

**TOWN OF LISBON**  
**TOWN BOARD MEETING**

**March 8, 2010**

Minutes of the regular, semi-monthly meeting of the Lisbon Town Board held in the Town Hall, on March 8, 2010.

Chairman Gehrke called the meeting to order at 6:30 P.M.

Present: Supervisors Dan Fischer, Ron Esser, Dan Heier and Joe Osterman.

Also Present: Treasurer Plotecher and Clerk/Administrator Jeff Musche.

**COMMENTS FROM CITIZENS**

None.

A motion by Supervisor Osterman, second by Supervisor Fischer, to consider agenda item "12A" at this point in the meeting. All ayes, motion carried.

**PRESENTATION OF ADOPT A ROAD PLAQUES**

Park Committee member, Ed Nelson, presented plaques to individuals and organization that have participated in the Lisbon Adopt-A-Road program for at least five years. Plaques were awarded to Genesee Aggregate Corporation, Merton Sub-Shop, Fred and Lil Steger, the Cultural Exchange Club of Hamilton High School and Fairways of Woodside Golf Course.

**APPROVAL OF MINUTES**

A motion by Supervisor Osterman, second by Supervisor Fischer, to approve the minutes of the February 8, 2010 Town Board meeting. All ayes, motion carried.

**APPROVAL OF BILLS**

A motion by Supervisor Fischer, seconded by Supervisor Heier, to approve the check register dated February 17, 2010 in the amount of \$3,547,238.19. All ayes, motion carried.

Treasurer Plotecher noted major costs of: \$3,443,798.35 for the February property tax settlement; \$53,073.29 to Veolia for garbage collection; \$13,933.14 to United Healthcare for employee health insurance; and \$5,256.38 to Liberty Mutual for workers comp insurance.

A motion by Supervisor Osterman, seconded by Supervisor Heier, to approve the check register dated February 23, 2010 in the amount of \$100.00. All ayes, motion carried.

A motion by Supervisor Fischer, seconded by Supervisor Heier, to approve the check register dated March 3, 2010 in the amount of \$97,088.98. All ayes, motion carried.

Treasurer Plotecher noted major outlays of: \$32,986.54 to Waukesha County for March police services; \$21,977.04 to North American Salt for road salt; \$10,125.00 to White Oak Farm for grinding at the compost site; and \$8,437.10 to Jahnke & Jahnke for engineering services.

**CLERKS REPORT**

Clerk/Administrator Musche presented the Town Hall report for February as follows: 595 Hours Worked; 172 visitors at Town Hall; including 42 burn permits issued, 61 dog licenses issued; 529 telephone inquiries on various issues/subjects; 12 notices, agendas, and minutes prepared; Attended meeting with Strand Engineering and DNR representative Maureen McBroom on stormwater annual report; Attended Menomonee Falls/Lisbon ETZ Committee meeting; Conducted public test of voting machines and primary election, (less than 5% voter turnout, hope we see more on April 6); Met with Sandy Scherer and John Stigler regarding gathering of information for future ETZ committee meeting; Met with John Greiten regarding update of long-range park plan; Attended Waukesha County Plan Commission meeting to represent Lisbon when the zoning code was considered. Plan Commission did approve Lisbon's proposed zoning. Will be considered by the County LUPE Committee and, if all

goes well, will go onto the full county board for approval at its second meeting in March; Attended the Emergency Government Committee meeting; update of information is in the works; Periodically met with Department heads on various issues; Began printing spring newsletter that will go out tomorrow; I would like to note that today I received a letter from the census bureau indicating I will be receiving the census questionnaire next week. I urge all Lisbon residents to respond to the questionnaire as it means dollars returned to the local community. Thursday morning staff will be meeting with Menomonee Falls staff regarding zoning in the ETZ area; The Urban Forestry grant activities continue with John Greiten entering data into the computer; The audit work has been completed and went well thanks to Becky and Kelly; The gypsy moth spraying will be done sometime in May, depending on the weather. I just received the cost for spraying which is \$32.85 per acre, which doesn't include local administrative charges for publications, mailing of letters, and such, which could add another \$5 to \$10. The grant picks up half the cost with homeowners responsible for the other half.

#### TREASURER'S REPORT

Treasurer Plotecher indicated that tax collections were completed and residents would now have to make payments to Waukesha County. She stated that she is currently reworking the budget and financials.

#### ANNOUNCEMENTS

Chairman Gehrke read the list of meetings for the month of March. He also noted receipt of letters from the Wisconsin Railroad Commission and the Census Bureau.

#### DEPARTMENT REPORTS

Supervisor Heier reported that pothole patching is continuing; that the paving bid for Lake Five Road is out and that weight restrictions on town roads are now in force.

Supervisor Fischer indicated the Park Superintendent is working on putting together the 2010 sports schedules, and asked that the port-o-let bids be placed on the next Board agenda.

#### SUPERVISOR ESSERS REPORT

Supervisor Esser said the District is waiting on three bids for the lift station repairs and asked that the 5% administrative charge be placed on the next Board agenda.

#### SUPERVISOR HEIERS REPORT

Supervisor Heier reported he had a meeting with the Emergency Government Committee more for "a get to know you" meeting and that another meeting with the Town Board will be set in May to describe the duties of the Board in emergency situations.

#### SUPERVISOR FISCHERS REPORT

Supervisor Fischer indicated the Park Superintendent and the Town Administrator are working to update the park five-year plan.

#### SUPERVISOR OSTERMANS REPORT

No report.

#### CHAIRMAN GEHRKES REPORT

Chairman Gehrke asked if the Assessor could provide dates for the Board of Review and Open Book.

#### AMERICAN MOBILE HOME COMMUNITIES PARK LICENSE

A motion by Supervisor Fischer, second by Supervisor Osterman, to approve the mobile home park license for American Mobile Homes. All ayes, motion carried.

#### MOBILE HOME LICENSE FOR McLAUGHLIN

A motion by Supervisor Fischer, second by Supervisor Heier, to approve the mobile home license for

two mobile home lots for Ed McLaughlin. All ayes, motion carried.

APPOINTMENT TO FIRE AND POLICE COMMISSION

A motion by Supervisor Osterman, second by Supervisor Heier, to approve the appointment of Dave Haertl to a five-year term on the Police and Fire Commission. All ayes, motion carried.

OPERATORS LICENSE

A motion by Supervisor Heier, second by Supervisor Fischer, to approve the Operators Licenses for Ashley Beisenstein and Joseph Busalacchi IV, bartending at Shooters Pub. All ayes, motion carried.

TOWN OF LISBON BUDGETS

Chairman Gehrke indicated that the projected surplus for 2009 was \$179,000 and noted several reasons for the outcome - good weather resulting in less salt use and highway overtime; lower than expected gasoline and diesel fuel prices; receipt of grants later in the year that were unanticipated.

2009 BUDGET AMENDMENTS

A motion by Supervisor Fischer, second by Supervisor Heier, to approve, as presented, the 2009 budget amendments to assure accounts are balanced. Four ayes, one nay (Esser), motion carried.

GENERAL FUND AND OUTSTANDING DEBT

Chairman Gehrke noted that with the addition of the \$179,000, the General Fund balance will be between 33 and 34% of the operating budget. He noted that financial advisors recommend a balance in the General Fund equal to 25% of the operating budget.

SPENDING NEW GENERAL FUND ADDITION

A motion by Supervisor Heier, second by Supervisor Esser, to table this item until next Board meeting. Three ayes, two nays, (Osterman, Gehrke), motion carried.

ITEMS FOR FUTURE AGENDAS

Five percent administrative charge; port-o-let bids; spending of new General Fund addition.

ADJOURNMENT

A motion by Supervisor Heier, seconded by Supervisor Osterman, to adjourn the meeting at 7:27 P.M. All ayes, motion carried.

TOWN OF LISBON

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Jeffrey Musche, Clerk