,765.06	24,054.22	710.84	2.96%
100-00-15500-000-000	CLAIM RECEIVABLE	-	-	-	
	TOTAL RECEIVABLE	51,012.32	45,860.43	5,151.89	11.23%
100-00-16999-000-000	PREPAID EXPENSE	-	2,000.00	(2,000.00)	-100.00%
	TOTAL CURRENT ASSETS	538,140.91	476,070.10	62,070.81	13.04%
NON CURRENT ASSETS					
	RESTRICTED ASSETS	397,648.00	346,232.00	51,416.00	14.85%
100-00-16000-000-000	UTILITY PLANT	4,358,713.00	4,358,713.00	-	0.00%
100-00-16500-000-000	ACCUMULATED DEPR.	(1,638,780.12)	(1,579,380.12)	(59,400.00)	3.76%
	TOTAL NON CURRENT ASSETS	2,719,932.88	2,779,332.88	(59,400.00)	-2.14%
	TOTAL ASSETS	\$ 4,142,850.38	\$ 4,029,844.65	\$ 113,005.73	2.80%
LIABILITIES					
100-00-21000-000-000	ACCOUNTS PAYABLE	\$ 20,191.47	\$ 29,650.98	\$ (9,459.51)	-31.90%
DEFERRED INFLOW OF RESOURCES					
100-00-25000-000-000	DEFERRED REVENUE TAXES	50,000.00	50,000.00	-	0.00%
	TOTAL LIABILITY AND DEFERRED REVENUE	70,191.47	79,650.98	(9,459.51)	-11.88%
NET POSITION					
	INVESTMENT IN CAPITAL ASSETS	\$ 2,719,932.88	\$ 2,779,332.88	\$ (59,400.00)	-2.14%
	RESTRICTED FOR EQUIPMENT REPLACEMENT	397,648.00	346,232.00	51,416.00	14.85%
	UNRESTRICTED	418,812.20	331,217.60	87,594.60	26.45%
	TOTAL NET POSITION	3,536,393.08	3,456,782.48	78,835.98	2.28%

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30 VS JUNE 2021

Account Number	Account Description	06/30/2022	06/30/2021	Change	Change %
100-00-40000-000-000	USER FEES	\$ 187,348.91	\$ 183,777.41	\$ 3,571.50	1.94%
100-00-40020-000-000	COMMERCIAL	\$ 2,798.19	\$ 437.15	2,361.04	540.10%
100-00-40100-000-000	SUSSEX PLANT PASSTHRU	\$ -	\$ -	-	-
100-00-41000-000-000	TAXES REVENUE	\$ 352.00	\$ -	352.00	-
100-00-42000-000-000	CAPITAL CONTRIBUTION	\$ -	\$ (2,522.00)	2,522.00	-100.00%
	CHARGES FOR SERVICES AND SALES	190,499.10	181,692.56	8,806.54	4.85%
100-00-45000-000-000	FINANCE CHARGE	1,490.00	1,835.00	(345.00)	-18.80%
100-00-48000-000-000	MISCELLANEOUS REVENUES	30.00	-	30.00	-
	OTHER OPERATING EXPENES	1,520.00	1,835.00	(315.00)	-17.17%
	TOTAL OPERATING REVEUE	192,019.10	183,527.56	8,491.54	4.63%
100-00-50000-000-000	COMMISSIONERS FEES	1,660.00	1,660.00	-	0.00%
100-00-50500-000-000	DEPUTY SECRECTARY & BOOKKEEPING	9,997.89	5,621.40	4,376.49	77.85%
100-00-51000-000-000	TRAVEL	-	-	-	-
100-00-52100-000-000	LEGAL FEES	155.00	-	155.00	-
100-00-52200-000-000	AUDIT & ACCOUNTING FEES	10,937.50	5,975.00	4,962.50	83.05%
100-00-52500-000-000	BANK CHARGES	-	(337.56)	337.56	-100.00%
100-00-53000-000-000	PUBLICATION FEES	-	-	-	-
100-00-53500-000-000	POSTAGE	518.15	481.10	37.05	7.70%
100-00-53700-000-000	INSURANCE	-	100.00	(100.00)	-100.00%
100-00-54000-000-000	SUPPLIES	-	-	-	-
100-00-54100-000-000	UTILITIES	1,957.43	1,410.55	546.88	38.77%
100-00-54500-000-000	REPLACEMENT	-	-	-	-
100-00-55000-000-000	MAINTENANCE & REPAIRS	52,122.28	17,625.24	34,497.04	195.73%
100-00-55100-000-000	MAINT AND REPAIR BILLED TO CUS	-	-	-	-
100-00-55500-000-000	ENGINEERING FEES	17,873.75	12,618.36	5,255.39	41.65%
100-00-55700-000-000	ENGN ADMIN EXP BILL CUSTOMER	-	-	-	-
100-00-57000-000-000	MISCELLANEOUS EXPENSE	1,053.20	529.60	523.60	98.87%
100-00-60100-000-000	SEWAGE TREATMENT EXPENSE	93,774.62	80,180.98	13,593.64	16.95%
	TOTAL OPERATING AND MAINTENACE	190,049.82	125,864.67	64,185.15	51.00%
100-00-56000-000-000	DEPRECIATION EXPENSE	30,000.00	29,400.00	600.00	2.04%
	TOTAL OPERATING EXPENSES	220,049.82	155,264.67	64,785.15	41.73%
	OPERATING INCOME OR (LOSS)	(28,030.72)	28,262.89	(56,293.61)	-199.18%
100-00-43000-000-000	TAX LEVY	1,008.59	233.97	774.62	331.08%
100-00-60200-000-000	INTEREST INCOME	-	-	-	-
	CLAIM REVENUE	-	-	-	-
	TOTAL ONE OPERATING REVENUE	1,008.59	233.97	774.62	331.08%
	CHANGE IN FINANCIAL POSITION	(27,022.13)	28,496.86	(56,293.61)	-197.54%
	NET POSITION BEGINNING OF YEAR	3,563,415.21	3,428,285.62	135,129.59	3.94%
	NET POSITION	3,536,393.08	3,456,782.48	78,835.98	2.28%