



**TOWN OF LISBON
TOWN BOARD MINUTES
JANUARY 24, 2022**

**DRAFT
Regular Meeting**

The regular meeting of the Town of Lisbon Town Board of Supervisors was held on Monday, January 24, 2022, in the Lisbon Town Hall Board Room, W234N8676 Woodside Road, Lisbon, WI.

Chairman Osterman called the regular Town Board meeting to order at 6:33 p.m.

Roll Call: Present: Chairman Osterman; Supervisors Brahm, Moonen, and Beal. Also present were Administrator Kathy Nickolaus, and Clerk Elisa Cappozzo to record the minutes. Supervisor Plotecher was absent and excused.

Citizen Comment: None.

Consent Agenda: Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- A. January 10, 2022 Town Board minutes
- B. November 30, 2021 Lisbon-Sussex Joint Public Hearing minutes
- C. Hoofbeats sleigh ride contact for Winterfest 2022

Clerk Cappozzo advised that the 1/10/22 Town Board minutes had been amended to clarify public hearing comments at the request of a resident, and that the revised draft had been included in packet materials. *Motion by Beal, second by Moonen, to approve the Consent Agenda as presented. Motion carried.*

Accounts Payable

- A. Authorize payment of the Falls Auto Parts bill in the amount of \$512.50
Motion by Moonen, second by Brahm, to approve payment of the Falls Auto Parts bill as presented. Motion carried 3:0 with Chairman Osterman abstaining.
- B. Authorize payment of the remaining bills in the amount of \$330,422.91
Motion by Beal, second by Moonen, to approve payment of remainder of bills as presented. Motion carried unanimously.

Announcements/Correspondence

- WI Towns Assoc. District Mtg. – Wednesday, January 26, 2022 at 6:30p.m., Richard Jung Fire Station
- Jt. Public Hrgs & Plan Commission – Thursday, February 3, 2022 at 6:30p.m., Richard Jung Fire Station
- Town Board Meeting – Monday, February 14, 2022 at 6:30 p.m. Town Hall
- Sanitary Sewer District #1 Commission – Wednesday, February 16, 2022 at 6:30p.m., Town Hall
- Winterfest – Saturday, February 19, 2022, 1:00-4:00pm, Lisbon Community Park
- Parks Committee – Monday, February 21, 2022 at 6:30p.m., Richard Jung Fire Station

Administrator Report

Administrator Nickolaus gave a brief update on current Town projects and departments.

Supervisor Reports

Supervisors Beal and Brahm gave brief updates on the Sanitary District and Parks Committee respectively.

Plan Commission Recommendations

- A. Request for amendment to Chapter 33.04 re: Blasting Criteria and Measurement of Blasts
Motion by Osterman, second by Brahm, to approve the request by applicant Hans Dawson/ Lannon Stone Products, Inc., for amendments to the Lisbon town Code, in particular but not limited to, Chapter 33.04 regarding Blasting Criteria and Measurement of Blasts. Motion carried unanimously.
- B. Request for amendment to Sec. 4(h)(25)(H)(iv) re: Conditional Use Exceptions
Motion by Beal, second by Osterman, to approve the request by applicant Hans Dawson/ Lannon Stone Products, Inc., for amendments to the Town's Zoning Code, in particular but not limited to, Section 4(h)(25)(H)(iv) regarding Conditional Use exceptions. Motion carried unanimously.
- C. Request to rezone LSBT 0285.986.001 and LSBT 0285.982.003 from A-10 to Q-1, LSBT 0285.982 from A-5 to Q-1, and LSBT 0285.983.001, LSBT 0285.984, and LSBT 0285.985 from R-1 to Q-1
Motion by Osterman to approve the request by applicant Hans Dawson/ Lannon Stone Products, Inc., to rezone the property located at N52W22504 Lisbon Road/ LSBT 0285.986.001, and a vacant parcel on Lisbon Road known as LSBT 0285.982.003, from the A-10 Agricultural Zoning District to the Q-1 Quarrying Zoning District; the property located at N52W22444 Lisbon Road/ LSBT 0285.982 from the A-5 Mini Farm Zoning District to the Q-1 Quarrying Zoning District; and the properties located at N53W22490 Lisbon Road/ LSBT 0285.983.001, N52W22508 Lisbon Road/ LSBT 0285.984, and N52W22500 Lisbon Road/ LSBT 0285.985 from the R-1 Suburban Single Family Residential Zoning District to the Q-1 Quarrying Zoning District. The motion was seconded by Moonen, was voted upon, and carried unanimously.

New Business

- A. Request for approval of Development Agreement for Pheasant View Meadows
Motion by Beal, second by Brahm, to approve the Development Agreement with Kaerek Homes for Pheasant View Meadows. Motion carried unanimously.
- B. Request for approval of contract with Christine DeMaster at Trilogy Consulting
Motion by Beal, second by Brahm, to approve a contract with Christine DeMaster at Trilogy Consulting for work on Incorporation petition. Motion carried unanimously.
- C. Request for approval of Intergovernmental Agreement with Village of Sussex under §66.0307
Motion by Osterman, second by Beal, to approve an Intergovernmental Agreement with the Village of Sussex under Wis. Stats. 66.0307. Motion carried unanimously.
- D. Set a date for Referendum re: Intergovernmental Agreement with Sussex under §66.0301
*Motion by Moonen, second by Osterman, to hold a binding referendum on the Town of Lisbon – Village of Sussex 2020 Intergovernmental Agreement under Wis. Stat. 66.0301 on April 5, 2022, and to word the referendum question as follows: "Should the Boundary Stipulation and Intermunicipal Agreement Between the Town of Lisbon and the Village of Sussex, prepared under Wis. Stats. 66.0301, and dated September 8, 2020, be adopted? ___ For the Intermunicipal Agreement ___ Against the Intermunicipal Agreement."
*Motion carried unanimously.**

Motion by Moonen, second by Beal, to reconsider the approval in Intergovernmental Agreement with Village of Sussex under 66.0307. Motion carried unanimously.

Motion by Osterman, second by Brahm, to approve an Intergovernmental Agreement with the Village of Sussex under Wis. Stats. 66.0307, and adopt 'Resolution 2022-01: Resolution to Adopt the Cooperative Plan with the Village of Sussex and to Transmit the Cooperative Boundary Plan to the State of Wisconsin Department of Administration.' Motion carried unanimously.

- E. Request for approval of Employee Handbook update re: benefits & possible payouts
Motion by Brahm, second by Moonen, to approve an update to the Employee Handbook to clarify that sick time should be used as first earned, first used, and to offer a buyout of 952 sick hours at a cost of \$27,000 for the last remaining employee with the benefit of 100% sick time paid out after 15 years with accompanying paperwork to reflect same. Motion carried unanimously.
- F. Discussion only re: offer to purchase N62W22045 Lieds Lane by Bjorn Kaashagen/ PR Lisbon, LLC
No action was taken.

Closed Session (7:44p.m.)

Chairman Osterman read the notice of Closed Session pursuant to Wis. Stat. §19.85(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically regarding an offer to purchase received from Bjorn Kaashagen/ PR Lisbon, LLC for a parcel within Lisbon Business Park East located at N62W22045 Lieds Lane; and, pursuant to Wis. Stat. §19.85(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically regarding the Wegner case.

Administrator Nickolaus noted that no discussion was needed regarding the Wegner Case.

Motion by Beal, second by Moonen, to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically regarding an offer to purchase received from Bjorn Kaashagen/ PR Lisbon, LLC for a parcel within Lisbon Business Park East located at N62W22045 Lieds Lane. A roll call vote was taken, and the motion carried unanimously.

Open Session (8:18p.m.)

Motion by Beal, second by Brahm, to adjourn into Open Session pursuant to Wis. Stats. §19.85(2) for possible action on the Closed Session discussion, and to adjourn the meeting. Motion carried unanimously.

Motion by Beal, second by Brahm, to prepare a counter-offer as discussed in Closed Session and authorize the Chairman to sign it on behalf of the Town. Motion carried unanimously.

Adjournment

Motion by Moonen, second by Beal, to adjourn the meeting at 8:19p.m. Motion carried.

Respectfully Submitted,

Elisa M. Cappozzo, WCMC
Municipal Clerk