



**TOWN OF LISBON  
TOWN BOARD MINUTES  
JANUARY 9, 2023**

**DRAFT  
Regular Meeting**

The regular meeting of the Town of Lisbon Town Board of Supervisors was held on Monday, January 9, 2023, in the Lisbon Town Hall Board Room, W234N8676 Woodside Road, Lisbon, WI.

Chairman Osterman called the regular Town Board meeting to order at 6:34 p.m.

**Roll Call:** Present: Chairman Joseph Osterman; Supervisors Paula Quinn (via Zoom), Marc Moonen, Linda Beal, and Rebecca Plotecher. Also present were Administrator Kathy Nickolaus, and Clerk Elisa Cappozzo Katch to record the minutes.

**Citizen Comment:** None.

**Consent Agenda**

- A. Approval of December 19, 2022 regular Town Board minutes
  - B. Pay Request #1 from Buteyn-Peterson for LBPE road/intersection improvements for \$135,050.58
- Chairman Osterman requested that Item A be removed from the Consent Agenda and tabled until the next meeting; no objections.

*Motion by Beal, second by Moonen, to approve Item B of the Consent Agenda as presented. Motion carried unanimously.*

**Accounts Payable**

- A. Authorize payment of the December 2022 Falls Auto Parts bill in the amount of \$169.65  
*Motion by Moonen, second by Plotecher, to approve payment of the Falls Auto Parts bill as presented. Motion carried 4:0 with Chairman Osterman abstaining.*
- B. Authorize payment of remaining December 2022 bills in the amount of \$235,060.39  
*Motion by Beal, second by Plotecher, to approve payment of remaining bills as presented. Motion carried unanimously.*
- C. Authorize payment of January 2023 bills in the amount of \$39,485.49  
*Motion by Plotecher, second by Moonen, to approve payment of remaining bills as presented. Motion carried unanimously.*

**Announcements/Correspondence**

- Parks Committee – Monday, 1/16/23 at 6:30p.m., Richard Jung Fire Station
- Town Board – Monday, 1/23/23 at 6:30 p.m., Town Hall

**Administrator Report**

Administrator Nickolaus gave a brief update on current Town projects and departments, including: attending the last Sanitary District meeting, drafting the Charter Ordinance, 2022 review and 2023 goals with Department Heads, Kunkle 2022 review and 2023 goals to address staff concerns, worked with Kunkle to get all 2023 bid requests drafted and prepared for publication.

## Supervisor Reports

No reports.

## Plan Commission Recommendations

- A. Request for approval of ORD 2023-01 adopting Comp Plan update to remove INRA designation  
Motion by Plotecher, second by Beal, to approve **ORDINANCE 2023-01** adopting proposed update to the Town of Lisbon Comprehensive Plan to remove an INRA designation from parcel LSBT 0244.999.001 located at W220N5859 Townline Road. Motion carried unanimously.

## New Business

- A. Discussion and necessary action re: possible Parks purchase of debris blower  
Motion by Beal, second by Quinn, to approve purchase of a debris blower from Reinders in an amount not to exceed \$11,442.88. Motion carried unanimously.
- B. Discussion and necessary action re: proposed amendments to Kwik Trip purchase agreement  
Motion by Beal, second by Plotecher, to approve proposed amendment to the Kwik Trip purchase agreement as presented. Motion carried unanimously.

It was determined that the Closed Session wasn't needed, and Chairman Osterman asked for a motion to adjourn the meeting.

## Adjournment

*Motion by Beal, second by Plotecher, to adjourn the meeting at 6:52p.m. Motion carried.*

Respectfully Submitted,

Elisa Cappozzo Katch, WCMC  
Lisbon Municipal Clerk