

**TOWN OF LISBON**  
**TOWN BOARD MEETING**

**July 13, 2009**

Minutes of the regular, semi-monthly meeting of the Lisbon Town Board held in the Town Hall, on July 13, 2009.

Chairman Gehrke called the meeting to order at 6:30 P.M.

Present: Supervisors Ron Esser, Dan Heier, Dan Fischer, and Joe Osterman

Also Present: Treasurer Plotecher and Clerk/Administrator Jeff Musche.

**COMMENTS FROM CITIZENS**

Kurt Roskopf, Bramble Drive, asked that the Town have representatives become more active and participate in the Chamber of Commerce.

Marty Brown, Hickory Road, criticized the Board of Review process asking how fair is it that the Assessor sits with the Town Board? Mr. Brown also asked why the Town doesn't conduct a reassessment with the current market. He noted he has a stack of requests for information that he will submit to the Town Hall. Finally, he asked how the assessor could go into a building and reassess something that is not associated with the building permit work he is there to assess.

**APPROVAL OF MINUTES**

A motion by Supervisor Osterman, second by Supervisor Fischer, to approve the minutes of the June 29, 2009 meeting as submitted. All ayes, motion carried.

**APPROVAL OF BILLS**

A motion by Supervisor Fischer, seconded by Supervisor Osterman, to approve the check register dated June 30, 2009 in the amount of \$7,184.67. All ayes, motion carried.

Treasurer Plotecher pointed out major costs of \$2,874.58 to E.H. Wolfe for diesel fuel and \$2,149.75 to Sprung Heating for the well pump replacement.

A motion by Supervisor Heier, second by Supervisor Fischer, to approve the check register dated July 8, 2009 in the amount of \$75,194.79. All ayes, motion carried.

Treasurer Plotecher noted major outlays of: \$38,267.36 to Payne and Dolan for the 2007 paving program; \$17,471.03 to Burke Truck for plow, sander and dump body for new plow truck; and \$4,712.46 to Premier Building Inspection for inspection services.

**CLERKS REPORT**

Clerk/Administrator Musche presented the Town Hall report for June.

**TREASURER'S REPORT**

Treasurer Plotecher reported that the e-mail retention system is in place and undergoing final testing. She noted that e-mails must be pulled through Outlook for the system to work. Also, the system will only work for e-mail with "townoflisbonwi.com" addresses.

**ANNOUNCEMENTS**

Chairman Gehrke pointed out that the group working toward incorporation of the Town is having a kick-off meeting next Monday at the new fire station. He then read the list of meeting dates for the remainder of July.

**DEPARTMENT REPORTS**

Fire Department: Supervisor Osterman asked that the Fire Department be presented the second meeting of each month.

Sheriff's Report: The sheriff's report will be given the second meeting of each month.

Department of Public Works: Supervisor Heier said he met with Department of Public Works Director Mueller and that grinding was done at the compost site, but what is there will be it for the remainder of the year. The new plow truck has come in, but it will not be in service for another month, the manufacturer is taking it to appear in a show.

John Greiten read the Park Department Report for June noting 93 park related calls; work on the Urban Forestry grant; payroll and PO's prepared as needed; attendance at a stormwater training meeting and attendance at a CPR training session. He went on to report on upcoming events.

#### SUPERVISOR ESSERS REPORT

No report.

#### SUPERVISOR HEIERS REPORT

Supervisor Heier reported that the painting of the DPW/Fire station complex is almost complete, and the next Town's Association meeting is next week on July 22, 2009 at Ottawa.

#### SUPERVISOR FISCHERS REPORT

Supervisor Fischer reported that they are waiting for County approval for the Hillside Road bridge work.

#### SUPERVISOR OSTERMANS REPORT

Supervisor Osterman reported that a Public Safety Committee is scheduled for this Thursday.

#### CHAIRMAN GEHRKES REPORT

Chairman Gehrke reported that we are falling behind on the zoning timeline.

#### REVISED FINAL PLAT FOR HILLSIDE MEADOWS

A motion by Supervisor Fischer, second by Supervisor Osterman, to approve the revised final plat for Hillside Meadows Subdivision, subject to the comments of the Town engineer and Waukesha County Community Assistance Planner. All ayes, motion carried.

#### DEVELOPER'S AGREEMENT FOR PHASING OF HILLSIDE MEADOWS SUBDIVISION

A motion by Supervisor Fischer, second by Supervisor Osterman, to approve the Developer's Agreement for Hillside Meadows Subdivision, subject to the comments of the Town Engineer. All ayes, motion carried.

#### PRESENTATION BY REPRESENTATIVES PRIDEMORE AND ZIPPERER

Representatives Pridemore and Zipperer presented information on the state budget and impacts on Lisbon. Major items included a 6.2% increase in spending, well in excess of the ability of growth in revenues to pay for; use of 3.3 billion in federal stimulus money to balance the budget; a 75 cent monthly charge per phone line for all lines, including cell phones; a \$10 increase in the tipping fee for garbage, which will directly impact costs to the Town; a cut of 1% in transportation aids, and depending upon the formula, as much as a 15% cut for some municipalities; a 15% cut in shared revenues, about \$27,000 cut to Lisbon; inclusion of the prevailing wage on all contracts in excess of \$25,000.

#### FINAL PAYMENT FOR 2008 PAVING PROGRAM

A motion by Supervisor Fischer, second by Supervisor Osterman, to approve the final payment of \$37,687.36 to Payne and Dolan for the 2008 paving program, upon receipt of a lien waiver. All ayes, motion carried.

#### BIDS ON USED FIRE TRUCKS

A motion by Supervisor Fischer, second by Supervisor Heier, to accept the high bid of Ron Wiliniski in the amount of \$2,601 for the two trucks. Three ayes, two nays, (Osterman and Esser), motion carried.

Supervisor Osterman said he felt the Town could sell the trucks for a higher amount if they sell them directly.

SURETY REDUCTION FOR IRONWOOD EAST SUBDIVISION AND FOREST HOME INVESTORS, LLC

A motion by Supervisor Osterman, second by Supervisor Fischer, to approve both surety reductions. Four ayes, one nay, (Heier), motion carried.

URBAN FORESTRY GRANT

A motion by Supervisor Osterman, second by Supervisor Heier, to table this item until next meeting. All ayes, motion carried.

Assistant DPW Director Greiten described the purpose of the grant, the local matching amount anticipated and the additional applications of software acquired through the grant.

POLICY FOR CONTACT WITH PROVIDERS OF PROFESSIONAL SERVICES

A motion by Supervisor Fischer, second by Supervisor Heier, to approve the policy for a three month trial period, with review the second meeting in October and adding contact with any supervisor in item #5. Four ayes, one nay (Esser), motion carried.

APPROVAL OF OPERATOR'S LICENSE

A motion by Supervisor Heier, seconded by Supervisor Osterman, to approve the operator's licenses for Vincent Joaquin, Terri Zeh, bartending at SongBird Hills Golf Course, Cheryl Becker bartending at Shooters and Joseph Cavalco and Brian Hays selling at PDQ Foods. All ayes, motion carried.

MINUTES POLICY

A motion by Supervisor Esser, second by Supervisor Heier, to approve a change in the minutes policy to allow additional information into the Plan Commission minutes above and beyond motions, at the discretion of the individual drafting minutes for the Plan Commission. All ayes, motion carried.

ECONOMIC PROFILE

A motion by Supervisor Heier, second by Supervisor Osterman, to direct the Clerk/Administrator to gather information for development of an economic profile and request SEWRPC to put together for the Town. All ayes, motion carried.

TEMPORARY CLASS B RETAILERS LICENSE

A motion by Supervisor Osterman, seconded by Supervisor Heier, to approve the Temporary Class B Retailers License for the Fire Department Auxiliary at the fire department softball tournament contingent upon the application being properly filed and further that any fees be waived. All ayes, motion carried.

ITEMS FOR FUTURE AGENDAS

October review of the professional services contacts policy.

ADJOURNMENT

A motion by Supervisor Osterman, seconded by Supervisor Heier, to adjourn the meeting at 8:33 P.M. All ayes, motion carried.

TOWN OF LISBON