



**TOWN OF LISBON  
TOWN BOARD MINUTES  
APRIL 11, 2022**

**DRAFT  
Regular Meeting**

The regular meeting of the Town of Lisbon Town Board of Supervisors was held on Monday, April 11, 2022, in the Lisbon Town Hall Board Room, W234N8676 Woodside Road, Lisbon, WI.

Chairman Osterman called the regular Town Board meeting to order at 6:30 p.m.

**Roll Call:** Present: Chairman Joseph Osterman; Supervisors Douglas Brahm, Marc Moonen, Linda Beal, and Rebecca Plotecher (via Zoom). Also present were DPW Director Joe DeStefano, Administrator Kathy Nickolaus, and Clerk Elisa Cappozzo to record the minutes.

**Citizen Comments**

None.

**Accounts Payable**

- A. Authorize payment of the Falls Auto Parts bill in the amount of \$293.01  
*Motion by Moonen, second by Brahm, to approve payment of the Falls Auto Parts bill as presented.*  
*Motion carried 4:0 with Chairman Osterman abstaining.*
- B. Authorize payment of remaining bills in the amount of \$399,048.18  
*Motion by Moonen, second by Brahm, to approve payment of remainder of bills as presented.*  
*Motion carried unanimously.*

**Announcements/Correspondence**

- Parks Committee – Monday, April 18 at 6:30p.m., Richard Jung Fire Station
- Annual Meeting -Tuesday, April 19 at 7:00 P.M., Richard Jung Fire Station
- Sanitary Sewer District #1 Commission – Wednesday, April 20 at 6:30p.m., Town Hall  
Town Board Meeting – Monday, April 25 at 6:30 p.m. Town Hall

**Administrator Report**

Administrator Nickolaus gave a brief update on current Town projects and departments.

**Clerk Election Report**

Clerk Cappozzo gave a brief update on the April 5<sup>th</sup> Spring Election and Lisbon-specific voting statistics.

**Supervisor Reports**

Supervisor Brahm reported on updates from the Fire Department, the Parks Committee, and noted his continuing work on the update to Emergency Preparedness Plan.

**New Business**

- A. Request for approval to sell DPW 2012 International plow truck  
*Motion by Brahm, second by Moonen, to approve selling the 2012 International plow truck with profits being returned to the General Fund. Motion carried unanimously.*

- B. Request for consideration of a community garden  
The Town Board directed Administrator Nickolaus to move forward with exploring options to determine feasibility, location, etc. No formal action was taken.
  
- C. Request for consideration of promotions related to incorporation  
The Town Board directed Administrator Nickolaus to research the town's ability to promote the current incorporation effort as well as any ideas from Christy DeMaster at Trilogy Consulting. No formal action was taken.
  
- D. Request for approval of HoofBeats proposal for Community Fest  
*Motion by Moonen, second by Brahm, to approve the contract with HoofBeats as presented for a cost of \$765.00. Motion carried unanimously.*

**Closed Session (7:38p.m.)**

Chairman Osterman read the notice of Closed Session pursuant to Wis. Stat. §19.85(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically regarding an offer to purchase from Jim Forester for property located in Business Park East.

*Motion by Beal, second by Moonen, to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically regarding an offer to purchase from Jim Forester for property located in Business Park East. A roll call vote was taken, and the motion carried unanimously.*

**Open Session (8:25p.m.)**

*Motion by Beal, second by Brahm, to adjourn into Open Session pursuant to Wis. Stats. §19.85(2) for possible action on the Closed Session discussion, and to adjourn the meeting. Motion carried unanimously.*

*The Town Board directed Administrator Nickolaus to proceed as discussed during the Closed Session. No formal action was taken.*

**Adjournment**

*Motion by Moonen, second by Beal, to adjourn the meeting at 8:26p.m. Motion carried.*

Respectfully Submitted,

Elisa M. Cappozzo, WCMC  
Municipal Clerk