



**TOWN OF LISBON
TOWN BOARD MINUTES
JANUARY 23, 2023**

**DRAFT
Regular Meeting**

The regular meeting of the Town of Lisbon Town Board of Supervisors was held on Monday, January 23, 2023, in the Lisbon Town Hall Board Room, W234N8676 Woodside Road, Lisbon, WI.

Chairman Osterman called the regular Town Board meeting to order at 6:30 p.m.

Roll Call: Present: Chairman Joseph Osterman; Supervisors Paula Quinn, Marc Moonen, and Linda Beal. Also present were Administrator Kathy Nickolaus, Interim Fire Chief Michelle Drager, DPW Director Joe DeStefano, Treasurer Natasha Girard, and Clerk Elisa Cappozzo Katch to record the minutes. Supervisor Rebecca Plotecher was absent and excused.

Citizen Comment: None.

Consent Agenda

- A. December 19, 2022 Special Town Board minutes
- B. January 9, 2023 regular Town Board minutes
- C. Award Bid for Silver Spring Watermain Extension to Wondra Construction for \$268,905.05

Motion by Beal, second by Moonen, to approve the Consent Agenda as presented. Motion carried.

Accounts Payable

- A. Authorize payment of the Falls Auto Parts bill in the amount of \$2,517.15
Motion by Moonen, second by Quinn, to approve payment of the Falls Auto Parts bill as presented. Motion carried 4:0 with Chairman Osterman abstaining.
- B. Authorize payment of remaining bills in the amount of \$344,580.28
Motion by Beal, second by Moonen, to approve payment of remaining bills as presented. Motion carried unanimously.
- C. Authorize payment of Utility District bills in the amount of \$37,018.11
Motion by Beal, second by Quinn, to approve payment of Utility District bills as presented. Motion carried unanimously.

Announcements/Correspondence

- Public Hearing & Plan Commission – Thursday, 2/2/2023 at 6:30p.m., Richard Jung Fire Station
- Village Board Meeting – Monday, 2/13/23 at 6:30p.m., Village Hall
- Parks Committee – Monday, 2/20/23 at 6:30p.m., Richard Jung Fire Station
- Spring Primary Election – Tuesday, 2/21/23 7am – 8pm, Statewide

Fire Department Promotions and Swearing-In

Interim Chief Michelle Drager introduced each of the Promotees, and Bruce Wirth of the Police and Fire Commission swore-in the following personnel to their new positions:

Captain Jason Horne; Lieutenants Andrew Karnes, Becky Dorow, and Andrew Wilson; and Firefighter/Paramedics Nick Rocci, Laura Mayer (via Zoom), AJ Ross, Jenny Gretzinger, Ethan Siebauer, Kian Leonard, and Abbey Lynch.

A short adjournment was taken from 6:52 to 7:00p.m. to allow Fire Department personnel and invited guests a chance to congratulate the Promotees.

Administrator Report

Administrator Nickolaus gave a brief update on current Town/Village projects including signed purchase agreement with Briohn for last remaining parcel in Lisbon Business Park East, Plan Commission approval of SPPOOs for Kwik Trip and Pizza Ranch for Business Park. December monthly reports were also reviewed: Clerk's office began preparation for 2023 elections, licensing, and transition to Village; Hwy Division responded to 12 winter events, installed snow fencing, installed holding tank at FD#1, and preventive maintenance on trucks; Parks Division assisted with 12 winter events, worked on prep for basketball court area, and preparation/flooding of ice rink; DPW Director managed 12 winter events, year-end review, assisted holding tank installation, and worked with engineer regarding 2023 capital projects; Fire Dept. responded to 3 fire calls, 46 medical, 16 ALS intercepts, 14 interfacility transports, and 5 vehicle accidents; Sheriff's Department had 71 traffic stops, 16 citations, 36 verbal warnings, 7 written warnings, assisted Fire/EMS 50 times, had 63 building checks, and 26 hang-ups to 9-1-1.

Supervisor Reports

Supervisor Quinn gave a brief update on Parks Committee projects and indicated Administrator Nickolaus would be working with the Committee to draft a grant application for Community Park updates to plantings and natural area.

New Business

- A. Approval of Foth contract to create Village Zoning ordinances for Shoreland, Floodland & Wetland
Motion by Moonen, second by Beal, to approve the Foth contract for preparation of Village Zoning ordinances for Shoreland, Floodland, and Wetland areas as presented. Motion carried unanimously.

Closed Session (7:08p.m.)

Chairman Osterman read the notice of Closed Session pursuant to Wis. Stat. §19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically regarding Notice of Disallowance of Claim for Tracee and Michael Korek.

Motion by Moonen, second by Beal, to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically regarding Notice of Disallowance of Claim for Tracee and Michael Korek. A roll call vote was taken, and the motion carried unanimously.

Open Session (7:25p.m.)

Motion by Beal, second by Quinn, to adjourn into Open Session pursuant to Wis. Stats. §19.85(2) for possible action on the Closed Session discussion, and to adjourn the meeting. Motion carried unanimously.

Motion by Moonen, second by Beal, to approve the Notice of Disallowance of Claim as discussed during Closed Session. Motion carried unanimously.

Chairman Osterman read the attached Notice of Disallowance of Claim into the record.

Adjournment

Motion by Beal, second by Quinn, to adjourn the meeting at 7:27p.m. Motion carried.

Respectfully Submitted,

Elisa Cappozzo Katch, WCMC
Lisbon Municipal Clerk