

TOWN OF LISBON
TOWN BOARD MEETING

August 10, 2009

Minutes of the regular, semi-monthly meeting of the Lisbon Town Board held in the Town Hall, on August 10, 2009.

Chairman Gehrke called the meeting to order at 6:30 P.M.

Present: Supervisors Ron Esser, Dan Heier, Dan Fischer, and Joe Osterman.

Also Present: Treasurer Plotecher and Clerk/Administrator Jeff Musche.

COMMENTS FROM CITIZENS

None.

APPROVAL OF MINUTES

A motion by Supervisor Osterman, second by Supervisor Fischer, to approve the minutes of the July 27, 2009 meeting as submitted. All ayes, motion carried.

APPROVAL OF BILLS

A motion by Supervisor Fischer, seconded by Supervisor Osterman, to approve the check register dated July 29, 2009 in the amount of \$1,331.88. All ayes, motion carried.

A motion by Supervisor Osterman, second by Supervisor Fischer, to approve the check register dated August 5, 2009 in the amount of \$271,916.43. All ayes, motion carried.

Treasurer Plotecher noted major outlays of: \$124,467.52 to Waukesha County for the first dollar credit; \$113,008.37 to Pauline Haass Library for third quarter operations; \$9,913.05 to Jahnke and Jahnke for planning/engineering services; and \$4,308.57 to Waukesha County for planning assistance.

CLERKS REPORT

Clerk/Administrator Musche presented the Town Hall report for July. Among other items, he focused on an update on creation of Quiet Zones. He indicated that other municipalities that have either established or investigated the possibility of a Quiet Zone, have generally hired an engineering firm to assist with the process. In the case of Richfield, the staff did all the gathering of information and drafted necessary applications and notices to go through the Federal Railroad Administration Calculator process. For Richfield, the engineer reviewed the work of the staff and recommended changes to increase the likelihood of success. The cost for engineering ran about \$5,000 for Richfield. Other municipalities have estimated costs at about \$15,000 to accomplish the task of going through the Federal Railroad Administration process with the engineering firm doing the work. Part of the process in seeking approval of a Quiet Zone is the identification of any additional safety devices that must be installed to qualify for the Quiet Zone designation. In Richfield, this consisted of lane dividers, (200 feet in length), at four railroad crossings and widening the roads the length of the lane dividers. In total, this cost Richfield about \$40,000. Given the criteria of site distance, number of trains and vehicular traffic, the Clerk/Administrator said lane dividers likely would be required in Lisbon also. Sussex staff indicated that they had gone through an RFP process that identified \$17,000 for engineering consultants to address the Federal Railroad Administration calculator process, including data entry into the Federal data base. Another \$50,000 in engineering was anticipated to identify possible safety options if required. It may be possible to partner with Sussex to reduce costs and expand the length of the Quiet Zone throughout the entire town.

TREASURER'S REPORT

Treasurer Plotecher indicated no report.

ANNOUNCEMENTS

Chairman Gehrke read the list of meeting dates for August.

DEPARTMENT REPORTS

Department of Public Works: Supervisor Heier indicated no report.

Supervisor Fischer presented the July Park report: Received over 59 phone calls in the month of July pertaining to park related issues; Park Director has prepared paper work on the urban forestry and the CDBG Grants, employee payroll, PO's, and monthly Park Supervisors Report; Park Director held a training session for Park employees on playground inspection practices; Prepared paper work for DPW Director: Responding to his email request, prepared payroll, monthly supervisors report, monthly fuel report, over seen DPW operations when DPW Director was absent; the Park Director has met with Town Administrator, Town Board Supervisors, other Department Heads, Park Committee Members, and town residents throughout the month. Meetings covered Forestry Grant and CDBG Funds, 2010 Budgets, Town Social Events, future-landscaping projects. The Historic Time Line Event is on August 15 and 16th at Lisbon Community Park. The open-air shelter pavilions were rented out for 8 private social events throughout the month of July. Other park work includes adding soil and over-seeding at Richard Jung Fire Department, turf areas in the Lisbon Community Park and Plainview Parkway; removal of dead trees that were in the forestry areas in Community Park; cut and split the wood for the Timeline Event; Mowing of all turf areas through out six parks, one cemetery, and town municipal buildings as needed; daily sport fields maintenance activities on all soccer, baseball fields; inspected five playground sites; painted swing sets at Halquist, Stone Family, Lisbon Oaks Parks; repaired the merry go round at Lisbon Oaks; removed graffiti on port-o-let and repainted Lisbon Oaks Park Sign, repaired the volleyball net due to vandalism; maintenance on park equipment as needed; weed whip and spray for weeds along fences, trees and playgrounds areas at Plainview Parkway, Stone Family, Lisbon Oaks, Halquist, and Town Hall Park as needed; weekly cleaning of public restrooms, garbage pick up and cleaning open air shelters after each use; and watered newly planted Memorial Trees and nursery stock at Community Park, Stone Family Park, and Highway/Fire Department on Good Hope Road.

SUPERVISOR ESSERS REPORT

Sanitary District meeting this Wednesday.

SUPERVISOR HEIERS REPORT

Supervisor Heier, no report.

SUPERVISOR FISCHERS REPORT

Supervisor Fischer, no report.

SUPERVISOR OSTERMANS REPORT

Supervisor Osterman no report.

CHAIRMAN GEHRKES REPORT

Chairman Gehrke no report.

GROSS CERTIFIED SURVEY MAP

A motion by Supervisor Fischer, second by Supervisor Heier, to approve the Certified Survey Map for the Gross property on Plainview Road, subject to the comments of the Town engineer and Waukesha County Community Assistance Planner. All ayes, motion carried.

POLICY ON LIAISON COMMUNICATIONS

A motion by Supervisor Heier, second by Supervisor Fischer, to approve the policy as presented. Four Ayes, one Nay, (Esser), motion carried.

RECONSIDERATION OF FURLOUGH ACTION

A motion by Supervisor Osterman, second by Supervisor Fischer, to reconsider action taken on furlough at the last Board meeting. All ayes, motion carried.

A motion by Supervisor Heier, second by Supervisor Osterman, to make furlough date changes as contained in the memo from the Clerk/Administrator. Three ayes, two nays, (Fischer, Esser), motion carried.

APPOINTMENT TO SANITARY DISTRICT

A motion by Supervisor Esser, second by Supervisor Fischer, to approve the reappointment of Dennis Golner to the Lisbon Sanitary District #1 Commission. All ayes, motion carried.

POLO FIELDS PAVING

A motion by Supervisor Osterman, second by Supervisor Heier, to proceed as recommended in the memo by Brian Dupont of Jahnke and Jahnke. Three ayes, two nays, (Esser, Fischer), motion carried.

LISBON/VILLAGE OF MERTON ROAD MAINTENANCE AGREEMENT

A motion by Supervisor Fischer, second by Supervisor Osterman, to approve the inter-municipal agreement with the Village of Merton for maintenance of Ainsworth and Lake Five Roads. All ayes, motion carried.

ITEMS FOR FUTURE AGENDAS

Urban forestry grant; set date for special meeting to approve bridge bid.

ADJOURNMENT

A motion by Supervisor Heier, seconded by Supervisor Fischer, to adjourn the meeting at 7:10 P.M. All ayes, motion carried.

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Jeffrey Musche, Clerk