



**TOWN OF LISBON
TOWN BOARD MINUTES
FEBRUARY 14, 2022**

**DRAFT
Regular Meeting**

The regular meeting of the Town of Lisbon Town Board of Supervisors was held on Monday, February 14, 2022, in the Lisbon Town Hall Board Room, W234N8676 Woodside Road, Lisbon, WI.

Chairman Osterman called the regular Town Board meeting to order at 6:32 p.m.

Roll Call: Present: Chairman Osterman; Supervisors Brahm, Moonen, Beal, and Plotecher. Also present were Administrator Kathy Nickolaus, Building Inspector Bryan Oelhafen (via Zoom), and Clerk Elisa Cappozzo to record the minutes.

Citizen Comment: None.

Consent Agenda: Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- A. January 24, 2022 Town Board minutes
- B. Parks capital expense carryover from 2021 in the amount of \$75,000
- C. DPW capital expense carryover from 2021 in the amount of \$73,000
- D. Engineering Service proposal from Kunkel for Bark River Culvert Replacement on North Road
- E. Accept dedication of completed improvements within Twin Pine Farms – Phase III
- F. Temporary Class “B” Beer License for Ausblick Ski Patrol on 2/27/2022

Administrator Nickolaus requested that Items B, C, and E be removed from the Consent Agenda for separate consideration; no objections.

Motion by Moonen, second by Brahm, to approve Items A, D, and F of the Consent Agenda as presented. Motion carried unanimously.

Motion by Beal, second by Brahm, to approve an amendment to the 2022 Parks capital budget for an increase in the amount of \$75,000 towards purchase of a truck ordered in 2021 but delivered in 2022. Motion carried unanimously.

Motion by Moonen, second by Brahm, to approve an amendment to the 2022 DPW capital budget for an increase in the amount of \$73,000 towards purchase of a truck ordered in 2021 but delivered in 2022. Motion carried unanimously.

Motion by Osterman, second by Beal, to accept the completed improvements in Twin Pine Farms – Phase III, noting that this acceptance does not commence the one-year guarantee period which will commence when final acceptance is granted by the Town Board. Motion carried unanimously.

Accounts Payable

- A. Authorize payment of the Falls Auto Parts bill in the amount of \$1,581.65
Motion by Moonen, second by Brahm, to approve payment of the Falls Auto Parts bill as presented. Motion carried 4:0 with Chairman Osterman abstaining.

- B. Authorize payment of remainder of the bills in the amount of \$216,884.45
Motion by Plotecher, second by Beal, to approve payment of remainder of bills as presented. Motion carried unanimously.

Announcements/Correspondence

- Sanitary Sewer District #1 Commission – Wednesday, February 16 at 6:30p.m., Town Hall
- Parks Committee – Monday, February 21 at 6:30p.m., Richard Jung Fire Station
- Incorporation Kickoff Meeting – Wednesday, February 23 at 6:30p.m., Richard Jung Fire Station
- Town Board Meeting – Monday, February 28 at 6:30 p.m. Town Hall
- Jt. Public Hearings & Plan Commission – Thursday, March 3 at 6:30p.m., Richard Jung Fire Station

Supervisor Brahm also noted that Winterfest would take place on Saturday 2/19 from 1-4pm, and Cardboard Sled Races would be held on Sunday 2/20.

Administrator Report

No report; no action.

Supervisor Reports

No report; no action.

Plan Commission Recommendations

- A. Request to rezone A-3 Agricultural portions of N94W23611 Hermitage Drive to R-1 Residential
Clerk Cappozzo advised regarding the staff recommendation for denial of the rezone request due to lack of information, and she noted this would still allow the applicant to reapply in the future. Plan Commission also recommended denial at their meeting on February 3, 2022.

Motion by Plotecher, second by Beal, to deny the request by Richard Swanson to rezone from the A-3 Agricultural/Residential, UC Upland Corridor, and C-1 Conservancy Zoning Districts to the R-1 Suburban Single Family Residential, UC Upland Corridor, and C-1 Conservancy Zoning Districts, for the property located at N94w23611 Hermitage Drive/ LSBT 0150.020.002. Motion carried unanimously.

- B. Request for approval of CSM for Kwik Trip at W260N9579 State Road 164/ LSBT 0161.999.004
Motion by Moonen, second by Brahm, to approve a 1-lot Certified Survey Map for Jeff Osgood/ Kwik Trip Inc. for the property located at W260N9579 State Road 164/ LSBT 0161.999.004, subject to satisfaction of all Planner and Engineer comments. Motion carried unanimously.

New Business

- A. Request for extension to comply with violation & repair order for N93W25866 Riverview Drive
Motion by Beal, second by Plotecher, to grant Jerold Spence an extension until April 21, 2022 to cure violations on the property located at N93W25866 Riverview Drive. Motion carried unanimously.
- B. Request for approval of Briohn Builders' offer to purchase a parcel within Lisbon Business Park East
Co-owner Nelson Williams introduced himself and said he and Joe Jusernas were both present and available to answer any questions there may be regarding the offer to purchase.

Closed Session (7:04p.m.)

Chairman Osterman read the notice of Closed Session pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public

employee over which the governmental body has jurisdiction or exercises responsibility, more specifically regarding Town Hall office staff; and pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically regarding Briohn Builders' offer to purchase.

Motion by Beal, second by Moonen, to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically regarding Town Hall office staff; and pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically regarding Briohn Builders' offer to purchase. A roll call vote was taken, and the motion carried unanimously.

Open Session (8:41p.m.)

Motion by Brahm, second by Beal, to adjourn into Open Session pursuant to Wis. Stats. §19.85(2) for possible action on the Closed Session discussion, and to adjourn the meeting. Motion carried unanimously.

Motion by Beal, second by Brahm, to draft a counteroffer as discussed during Closed Session, and authorize Chairman Osterman to sign the same. Motion carried unanimously.

Adjournment

Motion by Brahm, second by Beal, to adjourn the meeting at 8:42p.m. Motion carried.

Respectfully Submitted,

Elisa M. Cappozzo, WCMC
Municipal Clerk